

BLDG. No. \_\_\_\_\_



"The Shield of Service"

# SCHERMERHORN & CO.

Incorporated  
REALTORS

2737 Central Street • Evanston, IL 60201  
(847) 869-4200 • FAX (847) 869-0140

www.Schermerhorn-Realestate.com

**APPLICATION FEE**  
**\$40.00**  
**NON-REFUNDABLE**

## COMMERCIAL RENTAL APPLICATION

**PHOTO ID REQUIRED**

Subject to all prior applications, for the premises herein first described, I hereby apply for a lease, in your usual form, and represent to be true the facts herein stated, as follows:

<b>NAME:</b>		<b>ADDRESS:</b>	
<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>	<b>DATE OF BIRTH:</b>
<b>MARITAL STATUS:</b>	<b># OF YEARS AT THIS ADDRESS:</b>		<b>HOME PHONE: (    )</b>
<b>EMAIL:</b>			<b>CELL PHONE: (    )</b>

<b>PREMISES:</b>			
<b>FROM:</b>	<b>TO:</b>	<b>RENT \$</b>	<b>SEC. DEPOSIT \$</b>
<b>TYPE OF OFFICE / COMMERCIAL USE:</b>			<b># OF EMPLOYEES:</b>

<b>EMPLOYED BY:</b>	<b>NO. OF YEARS:</b>	<b>WORK PHONE: (    )</b>
<b>ADDRESS:</b>		<b>MAIN PHONE: (    )</b>
<b>CURRENT POSITION:</b>	<b>CURRENT SALARY: \$</b>	<b>Per Month</b>
<b>PERSON TO CONTACT:</b>	<b>POSITION:</b>	<b>PHONE #: (    )</b>

<b>SOC. SEC. #:</b>	—	—	<b>DRIVER'S LICENSE #:</b>	<b>STATE:</b>
<b>CHECKING ACCT. #:</b>	<b>SAVINGS ACCT. #:</b>			
<b>BANK NAME:</b>	<b>BANK NAME:</b>			

<b>PRESENT LANDLORD:</b>	<b>FROM:</b>	<b>TO:</b>	<b>RENT: \$</b>	<b>/ mo.</b>
<b>ADDRESS:</b>	<b>CITY / STATE:</b>		<b>PHONE #: (    )</b>	
<b>PREVIOUS LANDLORD:</b>	<b>FROM:</b>	<b>TO:</b>	<b>RENT: \$</b>	<b>/ mo.</b>
<b>ADDRESS:</b>	<b>CITY / STATE:</b>		<b>PHONE #: (    )</b>	

<b>PERSONAL REFERENCES:</b>				
<b>NAME:</b>	<b>ADDRESS:</b>			
<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>	<b>PHONE #: (    )</b>	
<b>NAME:</b>	<b>ADDRESS:</b>			
<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>	<b>PHONE #: (    )</b>	

<b>BUSINESS REFERENCES:</b>				
<b>NAME:</b>	<b>ADDRESS:</b>			
<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>	<b>PHONE #: (    )</b>	
<b>NAME:</b>	<b>ADDRESS:</b>			
<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>	<b>PHONE #: (    )</b>	

<b>UNIVERSITY OR COLLEGE ATTENDED:</b>	<b>YEAR GRADUATED:</b>
<b>ANY TRAFFIC VIOLATIONS PENDING?</b>	<b>PAST?</b>
<b>ANY CIVIL SUITS PENDING?</b>	<b>PAST?</b>
<b>ANY DIVORCE SETTLEMENTS PENDING?</b>	<b>PAST?</b>
<b>ANY GARNISHMENTS PENDING?</b>	<b>PAST?</b>
<b>MAIDEN NAME:</b>	<b>ARE YOU A U.S. CITIZEN?</b>
<b>HOW DID YOU HEAR ABOUT THIS SPACE?</b>	

I deposit \$\_\_\_\_\_ as security deposit with the Agent, to be refunded if the Agent and/or owner should decline to enter into a lease as above applied for. If approved, I agree to sign the lease and pay the first month's rent or decline the lease by the due date stated in the cover letter accompanying said lease; otherwise I will forfeit security deposit and all claims to the premises.

If approved, I/we understand that the monthly rental fee is payable in advance. Lessor's receipt or agreement to receive any one payment after the first of each month does not waive lessee's obligation to pay monthly rent in advance as stated in the lease.

I further grant permission to investigate my credit/background and employment records.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE