

Application Form

Applicant Information

Full Name: _____ DOB: _____
Last First

Address: _____
Street Address Apartment/Unit #

City Post Code

Phone: _____ Email _____

How did you find out about this course?

Inspire Website ☐ Through a friend / colleague / inspire staff ☐
 Facebook ☐ Poster ☐
 Newspaper (online / offline) ☐

Other: _____

References

Please list one professional reference.

Full Name: _____ Job Title: _____
 Company: _____ Phone: _____

For office use

Copy of ID Card ☐ Entry Requirement Documentation ☐

Together with the signed application form, applicants are requested to attach a photocopy of the ID Card (front and back) as well as a photocopy of proof that the applicant fulfills the entry requirements to this course.

Send the Application to:

Inspire – The Foundation for Inclusion BLB 801, Bulebel, Zejtun ZTN 3000
 Attention: Lindsey Meilak / MQF Course

*This project has been funded through the Voluntary Organisations Project Scheme managed by the Malta Council for the Voluntary Sector on behalf of the Ministry for Social Dialogue, Consumer Affairs and Civil Liberties.
 This project/publication reflects the views only of the author, and the MSDC and the MCVS cannot be held responsible for the content or any use which may be made of the information contained therein.*

For further details please check our website www.inspire.org.mt/events **or email us** lindsey.meilak@inspire.org.mt

☐ Please tick if you would like to receive occasional information about upcoming courses via e-mail.

Terms and Conditions

ENROLMENT CONDITIONS

1. The Inspire Foundation reserves the right not to run a course if there are insufficient applications or for any other reason deemed important by the Inspire Foundation.
2. The dates and times of courses shown in the Student Handbook are subject to change by the Administration according to operational requirements.
3. Applications will be processed on a first-come, first-served basis.

RUNNING OF COURSES

To all eligible applicants: 25th April, 2017

All eligible applicants shall receive an email indicating the starting date and venue. Dates scheduled on the Student Handbook are correct unless otherwise specified by the Inspire Foundation.

Cancellation of Lectures

Cancellation of lectures will be communicated to students via email to the address as indicated on the application form.

COURSE EXAMINATIONS AND CERTIFICATION

Successful completion of the MQF level 4 course certified by the Inspire Foundation entitles the student to an 'Award in Supporting Individuals with Disabilities at the Workplace' and a certificate of completion for 'Standard Mental Health First Aid' certified by the Richmond Foundation.

To obtain the above mentioned certification, a student must:

- ✓ Attend a minimum of 80% of the course
- ✓ Pass the assessments/test successfully

A student will not be eligible to sit for the final test/assessment if he/she has not attended 80% of the course.

Disclaimer and Signature

I agree to comply with the regulations outlined in the terms and conditions.

I agree to Inspire Foundation processing personal data contained in this form for any purpose connected with my studies.

I agree that I have read the course outline and fulfill the course entry requirements.

Signature: _____ Date: _____

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