Support Essentials

User Guide
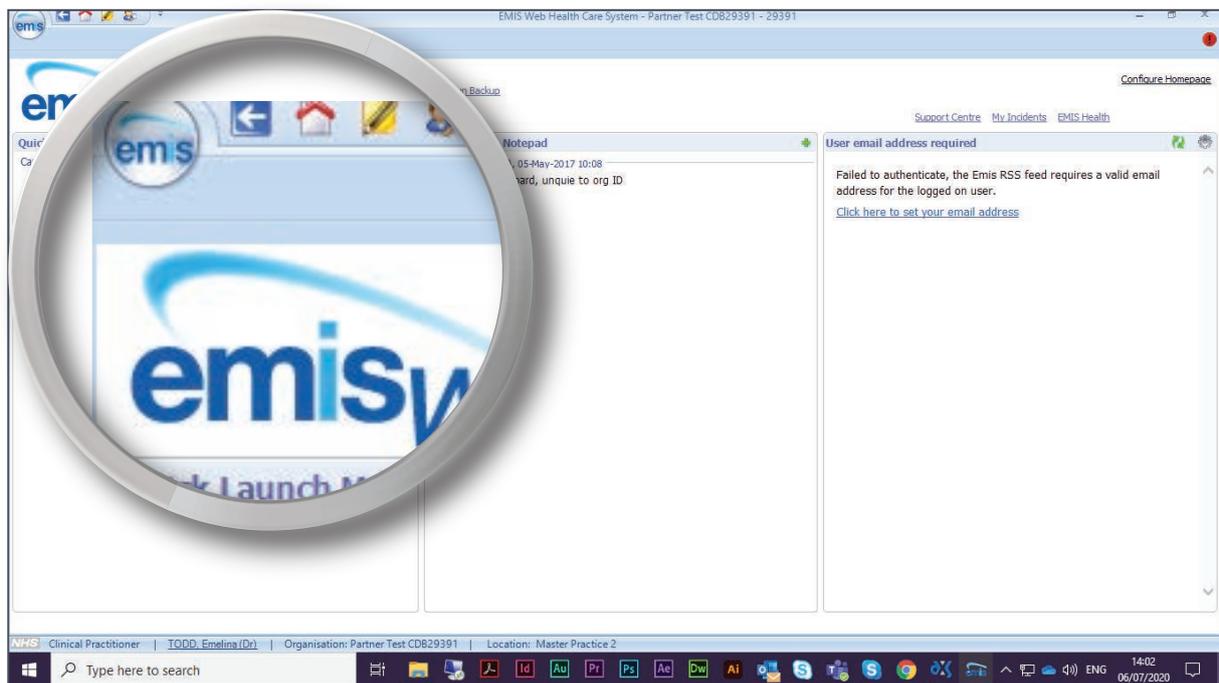
User Configuration for EMIS Web

Introduction

This guide shows you how to configure users in **EMIS Web** to enable access to **DXS Point-of-Care** and ensure correct login permissions.
