

Form **990**
Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047
2019
Open to Public Inspection

A For the 2019 calendar year, or tax year beginning 07-01-2019, and ending 06-30-2020

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization
CHARLOTTE COUNTY HABITAT FOR HUMANITY INC

Doing business as

Number and street (or P.O. box if mail is not delivered to street address) Room/suite
1750 MANZANA AVENUE

City or town, state or province, country, and ZIP or foreign postal code
PUNTA GORDA, FL 33950

D Employer identification number
59-2870908

E Telephone number
(941) 639-3162

F Name and address of principal officer:
ELIAS MAHSHIE
HOLTZ MAHSHIE DECOSTA PA
1560 MATTHEW DRIVE
FORT MYERS, FL 33907

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
If "No," attach a list. (see instructions)
H(c) Group exemption number ▶

I Tax-exempt status: 501(c)(3) 501(c) () ◀ (insert no.) 4947(a)(1) or 527

J Website: ▶ WWW.CHARLOTTECOUNTYHFH.ORG

G Gross receipts \$ 10,967,174

K Form of organization: Corporation Trust Association Other ▶

L Year of formation: 1987 **M** State of legal domicile: FL

Part I Summary

1 Briefly describe the organization's mission or most significant activities:
OUR MISSION: CHARLOTTE COUNTY HABITAT FOR HUMANITY, A CHRISTIAN HOUSING MINISTRY, IS COMMITTED TO HOMEOWNERSHIP: BY A NEEDS-BASED PARTNERSHIP WITH LOW-INCOME CHARLOTTE COUNTY RESIDENTS BUILDING SAFE, AFFORDABLE, QUALITY HOMES USING VOLUNTEERS STRENGTHENING LIVES AND NEIGHBORHOODS

2 Check this box if the organization discontinued its operations or disposed of more than 25% of its net assets.

3 Number of voting members of the governing body (Part VI, line 1a)	14
4 Number of independent voting members of the governing body (Part VI, line 1b)	14
5 Total number of individuals employed in calendar year 2019 (Part V, line 2a)	40
6 Total number of volunteers (estimate if necessary)	1,091
7a Total unrelated business revenue from Part VIII, column (C), line 12	0
7b Net unrelated business taxable income from Form 990-T, line 39	

	Prior Year	Current Year
8 Contributions and grants (Part VIII, line 1h)	1,680,635	1,781,134
9 Program service revenue (Part VIII, line 2g)	5,788,388	5,165,187
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	104,444	-84,360
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	80,718	42,294
12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	7,654,185	6,904,255
13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)		0
14 Benefits paid to or for members (Part IX, column (A), line 4)		0
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	1,347,782	1,402,763
16a Professional fundraising fees (Part IX, column (A), line 11e)		0
b Total fundraising expenses (Part IX, column (D), line 25) ▶ 38,889		
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	6,226,773	5,760,685
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	7,574,555	7,163,448
19 Revenue less expenses. Subtract line 18 from line 12	79,630	-259,193

	Beginning of Current Year	End of Year
20 Total assets (Part X, line 16)	16,692,538	16,793,344
21 Total liabilities (Part X, line 26)	843,871	1,022,572
22 Net assets or fund balances. Subtract line 21 from line 20	15,848,667	15,770,772

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here
Signature of officer: *****
Date: 2020-11-09
MIKE MANSFIELD CEO
Type or print name and title

Paid Preparer Use Only
Print/Type preparer's name: Preparer's signature: Date: 2020-11-10
Check if self-employed PTIN: P00028247
Firm's name: ▶ WEBB LORAH & MCMILLAN PLLC Firm's EIN: ▶ 65-0161812
Firm's address: ▶ 1107 W MARION AVE UNIT 115 PUNTA GORDA, FL 33950 Phone no. (941) 637-8884

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

OUR MISSION: CHARLOTTE COUNTY HABITAT FOR HUMANITY, A CHRISTIAN HOUSING MINISTRY, IS COMMITTED TO HOMEOWNERSHIP: BY A NEEDS-BASED PARTNERSHIP WITH LOW-INCOME CHARLOTTE COUNTY RESIDENTS BUILDING SAFE, AFFORDABLE, QUALITY HOMES USING VOLUNTEERS STRENGTHENING LIVES AND NEIGHBORHOODS

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 6,581,558 including grants of \$) (Revenue \$ 5,165,187)
See Additional Data

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe in Schedule O.)
(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses ▶ 6,581,558

Part IV Checklist of Required Schedules

		Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	Yes	
2	Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	Yes	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		No
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		No
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III		No
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		No
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		No
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		No
9	Did the organization report an amount in Part X, line 21 for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		No
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi endowments? If "Yes," complete Schedule D, Part V		No
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
11a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	Yes	
11b	Did the organization report an amount for investments—other securities—in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		No
11c	Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		No
11d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		No
11e	Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	Yes	
11f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X		No
12a	Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII	Yes	
12b	Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		No
13	Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		No
14a	Did the organization maintain an office, employees, or agents outside of the United States?		No
14b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		No
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		No
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		No
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		No
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	Yes	
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		No
20a	Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		No
20b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		No

Part IV Checklist of Required Schedules (continued)

		Yes	No
22	Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		No
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		No
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		No
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		No
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		No
26	Did the organization report any amount on Part X, line 5 or 22 for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part II</i>		No
27	Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		No
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a	A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? <i>If "Yes," complete Schedule L, Part IV</i>		No
b	A family member of any individual described in line 28a? <i>If "Yes," complete Schedule L, Part IV</i>		No
c	A 35% controlled entity of one or more individuals and/or organizations described in lines 28a or 28b? <i>If "Yes," complete Schedule L, Part IV</i>		No
29	Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>	Yes	
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		No
31	Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		No
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		No
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		No
34	Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		No
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		No
b	If 'Yes' to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		No
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		No
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O.	Yes	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

Main form area containing questions 2a through 16, including sub-questions like 2b, 3a, 3b, 4a, 4b, 5a, 5b, 5c, 6a, 6b, 7a, 7b, 7c, 7d, 7e, 7f, 7g, 7h, 8, 9a, 9b, 10a, 10b, 11a, 11b, 12a, 12b, 13a, 13b, 13c, 14a, 14b, 15, and 16.

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to lines 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI



Section A. Governing Body and Management

Table with 3 columns: Question, Yes, No. Rows include: 1a (14), 1b (14), 2 (Yes), 3 (No), 4 (No), 5 (No), 6 (No), 7a (No), 7b (No), 8a (Yes), 8b (Yes), 9 (No).

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

Table with 3 columns: Question, Yes, No. Rows include: 10a (No), 10b, 11a (No), 11b, 12a (Yes), 12b (Yes), 12c (Yes), 13 (Yes), 14 (Yes), 15a (Yes), 15b (Yes), 16a (No), 16b.

