

Fix It![®] Grammar

Frog Prince

TEACHER'S MANUAL

LEVEL 5

Pamela White

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Fix It! Grammar: Frog Prince, Teacher's Manual Level 5

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Institute for Excellence in Writing (IEW®)

8799 N. 387 Road

Locust Grove, OK 74352

800.856.5815

info@IEW.com

IEW.com

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Contributors

Sabrina Cardinale

Heidi Thomas

Denise Kelley

Designer

Melanie Anderson

Instructions

The list below shows the components to each *Fix It! Grammar* weekly exercise.

Although in Levels 1–4 students could choose to either Mark It or Fix It first, in Levels 5 and 6, students must complete the passages in this order: **Read It, Mark It, Fix It**. After Week 4 students should number the sentence openers after the passage has been marked and fixed.

Students should discuss their work with the teacher after working through each daily passage. However, older students may work with their teacher on a weekly basis. Students should actively be involved in comparing their work with the Teacher's Manual. The repetition of finding and fixing their own mistakes allows them to recognize and avoid those mistakes in the future.

Fix It! Grammar should be treated as a game. Keep it fun!

Learn It! On the first day of the new Week, read through the Learn It section. Each Learn It covers a concept that the student will practice in future passages. Instructions for marking and fixing passages are included in each Learn It.

Read It! Read the day's passage.
Look up the bolded vocabulary word in a dictionary and pick the definition that fits the context of the story. Maintain a list of vocabulary words and their definitions.
The vocabulary definitions are printed in the Teacher's Manual.

Mark It! Mark the passage using the guide at the top of the daily practice page.

Fix It! Correct the passage using the guide at the top of the daily practice page. The Teacher's Manual includes detailed explanations for grammar concepts and punctuation in each daily passage.

Rewrite It! After marking, correcting, and discussing the passage with the teacher, copy the corrected passage on the lines provided or into a separate notebook.

- Copy the corrected story, not the editing marks.
- Indent and use capital letters properly.
- Copy the corrected punctuation.


Appendix I Complete Story Familiarize yourself with the story that you will be editing by reading the complete story found in Appendix I.


Appendix II Collection Pages Look for strong verbs, quality adjectives, and -ly adverbs in this book and write them on the collection pages in Appendix II.

Appendix III Lists Refer to the lists found in Appendix III to quickly identify pronouns, prepositions, verbs, conjunctions, clauses, phrases, and sentence openers.

Appendix IV Grammar Glossary Reference the Grammar Glossary found in Appendix IV of the Teacher's Manual for more information about the concepts taught in the *Fix It! Grammar* series.

Editing Marks

 indent

 insert


 delete

 capitalize

 lowercase

 reverse order

 add a space

 close the space

Helpful Hints

Use different colors for **Mark It** and **Fix It**.

Additional Resource

Fix It! Grammar Cards are an optional product that will enhance the *Fix It! Grammar* learning experience.

Fix It! Grammar Cards

Thirty full color grammar cards highlight key *Fix It! Grammar* concepts for quick and easy reference.

For a more relaxed and entertaining way to drill and review grammar concepts learned, instructions for a download of multiple game ideas are included in the card pack.

Fix It! Grammar Cards are beautifully designed and come in a sturdy card box for easy storage.

IEW.com/FIX-GC



On the chart below *Fix It! Grammar Cards* are listed in the order that the information is taught in this book.

WEEK	Fix It! Grammar Cards for <i>Frog Prince</i> Level 5
1	Editing Marks, Capitalization, Indentation, Subject-Verb Pair, Preposition, Prepositional Phrase
2	Conjunction, Coordinating Conjunction
3	Clause, Dependent Clause, www Word
4	Sentence Openers, #3 -ly Adverb Opener
5	#4 -ing Opener, Quotation, Apostrophes, Verb, Linking Verb, Helping Verb
6	Adjective, Commas with Adjectives before a Noun
7	Interjection
10	Run-On
11	Noun
12	Pronoun
13	Indefinite Pronoun
14	Number Words and Numerals
15	Adverb
18	Title
25	Comparative and Superlative Adjectives and Adverbs

Scope and Sequence

Week numbers indicate when a concept is introduced or specifically reinforced in a lesson. Once introduced the concept is practiced throughout the book.

Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
------	---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----

Parts of Speech

Noun											11														25					
Pronoun												12	13				18								25					
Preposition	1													14																
Verb					5																			24						
Conjunction																														
coordinating conjunction		2																	20								27			
subordinating conjunction			3																											
Adjective						6									15										25	26				
Adverb															15															
Interjection							7																							

Capitalization

First Word of Sentence	1																													
Proper Noun	1																													
Proper Adjective	1																													
Personal Pronoun I	1																													
Title	1																													
Quotation Marks					5					10																	27			
Noun of Direct Address					5																									
Interjection							7																							
Literary Titles																	18													

Punctuation

End Marks	1				5					10																				
quote					5					10																	27			
interjection							7																							
attribution										10																	27			
Commas																														
prepositional phrase	1																													
coordinating conjunction		2								10																				
dependent clause			3				7								16															
sentence adverb				4																										
sentence openers				4	5																									
quotation marks					5					10																				
noun of direct address					5																									
phrases	1						7	8																						

Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
------	---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----

Commas, cont.

adjectives					6																									
interjection						7																								
unnecessary commas								9																				28		
comma splice									10																					
contrasting items																				21										
Apostrophe					5																									
Quotation Marks					5				10							17				22							27			
Semicolon									10														24							