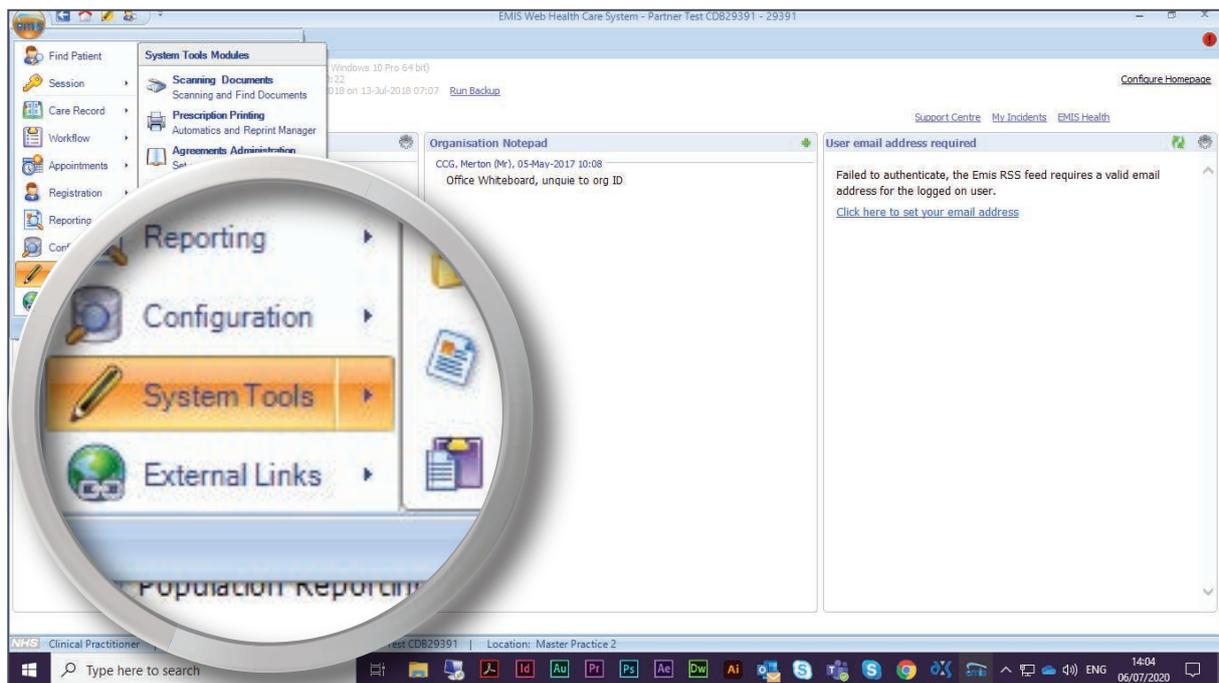
Please note: user configuration is required for each user who needs access to DXS Point-of-Care.
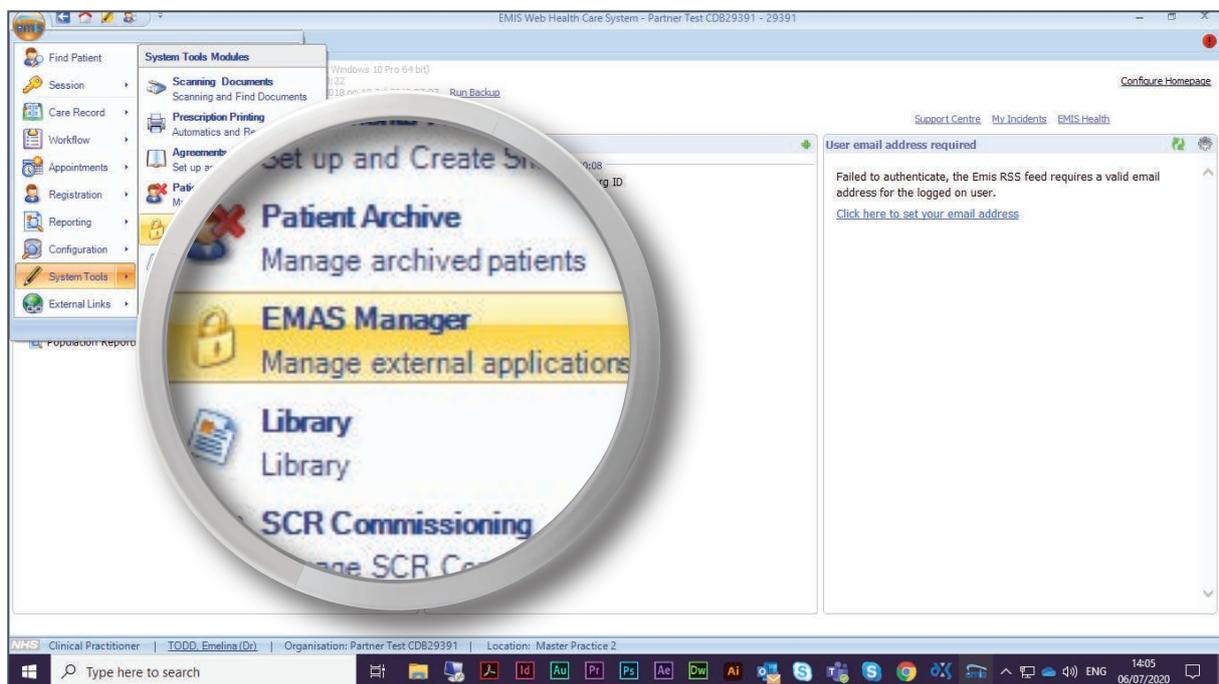
Instructions

