

Getting Started with Teaching Writing: Structure and Style



INSTITUTE FOR
Excellence in Writing
An effective method for teaching writing skills

Thank you for purchasing our teacher’s course. In addition to this Seminar Workbook, the course includes a set of 10 DVDs containing:

- Teaching Writing: Structure and Style (numbered 1–6)
- Tips and Tricks
- Student Workshops
 - Elementary Level (grades 2–4)
 - Intermediate (grades 5–7)
 - High School (grades 8–10+)

To help you organize your workbook, insert the dividers at the *beginning* of each section. For your convenience, the page numbers for each of those sections is listed at right.

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Many teachers like to take time over the summer to prepare for teaching writing in the fall. This is beneficial as it helps the teacher see the entire scope of the program before working through its parts. However, if you are unable to complete the entire course before beginning the school year, you can simply complete the viewing unit by unit as you progress through the school year.

Below are viewing directions to complete the seminar in nine sessions. To the right of the viewing schedule is the list of practicum exercises which will help you better understand the writing process before teaching it yourself. Completing the practicum assignments is part of the optional IEW teacher accreditation process. Go to IEW.com/ic to learn more.

Be sure to watch the DVDs in order. Each unit builds on the one before. Thus, for the program to be successfully implemented, the units must be taught *in order*. The nine units outlined below can be viewed one at a time in nine sessions. If you plan a total of two hours per session, you will have plenty of time to both view the DVD and complete the teacher practicum assignment.

In addition to the teacher training, the program includes three student workshops to show you how the program works in the classroom. The elementary workshop is suitable for grades 2–4, the intermediate for grades 5–7, and the high school level for grades 8–10 or beyond. These workshops are similar to the first disc of each of the *Student Writing Intensives*. The handouts which accompany the student workshops are located just before the index at the back of this workbook.

For additional help using our materials, check out our support groups at IEW.com/forum.

Teaching Writing: Structure and Style Viewing Suggestions

Session	Description and Viewing	Practicum Exercises <i>Required for Accreditation</i>
1	<p>Unit 1: Note Making and Outlines (pages 1–8) Watch the first portion of Disc 1 (62 minutes). You may stop when Andrew says, “That is what Unit 1 is all about...” or continue on to Unit 2.</p> <p>Unit 2: Summarizing from Notes (pages 9–14) Continue watching the remainder of Disc 1. Go to “Scene Selection” and select “Unit II: Summarizing from Notes.” Watch to the end of the disc (35 minutes).</p>	Practice telling back the “Booklice” paragraph from your outline to a partner.
2	<p>Syllabus in Style: Dress-Ups (pages 15–26) Since the dress-ups are also introduced in Unit 2, watch Disc 2 from the beginning to the “Pause for Practicum” (59 minutes), and complete the practicum.</p> <p>Tips and Tricks DVD Watch the first 30 minutes, and stop when Unit 3 is discussed.</p>	Copy the “Booklice” paragraph created by the class (page 16). Practicum: Note Making and Summarizing (page 24)

3	<p>Unit 3: Summarizing Narrative Stories (pages 27–36, A-1, A-3) Watch Disc 2 starting at “Observation from Practicum” to the end of the disc (58 minutes).</p> <p>Tips and Tricks DVD There is no scene title for Unit 3 on the <i>Tips and Tricks</i> DVD; however, the Unit 3 discussion starts at about 28 minutes into the DVD (25 minutes).</p>	<p>Fill in the “Fox and Crow” outline on page 28.</p> <p>Practicum: Summarizing a Narrative Story “The Bat and the Nightingale” (page 32)</p>
4	<p>Syllabus in Style: Sentence Openers (pages 15–20) Watch Disc 3 from the beginning through the sentence opener summary (25 minutes).</p> <p>Unit 4: Summarizing a Reference (pages 37–46) Finish watching Disc 3 starting at “Unit IV: Summarizing a Reference” (52 minutes).</p> <p>Tips and Tricks DVD Start at the “Unit 4” scene, and watch until Unit 5 is introduced (12 minutes).</p>	<p>Copy the outline for “Kinds of Elephants” and the composition created by the class on the DVD (page 38).</p>
5	<p>Syllabus in Style: Teeter-Totters, Noun Clause (page 18) Watch Disc 4 from the beginning until Unit 5 is presented (15 minutes).</p> <p>Unit 5: Writing from Pictures (pages 47–52) Continue watching Disc 4 through the pause for practicum up to the introduction of more advanced decorations. (42 minutes).</p> <p>Syllabus in Style: Decorations and Triple Extensions (pages 22–23) Continue watching Disc 4 from the pause for practicum to the end of the disc (24 minutes).</p> <p>Tips and Tricks DVD Start at “Unit 5” and watch for about 7 minutes.</p>	<p>Copy the “Chick and Hose” outline created on the DVD (page 48).</p> <p>Practicum: Writing a Story from Pictures (Outline “Kitchen Story” only, page 51)</p>
6	<p>Unit 6: Library Research Reports (pages 38–46) Watch the first half of Disc 5 starting at the beginning. Watch to the “Pause for Practicum,” complete the practicum, and continue until Unit 7 is introduced (52 minutes).</p> <p>Tips and Tricks DVD Start at Unit 6 on the <i>Tips and Tricks</i> DVD (23 minutes).</p>	<p>Practicum: Summarizing Multiple References (pages 45–46: Write one paragraph using the checklist.)</p> <p><i>The elephant mini-books are located in the back pocket of the Seminar Workbook. If they are missing, you can download a set at IEW.com/free-downloads.</i></p>
7	<p>Unit 7: Creative Writing and Basic Essay (pages 53–58) Watch the second half of Disc 5 starting at “Unit VII” and to the end of the disc (50 minutes).</p> <p>Tips and Tricks DVD Start at Unit 7 (about 10 minutes).</p>	<p>Practicum: Outline for Unit 7 (Choose a topic on page 54, and create an outline using the model on page 55.)</p>
8	<p>Unit 8: Essay Writing (pages 59–66) Watch Disc 6 from the beginning through the summary of essays (64 minutes).</p> <p>Tips and Tricks DVD Start at Units 8 and 9 (about 15 minutes).</p>	<p>Using the Super-Essay Outline on page 65, recreate (on a new sheet) an abbreviated outline (topics only) for a seventeen-paragraph super-essay.</p>
9	<p>Unit 9: Critiques (pages 67–71) Watch the second part of Disc 6 starting at “Unit IX: Critiques,” and watch to the end of the disc (50 minutes).</p> <p>Tips and Tricks DVD Start at Unit 8 and 9 on the <i>Tips DVD</i>, scan forward to about 1:59:30, and watch for about 2 minutes.</p>	<p>Practicum: Using the “Bat and Nightingale” key word outline you created on page 33, generate a key word outline for an introduction and conclusion to turn the narrative-story outline into a critique outline.</p>