Section C. Disclosure

- 17 List the states with which a copy of this Form 990 is required to be filed
18 Section 6104 requires an organization to make its Form 1023 (or 1024-A if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
20 State the name, address, and telephone number of the person who possesses the organization's books and records: MIKE MANSFIELD 1750 MANZANA AVENUE PUNTA GORDA, FL 33950 (941) 639-3162

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, or highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

See instructions for the order in which to list the persons above.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional Trustee	Officer	Key employee	Highest compensated employee	Former			
(1) MIKE MANSFIELD CEO	40.00			X			147,067	0	0	
(2) JONATHAN BAKER DIRECTOR	5.00	X					0	0	0	
(3) JEFF CARDILLO DIRECCTOR	5.00	X					0	0	0	
(4) JAY GORDON DIRECTOR	5.00	X					0	0	0	
(5) GREG GRINER TREASURER	5.00	X					0	0	0	
(6) STACY JONES SECRETARY	5.00	X					0	0	0	
(7) PAUL LIOON DIRECTOR	5.00	X					0	0	0	
(8) ELIZABETH LOMBARDO DIRECTOR	5.00	X					0	0	0	
(9) ELIAS MAHSHIE PRESIDENT	5.00	X					0	0	0	
(10) ROGER MILLER DIRECTOR	5.00	X					0	0	0	
(11) WILL SUNTER PAST PRESIDE	5.00	X					0	0	0	
(12) PASTOR RICH WEBB DIRECTOR	5.00	X					0	0	0	
(13) BRITTNEY WILLIAMSON DIRECTOR	5.00	X					0	0	0	
(14) THOMAS WILLIAMSON TREASURER	5.00	X					0	0	0	

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional Trustee	Officer	Key employee	Highest compensated employee	Former			

1b Sub-Total	▶			
c Total from continuation sheets to Part VII, Section A	▶			
d Total (add lines 1b and 1c)	▶		147,067	

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization ▶ 1

	Yes	No
3 Did the organization list any former officer, director or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		No
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual		No
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		No

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization ▶

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514	
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e					
	f All other contributions, gifts, grants, and similar amounts not included above	1f	1,781,134				
	g Noncash contributions included in lines 1a - 1f:\$	1g	375,246				
	h Total. Add lines 1a-1f			1,781,134			
Program Service Revenue	2a TRANSFERS TO HOMEOWNERS	Business Code		3,760,346	3,760,346		
	b RESALE STORE & DON VEH SALES			1,385,851	1,385,851		
	c MORTGAGE SERVICING INCOME			18,990	18,990		
	d						
	e						
	f All other program service revenue.						
	g Total. Add lines 2a-2f.			5,165,187			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)			112,167	112,167		
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6a Gross rents	(i) Real	6a				
			(ii) Personal				
		b Less: rental expenses	6b				
		c Rental income or (loss)	6c				
	d Net rental income or (loss)						
	7a Gross amount from sales of assets other than inventory	(i) Securities	7a	3,857,955	8,437		
			(ii) Other				
		b Less: cost or other basis and sales expenses	7b	4,062,919			
		c Gain or (loss)	7c	-204,964	8,437		
	d Net gain or (loss)			-196,527	-196,527		
	8a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18		8a		42,294		
		b Less: direct expenses	8b				
c Net income or (loss) from fundraising events				42,294			
9a Gross income from gaming activities. See Part IV, line 19		9a					
	b Less: direct expenses	9b					
	c Net income or (loss) from gaming activities						
10a Gross sales of inventory, less returns and allowances		10a					
	b Less: cost of goods sold	10b					
	c Net income or (loss) from sales of inventory						
Miscellaneous Revenue	Business Code						
11a							
b							
c							
d All other revenue							
e Total. Add lines 11a-11d							
12 Total revenue. See instructions			6,904,255	5,080,827			

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16.				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	147,067	100,006	44,120	2,941
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	1,059,309	728,446	318,178	12,685
8 Pension plan accruals and contributions (include section 401 (k) and 403(b) employer contributions)				
9 Other employee benefits	84,166	57,799	25,277	1,090
10 Payroll taxes	112,221	77,065	33,702	1,454
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	9,692		9,692	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O)				
12 Advertising and promotion	31,598	22,169	8,716	713
13 Office expenses	20,580	15,637	4,759	184
14 Information technology				
15 Royalties				
16 Occupancy	83,717	67,099	16,113	505
17 Travel	2,968	923	1,889	156
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates	80,000	80,000		
22 Depreciation, depletion, and amortization	103,908	95,595	6,234	2,079
23 Insurance	129,645	96,490	31,739	1,416
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a CONSTRUCTION MATERIALS	3,381,081	3,381,081		
b MORTGAGE DISCOUNT EXPENSE	1,673,530	1,673,530		
c MISCELLANEOUS	61,555	56,875	4,597	83
d BANK CHARGES	60,265	58,120	2,145	
e All other expenses	122,146	70,723	35,840	15,583
25 Total functional expenses. Add lines 1 through 24e	7,163,448	6,581,558	543,001	38,889
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part IX

		(A) Beginning of year		(B) End of year
Assets	1 Cash—non-interest-bearing	1,244,454	1	1,358,250
	2 Savings and temporary cash investments	183,068	2	192,268
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net		4	
	5 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net	6,062,605	7	6,889,517
	8 Inventories for sale or use	374,453	8	447,945
	9 Prepaid expenses and deferred charges	34,935	9	46,997
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	4,429,627		
	b Less: accumulated depreciation	1,237,837		
	11 Investments—publicly traded securities	4,928,695	11	3,829,341
	12 Investments—other securities. See Part IV, line 11		12	
	13 Investments—program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	588,160	15	837,236
16 Total assets. Add lines 1 through 15 (must equal line 34)	16,692,538	16	16,793,344	
Liabilities	17 Accounts payable and accrued expenses	251,981	17	205,774
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties	160,000	24	128,000
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17 - 24). Complete Part X of Schedule D	431,890	25	688,798
	26 Total liabilities. Add lines 17 through 25	843,871	26	1,022,572
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions	15,848,667	27	15,770,772
	28 Net assets with donor restrictions		28	
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds		29	
	30 Paid-in or capital surplus, or land, building or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds		31	
32 Total net assets or fund balances	15,848,667	32	15,770,772	
33 Total liabilities and net assets/fund balances	16,692,538	33	16,793,344	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	6,904,255
2	Total expenses (must equal Part IX, column (A), line 25)	2	7,163,448
3	Revenue less expenses. Subtract line 2 from line 1	3	-259,193
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	15,848,667
5	Net unrealized gains (losses) on investments	5	181,298
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	15,770,772

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

- 1** Accounting method used to prepare the Form 990: Cash Accrual Other _____
 If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.
- 2a** Were the organization's financial statements compiled or reviewed by an independent accountant?
 If 'Yes,' check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:
 Separate basis Consolidated basis Both consolidated and separate basis
- b** Were the organization's financial statements audited by an independent accountant?
 If 'Yes,' check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:
 Separate basis Consolidated basis Both consolidated and separate basis
- c** If "Yes," to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?
 If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.
- 3a** As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?
- b** If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.

	Yes	No
2a		No
2b	Yes	
2c	Yes	
3a		No
3b		

Additional Data

Software ID:

Software Version:

EIN: 59-2870908

Name: CHARLOTTE COUNTY HABITAT FOR
HUMANITY INC

Form 990 (2019)

Form 990, Part III, Line 4a:

CHARLOTTE COUNTY HABITAT FOR HUMANITY IS A CHRISTIAN ORGANIZATION THAT WAS FOUNDED IN 1987 AND IS COMMITTED TO PROVIDING SAFE, DECENT AND AFFORDABLE HOMES TO THOSE WHO ARE IN NEED IN OUR COMMUNITY. WE BELIEVE STRONGLY THAT EVERYONE SHOULD HAVE THE OPPORTUNITY TO ACHIEVE THE AMERICAN DREAM OF OWNING THEIR OWN HOME. WE ALSO BELIEVE CHILDREN SHOULD HAVE THE OPPORTUNITY TO GROW UP IN A SAFE, STABLE ENVIRONMENT. OUR VISION: TO ELIMINATE SUBSTANDARD HOUSING IN CHARLOTTE COUNTY THROUGH GODS LOVE AND DIRECTION. OUR MISSION: CHARLOTTE COUNTY HABITAT FOR HUMANITY, A CHRISTIAN HOUSING MINISTRY, IS COMMITTED TO HOMEOWNERSHIP: BY A NEEDS-BASED PARTNERSHIP WITH LOW-INCOME CHARLOTTE COUNTY RESIDENTS BUILDING SAFE, AFFORDABLE, QUALITY HOMES USING VOLUNTEERS STRENGTHENING LIVES AND NEIGHBORHOODS CHARLOTTE COUNTY HABITAT RAISES OUR FUNDS LOCALLY AND IS NOT SUPPORTED FINANCIALLY BY HABITAT FOR HUMANITY INTERNATIONAL. OUR AFFILIATE OPERATES FOUR RESALE STORES ONE IN PUNTA GORDA, ONE IN MURDOCK, ONE IN PORT CHARLOTTE AND ONE IN ENGLEWOOD. THESE STORES HELP GENERATE THE NEEDED REVENUE FOR CHARLOTTE COUNTY HABITAT TO CONTINUE TO PROVIDE HOMES IN OUR COMMUNITY. CHARLOTTE COUNTY HABITAT HOMES ARE SOLD AT AN AFFORDABLE PRICE TO QUALIFIED APPLICANTS WHO MEET OUR PROGRAM CRITERIA, WHO HAVE BEEN SELECTED BY A SELECTION COMMITTEE AND WHO HAVE BEEN APPROVED BY OUR BOARD OF DIRECTORS. OUR APPLICANTS MUST HAVE A NEED FOR AFFORDABLE HOUSING, MUST HAVE THE ABILITY TO PAY THEIR MORTGAGE AND MUST HAVE A WILLINGNESS TO PARTNER WITH CHARLOTTE COUNTY HABITAT. RECENTLY, CHARLOTTE COUNTY HABITAT HAS BEEN RECOGNIZED BY HABITAT FOR HUMANITY INTERNATIONAL AS THE NUMBER ONE DOMESTIC HOME BUILDER IN OUR POPULATION CATEGORY OF 50,000 250,000. THIS YEAR, WE PROVIDED 33 CHARLOTTE COUNTY FAMILIES WITH HOMES. DUE TO SHORTAGE OF AFFORDABLE HOUSING, WE HAVE SEEN A TREMENDOUS INCREASE OF APPLICANTS COME THROUGH OUR DOORS. THE NUMBER OF FAMILIES IN NEED OF AFFORDABLE HOUSING CONTINUES TO GROW AND CHARLOTTE COUNTY HABITAT IS DETERMINED TO DO OUR PART IN SEEING THAT THEY HAVE THE OPPORTUNITY TO OWN THEIR OWN SAFE, DECENT AND AFFORDABLE HOME. WE ARE DEDICATED TO OUR MISSION AND MINISTRY TO OUR COMMUNITY AND WE WILL CONTINUE TO PROVIDE AFFORDABLE HOMES TO THE NEEDY RESIDENTS OF CHARLOTTE COUNTY. "A BRUSH WITH KINDNESS" PROGRAM WAS STARTED IN 2010-11. THIS PROGRAM IS DESIGNED TO HELP LOW INCOME FAMILIES WHO OWN THEIR OWN HOME AND ARE IN NEED OF MINOR REPAIRS, PAINTING AND LANDSCAPING. CHARLOTTE COUNTY HABITAT IS PARTNERING WITH THESE FAMILIES TO IMPROVE THE LOOKS AND VALUE OF THEIR HOME AND OUR COMMUNITY. THE CLEANOUT AND REMOVAL PROGRAM WAS STARTED DURING THE 2015-16 FISCAL YEAR. THE OBJECTIVE OF THIS PROGRAM IS TO GENERATE PROGRAM REVENUE THROUGH SERVICES TO "CLEANOUT" HOMES WHERE FORMER OWNERS ARE MOVING OR VACATING THE PROPERTY AND TO "REMOVE" ITEMS THAT WILL GENERATE PROGRAM REVENUE UNDER CCFH'S RETAIL SALE OPERATIONS. AS WE CONTINUE TO EXPEND OUR SERVICES AND THE NUMBER OF FAMILIES WE ARE ABLE TO SERVE WE WILL BE SEEKING MORE VOLUNTEERS AND DONORS TO SUPPORT OUR ACTIVITIES. WE ASK YOU TO PUT YOUR FAITH INTO ACTION AND HELP HABITAT BY SPREADING THE WORD OF THE GREAT WORK WE ARE DOING HERE IN CHARLOTTE COUNTY. AT HABITAT WE VALUE A DONATION OF TIME AND LABOR JUST AS MUCH AS A FINANCIAL CONTRIBUTION.

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
 Attach to Form 990 or Form 990-EZ.
 Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2019

Open to Public Inspection

Name of the organization
CHARLOTTE COUNTY HABITAT FOR HUMANITY INC

Employer identification number
59-2870908

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state:
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 An agricultural research organization described in **170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land grant college of agriculture. See instructions. Enter the name, city, and state of the college or university:
- 10 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations _____
 - g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1- 10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization failed to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grant.") . . .	1,413,804	1,503,929	1,465,847	1,680,635	1,781,134	7,845,349
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf. . . .						
3 The value of services or facilities furnished by a governmental unit to the organization without charge..						
4 Total. Add lines 1 through 3	1,413,804	1,503,929	1,465,847	1,680,635	1,781,134	7,845,349
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) . . .						
6 Public support. Subtract line 5 from line 4.						7,845,349

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
7 Amounts from line 4. . .	1,413,804	1,503,929	1,465,847	1,680,635	1,781,134	7,845,349
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources. . . .	7,937	124,281	339,175	124,216	112,167	707,776
9 Net income from unrelated business activities, whether or not the business is regularly carried on. . .						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.). . .						
11 Total support. Add lines 7 through 10						8,553,125
12 Gross receipts from related activities, etc. (see instructions)					12	17,422,168

13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

Section C. Computation of Public Support Percentage

14 Public support percentage for 2019 (line 6, column (f) divided by line 11, column (f))	14	91.720 %
15 Public support percentage for 2018 Schedule A, Part II, line 14	15	92.950 %

16a 33 1/3% support test—2019. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization

b 33 1/3% support test—2018. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization

17a 10%-facts-and-circumstances test—2019. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization

b 10%-facts-and-circumstances test—2018. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization

18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶		(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
1	Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") .						
2	Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3	Gross receipts from activities that are not an unrelated trade or business under section 513						
4	Tax revenues levied for the organization's benefit and either paid to or expended on its behalf. . .						
5	The value of services or facilities furnished by a governmental unit to the organization without charge						
6	Total. Add lines 1 through 5						
7a	Amounts included on lines 1, 2, and 3 received from disqualified persons						
b	Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year.						
c	Add lines 7a and 7b.						
8	Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶		(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
9	Amounts from line 6.						
10a	Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources. . .						
b	Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975.						
c	Add lines 10a and 10b.						
11	Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on.						
12	Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13	Total support. (Add lines 9, 10c, 11, and 12.)						