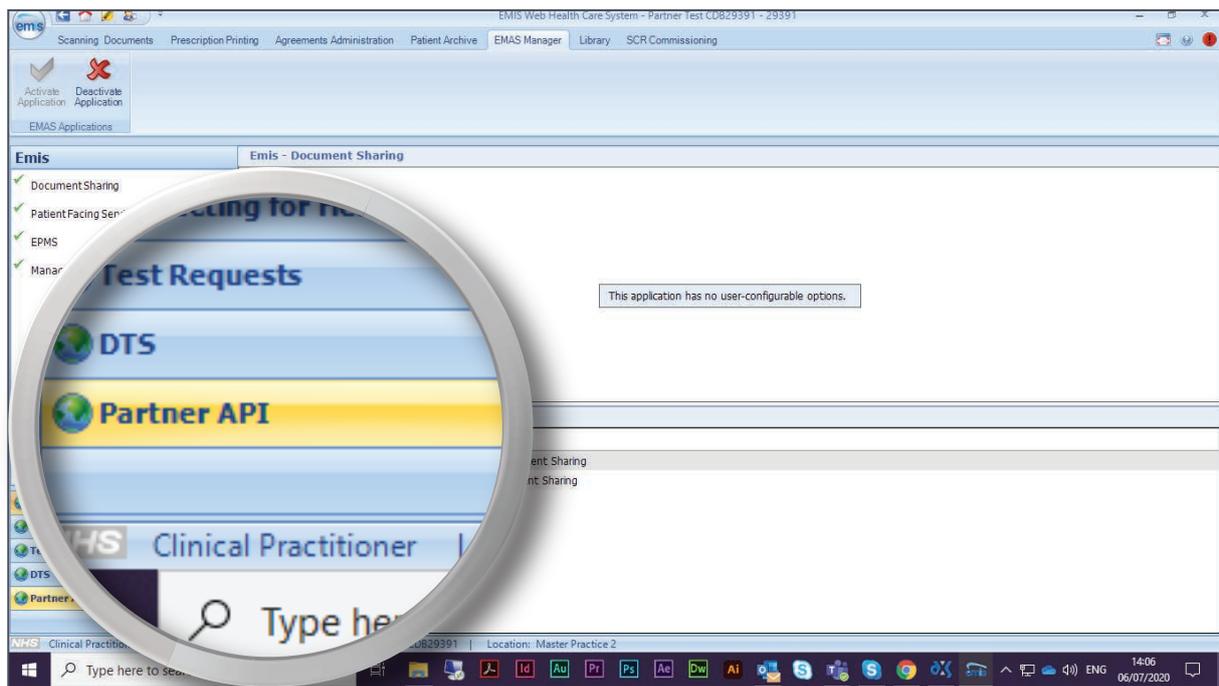1.   Log into **EMIS Web** and open the **'EMIS'** menu.
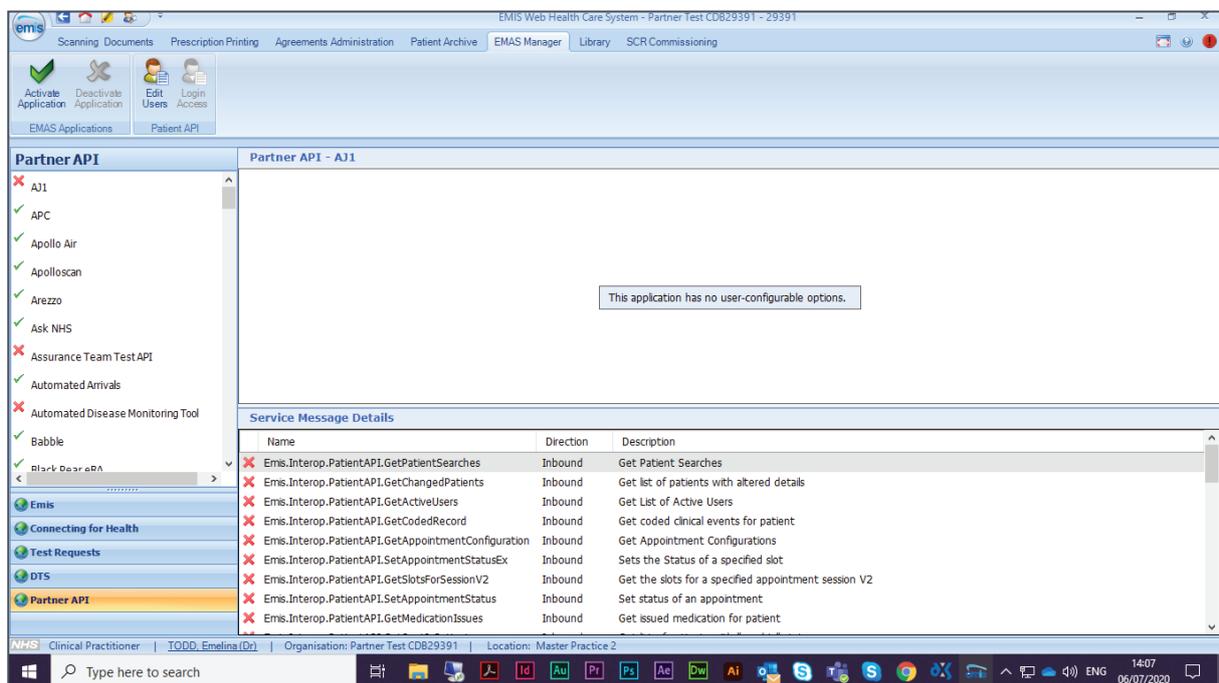
2. Hover over **'System Tools'**.
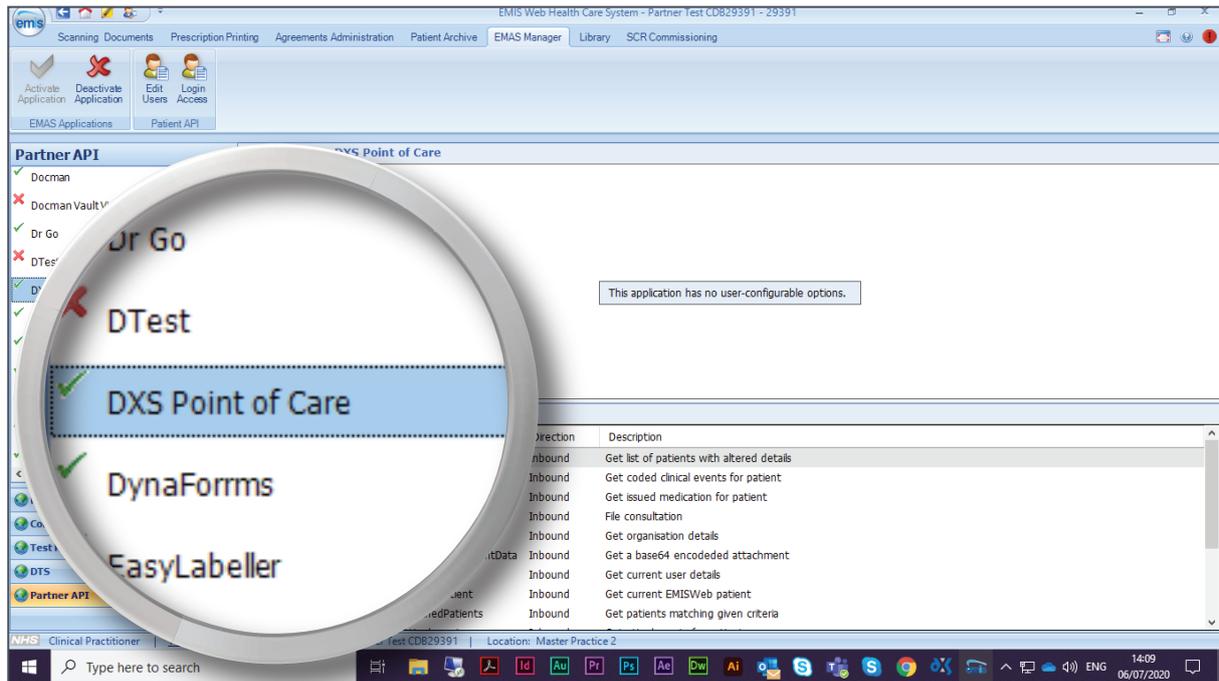

