

Form **990EZ**
 Department of the Treasury
 Internal Revenue Service

Short Form
Return of Organization Exempt From Income Tax
 Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.
 ▶ Go to www.irs.gov/Form990EZ for the latest information.

OMB No 1545-1150
2018
Open to Public Inspection

A For the 2018 calendar year, or tax year beginning 07-01-2018, and ending 06-30-2019

- B** Check if applicable
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization
 ELIZABETHTOWN AREA CHAMBER OF COMMERCE

Number and street (or P O box, if mail is not delivered to street address) Room/suite
 3 NORTH MARKET STREET

City or town, state or province, country, and ZIP or foreign postal code
 ELIZABETHTOWN, PA 17022

D Employer identification number
 23-0553985

E Telephone number
 (717) 361-7188

F Group Exemption Number ▶

G Accounting Method Cash Accrual Other (specify) ▶ _____

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

I Website: ▶ WWW.ELIZABETHTOWNCOC.COM

J Tax-exempt status (check only one) - 501(c)(3) 501(c)(6) ◀ (insert no) 4947(a)(1) or 527

K Form of organization Corporation Trust Association Other _____

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ 148,107

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)
 Check if the organization used Schedule O to respond to any question in this Part I

		1	2	3	4	5a	5b	5c	6a	6b	6c	6d	7a	7b	7c	8	9	10	11	12	13	14	15	16	17	18	19	20	21								
Revenue	1 Contributions, gifts, grants, and similar amounts received																	45,350																			
	2 Program service revenue including government fees and contracts																	45,377																			
	3 Membership dues and assessments																	40,016																			
	4 Investment income																	17																			
	5a Gross amount from sale of assets other than inventory																																				
	b Less cost or other basis and sales expenses																																				
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)																																				
	6 Gaming and fundraising events																																				
	a Gross income from gaming (attach Schedule G if greater than \$15,000)																																				
	b Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) <input checked="" type="checkbox"/>																																				
c Less direct expenses from gaming and fundraising events																																					
d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)																																					
7a Gross sales of inventory, less returns and allowances																																					
b Less cost of goods sold																																					
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)																																					
8 Other revenue (describe in Schedule O)																																					
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶																																					
Expenses	10 Grants and similar amounts paid (list in Schedule O)																																				
	11 Benefits paid to or for members																																				
	12 Salaries, other compensation, and employee benefits																																				
	13 Professional fees and other payments to independent contractors																																				
	14 Occupancy, rent, utilities, and maintenance																																				
	15 Printing, publications, postage, and shipping																																				
	16 Other expenses (describe in Schedule O)																																				
17 Total expenses. Add lines 10 through 16 ▶																																					
Net Assets	18 Excess or (deficit) for the year (Subtract line 17 from line 9)																																				
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)																																				
	20 Other changes in net assets or fund balances (explain in Schedule O)																																				
	21 Net assets or fund balances at end of year Combine lines 18 through 20																																				

Part II Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	52,698	22 62,216
23 Land and buildings		23
24 Other assets (describe in Schedule O)	2,119	24 500
25 Total assets	54,817	25 62,716
26 Total liabilities (describe in Schedule O).	11,055	26 10,533
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	43,762	27 52,183

Part III Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III . . .

What is the organization's primary exempt purpose?
THE CHAMBER IS ORGANIZED FOR THE PURPOSE OF ADVANCING THE COMMERCIAL, INDUSTRIAL AND CIVIC INTERESTS OF ELIZABETHTOWN AND ITS TRADE AREA

Expenses
(Required for section 501(c)(3) and 501(c)(4) organizations, optional for others)

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title

28 See Additional Data Table		
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	28a	
29 (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	29a	
30 (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	30a	
31 Other program services (describe in Schedule O)		
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	31a	
32 Total program service expenses (add lines 28a through 31a)	32	

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated — see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV.

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
See Additional Data Table				

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V

Table with 3 columns: Question ID, Question Text, Yes, No. Rows include 33, 34, 35a, 35b, 35c, 36, 37a, 37b, 38a, 38b, 39, 39a, 39b, 40a, 40b, 40c, 40d, 40e, 41.