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here.**

Section C. Computation of Public Support Percentage

15	Public support percentage for 2019 (line 8, column (f) divided by line 13, column (f))	15	
16	Public support percentage from 2018 Schedule A, Part III, line 15	16	

Section D. Computation of Investment Income Percentage

17	Investment income percentage for 2019 (line 10c, column (f) divided by line 13, column (f))	17	
18	Investment income percentage from 2018 Schedule A, Part III, line 17	18	

19a 33 1/3% support tests—2019. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization

b 33 1/3% support tests—2018. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3% and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

		Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
	1		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
	2		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer (b) and (c) below.</i>		
	3a		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
	3b		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
	3c		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes" and if you checked 12a or 12b in Part I, answer (b) and (c) below.</i>		
	4a		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
	4b		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
	4c		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
	5a		
b	Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
	5b		
c	Substitutions only. Was the substitution the result of an event beyond the organization's control?		
	5c		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
	6		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
	7		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
	8		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
	9a		
b	Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
	9b		
c	Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
	9c		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>		
	10a		
b	Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings).</i>		
	10b		

Part IV Supporting Organizations (continued)

		Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?		
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b	A family member of a person described in (a) above?		
c	A 35% controlled entity of a person described in (a) or (b) above? <i>If "Yes" to a, b, or c, provide detail in Part VI.</i>		
		11a	
		11b	
		11c	

Section B. Type I Supporting Organizations

		Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
		1	
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised or controlled the supporting organization.</i>		
		2	

Section C. Type II Supporting Organizations

		Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		
		1	

Section D. All Type III Supporting Organizations

		Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
		1	
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization (s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
		2	
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		
		3	

Section E. Type III Functionally-Integrated Supporting Organizations

1	Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions):		
a	<input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b	<input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c	<input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions)		
2	Activities Test. Answer (a) and (b) below.		
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>	Yes	No
		2a	
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
		2b	
3	Parent of Supported Organizations. Answer (a) and (b) below.		
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>Provide details in Part VI.</i>		
		3a	
b	Did the organization exercise a substantial degree of direction over the policies, programs and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		
		3b	

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1** Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6 and 7 from line 4)	8	
Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):	1	
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	
Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions)		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions	
7 Total annual distributions. Add lines 1 through 6.	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions	
9 Distributable amount for 2019 from Section C, line 6	
10 Line 8 amount divided by Line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2019	(iii) Distributable Amount for 2019
1 Distributable amount for 2019 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2019 (reasonable cause required-- explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2019:			
a From 2014.			
b From 2015.			
c From 2016.			
d From 2017.			
e From 2018.			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2019 distributable amount			
i Carryover from 2014 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2019 from Section D, line 7:			
\$			
a Applied to underdistributions of prior years			
b Applied to 2019 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2019, if any. Subtract lines 3g and 4a from line 2. If the amount is greater than zero, explain in Part VI . See instructions.			
6 Remaining underdistributions for 2019. Subtract lines 3h and 4b from line 1. If the amount is greater than zero, explain in Part VI . See instructions.			
7 Excess distributions carryover to 2020. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2015.			
b Excess from 2016.			
c Excess from 2017.			
d Excess from 2018.			
e Excess from 2019.			

Additional Data

Software ID:

Software Version:

EIN: 59-2870908

Name: CHARLOTTE COUNTY HABITAT FOR
HUMANITY INC

Part VI Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b; Part V, line 1; Part V, Section B, line 1e; Part V Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions).

Facts And Circumstances Test

SCHEDULE D (Form 990) Department of the Treasury Internal Revenue Service

Supplemental Financial Statements

OMB No. 1545-0047 2019 Open to Public Inspection

Complete if the organization answered "Yes," on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. Attach to Form 990. Go to www.irs.gov/Form990 for instructions and the latest information.

Name of the organization CHARLOTTE COUNTY HABITAT FOR HUMANITY INC

Employer identification number 59-2870908

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 2 columns: (a) Donor advised funds, (b) Funds and other accounts. Rows 1-4: Total number at end of year, Aggregate value of contributions to (during year), Aggregate value of grants from (during year), Aggregate value at end of year.

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).
Preservation of land for public use (e.g., recreation or education)
Protection of natural habitat
Preservation of open space
Preservation of an historically important land area
Preservation of a certified historic structure

Table with 2 columns: Held at the End of the Year. Rows 2a-2d: Total number of conservation easements, Total acreage restricted by conservation easements, Number of conservation easements on a certified historic structure included in (a), Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register.

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year
4 Number of states where property subject to conservation easement is located
5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?
6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year
7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year
8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?
9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.
b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:
(ii) Revenue included on Form 990, Part VIII, line 1
Assets included in Form 990, Part X
2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:
a Revenue included on Form 990, Part VIII, line 1
b Assets included in Form 990, Part X

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3** Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a** Public exhibition
 - b** Scholarly research
 - c** Preservation for future generations
 - d** Loan or exchange programs
 - e** Other
- 4** Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5** During the year, did the organization solicit or receive donations of art, historical treasures or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? . . . **Yes** **No**

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a** Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? **Yes** **No**
- b** If "Yes," explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|---|--------|
| 1c Beginning balance | |
| 1d Additions during the year | |
| 1e Distributions during the year | |
| 1f Ending balance | |
- 2a** Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? . . . **Yes** **No**
- b** If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

- 2** Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a** Board designated or quasi-endowment ▶
 - b** Permanent endowment ▶
 - c** Temporarily restricted endowment ▶
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a** Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|--|---------------|----|
| (i) unrelated organizations | 3a(i) | |
| (ii) related organizations | 3a(ii) | |
| b If "Yes" on 3a(ii), are the related organizations listed as required on Schedule R? | 3b | |
- 4** Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		551,190		551,190
b Buildings		3,488,874	903,010	2,585,864
c Leasehold improvements				
d Equipment		389,563	334,827	54,736
e Other				
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10(c).) . . . ▶				3,191,790

Part VII Investments—Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other _____		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.)	▶	

Part VIII Investments—Program Related.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col.(B) line 13.)	▶	

Part IX Other Assets.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col.(B) line 15.)	▶

Part X Other Liabilities.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col.(B) line 25.)	▶ 688,798

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	7,085,553
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains (losses) on investments	2a	181,298	
b	Donated services and use of facilities	2b		
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d		2e	181,298
3	Subtract line 2e from line 1		3	6,904,255
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)		5	6,904,255

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	7,163,448
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a		
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d		2e	
3	Subtract line 2e from line 1		3	7,163,448
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)		5	7,163,448

Part XIII Supplemental Information

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Return Reference	Explanation	
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Part XIII **Supplemental Information (continued)**

Return Reference	Explanation
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SCHEDULE G (Form 990 or 990-EZ)

Supplemental Information Regarding Fundraising or Gaming Activities

OMB No. 1545-0047

2019

Open to Public Inspection

Complete if the organization answered "Yes" on Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

Department of the Treasury Internal Revenue Service

Name of the organization CHARLOTTE COUNTY HABITAT FOR HUMANITY INC

Employer identification number

59-2870908

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a Mail solicitations
b Internet and email solicitations
c Phone solicitations
d In-person solicitations
e Solicitation of non-government grants
f Solicitation of government grants
g Special fundraising events

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No

b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

Table with 6 columns: (i) Name and address of individual or entity (fundraiser), (ii) Activity, (iii) Did fundraiser have custody or control of contributions?, (iv) Gross receipts from activity, (v) Amount paid to (or retained by) fundraiser listed in col. (i), (vi) Amount paid to (or retained by) organization. Includes a Total row at the bottom.