Clauses

Main Clause	1	3																												
Dependent Clause		3																												
Who/Which Clause		3				7	8		11					15			19													
That Clause		3											14		16		18													
Adverb Clause		3	4												15	16	17			21										
Adjective Clause														15	16	17				22										

Phrases

Prepositional Phrase	1		4			7							14	15																
Verb Phrase					5																									
Participial (-ing) Phrase					5		8						14	15		18				23										
Appositive										11										22										

Other Concepts

Indentation	1																													
Subject-Verb Pairs	1																													
Numbers													14																	
Usage																														
who/whom/whose																	19													
affect/effect																					24									
among/between																						25								
than/then																							26							
accept/except																													29	
Words as Words																				22										

Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
------	---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----

Run-On

Fused Sentence										10																					
Comma Splice										10																					
Fix																															
period										10	11																				
semicolon										10	11													24							
comma + cc										10	11									20											
adverb clause																					21										

Stylistic Techniques

Strong Verb	1															16															
Quality Adjective							7									15	16														
Who/Which Clause			3				7			11									19												
-ly Adverb							7									15	16														
Adverb Clause			3													15	16	17			21										
#1 Subject Opener				4																										29	
#2 Prepositional Opener				4			7						14								22									29	
#3 -ly Adverb Opener				4																										29	
#4 -ing Opener					5			8										18				23								29	
#5 Clausal Opener				4																	22									29	
#6 Vss Opener				4																										29	

Vocabulary

1 decorous compassion esteemed devotion	2 obstinate courtiers roe repulsed	3 chic fastidiousness court dwindling	4 charge tractable gratify resemble	5 minuscule conservatory eyeing roamed	6 stately regrettable inconsolable benefactor
7 honored proposed inquisitiveness stipulation	8 retrieve salvage hastily wheezed	9 sumptuously hastened hospitably audacious	10 deficiencies despicable theatrics audibly	11 sire whined integrity complied	12 unceremoniously relish deduced pretentious
13 daunting oblivious decency plummeting	14 humility fated sequestered conjectured	15 substantial inadvertently feigned mortified	16 dangled convalescence sullen resolved	17 imperial marveled proffered hesitantly	18 responded stump reputation suspicious
19 ignobly futilely hampering brimming	20 evaded brandished prominent gallant	21 mourned bona fide snickered testily	22 toady repulsive pattered luster	23 commiserate humane regaled demeanor	24 odious chastise empathy discontent
25 rummaged precise mute emphatically	26 credible undaunted mere noxious	27 agitated parched detect jiggled	28 callously insubordination grievingly laborious	29 arrogant contritely coveted entrusting	30 poignantly abhorrent remorse reversed

SAMPLE

Contents

Weekly Lessons

Week 1	1	Week 16	91
Week 2	7	Week 17	97
Week 3	13	Week 18	103
Week 4	19	Week 19	109
Week 5	25	Week 20	115
Week 6	31	Week 21	121
Week 7	37	Week 22	127
Week 8	43	Week 23	133
Week 9	49	Week 24	139
Week 10	55	Week 25	145
Week 11	61	Week 26	151
Week 12	67	Week 27	157
Week 13	73	Week 28	163
Week 14	79	Week 29	169
Week 15	85	Week 30	175

Appendices

Appendix I: Complete Story

Frog Prince	185
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Appendix II: Collection Pages

-ly Adverb	195
Strong Verb	197
Quality Adjective	199

Appendix III: Lists

Pronoun	201
Preposition, Verb, Conjunction.....	202
Clause.....	203
Phrase	204
Sentence Opener	205

Appendix IV: Grammar Glossary

SAMPLE

Learn It!

Capitalization

Capitalize the first word of a sentence.

Capitalize proper nouns and proper adjectives.

Capitalize the personal pronoun *I*.

Capitalize a title when it is used with a person's name.

End Mark

Use a period at the end of a statement.

Use a question mark at the end of a question.

Use an exclamation mark at the end of a sentence that expresses strong emotion.

Indentation

An **indentation** shows the start of a new paragraph. In fiction (stories) there are four reasons to start a new paragraph: new speaker, new topic, new place, new time.

Fix It!

Place three short lines below letters that should be capitalized.

Draw a slanted line through letters that should be lowercase.

Place the correct end mark at the end of each sentence.

Add the ¶ symbol (known as a pilcrow) in front of each sentence that should start a new paragraph. When you rewrite the passage, indent.

Start the sentence on the next line and write ½ inch from the left margin.

¶ Dorinda's new dress cost king morton an outrageous amount of money. The king was not pleased!

Subject and Verb

A **verb** shows action, links the subject to another word, or helps another verb. Every verb has a subject. The subject and verb (s v) belong together.

A **subject** is a noun or pronoun that performs a verb action. It tells who or what the clause is about.

Main Clause

A **main clause** contains a subject and a verb and expresses a complete thought, so it can stand alone as a sentence. Every sentence must have a main clause.

Find It!

Read the sentence and look for the verb.

Ask, "Who or what ____ (verb)?"

Mark It!

Write v above each verb and s above each subject.

Place square brackets around the main clause [MC].

[^sKing ^vMorton ruled wisely].

Strong Verb

A **strong verb** dresses up writing because it creates a strong image or feeling. A strong verb is an action verb, never a linking or a helping verb. Look for strong verbs in this book and write them on the Strong Verb collection page, Appendix II.

Titles capitalized before a person's name include mister and missus as well as job titles like doctor, king, and president.

The king was King Morton.

For more information about indentation, see page G-31.