42a The organization's books are in care of TREASURER Telephone no (717) 361-7188
Located at 3 NORTH MARKET STREET ELIZABETHTOWN, PA ZIP + 4 17022

Table with 3 columns: Question ID, Question Text, Yes, No. Rows include 42b, 42c.

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here and enter the amount of tax-exempt interest received or accrued during the tax year 43

Table with 3 columns: Question ID, Question Text, Yes, No. Rows include 44a, 44b, 44c, 44d, 45a, 45b.

	Yes	No
46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46	No

Part VI Section 501(c)(3) organizations only
 All section 501(c)(3) organizations must answer questions 47- 49b and 52, and complete the tables for lines 50 and 51.
 Check if the organization used Schedule O to respond to any question in this Part VI

	Yes	No
47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	47	
48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48	
49a Did the organization make any transfers to an exempt non-charitable related organization?	49a	
b If "Yes," was the related organization a section 527 organization?	49b	

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None "

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation

f Total number of other employees paid over \$100,000 ▶ _____

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None "

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000. ▶ _____

52 Did the organization complete Schedule A? **NOTE.** All section 501(c)(3) organizations must attach a completed Schedule A ▶ Yes No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here Signature of officer	2019-11-12 Date
TINA LUTTER, PRESIDENT Type or print name and title	

Paid Preparer Use Only	Print/Type preparer's name PHILIP O RUDY	Preparer's signature	Date 2019-11-14	Check <input type="checkbox"/> if self-employed	PTIN P00852929
Firm's name ▶ WHITE RUDY & COMPANY LLP			Firm's EIN ▶ 25-1587130		
Firm's address ▶ 436 CLOVERLEAF ROAD ELIZABETHTOWN, PA 170229614			Phone no (717) 367-4820		

May the IRS discuss this return with the preparer shown above? See instructions ▶ Yes No

Additional Data

Software ID:

Software Version:

EIN: 23-0553985

Name: ELIZABETHTOWN AREA CHAMBER OF
COMMERCE

Form 990EZ, Part III - Statement of Program Service Accomplishments

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.	Expenses (Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)	
28 ADVANCING THE COMMERCIAL, INDUSTRIAL AND CIVIC INTERESTS OF ELIZABETHTOWN AND ITS TRADE AREA (Grants \$) If this amount includes foreign grants, check here . . . <input type="checkbox"/>	28a	

Form 990EZ, Part IV — List of Officers, Trustees, and Key Employees

(list each one even if not compensated — see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV.

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (If not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
TINA LUTTER PRESIDENT	1 00	0		
DEB DUPLER VICE PRESIDE	1 00	0		
MATTHEW DENLINGER TREASURER	1 00	0		
CAROLINE LALVANI SECRETARY	1 00	0		
ROBERT ENCK PAST PRESIDE	1 00	0		
KEVIN DOLAN PAST PRESIDE	1 00	0		
MICHELE BALLIET DIRECTOR	1 00	0		
GREG GROGAN DIRECTOR	1 00	0		
GLEN BOOTAY DIRECTOR	1 00	0		
DENISE THOMPSON DIRECTOR	1 00	0		
JOHN YODER DIRECTOR	1 00	0		
TONI TICE DIRECTOR	1 00	0		
FRANK DISORI DIRECTOR	1 00	0		
NEIL KETCHUM DIRECTOR	1 00	0		
EMILY DROBNOCK DIRECTOR	1 00	0		

Form 990EZ, Part IV — List of Officers, Directors, Trustees, and Key Employees

(list each one even if not compensated — see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV.

