
POLICY 102: CONVENTION AND BOARD ELECTIONS

Annual Meeting. The annual meeting of the Authority shall be the State Agricultural Convention as outlined in Iowa Code Chapter 173. The convention will be held annually in conjunction with the Association of Iowa Fairs Conference.

Special Meetings. Special meetings of the Convention may be called by the President, the Iowa State Fair Board of Directors or by Convention delegates having one-fifteenth (1/15th) of the votes entitled to be cast at such a meeting.

Membership. The membership of the Convention shall consist of those persons identified by Iowa Code Chapter 173.

Quorum of Delegates. A quorum shall be necessary before any vote by the delegates of the Convention. A quorum shall consist of a majority of all delegates of the Convention. If a quorum is present, the affirmative vote of the majority of the delegates shall be the act of the delegates.

Credentials Committee. The president shall appoint a credential committee consisting of a Director, who will serve as chairperson, and other delegates of the Convention as deemed necessary. The credentials committee shall determine the eligibility of delegates to vote on all matters that come before the Convention.

Nominations Committee. The president shall appoint a nominating committee consisting of a Director, who will serve as chairperson, and other delegates of the Convention as deemed necessary. The nominating committee shall certify the list of candidates provided by the secretary for the position of Director.

Resolutions Committee. The president shall appoint a resolutions committee consisting of a Director, who will serve as chairperson, and other delegates of the Convention as deemed necessary. The resolutions committee will compile a list of recognitions and commendations to the honored by the delegates of the Convention.

Elections. Directors shall be elected in the six (6) geographic district caucus meetings held as part of the State Agricultural Convention. All district elections will be conducted simultaneously.

Declaration of Candidacy. Individuals who wish to declare their intentions to run for a Director position must notify the secretary in writing at least two (2) weeks prior to the Convention.

Caucus Meetings. The Director who is not running for election shall serve as chairperson of his/her district caucus. If there is a vacancy in the position that should serve as chairperson, the secretary of the Board of Directors shall run the meeting until the re-election of the other state fair board member. The district chairperson shall appoint a clerk and tellers from their district.

General Rules. In the election of Directors, fifty-one percent of the votes cast constitute the required majority. The election will be for one, two-year term from each district, except when the election is for the unexpired term of a vacant seat. The election of District Director shall be held by secret ballot.

Nominations from the Floor. Those persons nominating a candidate from the floor must be a Convention delegate and shall limit their nominating speech to a maximum of one minute. A nomination from the floor must have a second, however, no “seconding” speeches shall be allowed. Nominations from the floor at the district caucus will be called for three times.

Candidate Speeches. A candidate shall be allowed a maximum of three minutes for a speech. The incumbent shall speak last. If there is no incumbent, candidates shall speak in alphabetical order by last name.

One-Candidate Election Rules. If only one candidate is nominated in a district, the secret ballot vote will be replaced with an oral vote.

Two-Candidate Election Rules. If only two candidates are nominated from the same district, only one ballot will be held. The candidate receiving a majority will fill the term. If a vote with two candidates should result in a tie, additional ballots will be cast until a majority vote is received. Each candidate may make an additional one-minute speech.

Three or More Candidate Rules. If more than two candidates are nominated for the same position and if none receive at least a majority of the vote, the candidate with the fewest votes shall be eliminated. If two candidates tie with the fewest votes, both shall be eliminated. If more than two candidates tie with the fewest votes, the chair shall call for a re-ballot with all candidates staying on the ballot. Each candidate may make an additional one-minute speech before each ballot.

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