



Iowa State Fair Open Class Livestock Exhibitor Help Sheet

We are very excited that you are entering the Iowa State Fair this year. If you have any questions as you enter your exhibits, please call (515) 262-3111 ext. 207 or email competitiveevents@iowastatefair.org.

Enter online at <https://iowaol.fairwire.com/>.

Reminder – entries must be submitted in the name of the owner.

Open Class Livestock Online Entry Instructions:

Be sure to read the Welcome page before creating an account

Step 1: Create an Account

- Read the ‘Log-In Information’ on the Welcome Screen to decide which type of account you would like.
 - Exhibitor and Quick Group accounts are annual accounts, so you will need to make a new account each year. Passport Accounts will store your information for future years.
- Click the ‘Sign In’ button in the top right corner.
- Choose your account type from the drop-down menu.



I am a...

- Exhibitor – each exhibitor will set up their own account and submit entries individually.
- Quick Group – ability to set up multiple exhibitor accounts and submit entries under one cart.
- If you wish to enter under a Farm Name, use the toggle switch for Team/Company after selecting the account type. The Farm Name will be the name listed on show programs.

YES I am a Team or Company NO I am not a Team or Company

- Enter your First Name and Last Name, then select ‘I am a new exhibitor or have yet to register this year.’
 - I am a new exhibitor or have yet to register this year
 - I have previously registered this year

The system only allows one exhibitor for each First Name/Last Name combination. If you get the Error Message “Name Exists” the exhibitor name ‘Rosetta Rosette’ is already registered, you may either attempt to log in as this person by supplying the correct password or create a new exhibitor using a different name (such as adding a middle initial in the First Name).

First Name

Last Name

Password *

Re-type Password *

Pay premiums to (leave blank if same)

Address *

Address2

City *

State/Prov *

Postal Code *

County *

Country

Phone Number *

e-mail *

Re-type e-mail *

Dairy Cattle Zone -- Choose an Item --

•If you are entering in a Farm Name, list it in the First Name field. Last Name field can be blank.

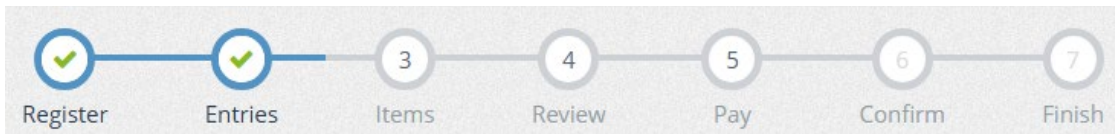
•You can use ‘Pay premiums to’ for the name of the person or entity that should receive any premium payments or checks. For example, if the exhibitor name is Smith Family Farms but the premium check should be issued to John Smith then enter John Smith in the ‘Pay premiums to’ field. If the exhibitor name is the same as the pay to name, this field can be left blank.

•Please include the County you live in (Polk, Dallas, Warren, etc.)

•Please include the Country you live in (USA or Canada)

•Dairy Cattle Exhibitors – Please include the Zone you live in (map is available on page 6 of the Dairy Cattle Premium Book). Exhibitor zone information must be provided on the entry form to qualify for Iowa State Fair Dairy Show premiums.

- Once you have saved or submitted a cart, the exhibitor profile will be saved.
- The next time you log in, enter the First Name and Last Name, then select ‘I have previously registered this year’ and enter the password created for your account.
- Enter your personal account information, then click ‘Continue’.



Step 2: Add Entries

- Select a department from the drop-down menu.
- Select a division from the drop-down menu.

Department

Division

Entries

Special Instructions:
 Entry deadline is July 1. Entries submitted July 2 - 8 will be charged a late fee of \$10 per head in addition to regular entry fees.

For Cow/Calf Pairs, list cow information and include Calf DOB.

If also showing in 4-H or FFA, please include exhibitor name(s) below. **Note: Entry into the 4-H/FFA shows is a separate process submitted through FairEntry (4-H) or with your Chapter Advisor (FFA)**

A Stalling Request (i.e., Stall next to ABC Farms) can be added when submitting an Open Class entry. Stall Request only needs to be submitted with the first entry. Only submit one stall request per breed.