3. And select **'EMAS Manager'**.

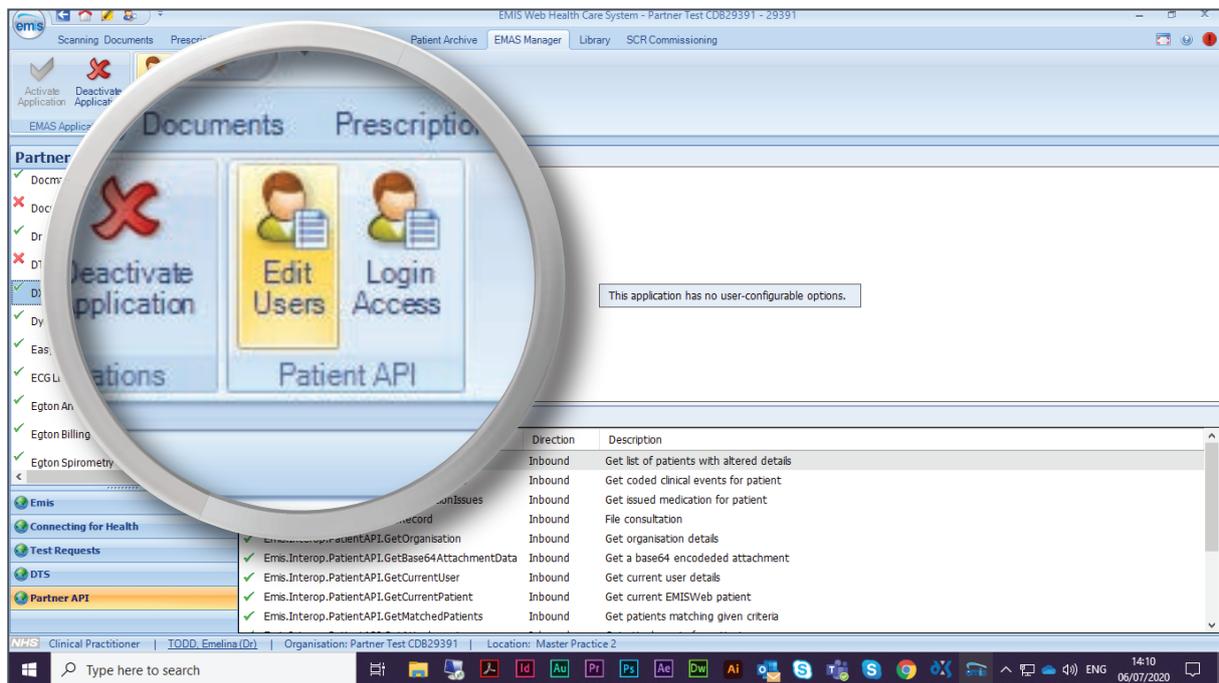4.   In the left-hand menu, select **'Partner API'**.

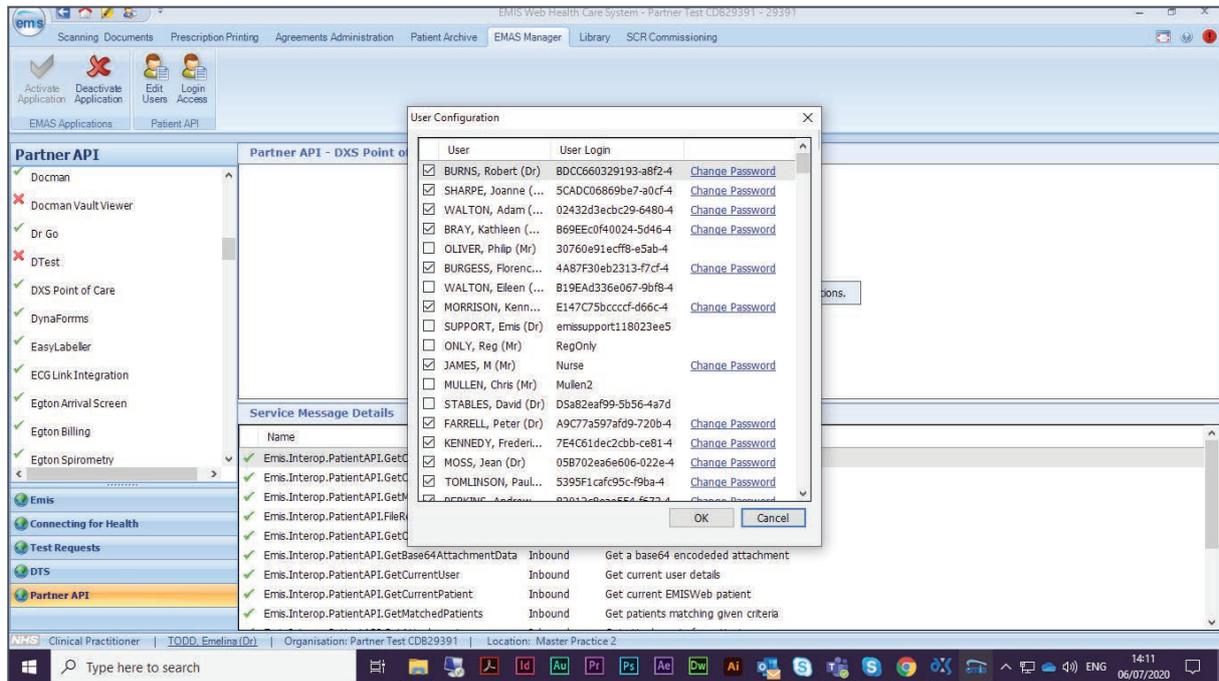5.   A list of available APIs will be displayed.

