

# Official Entry/Description Form Horses

2024 Iowa State Fair Parade  
"Iowa State Fair – Fair Fever"

Wednesday, August 7th ~ 6:15 p.m. ~ Downtown Des Moines

**Rules for horse participants in the Iowa State Fair Parade:**

**Failure to comply with these rules will result in expulsion from future Iowa State Fair parades!**

- Trash and manure must be cleaned up before going down the parade route.
- No horses on the grass.
- No horses are to leave the staging lot and ride around the Capitol Grounds.
- No riders under 8 years old are allowed.
- All riders ages 8-15 are required to wear a helmet.
- Buddy seats or tandem riding is prohibited; 1 horse = 1 rider.
- No stallions.
- All horses/riders must have entry number visibly displayed.
- No alcohol consumption is allowed at any time.
- **All vehicles and trailers must follow the entry down the parade route; NO HORSES ARE ALLOWED TO RIDE BACK UP TO THE CAPITOL GROUNDS AFTER THE PARADE.**

**PLEASE COMPLETE ALL SECTIONS and send in with \$50 entry fee. (To ensure accurate recording, please type or print clearly.)**

**Name of entry/sponsoring organization:** (As you would like it to be read for television coverage or to appear on award plaque.) \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell phone (will be used for emergencies on parade day if needed): \_\_\_\_\_

Email Address: (required): Will only be used internally for reminders and notifications for next year's parade.

You will receive a confirmation email when your entry form has been received and processed. Please allow up to 2 weeks for this. If you DO NOT receive this email, please get in touch with Special Events staff immediately to ensure your application and fee was received. 515-262-3111 x282 or lley@iowastatefair.org.

\_\_\_\_\_ **I ACKNOWLEDGE THAT THROWING/HANDING OUT CANDY OR ANY OTHER PROMOTIONAL ITEMS IS STRICTLY PROHIBITED. VIOLATORS WILL BE REMOVED FROM THE 2024 PARADE AND NO REFUND WILL BE GIVEN. PLEASE INITIAL.**

**REQUIRED-** List all horse riders that will be participating (Name/Address/Phone/Email). If a list is not provided, your entry will be considered incomplete and you will not be allowed in the parade.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

## Official Entry/Description Form:

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

13. \_\_\_\_\_

14. \_\_\_\_\_

15. \_\_\_\_\_

16. \_\_\_\_\_

17. \_\_\_\_\_

18. \_\_\_\_\_

19. \_\_\_\_\_

20. \_\_\_\_\_

**Entries are limited to 20 riders; if you wish to have more than 20 riders, you may submit a second application along with an entry fee and the two groups will be assigned the same entry number.**

**REQUIRED-** List all **vehicle drivers** that will be participating (Name/Address/Phone/Email). If a list is not provided, your entry will be considered incomplete and you will not be allowed in the parade. **The drivers will be following the horses in the parade with their truck/trailer and will not be riding a horse in the parade.**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

**Please use back of page if you need more space for drivers.**

Please give a brief description of your entry and what will be happening. Please provide information such as the approximate number of people involved, what they will be doing, and its significance. Example: Riders on horseback carrying the flags of the U.S., Iowa, and our organization, as riders have done each year since 1980.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Will your entry play music? \_\_\_ Yes \_\_\_ No

## Official Entry/Description Form:

Indicate the **number** of each of the following:

\_\_\_ Horses

\_\_\_ Float, Hayrack, or Carriage; that will be pulled by horse(s)

\_\_\_ Pick-ups, Van/Mini Van, SUV w/horse trailers (vehicles that will be driven behind the horses to the end of the parade).

### CATEGORIES:

Winners will be named for each category. Winners will be announced through the news media and will receive plaques by mail.

1. Best Horse Entry

***Please note that consumption of alcoholic beverages, throwing candy or any other items, or handing out literature in the staging area and/or along the parade route are all activities that are STRICTLY PROHIBITED.***

I have read, understand, and will comply with the Parade Rules accompanying this application.

Signature \_\_\_\_\_

**PLEASE RETURN COMPLETED ENTRY/DESCRIPTION FORM, LIABILITY RELEASE, \$50 ENTRY FEE (check or money order made payable to the Iowa State Fair) POSTMARKED BY JULY 1<sup>st</sup>, 2024 TO:**

Liz Ley  
Iowa State Fair Parade  
PO Box 57130  
Des Moines, Iowa 50317

lley@iowastatefair.org  
515-262-3111 ext. 282  
515-262-6906 (fax)

**Please enclose \$15 late fee if postmarked after July 1<sup>st</sup>. We will not accept any entries after July 15<sup>th</sup>.**

*The Iowa State Fair Parade Committee does not discriminate on the basis of race, color, national origin, religion, sex, age or disability. The Iowa State Fair Parade Committee reserves the right to determine the category of any entry based on information provided in this application. The Committee also reserves the right to limit the number of units and/or participants in any entry to keep the parade length to reasonable limits.*

**You will receive a packet containing your parade number, staging and drop off information no later than one week before the parade.  
*IT WILL NOT COME BEFORE AUGUST 1<sup>ST</sup>.***

## **Iowa State Fair Parade Rules**

Please help make this a safe parade! With more than an estimated 50,000 spectators, including many children lined up along the route it is extremely dangerous to entice them into the street.

