
POLICY 103: BOARD ORGANIZATION

General Rules. The business and affairs of the Authority shall be managed by its Board of Directors, whose composition, qualifications, and functions are outlined in Iowa Code Chapter 173.

Meetings. Meetings of the Board of Directors shall be called, scheduled and organized according to Iowa Code Chapter 173 and Iowa Administrative Code 371.

Annual Meeting. The Annual Meeting of the Board of Directors, which shall include the election of officers and other reorganization business, shall be held each year in conjunction with the State Agricultural Convention.

Resignation. Any officer or Director may resign at any time by giving written notice of his/her resignation to the president or secretary. Any such resignation shall take effect at the time specified therein, or, if the time which it shall become effective shall not be specified therein, it shall take effect immediately upon its receipt. Except as specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Vacancies. Vacancies on the Board of Directors shall be filled according to Iowa Code Chapter 173.

Notice of Meetings. Notice of any special meeting shall be given at least three days previously thereto by written notice delivered personally, electronically, or mailed to each Director at his/her address. The attendance of a Director at a meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Presumption of Assent. A Director of the Board who is present at a meeting of the Board at which action on any matter is taken shall be presumed to have assented to the action taken unless his/her dissent shall be entered in the minutes of the meeting or unless he/she shall file his/her written dissent to such action with the person acting as the secretary of the meeting before the adjournment thereof or shall forward such dissent by registered mail to the secretary of the Board immediately after the adjournment of the meeting. Such right to dissent shall not apply to the Director who voted in favor of such action.

Removal of Directors. Any and all Directors may be removed, with cause, at a meeting called especially for the purpose of a vote of the Board of Directors, and the vacancy on the Board of Directors, caused by any such removal, may be filled according to Iowa Code Chapter 173.

Original Adoption: 1/21/2026 | Last Revision: 1/21/2026 | Last Review: 1/21/2026