6. Scroll down and select **'DXS Point-of-Care'**.
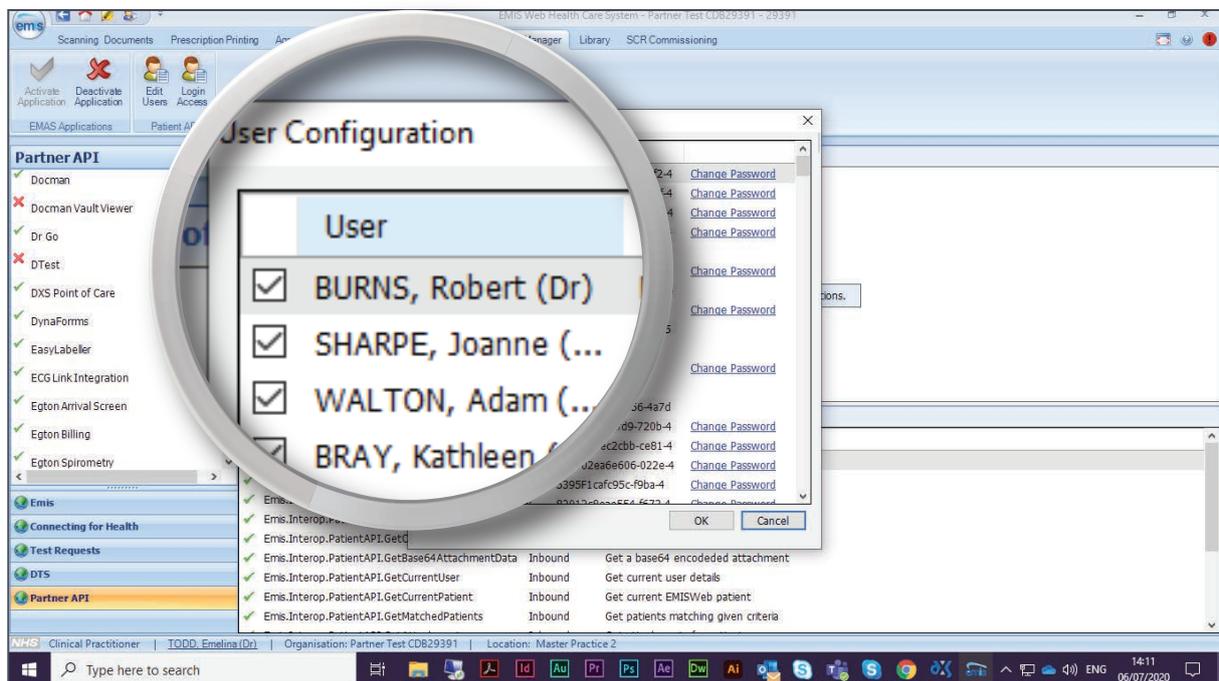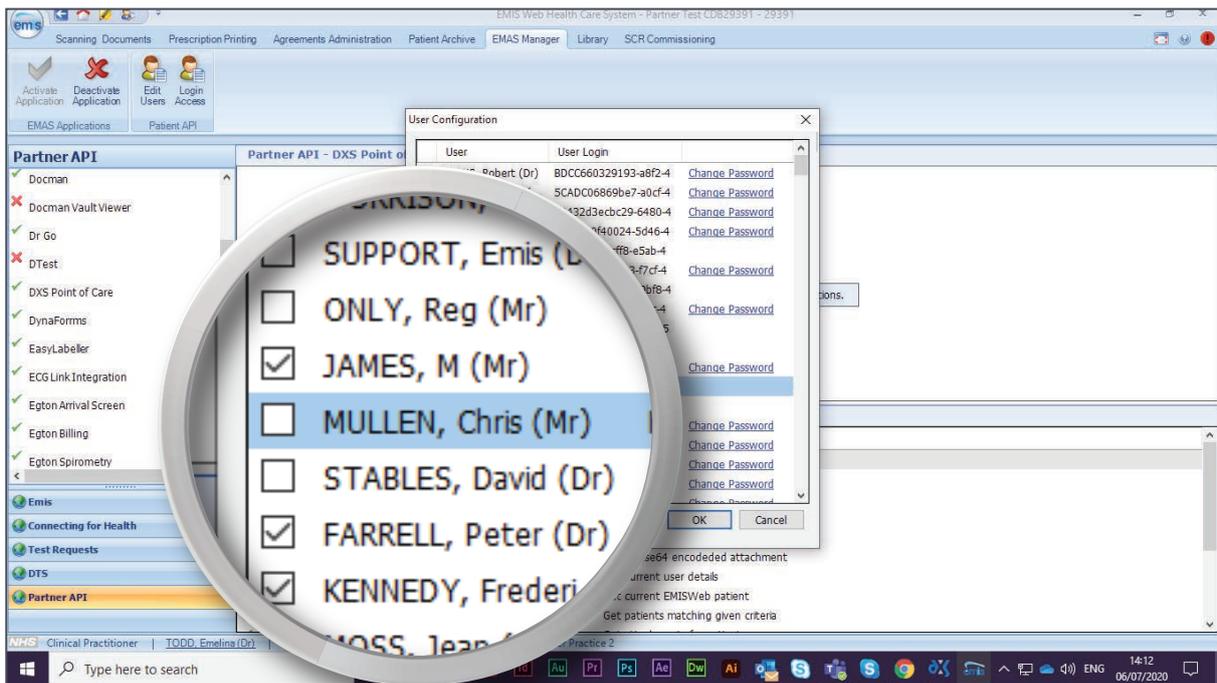