Group classes may be entered during check-in at the Fair.

Open Class blocking chute passes can be purchased on the next Menu (3-Items).

To purchase additional bedded stalls, you will need to select the *Open Beef Stalling Division.

-Read the Special Instructions window at the top of the page.

* required

Department

Division

Class *

Breed *

-Select a class from the drop-down menu. Provide the required information then click 'Add Entry to Cart'.

- If an animal's registration number is pending, you can put 'pending'. Once you have received your registration papers, call or email the Entry Office to update the information.
- Beef Cattle, Boer Goat, Dairy Cattle, Dairy Goat, Sheep & Swine –
 - A Stalling Request (i.e., Stall next to ABC Farms) can be added when submitting an Open Class entry. Only submit one stall request per breed.
- Once you have finished with your entries, click 'Continue'.

Step 3: Add Stalling (Beef Cattle, Boer Goat, Dairy Cattle, Dairy Goat, Sheep & Swine)

- Read the Special Instructions window at the top of the page.

Entries

Special Instructions:
 Additional bedded stalls for the Open Class Show can be purchased at \$35 each by adding the desired number of stalls (classes) to your cart.

Tack stalls are included in Open Class Beef Cattle entries. The number of tack stalls assigned will be based on the number of animals entered: 1 animals = 1 tack pen; 2-5 animals = 2 tack pens; 6-10 animals = 3 tack pens; over 10 animals = 4 tack pens.

Open Class blocking chute passes can be purchased on the next Menu (3-Items).

To enter your individual animal(s), you will need to select the specific breed division.

Additional bedded stalls are not applicable for Super Bull.

Auto-fill from previous... ▾

* required

Department: BEEF CATTLE ▾

Division: *Open Beef Stalling ▾

Class *: BEEF : Beef Additional Bedded Stalls ▾

Breed *: Angus ▾

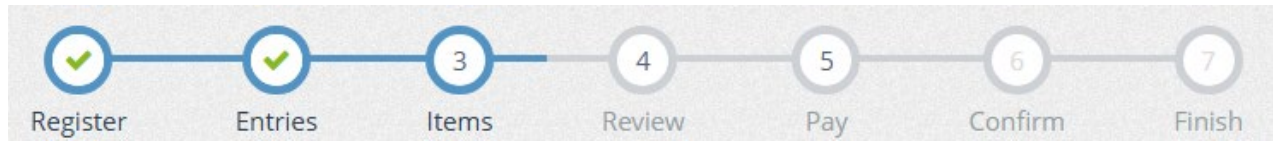
Add Entry to Cart ✓

Select a department from the drop-down menu.

Select the *Stalling division from the drop-down menu.

Select a class from the drop-down menu.

- Use the + button to add additional stalls or tack pens, then click 'Add # Entries to Cart'
- Once you have finished, click 'Continue'.



Step 4: Add Items (Menu 3)