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

Revenue	(a) Event #1	(b) Event #2	(c) Other events	(d) Total events
	SPECIAL EVENTS (event type)	(event type)	(total number)	(add col. (a) through col. (c))
1 Gross receipts	42,294			42,294
2 Less: Contributions				
3 Gross income (line 1 minus line 2)	42,294			42,294
4 Cash prizes				
5 Noncash prizes				
6 Rent/facility costs				
7 Food and beverages				
8 Entertainment				
9 Other direct expenses				
10 Direct expense summary. Add lines 4 through 9 in column (d) ▶				
11 Net income summary. Subtract line 10 from line 3, column (d) ▶				42,294

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

Revenue	(a) Bingo	(b) Pull tabs/Instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col.(a) through col.(c))
	1 Gross revenue			
2 Cash prizes				
3 Noncash prizes				
4 Rent/facility costs				
5 Other direct expenses				
6 Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
7 Direct expense summary. Add lines 2 through 5 in column (d) ▶				
8 Net gaming income summary. Subtract line 7 from line 1, column (d) ▶				

9 Enter the state(s) in which the organization conducts gaming activities: _____

a Is the organization licensed to conduct gaming activities in each of these states? Yes No

b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? Yes No

b If "Yes," explain: _____

- 11** Does the organization conduct gaming activities with nonmembers? Yes No
- 12** Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming? Yes No
- 13** Indicate the percentage of gaming activity conducted in:
- | | | |
|--------------------------------------|------------|---|
| a The organization's facility | 13a | % |
| b An outside facility | 13b | % |

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ▶

Address ▶

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No

b If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ _____ and the amount of gaming revenue retained by the third party ▶ \$ _____.

c If "Yes," enter name and address of the third party:

Name ▶

Address ▶

16 Gaming manager information:

Name ▶

Gaming manager compensation ▶ \$

Description of services provided ▶

- Director/officer Employee Independent contractor

17 Mandatory distributions:

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? Yes No

b Enter the amount of distributions required under state law distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$ _____

Part IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

Return Reference	Explanation
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**SCHEDULE M
(Form 990)**

Noncash Contributions

OMB No. 1545-0047

2019

▶ **Complete if the organizations answered "Yes" on Form 990, Part IV, lines 29 or 30.**
 ▶ **Attach to Form 990.**
 ▶ **Go to www.irs.gov/Form990 for the latest information.**

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Name of the organization
CHARLOTTE COUNTY HABITAT FOR
HUMANITY INC

Employer identification number
59-2870908

Part I Types of Property

	(a) Check if applicable	(b) Number of contributions or items contributed	(c) Noncash contribution amounts reported on Form 990, Part VIII, line 1g	(d) Method of determining noncash contribution amounts
1 Art—Works of art				
2 Art—Historical treasures				
3 Art—Fractional interests				
4 Books and publications				
5 Clothing and household goods				
6 Cars and other vehicles				
7 Boats and planes				
8 Intellectual property				
9 Securities—Publicly traded				
10 Securities—Closely held stock				
11 Securities—Partnership, LLC, or trust interests				
12 Securities—Miscellaneous				
13 Qualified conservation contribution—Historic structures				
14 Qualified conservation contribution—Other				
15 Real estate—Residential	X	1	73,435	
16 Real estate—Commercial				
17 Real estate—Other				
18 Collectibles				
19 Food inventory				
20 Drugs and medical supplies				
21 Taxidermy				
22 Historical artifacts				
23 Scientific specimens				
24 Archeological artifacts				
25 Other ▶ ()	X	1	301,811	
26 Other ▶ ()				
27 Other ▶ ()				
28 Other ▶ ()				

29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part IV, Donee Acknowledgement

29	
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30a During the year, did the organization receive by contribution any property reported in Part I, lines 1 through 28, that it must hold for at least three years from the date of the initial contribution, and which isn't required to be used for exempt purposes for the entire holding period?

	Yes	No
30a		No
31	Yes	
32a		No

b If "Yes," describe the arrangement in Part II.

31 Does the organization have a gift acceptance policy that requires the review of any nonstandard contributions?

32a Does the organization hire or use third parties or related organizations to solicit, process, or sell noncash contributions?

b If "Yes," describe in Part II.

33 If the organization didn't report an amount in column (c) for a type of property for which column (a) is checked, describe in Part II.

Part II Supplemental Information. Provide the information required by Part I, lines 30b, 32b, and 33, and whether the organization is reporting in Part I, column (b), the number of contributions, the number of items received, or a combination of both. Also complete this part for any additional information.

Return Reference	Explanation
SCHEDULE M, PAGE 2, PART II	GIFTS, HONORARIA AND GRATUITIES POLICY: SO AS TO ENSURE THE INTEGRITY OF CCHFH AND THE UNBIASED ACTIONS AND DECISION MAKING OF HABITAT EMPLOYEES, THE ACCEPTANCE OF GIFTS AND GRATUITIES FROM CUSTOMERS, SUPPLIERS, PARTNERS OR ANYONE CCHFH IS IN A BUSINESS RELATIONSHIP WITH IS STRICTLY PROHIBITED. FURTHER, ANY HONORARIA YOU RECEIVE FOR SPEAKING ON BEHALF OF HABITAT ARE THE PROPERTY OF HABITAT. THESE ARE TO BE REMITTED PROMPTLY TO CCHFH. ANYONE IN VIOLATION OF THIS POLICY MAY BE SUBJECTED TO DISCIPLINE, UP TO AND INCLUDING TERMINATION.

SCHEDULE O
(Form 990 or 990-EZ)**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2019**Open to Public Inspection**

Department of the Treasury

Internal Revenue Service

Name of the organization
CHARLOTTE COUNTY HABITAT FOR
HUMANITY INC

Employer identification number

59-2870908

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990 - ORGANIZATION'S MISSION	OUR MISSION: CHARLOTTE COUNTY HABITAT FOR HUMANITY, A CHRISTIAN HOUSING MINISTRY, IS COMMITTED TO HOMEOWNERSHIP: BY A NEEDS-BASED PARTNERSHIP WITH LOW-INCOME CHARLOTTE COUNTY RESIDENTS BUILDING SAFE, AFFORDABLE, QUALITY HOMES USING VOLUNTEERS STRENGTHENING LIVES AND NEIGHBORHOODS