7. Click **'Edit Users'**.

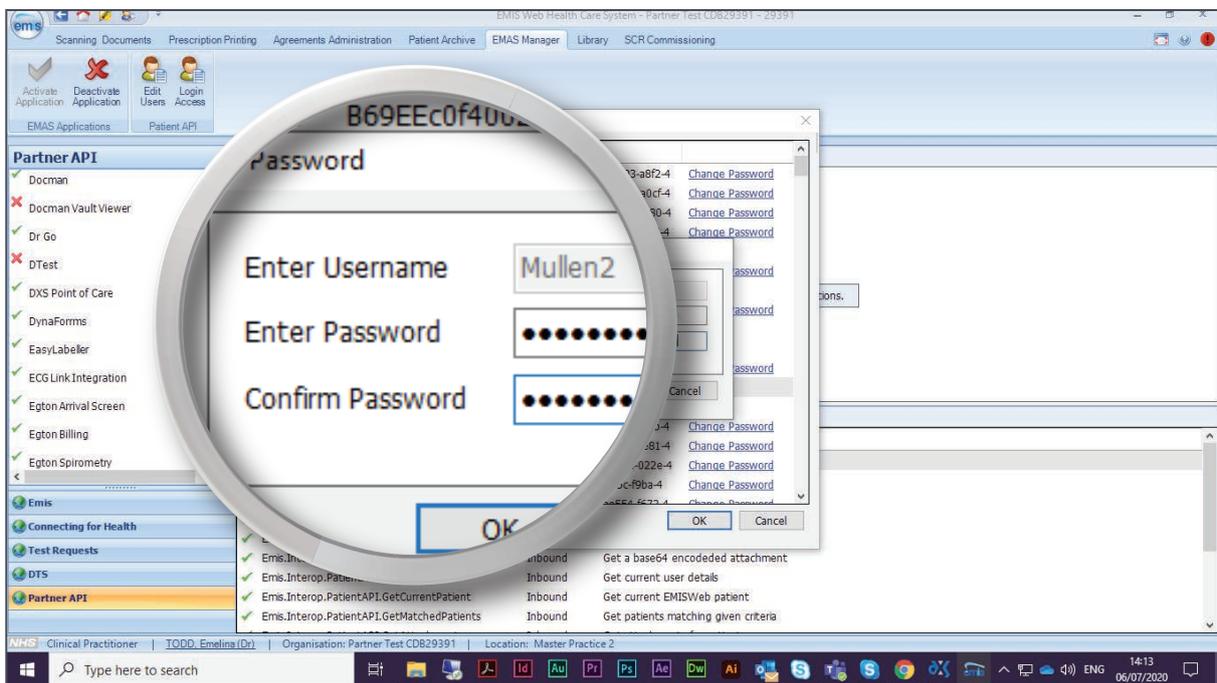8.   A list of users will appear.

9.   You can sort the list by username by clicking the '**User**' column.

10. Tick the checkbox next to the user who requires access to DXS Point-of-Care.
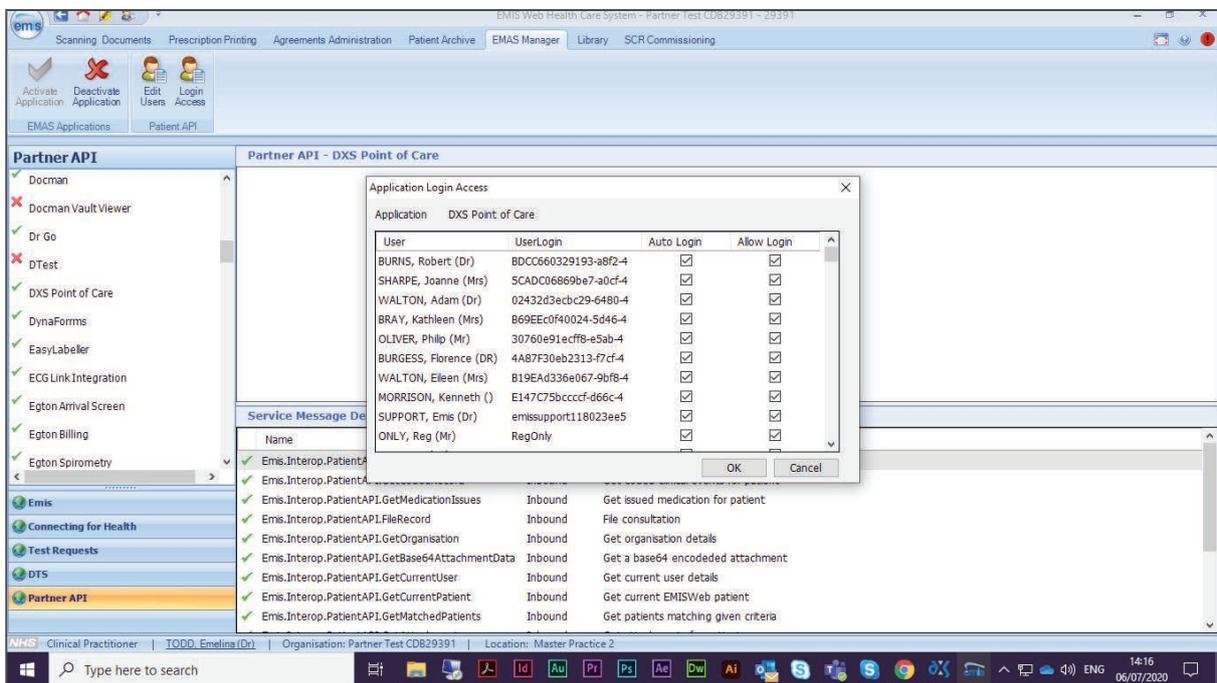