1. The Iowa State Fair Parade is a family friendly event. Any obscene signage, intimidating actions or themes, gestures or floats will not be tolerated and will result in being prohibited from participating in the parade and any future parades.
2. **Throwing or handing out candy, water balloons, promotional material or any other items from any entry is strictly prohibited and will be confiscated. Any entry violating this prohibition will not be judged and will not be assigned a position in next year's parade.**
3. As a matter of safety and courtesy, participants are expected to drive safely at all times and remain in the vehicle at all times, it is also important that the parade keep moving at a steady pace. No unit shall stop for more than one minute in front of the judges. No stopping at any other point along the route, unless an emergency. Speed limit no more than walking or idle speed.
4. Please try to keep within two car lengths, or 30 to 40 feet, of the entry in front of you. Please try to avoid large gaps between entries.
5. Consumption of alcoholic beverages in the staging area and along the parade route is not only prohibited, it is **AGAINST THE LAW**. If a participant/individual is spotted or suspected of consuming alcohol, the police will be notified and the entire entry will be escorted from the Parade and not allowed to participate in the future.
6. Parade participants riding all terrain, off-highway vehicles (ATVs/OHVs), motorcycles, bicycles, roller blades and other similar vehicles should wear helmets. **Any minor (17 and under) is required to wear a helmet and/or other protective gear.**
7. No extra riders will be allowed on horses or ATV's. All passengers must remain in vehicles at all times.
8. No more than 25 moving units per parade entry (motorized).
9. To ensure continued Capitol Complex privileges for parade staging, participants are asked to please help keep the area neat and clean by doing the following:
  - a. **Pick up your garbage!** Trash receptacles will be provided in all lots and surrounding areas; Parade Officials will carry garbage bags. Please use them as needed.
  - b. Large animals (horses, etc.) and vehicles are forbidden in grassy areas. Entrants with animal units (dogs, horses, etc.) are responsible for cleaning their line-up areas before leaving (shovel manure to appropriate disposal receptacle). Failure to do so will result in not being allowed to participate in future Iowa State Fair parades.
  - c. Please stay off the grass! Parking on grass is strictly prohibited. Violators will be ticketed and/or towed.
  - d. There is no smoking on the Capitol Grounds. This includes the parking lots.

**Failure to follow these guidelines may result in you, your group, business or organization being denied participation in future Iowa State Fair Parades; and could result in the parade being unable to use the Capitol grounds in the future.**

Please help us preserve state property and reduce taxpayers' costs for maintaining the Capitol Complex grounds.

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## **Liability Release**

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### For Use by Individuals:

On behalf of myself, \_\_\_\_\_, and in  
 (Name)

consideration of this entry and its participants, I hereby, for myself and my successors, release, forever discharge, agree to indemnify and hold harmless the State of Iowa, the Iowa State Fair Authority, the City of Des Moines and their agents, officers and representatives, from any and all claims, rights, demands, and causes of action of any and every nature whatsoever for any and all loss, expense, damage or injury (including without limitation all loss, expense, damage or injury caused by active or passive negligence) sustained as a result of my participation in or which may occur during the 2024 Iowa State Fair Parade.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

### For Use by Organizations/Associations:

On behalf of \_\_\_\_\_ and its members,  
 (Organization/association name)

and in consideration of this entry and its participants, the above organization/association hereby, for itself and its successors, releases, forever discharges, agrees to indemnify and hold harmless the State of Iowa, the Iowa State Fair Authority, the City of Des Moines and their agents, officers and representatives, from any and all claims, rights, demands, and causes of action of any and every nature whatsoever for any loss, expense, damage or injury (including without limitation all loss, expense, damage or injury caused by active or passive negligence) sustained as a result of the above organization/association's participation in, or which may occur during the 2024 Iowa State Fair Parade.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Organization

### **WARNING**

*Under Iowa Law, a domesticated animal professional is not liable for damages suffered by, an injury to, or the death of a participant resulting from the inherent risks of domesticated animal activities, pursuant to Iowa Code Chapter 673. You are assuming the inherent risks of participating in this domesticated animal activity.*

**FOR YOUR ENTRY TO BE VALID, YOU MUST RETURN THIS WAIVER  
 WITH YOUR \$50 ENTRY FEE AND APPLICATION MATERIALS POSTMARKED BY JULY 1<sup>ST</sup>. IF POSTMARKED  
 AFTER JULY 1<sup>ST</sup>, \$15 LATE FEE MUST BE INCLUDED AND MUST BE POSTMARKED BY JULY 15<sup>TH</sup>. THANK YOU.**