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 2, PART III, LINE 4A	<p>CHARLOTTE COUNTY HABITAT FOR HUMANITY IS A CHRISTIAN ORGANIZATION THAT WAS FOUNDED IN 1987 AND IS COMMITTED TO PROVIDING SAFE, DECENT AND AFFORDABLE HOMES TO THOSE WHO ARE IN NEED IN OUR COMMUNITY. WE BELIEVE STRONGLY THAT EVERYONE SHOULD HAVE THE OPPORTUNITY TO ACHIEVE THE AMERICAN DREAM OF OWNING THEIR OWN HOME. WE ALSO BELIEVE CHILDREN SHOULD HAVE THE OPPORTUNITY TO GROW UP IN A SAFE, STABLE ENVIRONMENT. OUR VISION: TO ELIMINATE SUBSTANDARD HOUSING IN CHARLOTTE COUNTY THROUGH GODS LOVE AND DIRECTION. OUR MISSION: CHARLOTTE COUNTY HABITAT FOR HUMANITY, A CHRISTIAN HOUSING MINISTRY, IS COMMITTED TO HOMEOWNERSHIP: BY A NEEDS-BASED PARTNERSHIP WITH LOW-INCOME CHARLOTTE COUNTY RESIDENTS BUILDING SAFE, AFFORDABLE, QUALITY HOMES USING VOLUNTEERS STRENGTHENING LIVES AND NEIGHBORHOODS CHARLOTTE COUNTY HABITAT RAISES OUR FUNDS LOCALLY AND IS NOT SUPPORTED FINANCIALLY BY HABITAT FOR HUMANITY INTERNATIONAL. OUR AFFILIATE OPERATES FOUR RESALE STORES ONE IN PUNTA GORDA, ONE IN MURDOCK, ONE IN PORT CHARLOTTE AND ONE IN ENGLEWOOD. THESE STORES HELP GENERATE THE NEEDED REVENUE FOR CHARLOTTE COUNTY HABITAT TO CONTINUE TO PROVIDE HOMES IN OUR COMMUNITY. CHARLOTTE COUNTY HABITAT HOMES ARE SOLD AT AN AFFORDABLE PRICE TO QUALIFIED APPLICANTS WHO MEET OUR PROGRAM CRITERIA, WHO HAVE BEEN SELECTED BY A SELECTION COMMITTEE AND WHO HAVE BEEN APPROVED BY OUR BOARD OF DIRECTORS. OUR APPLICANTS MUST HAVE A NEED FOR AFFORDABLE HOUSING, MUST HAVE THE ABILITY TO PAY THEIR MORTGAGE AND MUST HAVE A WILLINGNESS TO PARTNER WITH CHARLOTTE COUNTY HABITAT. RECENTLY, CHARLOTTE COUNTY HABITAT HAS BEEN RECOGNIZED BY HABITAT FOR HUMANITY INTERNATIONAL AS THE NUMBER ONE DOMESTIC HOME BUILDER IN OUR POPULATION CATEGORY OF 50,000-250,000. THIS YEAR, WE PROVIDED 33 CHARLOTTE COUNTY FAMILIES WITH HOMES. DUE TO SHORTAGE OF AFFORDABLE HOUSING, WE HAVE SEEN A TREMENDOUS INCREASE OF APPLICANTS COME THROUGH OUR DOORS. THE NUMBER OF FAMILIES IN NEED OF AFFORDABLE HOUSING CONTINUES TO GROW AND CHARLOTTE COUNTY HABITAT IS DETERMINED TO DO OUR PART IN SEEING THAT THEY HAVE THE OPPORTUNITY TO OWN THEIR OWN SAFE, DECENT AND AFFORDABLE HOME. WE ARE DEDICATED TO OUR MISSION AND MINISTRY TO OUR COMMUNITY AND WE WILL CONTINUE TO PROVIDE AFFORDABLE HOMES TO THE NEEDY RESIDENTS OF CHARLOTTE COUNTY. "A BRUSH WITH KINDNESS" PROGRAM WAS STARTED IN 2010-11. THIS PROGRAM IS DESIGNED TO HELP LOW INCOME FAMILIES WHO OWN THEIR OWN HOME AND ARE IN NEED OF MINOR REPAIRS, PAINTING AND LANDSCAPING. CHARLOTTE COUNTY HABITAT IS PARTNERING WITH THESE FAMILIES TO IMPROVE THE LOOKS AND VALUE OF THEIR HOME AND OUR COMMUNITY. THE CLEANOUT AND REMOVAL PROGRAM WAS STARTED DURING THE 2015-16 FISCAL YEAR. THE OBJECTIVE OF THIS PROGRAM IS TO GENERATE PROGRAM REVENUE THROUGH SERVICES TO "CLEANOUT" HOMES WHERE FORMER OWNERS ARE MOVING OR VACATING THE PROPERTY AND TO "REMOVE" ITEMS THAT WILL GENERATE PROGRAM REVENUE UNDER CCHFH'S RETAIL SALE OPERATIONS. AS WE CONTINUE TO EXPEND OUR SERVICES AND THE NUMBER OF FAMILIES WE ARE ABLE TO SE</p>

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 2, PART III, LINE 4A	RVE WE WILL BE SEEKING MORE VOLUNTEERS AND DONORS TO SUPPORT OUR ACTIVITIES. WE ASK YOU TO PUT YOUR FAITH INTO ACTION AND HELP HABITAT BY SPREADING THE WORD OF THE GREAT WORK WE AR E DOING HERE IN CHARLOTTE COUNTY. AT HABITAT WE VALUE A DONATION OF TIME AND LABOR JUST AS MUCH AS A FINANCIAL CONTRIBUTION.

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 2	FARR, FARR, EMERICH, HACKETT & CARR DIRECTOR LEGAL SERVICES PROVIDED FARR, FARR, EMERICH, HACKETT & CARR DIRECTOR LEGAL SERVICES PROVIDED HOLTZ, MAHSHIE, DECOSTA DIRECTOR LEGAL SERVICES PROVIDED LANDSBERG BENNETT WEALTH MGMT DIRECTOR INVESTMENT ADVISORY SERVICES

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 11B	A COPY OF THIS RETURN WAS PROVIDED TO THE ORGANIZATION'S EXECUTIVE COMMITTEE BEFORE BEING FILED.

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 12C	<p>CONFLICTS OF INTEREST POLICY: AN ACTUAL OR POTENTIAL CONFLICT OF INTEREST OCCURS WHEN YOU ARE IN A POSITION TO INFLUENCE A DECISION THAT MAY RESULT IN A DIRECT OR INDIRECT PERSONAL GAIN FOR YOU OR FOR YOUR RELATIVE AS A RESULT OF CCHFHS MINISTRY. FOR THE PURPOSES OF THIS POLICY, A RELATIVE IS A PERSON WHO IS RELATED TO YOU BY BLOOD OR MARRIAGE OR WHOSE RELATIONSHIP WITH YOU IS SIMILAR TO THAT OF PERSONS WHO ARE RELATED BY BLOOD OR MARRIAGE. THE POSSIBILITY OF DIRECT OR INDIRECT PERSONAL GAIN OCCURS WHERE YOU OR YOUR RELATIVE HAVE A SIGNIFICANT OWNERSHIP IN A FIRM WITH WHICH CCHFH DOES BUSINESS. IT ALSO CAN OCCUR WHEN YOU OR YOUR RELATIVE RECEIVE ANY KICKBACK, BRIBE, SUBSTANTIAL GIFT, OR SPECIAL CONSIDERATION AS A RESULT OF ANY TRANSACTION OR BUSINESS DEALING INVOLVING CCHFH. YOU MUST DISCLOSE ANY POTENTIAL CONFLICT OF INTEREST TO THE CHIEF EXECUTIVE OFFICER. OUTSIDE EMPLOYMENT: NO EMPLOYEE OF CCHFH MAY USE REGULAR WORK HOURS TO RECEIVE ANY INCOME OR MATERIAL GAIN FROM SOURCE OTHER THAN CCHFH FOR SERVICES RENDERED OR MATERIALS PRODUCED BY STAFF IN THE COURSE OF THEIR EMPLOYMENT WITH CCHFH (WITH THE EXCEPTION OF JURY DUTY OR MILITARY LEAVE). THIS INCLUDES, BUT IS NOT LIMITED TO, HONORARIA, UNSOLICITED GIFTS, OR FAVORS. YOU MAY HOLD OUTSIDE JOBS SO LONG AS YOU GIVE PRIOR NOTICE TO YOUR SUPERVISOR AND THE OUTSIDE EMPLOYMENT DOES NOT CREATE A CONFLICT OF INTEREST. EMPLOYEES HAVE THE RESPONSIBILITY TO REPORT ANY FORM OF ADDITIONAL EMPLOYMENT TO THEIR SUPERVISOR. IF YOUR OUTSIDE WORK CREATES A CONFLICT OF INTEREST OR OTHERWISE INTERFERES WITH YOUR ABILITY TO MEET CCHFHS WORK REQUIREMENTS, YOU MAY BE ASKED TO TERMINATE THE OUTSIDE EMPLOYMENT. IF YOU HOLD OUTSIDE EMPLOYMENT, YOU MUST CONTINUE TO MEET THE PERFORMANCE STANDARDS OF YOUR JOB. YOU SHOULD CONSIDER THE IMPACT THAT OUTSIDE EMPLOYMENT MAY HAVE ON YOUR HEALTH AND PHYSICAL ENDURANCE. YOU WILL BE JUDGED BY THE SAME PERFORMANCE STANDARDS AS OTHER STAFF MEMBERS WHO DO NOT HAVE OUTSIDE EMPLOYMENT AND WILL BE SUBJECT TO HABITATS SCHEDULING DEMANDS, REGARDLESS OF ANY EXISTING OUTSIDE WORK REQUIREMENTS. HIRING OF RELATIVES - NEPOTISM: FOR THE MOST PART, CCHFH WILL NOT EMPLOY RELATIVES OR PERSONS WITH CLOSE PERSONAL RELATIONSHIPS TO CURRENT EMPLOYEES. IN THE CASE WHERE THE CHIEF EXECUTIVE OFFICER PERMITS SUCH EMPLOYMENT OR VOLUNTEERING OF RELATIVES OR PERSONS WITH CLOSE PERSONAL RELATIONSHIPS TO CURRENT EMPLOYEES OR VOLUNTEERS, CCHFH WILL MONITOR THE SITUATION TO ENSURE A HEALTHY ENVIRONMENT. IN CASE OF ACTUAL OR POTENTIAL PROBLEMS, CCHFH WILL SEPARATE THE PARTIES BY REASSIGNMENT OR, IF NECESSARY, BY TERMINATION FROM EMPLOYMENT OR VOLUNTEERING. FOR THE PURPOSES OF THIS POLICY, A RELATIVE IS ANY PERSON WHO IS RELATED BY BLOOD OR MARRIAGE, OR WHOSE RELATIONSHIP WITH THE EMPLOYEE IS SIMILAR TO THAT OF PERSONS WHO ARE RELATED BY BLOOD OR MARRIAGE. WHISTLE BLOWER POLICY: GENERAL: CHARLOTTE COUNTY HABITAT FOR HUMANITY REQUIRES DIRECTORS, OFFICERS, EMPLOYEES AND VOLUNTEERS TO OBSERVE HIGH STANDARDS OF BUSINESS</p>