11. Enter **'Password1'** in both password fields, then click **'OK'** to save.
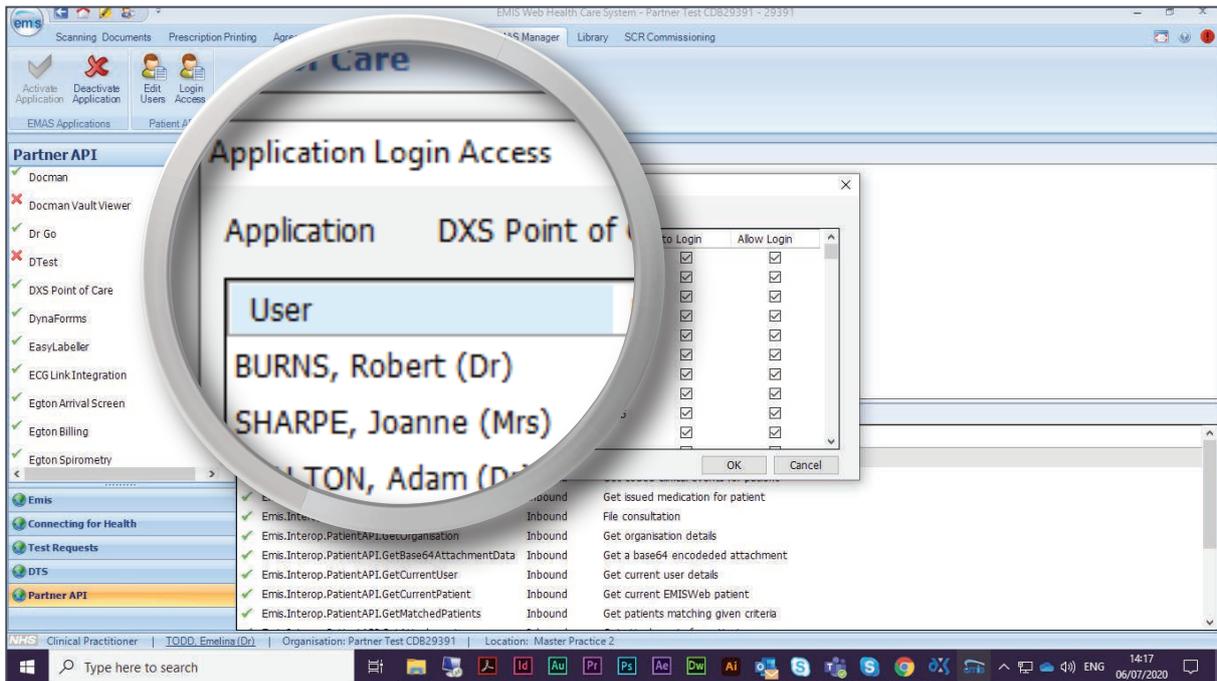
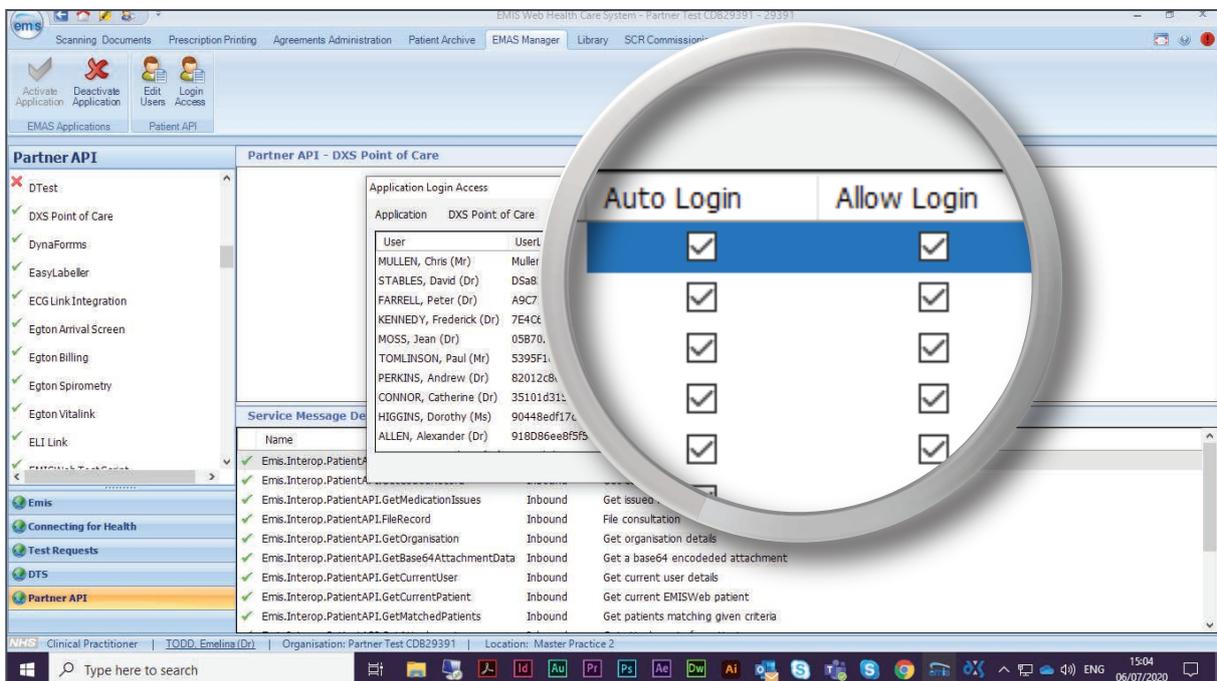12. Ensure '**DXS Point-of-Care**' is still highlighted, then select '**Login Access**'.
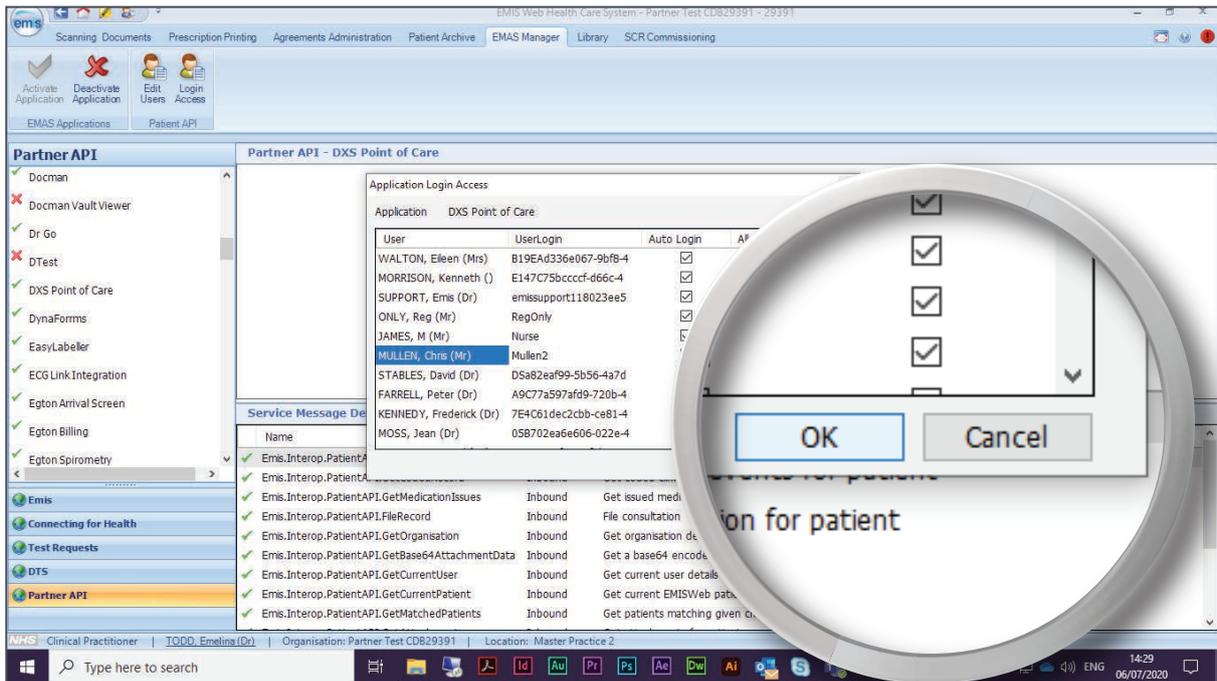