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (If not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
GAIL SHANE DIRECTOR	1 00	0		
KEITH YOCUM DIRECTOR	1 00	0		
MEGHAN PHILLIPS DIRECTOR	1 00	0		
HEATHER HOHENWARTER EXECUTIVE DI	25 00	49,762		

SCHEDULE G
(Form 990 or 990-EZ)

Supplemental Information Regarding Fundraising or Gaming Activities

OMB No 1545-0047

2018

Open to Public Inspection

Complete if the organization answered "Yes" on Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a
 Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information

Department of the Treasury
Internal Revenue Service

Name of the organization
ELIZABETHTOWN AREA CHAMBER OF COMMERCE

Employer identification number

23-0553985

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

- 1** Indicate whether the organization raised funds through any of the following activities. Check all that apply.
 - a** Mail solicitations
 - b** Internet and email solicitations
 - c** Phone solicitations
 - d** In-person solicitations
 - e** Solicitation of non-government grants
 - f** Solicitation of government grants
 - g** Special fundraising events
- 2a** Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No
- b** If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
Total						

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d)
		AUCTION (event type)	(event type)	(total number)	Total events (add col (a) through col (c))
Revenue	1 Gross receipts	17,347			17,347
	2 Less Contributions				
	3 Gross income (line 1 minus line 2)	17,347			17,347
Direct Expenses	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs				
	7 Food and beverages				
	8 Entertainment				
	9 Other direct expenses	8,348			8,348
	10 Direct expense summary Add lines 4 through 9 in column (d) ▶				8,348
	11 Net income summary Subtract line 10 from line 3, column (d) ▶				8,999

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/Instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col (a) through col (c))
		1 Gross revenue			
Direct Expenses	2 Cash prizes				
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
7 Direct expense summary Add lines 2 through 5 in column (d) ▶					
8 Net gaming income summary Subtract line 7 from line 1, column (d) ▶					

9 Enter the state(s) in which the organization conducts gaming activities _____

a Is the organization licensed to conduct gaming activities in each of these states? Yes No

b If "No," explain _____

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? Yes No

b If "Yes," explain _____

- 11** Does the organization conduct gaming activities with nonmembers? Yes No
- 12** Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming? Yes No
- 13** Indicate the percentage of gaming activity conducted in
- | | | |
|----------|-----------------------------|---|
| a | The organization's facility | % |
| b | An outside facility | % |

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records

Name ▶

Address ▶

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No

b If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ _____ and the amount of gaming revenue retained by the third party ▶ \$ _____

c If "Yes," enter name and address of the third party

Name ▶

Address ▶

16 Gaming manager information

Name ▶

Gaming manager compensation ▶ \$

Description of services provided ▶

- Director/officer Employee Independent contractor

17 Mandatory distributions

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? Yes No

b Enter the amount of distributions required under state law distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$ _____

Part IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

Return Reference	Explanation
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SCHEDULE O
(Form 990 or 990-EZ)

Supplemental Information to Form 990 or 990-EZ

OMB No 1545-0047

2018

Open to Public Inspection

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

Department of the Treasury

Name of the organization

ELIZABETHTOWN AREA CHAMBER OF COMMERCE

Employer identification number

23-0553985

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990-EZ, PART I, LINE 16	EXPENSES MARKETING 8,461 OFFICE EXPENSES 1,180 INTERNET/WEB ACCESS 2,811 TRAVEL 176 INSURANCE 2,795 CREDIT CARD FEES 2,058 DUES & SUBSCRIPTIONS 1,261 EQUIPMENT LEASE 2,716 SUPPLIES, EVENTS 4,249 EQUIPMENT REPAIR & MAINT 1,762 REFUND OF PY CONTRIBUTION 2,500 TOTAL 29,969

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990-EZ, PART II, LINE 24	NOTE RECEIVABLE 1,619 0 PREPAID EXPENSES AND DEFERRED CHARGES 500 500 TOTAL 2,119 500

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990-EZ, PART II, LINE 26	ACCOUNTS PAYABLE AND ACCRUED EXPENSES 1,055 533 UNSECURED NOTES AND LOANS PAYABLE 10,000 10,000

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990-EZ, PART III	THE CHAMBER IS ORGANIZED FOR THE PURPOSE OF ADVANCING THE COMMERCIAL, INDUSTRIAL AND CIVIC INTERESTS OF ELIZABETHTOWN AND ITS TRADE AREA