Clause Overview:
Appendix III

For more information about clauses, see pages G-20 to G-22.

Ask students to identify the subject and verb.

What is the verb? **ruled**

Who ruled? **King Morton**

Phrase Overview:
Appendix III

For more information about prepositional phrases, see pages G-8 and G-18.

A prepositional phrase always follows the **PATTERN preposition + noun (no verb)**.
after dinner

If a word on the preposition list is followed by a subject and a verb, the word functions as a subordinating conjunction (www word) and begins an adverb clause.
after we ate

If a word on the preposition list is at the end of a phrase or clause, it is probably functioning as an adverb.
We sat down.

Ask students to identify each prepositional phrase and explain how it follows the pattern.

In what? **castle**
In a charming ancient castle begins with a preposition (in) and ends with a noun (castle). It has an article and adjectives in between but no verb.

With whom? **daughters**
with his daughters begins with a preposition (with) and ends with a noun (daughters). It has a possessive adjective in between but no verb.

With whom? **him**
with him begins with a preposition (with) and ends with an objective case pronoun (him).

Prepositional Phrase

A **prepositional phrase** begins with a preposition and ends with a noun or pronoun, which is called the object of the preposition.

A **preposition** is the first word in a prepositional phrase. It shows the relationship between its object (a noun or pronoun) and another word in the sentence. Review the prepositions in Appendix III.

An **object of the preposition** is the last word in a prepositional phrase. It is always a noun or pronoun.

A prepositional phrase adds imagery or information to a sentence because the entire phrase functions as an adjective describing a noun or as an adverb modifying a verb or an adjective.

Formal gardens near a large conservatory featured exotic plants.

Near is the first word in the prepositional phrase. *Near* is a preposition. *Conservatory* is the noun at the end of the prepositional phrase. It is the object of the preposition.

Near shows the relationship between conservatory (its object) and gardens (another word in the sentence). *Near* tells which gardens featured exotic plants. They are not the gardens behind, inside, or past a large conservatory. They are the gardens near a large conservatory.

The king's daughters often explored the gardens with him.

With is the first word in the prepositional phrase.

With is a preposition. *Him* is the pronoun at the end of the prepositional phrase. It is the object of the preposition.

When a personal pronoun follows a preposition and functions as the object of the preposition, use an objective case pronoun. It is incorrect to write *with I* or *with he* because *I* and *he* are not objective case pronouns.

		Objective Case
		object of preposition
singular	1st	me
	2nd	you
	3rd	him, her, it
plural	1st	us
	2nd	you
	3rd	them

9 If a prepositional opener has five words or more, follow it with a comma.

If two or more prepositional phrases open a sentence, follow the last phrase with a comma.

X Do not put a comma in front of a prepositional phrase.

Mark It! Underline each prepositional phrase.

Write **prep** above the preposition.

Write **op** above the object of the preposition.

Fix It! Insert or remove commas. Follow the comma rules.

prep op prep op
In a charming ancient castle, [King Morton lived with his daughters].

prep op
[They dined, with him].

Do not include the opener in the main clause square brackets.

Read It!

Mark It!

Fix It!

Day 1

Students complete the passage in this order: Read It! Mark It! Fix It!

In the recent past, in an obscure Kingdom, among the alps a **decorous** King reigned faithfully. His family line of monarchs stretched back to the middle ages

5 prepositional phrases

2 [main clauses]

2 subject-verb pairs (s v)

1 indent

5 capitals

3 commas

1 end mark

decorous

dignified in conduct and manners

prep *op* *prep* *op* *prep*
 In the recent past, in an obscure Kingdom, among
op *s* *v*
 the alps, [a decorous King reigned faithfully]. [His family
s *prep* *op* *v* *prep* *op*
 line of monarchs stretched back to the middle ages].

This is the only week that an explanation about capitalization is provided.

Indentation	new topic
Capitalization	kingdom ; king lowercase, common noun Alps ; Middle Ages uppercase, proper noun <i>Middle Ages</i> is a compound noun. Because the compound noun forms a proper noun, both words are capitalized.
Prep Phrase	Each prepositional phrase begins with a preposition and ends with a noun, the object of the preposition. The words between the preposition and its object are article adjectives (a, an, the) or adjectives that describe the noun. What kind of past? <i>recent</i> What kind of kingdom? <i>obscure</i>
Note	After marking a prepositional phrase, mentally remove it. Neither subjects nor verbs are found inside a prepositional phrase. Week 15 students will learn that a prepositional phrase functions as either an adjective or an adverb.
S V Pairs	MC king reigned When a prepositional phrase opens (begins) a sentence, do not include the phrase in the main clause square brackets. Week 4 students will begin marking this as a #2 prepositional opener. MC line stretched
Commas	Do not use a comma in front of a prepositional phrase. If two or more prepositional phrases open a sentence, follow the last phrase with a comma.

Rewrite It!

In the recent past in an obscure kingdom among the Alps, a decorous king reigned faithfully. His family line of monarchs stretched back to the Middle Ages.

Read It!	Mark It!	Fix It!	Day 2
King Morton had inherited the Throne, from his Father nearly three decades before. Like his Father, King Morton ruled fairly and showed compassion to all	3 <u>prepositional phrases</u> 2 [main clauses] 2 subject-verb pairs (s v)	3 capitals 2 commas 1 end mark	

compassion

deep sympathy for someone else's sorrow or hardship

[King Morton had inherited the Throne, from his Father nearly three decades before]. Like his Father, [King Morton ruled fairly and showed **compassion** to all].