13. Another user list will appear.

14. You can sort this list by clicking the **'User'** column.

15. Tick both **'Auto Login'** and **'Allow Login'** for the relevant user.
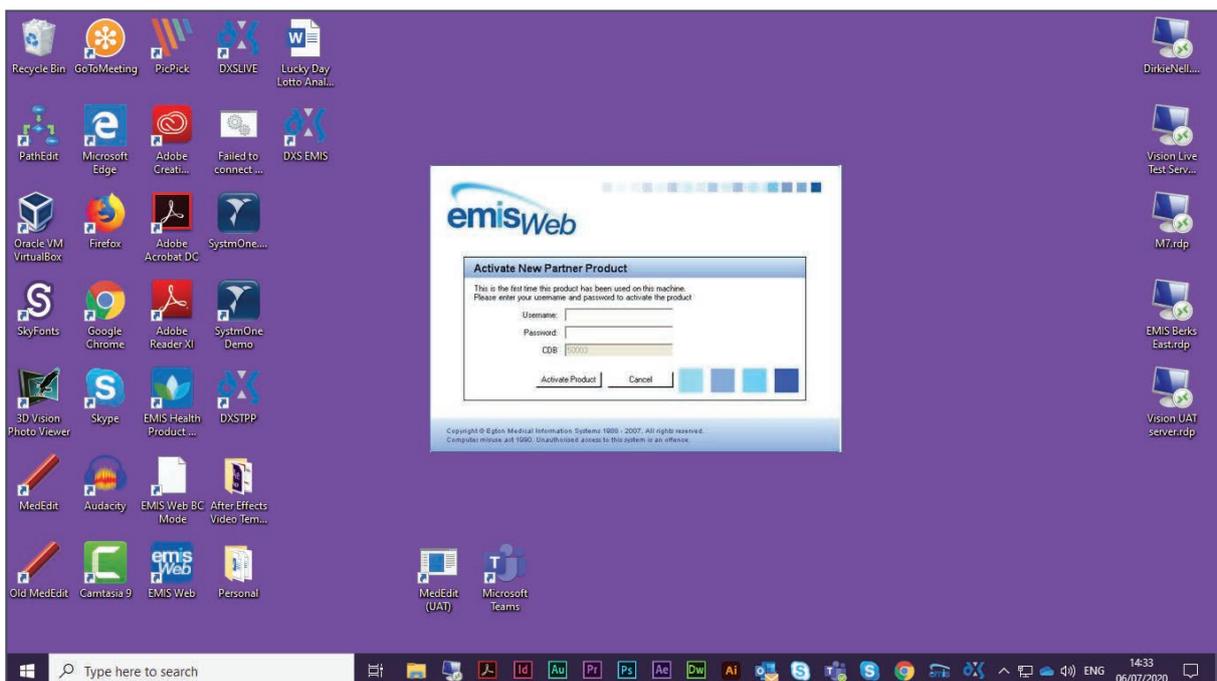
16. Click **'Ok'** to save.

17. This enables access and registers the user for auto-login.

Installation Note:

18. When DXS Point-of-Care is installed on a workstation:
     • The user will be prompted to **activate** DXS Point-of-Care.
     • A Windows Firewall prompt may appear – select **'Allow access'** if prompted.

- If DXS Point-of-Care does not load:
  - Ensure it has been activated on that workstation.
  - Restart the device.

Support

🎧 0800 028 0004 (option 1)

✉ support-uk@dxs-systems.com

☝ dxs-systems.co.uk

Training

🎧 0800 028 0004 (option 2)

✉ training@dxs-systems.co.uk

☝ training.dxs-systems.com