
POLICY 104: BOARD OFFICERS

Number, Election and Term of Office. The officers of the Authority shall be a president, vice president, and treasurer to be elected by the Board of Directors at the Annual Meeting and a secretary to be appointed by the Board of Directors. The election, qualifications, and terms of the offices are outlined in Iowa Code Chapter 173.

Removal. Any officer or agent elected or appointed by the Board of Directors may be removed by the Board of Directors whenever in its judgment the best interests of the Authority would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed.

President. The president shall be the principal governance officer of the Authority and shall fulfill all duties of the office as outlined in Iowa Code Chapter 173 and Iowa Administrative Code 371. He/she shall, when present, preside at all meetings of the members and of the Board of Directors. He/she will appoint all committees and serve as a member of all committees. He/she may sign, with the secretary or any other proper officer of the Authority thereunder authorized by the Board of Directors, for any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors authorize to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these Bylaws to some other officer or agent of the Authority, or shall be required by law to be otherwise signed or executed; and in general shall perform all duties incident to the office of president and such other duties as may be prescribed by the Board of Directors from time to time.

Vice President. In the absence of the president or in the event of his/her death, inability or refusal to act, the vice president shall perform the duties of the president, and when so acting, shall have powers of and be subject to all the restrictions upon the president. He/she will also serve as a member of all committees appointed by the president and shall chair committee meetings in the absence of the committee chair. The vice president may perform such other duties as from time to time may be assigned to him/her by the president or by the Board of Directors.

Secretary. The secretary shall fulfill all duties of the office as outlined in Iowa Code Chapter 173 and Iowa Administrative Code 371. Subject to the control of the Board of Directors, the secretary shall also in general oversee and control the properties, business and affairs of the Authority as its Chief Executive Officer and Fair Manager.

Treasurer. The treasurer shall fulfill all duties of the office as outlined in Iowa Code Chapter 173 and Iowa Administrative Code 371.

Past President. A non-elected office, the past president is defined as the immediate past president of the Board of Directors and may perform duties as from time to time may be assigned to him/her by the president or by the Board of Directors.

Executive Committee. The president, vice president, and secretary shall constitute an Executive Committee that will fulfill the duties and responsibilities as outlined in Iowa Code Chapter 173 and Iowa Administrative Code 371. The president may also appoint the treasurer and past president of the Board of Directors to serve on the Executive Committee.

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