Capitalization	throne, father, father lowercase, common noun <i>Father</i> is only capitalized when used as a proper noun in place of a person's name. <i>King</i> is capitalized because it is a title used directly before the name.
Prep Phrase	<i>From his father</i> and <i>like his father</i> begin with a preposition and end with a noun, the object of the preposition. The word <i>his</i> is a possessive pronoun that functions as an adjective. Whose father? <i>his</i> <i>To all</i> is a preposition + pronoun. Because a pronoun can take the place of a noun, a prepositional phrase can end with a pronoun. The word <i>all</i> is an indefinite pronoun that functions as the object of the preposition.
Ask Students	In the first sentence, why is the word <i>before</i> not a preposition? A preposition begins a prepositional phrase. PATTERN preposition + noun (no verb) <i>Before</i> is an adverb, not a preposition.
S V Pairs	MC King Morton had inherited MC King Morton ruled, showed
Commas	Do not use a comma in front of a prepositional phrase. Do not use a comma if a prepositional opener has fewer than five words.

Rewrite It! King Morton had inherited the throne from his father nearly three decades before. Like his father King Morton ruled fairly and showed compassion to all.

Read It!	Mark It!	Fix It!	Day 3
As a kindhearted Ruler, King Morton loved his subjects. The people, of the land esteemed him. maribella and dorinda, the King's daughters, lived with him	3 <u>prepositional phrases</u> 3 [main clauses] 3 subject-verb pairs (s v)	4 capitals 1 comma 1 end mark	

esteemed

regarded with respect and admiration

^{prep} As a kindhearted Ruler, ^{op} [King Morton loved his subjects].
^s [The people, ^{prep} of the land ^{op} esteemed him]. ^s [maribella and
^s dorinda, ^v the King's daughters, ^{prep} lived ^{op} with him].

Capitalization	ruler lowercase, common noun Maribella uppercase, first word of the sentence, proper noun Dorinda uppercase, proper noun king's lowercase, common adjective
Prep Phrase	Both <i>as a kindhearted ruler</i> and <i>of the land</i> begin with a preposition and end with a noun, the object of the preposition. The words between the preposition and its object are article adjectives (a, an, the) or adjectives that describe the noun. What kind of ruler? <i>kindhearted</i> <i>With him</i> is a preposition + pronoun. The word <i>him</i> is an objective case pronoun that functions as the object of the preposition.
S V Pairs	MC King Morton loved MC people esteemed MC Maribella, Dorinda lived
Note	<i>Daughters</i> is not the subject. <i>The king's daughters</i> is an appositive phrase (noun phrase that renames the noun it follows). Week 11 students will learn about appositives and when they require commas.
Commas	Use a comma if a prepositional opener has five words or more. At times an exact word count misses the purpose of the rule: long phrases need a comma to separate the phrase from the main clause. Use a comma after <i>As a kindhearted ruler</i> . Do not use a comma in front of a prepositional phrase.

Rewrite It! As a kindhearted ruler, King Morton loved his subjects. The people of the land esteemed him. Maribella and Dorinda, the king's daughters, lived with him.

Read It!	Mark It!	Fix It!	Day 4
Everyone in the land admired his devotion , to his girls. his younger daughter, however, frustrated him greatly	2 <u>prepositional phrases</u> 2 [main clauses] 2 subject-verb pairs (s v)	1 capital 1 comma 1 end mark	

devotion

a feeling of strong love or loyalty

[Everyone ^s in the land ^{prep} ^{op} admired his ^v **devotion**, ^{prep} to his girls ^{op}].
[his ^s younger daughter, however, ^v frustrated him greatly].

Capitalization	His uppercase, first word of the sentence
Prep Phrase	<i>In the land</i> begins with a preposition and ends with a noun, the object of the preposition. <i>The</i> is an article adjective. <i>To his girls</i> begins with a preposition and ends with a noun, the object of the preposition. The word <i>his</i> is a possessive pronoun that functions as an adjective. Whose girls? <i>his</i>
S V Pairs	MC Everyone admired MC daughter frustrated
Commas	Do not use a comma in front of a prepositional phrase.

Rewrite It! Everyone in the land admired his devotion to his girls. His younger daughter, however, frustrated him greatly.

Learn It!

Conjunction

A **conjunction** connects words, phrases, or clauses. A **coordinating conjunction** (cc) connects the same type of words, phrases, or clauses. The items must be grammatically the same: two or more adjectives, two or more prepositional phrases, two or more main clauses, and so forth. Use the acronym FANBOYS to remember the coordinating conjunctions.

The staff served King Morton, Princess Dorinda, and Princess Maribella.

And connects three nouns: *King Morton*, *Princess Dorinda*, and *Princess Maribella*.

Use commas to separate three or more items in a series.
PATTERN a, b, and c

The king lived in the castle with his daughters and with the staff.

And connects two prepositional phrases: *with his daughters* and *with the staff*.

Do not use a comma before a cc when it connects two items in a series unless they are main clauses.
PATTERN a and b

Dorinda raced through the gardens, and Maribella collected daisies.

And connects two main clauses. A subject and verb pair (Dorinda raced) comes before the coordinating conjunction, and a subject and verb pair (Maribella collected) comes after. When a subject and verb pair follows the coordinating conjunction, use a comma.

Use a comma before a cc when it connects two main clauses.
PATTERN MC, cc MC

Compare the last sentence to this sentence:

Dorinda raced through the gardens and collected daisies.