990 Schedule O, Organizational Information

Return Reference	Explanation
<p>FORM 990, PAGE 6, PART VI, LINE 12C</p>	<p>AND PERSONAL ETHICS IN THE CONDUCT OF THEIR DUTIES AND RESPONSIBILITIES. AS REPRESENTATIVES OF THE AFFILIATE, WE MUST PRACTICE HONESTY AND INTEGRITY IN FULFILLING OUR RESPONSIBILITIES AND COMPLY WITH ALL APPLICABLE LAWS AND REGULATIONS. REPORTING RESPONSIBILITY: IT IS THE RESPONSIBILITY OF ALL DIRECTORS, OFFICERS, EMPLOYEES AND VOLUNTEERS TO COMPLY WITH THE ARTICLES OF INCORPORATION, AFFILIATE BYLAWS, AFFILIATE COVENANT AND ALL POLICIES AND PROCEDURES, AND TO REPORT VIOLATIONS OR SUSPECTED VIOLATIONS IN ACCORDANCE WITH THIS WHISTLEBLOWER POLICY. IF ANY DIRECTOR, OFFICER, EMPLOYEE OR VOLUNTEER REASONABLY BELIEVES THAT SOME POLICY, PRACTICE OR ACTIVITY OF CHARLOTTE COUNTY HABITAT FOR HUMANITY IS IN VIOLATION OF LAW, OR A CLEAR MANDATE OR PUBLIC POLICY, A WRITTEN COMPLAINT MUST BE FILED BY THAT PERSON WITH THE EXECUTIVE DIRECTOR OR THE BOARD PRESIDENT. NO RETALIATION: CHARLOTTE COUNTY HABITAT FOR HUMANITY (CCHF) WILL NOT RETALIATE AGAINST AN EMPLOYEE WHO, IN GOOD FAITH, HAS MADE A PROTEST OR RAISED A COMPLAINT AGAINST SOME PRACTICE OF CCHF, OR OF AN EMPLOYEE OF CCHF, OR OF ANOTHER INDIVIDUAL OR ENTITY WITH WHOM CCHF HAS A BUSINESS RELATIONSHIP, ON THE BASIS OF A REASONABLE BELIEF THAT THE PRACTICE IS IN VIOLATION OF LAW, OR A CLEAR MANDATE OR PUBLIC POLICY. CCHF ALSO WILL NOT RETALIATE AGAINST DIRECTORS, OFFICERS, EMPLOYEES AND VOLUNTEERS WHO DISCLOSE OR THREATEN TO DISCLOSE TO A SUPERVISOR OR PUBLIC BODY, ANY ACTIVITY, POLICY OR PRACTICE OF CCHF THAT THE EMPLOYEE REASONABLY BELIEVES IS IN VIOLATION OF A LAW, OR A RULE OR REGULATION MANDATED PURSUANT TO LAW OR IS IN VIOLATION OF A CLEAR MANDATE OR PUBLIC POLICY CONCERNING THE HEALTH, SAFETY, WELFARE, OR PROTECTION OF THE ENVIRONMENT. NO DIRECTOR, OFFICER, EMPLOYEE OR VOLUNTEER WHO IN GOOD FAITH REPORTS A VIOLATION OF THE ABOVE SHALL SUFFER HARASSMENT, RETALIATION OR ADVERSE EMPLOYMENT CONSEQUENCE. A DIRECTOR, OFFICER, EMPLOYEE OR VOLUNTEER WHO RETALIATES AGAINST SOMEONE WHO HAS REPORTED A VIOLATION IN GOOD FAITH IS SUBJECT TO DISCIPLINE UP TO AND INCLUDING TERMINATION OF EMPLOYMENT. THIS WHISTLEBLOWER POLICY IS INTENDED TO ENCOURAGE AND ENABLE DIRECTORS, OFFICERS, EMPLOYEES, VOLUNTEERS AND OTHERS TO RAISE SERIOUS CONCERNS WITHIN THE AFFILIATE PRIOR TO SEEKING RESOLUTION OUTSIDE THE AFFILIATE. REPORTING VIOLATIONS: THIS POLICY ADDRESSES THE AFFILIATE'S OPEN DOOR POLICY AND SUGGESTS THAT DIRECTORS, OFFICERS, EMPLOYEES AND VOLUNTEERS SHARE THEIR QUESTIONS, CONCERNS, SUGGESTIONS OR COMPLAINTS WITH SOMEONE WHO CAN ADDRESS THEM PROPERLY. IN MOST CASES, THE CHIEF EXECUTIVE OFFICER IS IN THE BEST POSITION TO ADDRESS AN AREA OF CONCERN. HOWEVER, IF YOU ARE NOT COMFORTABLE SPEAKING WITH THE CHIEF EXECUTIVE OFFICER OR YOU ARE NOT SATISFIED WITH THE CHIEF EXECUTIVE OFFICER'S RESPONSE, YOU ARE ENCOURAGED TO SPEAK WITH THE PRESIDENT OF THE BOARD OF DIRECTORS OR THE US SUPPORT CENTER OF HABITAT FOR HUMANITY INTERNATIONAL. THE CHIEF EXECUTIVE OFFICER IS REQUIRED TO REPORT SUSPECTED VIOLATIONS OF THE CODE OF</p>