⚠ limits to the quantity allowed apply to this item

Fee Items	Amount	Qty	Total
Admission: Daily Adult (12+) Ticket	\$11.00	0	\$0.00
Admission: Daily Child (6-11) Ticket	\$7.00	0	\$0.00
Admission: Wristband <small>good for admission entire Fair, non-transferable</small>	\$121.00	0	\$0.00
⚠ Parking: Aug 13 <small>limit 2 per day</small>	\$10.00	0	\$0.00
⚠ Parking: Aug 14 <small>limit 2 per day</small>	\$10.00	0	\$0.00
⚠ Parking: Aug 15 <small>limit 2 per day</small>	\$10.00	0	\$0.00
⚠ Parking: Aug 16 <small>limit 2 per day</small>	\$10.00	0	\$0.00
⚠ Parking: Aug 17 <small>limit 2 per day</small>	\$10.00	0	\$0.00
⚠ Parking: Aug 18 <small>limit 2 per day</small>	\$10.00	0	\$0.00
⚠ Parking: Aug 19 <small>limit 2 per day</small>	\$10.00	0	\$0.00
⚠ Parking: Aug 20 <small>limit 2 per day</small>	\$10.00	0	\$0.00
⚠ Parking: Aug 21 <small>limit 2 per day</small>	\$10.00	0	\$0.00
⚠ Parking: Aug 22 <small>limit 2 per day</small>	\$10.00	0	\$0.00
⚠ Parking: Aug 23 <small>limit 2 per day</small>	\$10.00	0	\$0.00
Beef: 4H/FFA Also in Open <small>Indicate number of Open Beef animals ALSO entered in 4H or FFA</small>	(\$15.00)	0	\$0.00
Beef: Open Class Blocking Chute Pass	\$15.00	0	\$0.00
Dairy Cattle: 4H/FFA Also in Open <small>Indicate number of Open Dairy Cattle animals ALSO entered in 4H or FFA</small>	(\$15.00)	0	\$0.00
Dog: Per Head Fee <small>REQUIRED for Open Dog Show exhibitors</small>	\$2.00	0	\$0.00
Llama: Per Head Fee <small>REQUIRED for Llama Show exhibitors: Includes ILR Show Mgr. fee</small>	\$18.00	0	\$0.00
Llama: Stalls <small>Request number of llama stalls - no fee</small>	\$0.00	0	\$0.00
Poultry: Sale Coop	\$2.00	0	\$0.00
Poultry: Vet Service <small>1 REQUIRED per Open Poultry Show exhibitor</small>	\$2.00	0	\$0.00
Rabbit: Vet Service <small>1 REQUIRED per Open Rabbit Show exhibitor</small>	\$2.00	0	\$0.00

- Per head or other department fees are added here including Beef Blocking Chute passes.
- Admission tickets and/or vehicle passes can also be added to your purchase.
- If you would like to come back to add more entries or pay at a later time (before entry deadline), select "Save this Cart for Later". You **MUST** save your cart for your account to be saved.

○ Please note: your entries will not be registered until you have submitted your cart and payment.

- Click 'Continue'

Reset Values Continue →

Step 5: Review

- Review your entry to ensure it is correct.
- You can edit your entry/item by clicking the yellow pencil or remove an entry/item by clicking the red 'x'.
- Click 'Check-Out'.



Payment Method

Account Number

CW



Expiration Date

Use my previous address

Name on Card

Billing Address

Billing City

Billing State/Prov

Billing Postal Code

Billing Country

Step 6: Payment

- Enter your card information
- Card number, expiration date, and security code

- Read the statement under the "Signature" box
- Type YES into the signature box to agree
- Click "Submit" button

Step 7: Confirm

Completed!

✓ Submission Successful

Below is a summary of your transaction. You should print a detailed version at this time for your records or include in any correspondence.

[Don't forget to print!](#)

Transaction Summary for Iowa State Fair

Confirmation ID: **iowah-6103133702144**

- Read through the copy of your transaction to ensure it is correct
 - You can print a copy of your receipt by either clicking the "Don't forget to print!" button under the green "Submission Successful" box, or the "Print Detailed Receipt" button at the bottom of the screen

- You can also have a copy of your receipt emailed to you by checking the "Also, email a copy of my receipt to:" box and entering your email

- Click "Finish"

Step 8: Feedback

- If you wish, leave any feedback or comments about your entry experience.
- Click 'Submit My Feedback'.

Thank you!

Your entries were submitted and will be processed by the Entry Office shortly. You may review all of your transactions at any time by clicking on your name in the upper right-hand corner while logged in.

We value your feedback!

Would you take a second to let us know your experience with **this website?**

Rate your experience:

☆☆☆☆☆

You may continue to submit additional entries until the entry deadline by logging back into your account.

After entries are processed by the Entry Office, you will be mailed a packet that includes an exhibitor letter, unload pass (if needed for drop-off) and any admission or parking tickets that were purchased.

A complete list of rules and classes for each department can be found on the Iowa State Fair website at <https://www.iowastatefair.org/>.

Iowa State Fair - Entry Department - PO Box 57130 - Des Moines, IA 50317

515-262-3111 x207 or competitiveevents@iowastatefair.org