And connects two verbs: *raced* and *collected*. A subject and verb (Dorinda raced) come before the coordinating conjunction, but only a verb (collected) comes after. The verbs have the same subject. This is the same pattern as **a and b** when *a* and *b* are verbs.

Do not use a comma before a cc when it connects two verbs.
PATTERN MC cc 2nd verb

Mark It! Write cc above each coordinating conjunction.

Fix It! Insert or remove commas. Follow the comma rules.

Dorinda ran through the gardens, smelled the roses, and picked daisies.

Dorinda was lovely, but spoiled.

Maribella sketched the flowers, and Dorinda bounced a ball.

The king groaned at Dorinda's mischief, yet loved her anyway.

FANBOYS

for, and, nor, but, or,
yet, so

The **PATTERNS a and b** and **MC cc 2nd verb** are the same when *a* and *b* are verbs. However, the emphasis differs.

The **PATTERN a and b** emphasizes that a cc connects two items.

The **PATTERN MC cc 2nd verb** emphasizes that a subject and verb come before the cc, but only a verb comes after the cc.

A comma is not used in either pattern.

Ask students to identify the coordinating conjunction and explain what it connects.

And connects three verbs: *ran*, *smelled*, *picked*. Use two commas. **a, b, and c**

But connects two adjectives: *lovely*, *spoiled*. Do not use a comma. **a and b**

And connects two main clauses: *Maribella sketched*, and *Dorinda bounced*. Use a comma. **MC, cc MC**

Yet connects two verbs: *groaned*, *loved*. Do not use a comma. **MC cc 2nd verb**

A coordinating conjunction (cc) connects items that are grammatically the same.

The cc *but* cannot connect a main clause [Dorinda cried out] to an adverb clause (when she pricked her finger ...).

Fix by removing the cc *but*.

The adverb *then* is not a cc and cannot connect main clauses.

Fix by adding a comma + cc.

The cc *and* cannot connect a noun (dress) with a verb (was). The cc cannot connect the two verbs (splattered, was) because *mud* is the subject of only the first verb, not the second. It was the dress that was ruined, not the mud.

Fix by inserting the word *dress* to form two main clauses. Use two periods or a comma + cc.

A comma + cc is a correct way to join two main clauses: MC, cc MC. However, a sentence with more than one of these patterns is not stylish. It feels as if it will never end!

Fix by removing the cc *and*. Form two sentences.

Coordinating Conjunctions

Figure out what is wrong with the following sentences.

Consider what the coordinating conjunction is connecting.

Rewrite the sentences correctly.

Dorinda cried out but when she pricked her finger on the thorn.

Dorinda cried out when she pricked her finger on the thorn.

The sisters argued then they reunited.

The sisters argued, but then they reunited.

Mud splattered her dress and was ruined.

Mud splattered her dress. The dress was ruined. OR

Mud splattered her dress, and the dress was ruined.

Dorinda teased Maribella, but Maribella laughed, and the sisters argued, yet they hugged each other in the end.

Dorinda teased Maribella, but Maribella laughed. The sisters argued, yet they hugged each other in the end.

Read It!

Mark It!

Fix It!

Day 1

Students complete the passage in this order: Read It! Mark It! Fix It!

Princess Dorinda had been an **obstinate** child, from toddlerhood. As a child, she often escaped from the nursery, and found mischief

1 coordinating conjunction (cc)

1 indent

3 prepositional phrases

3 commas

2 [main clauses]

1 end mark

2 subject-verb pairs (s v)

obstinate

stubborn; having an unyielding attitude

This is the last week that a detailed explanation about prepositional phrases is provided.

Indentation	new topic
Prep Phrase	Each prepositional phrase begins with a preposition and ends with a noun, the object of the preposition. Remind students to mentally remove prepositional phrases when looking for subjects and verbs. Neither subjects nor verbs are found inside a prepositional phrase.
Conjunction	and connects two verbs: <i>escaped</i> and <i>found</i> A subject and verb (she escaped) come before the cc, but only a verb (found) comes after the cc. A comma is not used. MC cc 2nd verb
Ask Students	Why does <i>and</i> not connect <i>nursery</i> and <i>found</i> ? A coordinating conjunction (cc) connects items that are grammatically the same. <i>Nursery</i> is a noun; <i>found</i> is a verb.
S V Pairs	MC <i>Princess Dorinda had been</i> MC <i>she escaped, found</i>
Commas	Do not use a comma in front of a prepositional phrase. Do not use a comma if a prepositional opener has fewer than five words. Do not use a comma before a cc when it connects two verbs. PATTERN MC cc 2nd verb

Rewrite It!

Princess Dorinda had been an obstinate child from toddlerhood. As a child she often escaped from the nursery and found mischief.

Read It!	Mark It!	Fix It!	Day 2
<p>She once stole, into the Throne Room swung on the chandeliers and landed, at the feet of the scandalized courtiers</p> <p>courtiers members of a royal court</p>	<p>1 coordinating conjunction (cc)</p> <p>4 <u>prepositional phrases</u></p> <p>1 [main clause]</p> <p>1 subject-verb pair (s v)</p>	<p>2 capitals</p> <p>4 commas</p> <p>1 end mark</p>	

^s [She once ^v stole, ^{prep} into the Throne Room, ^{op} swung
^{prep} on the chandeliers, ^{op} and ^{cc} landed, ^v at the feet ^{prep} of the
^{op} scandalized **courtiers**].