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 12C	<p>CONDUCT TO THE AFFILIATE'S BOARD PRESIDENT, WHO HAS SPECIFIC AND EXCLUSIVE RESPONSIBILITY TO INVESTIGATE ALL REPORTED VIOLATIONS. FOR SUSPECTED FRAUD, OR WHEN YOU ARE NOT SATISFIED OR UNCOMFORTABLE WITH FOLLOWING THE AFFILIATE'S OPEN DOOR POLICY, INDIVIDUALS SHOULD CONTACT THE US SUPPORT CENTER OF HABITAT FOR HUMANITY INTERNATIONAL DIRECTLY. ACCOUNTING AND AUDITING MATTERS: THE FINANCE COMMITTEE OF THE BOARD OF DIRECTORS SHALL ADDRESS ALL REPORTED CONCERNS OR COMPLAINTS REGARDING CORPORATE ACCOUNTING PRACTICES, INTERNAL CONTROLS OR AUDITING. THE BOARD PRESIDENT SHALL IMMEDIATELY NOTIFY THE FINANCE COMMITTEE OF ANY SUCH COMPLAINT AND WORK WITH THE COMMITTEE UNTIL THE MATTER IS RESOLVED. ACTING IN GOOD FAITH: ANY ONE FILING A COMPLAINT CONCERNING A VIOLATION OR SUSPECTED VIOLATION OF THE ABOVE MUST BE ACTING IN GOOD FAITH AND HAVE REASONABLE GROUNDS FOR BELIEVING THE INFORMATION DISCLOSED INDICATES A VIOLATION OF THE ABOVE. ANY ALLEGATIONS THAT PROVE NOT TO BE SUBSTANTIATED AND WHICH PROVE TO HAVE BEEN MADE MALICIOUSLY OR KNOWINGLY TO BE FALSE WILL BE VIEWED AS A SERIOUS DISCIPLINARY OFFENSE. CONFIDENTIALITY: VIOLATIONS OR SUSPECTED VIOLATIONS MAY BE SUBMITTED ON A CONFIDENTIAL BASIS BY THE COMPLAINANT OR MAY BE SUBMITTED ANONYMOUSLY. REPORTS OF VIOLATIONS OR SUSPECTED VIOLATIONS WILL BE KEPT CONFIDENTIAL TO THE EXTENT POSSIBLE, CONSISTENT WITH THE NEED TO CONDUCT AN ADEQUATE INVESTIGATION. HANDLING OF REPORTED VIOLATIONS: THE CHIEF EXECUTIVE OFFICER AND/OR THE BOARD PRESIDENT WILL NOTIFY THE SENDER AND ACKNOWLEDGE RECEIPT OF THE REPORTED VIOLATION OR SUSPECTED VIOLATION WITHIN FIVE BUSINESS DAYS. ALL REPORTS WILL BE PROMPTLY INVESTIGATED AND APPROPRIATE CORRECTIVE ACTION WILL BE TAKEN IF WARRANTED BY THE INVESTIGATION. DOCUMENT RETENTION POLICY: STATEMENT OF PURPOSE: THIS POLICY SPECIFIES HOW IMPORTANT DOCUMENTS, INCLUDING WITHOUT LIMITING HARD OR COPIES, ONLINE OR ELECTRONIC MEDIA DOCUMENTS ("DOCUMENTS"), SHOULD BE RETAINED AND PROTECTED. IT ALSO COVERS WHEN THEY SHOULD BE ELIGIBLE FOR DESTRUCTION. THIS POLICY ALSO ENSURES THAT DOCUMENTS ARE HANDLED ACCORDING TO PROPER DISCOVERY RULES IN THE COURSE OF LEGAL INVESTIGATIONS OR LAWSUITS. DOCUMENT RETENTION SCHEDULES: THE FOLLOWING TYPES OF DOCUMENTS WILL BE RETAINED FOR THE FOLLOWING PERIODS OF TIME ("RETENTION PERIOD"). AT LEAST ONE COPY OF EACH DOCUMENT WILL BE RETAINED ACCORDING TO THE FOLLOWING SCHEDULE: CORPORATE RECORDS: RECORD RETENTION PERIOD: ARTICLE OF INCORPORATION TO APPLY FOR CORPORATE STATUS PERMANENT IRS FORM 1023 TO FILE FOR TAX-EXEMPT AND/OR CHARITABLE STATUS (IF NOT UNDER HFHI'S GROUP EXEMPT STATUS) PERMANENT LETTER OF DETERMINATION GRANTING TAX-EXEMPT AND/OR CHARITABLE STATUS (IF NOT UNDER HFHI'S GROUP EXEMPT STATUS); OR LETTER FROM HFHI GRANTING GROUP EXEMPT STATUS PERMANENT BY LAWS PERMANENT BOARD POLICIES PERMANENT RESOLUTIONS PERMANENT BOARD MEETING MINUTES PERMANENT SALES TAX EXEMPTION DOCUMENTS PERMANENT TAX OR EMPLOYEE IDENTIFICATION NUMBER DESIGNATION PERMANENT ANNUAL CORPOR</p>

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 15A	THE REVIEW AND COMPENSATION OF THE CHIEF EXECUTIVE OFFICER IS DETERMINED AS FOLLOWS. THE EXECUTIVE COMMITTEE CONDUCTS AN ANNUAL REVIEW AT THE CLOSE OF THE FISCAL YEAR. WE MEET AND DISCUSS THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE AND ACCOMPLISHMENT OF VARIOUS GOALS THAT HAVE BEEN SET BOTH BY HIM AND THE EXECUTIVE COMMITTEE AND BOARD OF DIRECTORS. WE THEN DETERMINE WHAT, IF ANY, SALARY ADJUSTMENT AND/OR BONUSES ARE WARRANTED DEPENDING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE, AS WELL AS THE FINANCIAL STRENGTH OF THE ORGANIZATION AND THE ECOMONY AND CONSUMER PRICE INDEX FOR THE SOUTHWEST FLORIDA REGION.

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 15B	ANNUAL REVIEWS ARE PERFORMED IN JULY FOR EMPLOYEES BY THEIR IMMEDIATE SUPERVISORS. DEPENDING ON THE EMPLOYEE'S PERFORMANCE, A RECOMMENDATION FOR COMPENSATION IS MADE BY THE SUPERVISOR AND ULTIMATELY DETERMINED BY THE CHIEF EXECUTIVE OFFICER. CHIEF EXECUTIVE OFFICER'S DECISION IS DETERMINED ON EMPLOYEE PERFORMANCE, FINANCIAL STRENGTH OF THE ORGANIZATION AND THE ECONOMY AND CONSUMER PRICE INDEX FOR THE SOUTHWEST FLORIDA REGION. DEPARTMENT HEAD (KEY EMPLOYEES) REVIEWS ARE COMPLETED AT THE SAME TIME BY THE CHIEF EXECUTIVE OFFICER. DEPENDING ON THE EMPLOYEE'S PERFORMANCE, COMPENSATION IS DETERMINED BY THE CHIEF EXECUTIVE OFFICER. CHIEF EXECUTIVE OFFICER'S DECISION IS DETERMINED ON EMPLOYEE PERFORMANCE, FINANCIAL STRENGTH OF THE ORGANIZATION AND THE ECONOMY AND CONSUMER PRICE INDEX FOR THE SOUTHWEST FLORIDA REGION. MERIT PAY IS BUDGETED ANNUALLY AND APPROVED BY THE BOARD OF DIRECTORS.

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PAGE 6, PART VI, LINE 19	DOCUMENTS ARE AVAILABLE UPON REQUEST.