Prep Phrase	Each prepositional phrase begins with a preposition and ends with a noun, the object of the preposition. The words between the preposition and its object are article adjectives (a, an, the) or adjectives that describe the noun. What kind of room? <i>throne</i> What kind of courtiers? <i>scandalized</i>
Conjunction	and connects three verbs: <i>stole</i> , <i>swung</i> , and <i>landed</i> a, b, and c
Ask Students	<p>Why does <i>and</i> not connect <i>chandeliers</i> and <i>landed</i>?</p> <p>A coordinating conjunction (cc) connects items that are grammatically the same. <i>Chandeliers</i> is a noun; <i>landed</i> is a verb.</p>
S V Pairs	MC <i>She stole, swung, landed</i>
Commas	<p>Use commas to separate three or more items in a series connected with a cc. PATTERN a, b, and c</p> <p>Because the prepositional phrases modify the verbs they follow, place the commas at the end of the prepositional phrases.</p> <p>Do not use a comma in front of a prepositional phrase.</p>

Rewrite It! She once stole into the throne room, swung on the chandeliers, and landed at the feet of the scandalized courtiers.

Read It!

On another occasion, she upset the prestigious new chef, and her staff. They were experimenting, with Sturgeon **roe** ice cream

roe

fish eggs

Mark It!

1 coordinating conjunction (cc)

2 prepositional phrases

2 [main clauses]

2 subject-verb pairs (s v)

Fix It!

1 capital

3 commas

1 end mark

Day 3

prep *op* *s* *v*
 On another occasion, [she upset the prestigious new
cc *s* *v* *v* *prep*
 chef, and her staff]. [They were experimenting, with
op
 Sturgeon **roe** ice cream].

Capitalization	sturgeon lowercase, common noun Do not capitalize the common name of animals and plants. Just as you do not capitalize <i>goldfish</i> , <i>tuna</i> , or <i>shark</i> , do not capitalize <i>sturgeon</i> .
Prep Phrase	Both prepositional phrases begin with a preposition and end with a noun, the object of the preposition. The words between the preposition and its object are adjectives that describe the noun. Which occasion? <i>another</i> What kind of ice cream? <i>sturgeon roe</i>
Conjunction	and connects two nouns: <i>chef</i> and <i>staff</i> a and b
S V Pairs	MC she upset MC They were experimenting
Note	A word that ends in -ing functions as a verb only if it follows a helping verb. In the second sentence <i>experimenting</i> functions as a verb because it follows the helping verb <i>were</i> .
Commas	Do not use a comma if a prepositional opener has fewer than five words. Do not use a comma to separate two items connected with a cc. PATTERN a and b Do not use a comma in front of a prepositional phrase.

Rewrite It! On another occasion she upset the prestigious new chef and her staff. They were experimenting with sturgeon roe ice cream.

Read It!	Mark It!	Fix It!	Day 4
Dorinda sneaked a taste, and expected a sweet treat but instead of bits of chocolate the taste of salty fish eggs first surprised and then repulsed her	3 coordinating conjunctions (cc) 3 <u>prepositional phrases</u> 2 [main clauses] 2 subject-verb pairs (s v)	3 commas 1 end mark	
repulsed caused disgust			

s
v
cc
v
 [Dorinda sneaked a taste, and expected a sweet
cc
prep
op
prep
op
s
 treat], but instead of bits of chocolate, [the taste
prep
op
v
cc
v
of salty fish eggs first surprised and then **repulsed** her].

Prep Phrase	Each prepositional phrase begins with a preposition and ends with a noun, the object of the preposition. The words between the preposition and its object are article adjectives (a, an, the) or adjectives that describe the noun. What kind of eggs? <i>salty fish</i>
Conjunction	and connects two verbs: <i>sneaked</i> and <i>expected</i> A subject and verb (Dorinda sneaked) come before the cc, but only a verb (expected) comes after the cc. A comma is not used. MC cc 2nd verb but connects two main clauses. A subject and verb pair (Dorinda sneaked, expected) comes before the cc, and a subject and verb pair (taste surprised, repulsed) comes after the cc. A comma is required. MC, cc MC and connects two verbs: <i>surprised</i> and <i>repulsed</i> A subject and verb (taste surprised) come before the cc, but only a verb (repulsed) comes after the cc. A comma is not used. MC cc 2nd verb
S V Pairs	MC Dorinda sneaked, expected MC taste surprised, repulsed
Commas	Do not use a comma before a cc when it connects two verbs. PATTERN MC cc 2nd verb Use a comma to separate main clauses connected with a cc. PATTERN MC, cc MC Use a comma if two + prepositional phrases open a sentence. Put the comma after the last phrase.
Note	Although <i>instead of bits of chocolate</i> initially appears to be a mid-sentence prepositional phrase, after analyzing the sentence, it is clear that <i>instead of bits of chocolate</i> comes before the main clause that it modifies. Do not include <i>instead of bits of chocolate</i> in the main clause square brackets. Punctuate it as if it were a prepositional opener.

Rewrite It! Dorinda sneaked a taste and expected a sweet treat, but instead of bits of chocolate, the taste of salty fish eggs first surprised and then repulsed her.

Learn It!

Clause

A **clause** is a group of related words that contains both a subject and a verb.

Main Clause

Week 1 you learned that a **main clause** contains a subject and a verb and expresses a complete thought.

S V

[Dorinda's dress was expensive].

Every sentence must have a main clause.

S V S V

[Dorinda's dress was expensive], and [this frustrated her father].

Two main clauses can be placed in the same sentence if they are connected with a comma and a coordinating conjunction. MC, cc MC

Dependent Clause

A **dependent clause** contains a subject and a verb but does not express a complete thought. It cannot stand alone as a sentence but must have a main clause before or after it. In this book you will mark three types of dependent clauses.

Who/Which Clause

w/w S V

[Dorinda's dress, (which she purchased online), was expensive].

A **who/which clause** is a dependent clause that begins with *who* or *which*. It is an adjective clause because it follows the noun it describes. Use the pronoun *who* when referring to people, personified animals, and pets. Use the pronoun *which* when referring to things, animals, and places.

The subject of most *who/which* clauses is *who* or *which*, but sometimes the subject is another word in the clause.

When the first word of either a *who* or a *which* clause functions as an adjective, use *whose*. *Whose* is a possessive case pronoun, which functions as an adjective to show ownership.

Place commas around a *who/which* clause if it is nonessential.

Do not place commas around a *who/which* clause if it is essential (changes the meaning of the sentence).

Weeks 3–6 contain only nonessential *who/which* clauses. They require commas.

Week 7 you will learn how to determine if a clause is essential or nonessential.

That Clause

that S V

[It frustrated the king] (that Dorinda purchased the dress).

A **that clause** is a dependent clause that begins with the word *that* and contains a subject and a verb. Because *that* clauses are essential to the sentence, they do not take commas.

That clauses do not take commas.

Another name for a main clause is an independent clause.

Clause Overview:
Appendix III

For more information about clauses, see pages G-20 to G-22.

Another name for a dependent clause is a subordinate clause.

Ask students to identify the subject and verb in the *who/which* clause and the noun that it describes.

What is the verb?
purchased

Who purchased? **she**
which she purchased online describes *dress*

This clause is nonessential because it does not change the meaning of the sentence. Without the *which* clause, the dress is still expensive. Use commas.

Ask students to identify the subject and verb in the *that* clause.

What is the verb?
purchased

Who purchased?
Dorinda

Do not use commas.

Ask students to identify the subject and verb in the adverb clause.

What is the verb?

did need

Who did need? **Dorinda**

What is the verb? **had**

What had? **it**

Use a comma after, not before, an adverb clause.

Week 16 students will learn that subordinating conjunctions can also start adjective clauses. When they do, different punctuation rules apply.

For the reader, the ability to recognize clauses results in greater comprehension.

For the writer, the ability to organize and punctuate clauses results in clearer communication.

Adverb Clause

AC S V V
(Although Dorinda did not need another dress), [she

purchased this one] AC S V
(because it had real gold).

An **adverb clause** is a dependent clause that begins with a **www** word (a subordinating conjunction) and contains a subject and a verb.

The acronym *www.asia.b* reminds you of the eight most common **www** words. However, these are not the only words that begin an adverb clause. Other words can function as **www** words too.

Memorize It! when while where as since if although because
after before until unless whenever whereas than

A **www** word must have a subject and verb after it to begin an adverb clause.

Use a comma after an adverb clause that comes before a main clause.

PATTERN AC, MC

Do not use a comma before an adverb clause.

PATTERN MC AC

Mark It! and Fix It!

Recognizing the basic clause and phrase structures in a sentence will help you punctuate sentences properly. Label the subject-verb pairs to determine how many clauses are in each sentence. Focus on the word that begins the clause to determine if it is a dependent clause or a main clause. After you have identified each clause, check its placement in the sentence and follow the comma rules.

Mark It! Place parentheses around the dependent clause.

Write **v** above each verb and **s** above each subject.

Identify the dependent clause by looking at the first word of the clause.

Write **w/w** above the word *who*, *which*, or *whose*.

Write **that** above the word *that*.

Write **AC** above the **www** word.

Fix It! Insert or remove commas. Follow the comma rules.

w/w S V V
[King Morton, (whose castle was vast), had lost his crown].

that S V V
[It frustrated the king], (that he had lost his crown).

AC S V V
[The king was irritable], (since he had lost his crown).

Read It!

Mark It!

Fix It!

Day 1

Students complete the passage in this order: Read It! Mark It! Fix It!

The princess who had earned a reputation for beauty considered herself quite **chic**, because she wore her hair, in a french twist, and had a beauty spot on her cheek

chic

attractive and fashionable; stylish

1 coordinating conjunction (cc)

3 prepositional phrases

1 [main clause]

1 *who/which* clause (w/w)

1 adverb clause (AC)

3 subject-verb pairs (s v)

1 indent

1 capital

5 commas

1 end mark

¶ [The princess, (who had earned a reputation for beauty), considered herself quite **chic**], (because she wore her hair, in a french twist, and had a beauty spot on her cheek).

Indentation	new topic
Capitalization	French uppercase, proper adjective Capitalize proper adjectives formed from proper nouns. The proper adjective <i>French</i> comes from the proper noun <i>France</i> , the name of a specific country.
Prep Phrase	<i>For beauty</i> is a prepositional phrase. In this sentence <i>for</i> functions as a preposition. PATTERN preposition + noun (no verb) When <i>for</i> functions as a conjunction, it connects equal items and means <i>since</i> . A word can perform only one function in a sentence.
Conjunction	and connects two verbs: <i>wore</i> and <i>had</i> A subject and verb (she wore) come before the cc, but only a verb (<i>had</i>) comes after the cc. A comma is not used. MC cc 2nd verb
S V Pairs	MC princess considered w/w who had earned The subject of the clause is <i>who</i> . The <i>who</i> clause describes <i>princess</i> , the noun it follows. AC because she wore, had
Ask Students	How do you know <i>because she wore her hair in a French twist and had a beauty spot on her cheek</i> is an adverb clause? The word group begins with <i>because</i> and includes a subject + verb.
Commas	Place commas around a nonessential <i>who/which</i> clause. Do not put a comma in front of an adverb clause. PATTERN MC AC Do not put a comma in front of a prepositional phrase. Do not use a comma before a cc when it connects two verbs. PATTERN MC cc 2nd verb

Rewrite It!

The princess, who had earned a reputation for beauty, considered herself quite chic because she wore her hair in a French twist and had a beauty spot on her cheek.

Read It!	Mark It!	Fix It!	Day 2
Her beauty was flawed by her reputation for fastidiousness , and self-centeredness. King Morton hoped, that she would consider several young Suitors	1 coordinating conjunction (cc) 2 <u>prepositional phrases</u> 2 [main clauses] 1 <i>that</i> clause (that) 3 subject-verb pairs (s v)	1 indent 1 capital 2 commas 1 end mark	
fastidiousness excessively particular, critical, or demanding			

[Her beauty was flawed by her reputation for
fastidiousness, and self-centeredness]. [King Morton
hoped], (that she would consider several young ~~Suitors~~).

Indentation	new topic
Conjunction	and connects two nouns: <i>fastidiousness</i> and <i>self-centeredness</i> Both nouns function as the objects of the preposition <i>for</i> . For what? <i>for fastidiousness</i> and (<i>for</i>) <i>self-centeredness</i> a and b
S V Pairs	MC beauty was flawed MC King Morton hoped that that she would consider
Ask Students	How do you know <i>that she would consider consider several young suitors</i> is a <i>that</i> clause? The word group begins with <i>that</i> and includes a subject + verb.
Commas	Do not use a comma to separate two items connected with a cc. PATTERN a and b Do not put a comma in front of a <i>that</i> clause.
Note	Compound words can be spelled as one word, one hyphenated word, or two words. If in doubt, consult a dictionary. <i>self-centeredness</i>

Rewrite It! Her beauty was flawed by her reputation for fastidiousness and self-centeredness.
King Morton hoped that she would consider several young suitors.

Read It!	Mark It!	Fix It!	Day 3
Dorinda refused them time after time yet they continued to court her. None were wealthy handsome or Titled enough, for her highness	2 coordinating conjunctions (cc) 2 <u>prepositional phrases</u> 3 [main clauses] 3 subject-verb pairs (s v)	1 capital 4 commas 1 end mark	
court try to win the favor of			

s
v
prep
op
cc
s
 [Dorinda refused them time after time], yet [they

v
s
v
 continued to **court** her]. [None were wealthy, handsome,

cc
prep
op
 or Titled enough, for her highness].

Conjunction	yet connects two main clauses. A subject and verb pair (Dorinda refused) comes before the cc, and a subject and verb pair (they continued) comes after the cc. A comma is required. MC, cc MC or connects three adjectives: <i>wealthy</i> , <i>handsome</i> , or <i>titled</i> a, b, and c
S V Pairs	MC Dorinda refused MC they continued
Ask Students	How do you know <i>they continued to court her</i> is a main clause? The word group includes a subject + verb and expresses a complete thought. It does not begin with a word that starts a dependent clause (who, which, that, www word).
	MC None were
Note	The phrase <i>to court</i> does not follow the PATTERN preposition + noun . When <i>to</i> is followed by a verb, it is called an infinitive. Do not mark infinitives as prepositional phrases because they include a verb. Do not mark infinitives as verbs because they do not have a subject. They function as neither a prepositional phrase nor a verb. Infinitives function as adjectives, adverbs, or nouns.
Commas	Use a comma to separate two main clauses connected with a cc. PATTERN MC, cc MC Use commas to separate three or more items in a series connected with a cc. PATTERN a, b, and c Do not put a comma in front of a prepositional phrase.

Rewrite It! Dorinda refused them time after time, yet they continued to court her. None were wealthy, handsome, or titled enough for her highness.

Read It!	Mark It!	Fix It!	Day 4
King Morton whose patience was dwindling shook his head in despair, and sighed deeply when his daughter voiced her desires	1 coordinating conjunction (cc) 1 <u>prepositional phrase</u> 1 [main clause] 1 <i>who/which</i> clause (w/w) 1 adverb clause (AC) 3 subject-verb pairs (s v)	3 commas 1 end mark	
dwindling gradually becoming smaller or less			

[King Morton, (whose patience was **dwindling**), shook his head in despair, and sighed deeply] (when his daughter voiced her desires).

Conjunction	and connects two verbs: <i>shook</i> and <i>sighed</i> A subject and verb (King Morton shook) come before the cc, but only a verb (<i>sighed</i>) comes after the cc. A comma is not used. MC cc 2nd verb
S V Pairs	MC King Morton shook, sighed w/w whose patience was dwindling The subject of the clause is <i>patience</i> . The word <i>whose</i> functions as an adjective. (Whose (King Morton's) patience was dwindling.) The <i>whose</i> clause describes <i>King Morton</i> , the noun it follows.
Ask Students	How do you know <i>whose patience was dwindling</i> is a <i>who/which</i> clause? The word group begins with <i>whose</i> (a form of <i>who</i>) and includes a subject + verb.
	AC when daughter voiced
Commas	Place commas around a nonessential <i>who/which</i> clause. Do not use a comma before a cc when it connects two verbs. PATTERN MC cc 2nd verb

Rewrite It! King Morton, whose patience was dwindling, shook his head in despair and sighed deeply when his daughter voiced her desires.