

Form **990-EZ**
 Department of the Treasury
 Internal Revenue Service

Short Form
Return of Organization Exempt From Income Tax
 Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ **Do not enter social security numbers on this form as it may be made public.**
 ▶ **Information about Form 990-EZ and its instructions is at www.irs.gov/form990.**

OMB No 1545-1150
2016
Open to Public Inspection

A For the 2016 calendar year, or tax year beginning 01-01-2016, and ending 12-31-2016

- B** Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization
 PORT ORCHARD CHAMBER OF COMMERCE

Number and street (or P O box, if mail is not delivered to street address) Room/suite
 1014 BAY STREET 8

City or town, state or province, country, and ZIP or foreign postal code
 PORT ORCHARD, WA 98366

D Employer identification number
 91-0519613

E Telephone number
 (360) 876-3505

F Group Exemption Number ▶

G Accounting Method Cash Accrual Other (specify) ▶ _____

I Website: ▶ WWW.PORTORCHARD.COM

J Tax-exempt status (check only one) - 501(c)(3) 501(c)(6) ◀ (insert no) 4947(a)(1) or 527

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

K Form of organization Corporation Trust Association Other _____

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ. ▶ \$ 164,433

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)
 Check if the organization used Schedule O to respond to any question in this Part I.

| Revenue | | Expenses | | Net Assets | |
|-----------|--|-----------|---|------------|--|
| 1 | Contributions, gifts, grants, and similar amounts received | 10 | Grants and similar amounts paid (list in Schedule O) | 18 | Excess or (deficit) for the year (Subtract line 17 from line 9) |
| 2 | Program service revenue including government fees and contracts | 11 | Benefits paid to or for members | 19 | Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) |
| 3 | Membership dues and assessments | 12 | Salaries, other compensation, and employee benefits | 20 | Other changes in net assets or fund balances (explain in Schedule O) |
| 4 | Investment income | 13 | Professional fees and other payments to independent contractors | 21 | Net assets or fund balances at end of year. Combine lines 18 through 20 |
| 5a | Gross amount from sale of assets other than inventory | 14 | Occupancy, rent, utilities, and maintenance | | |
| 5b | Less cost or other basis and sales expenses | 15 | Printing, publications, postage, and shipping | | |
| 5c | Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) | 16 | Other expenses (describe in Schedule O) | | |
| 6 | Gaming and fundraising events | 17 | Total expenses. Add lines 10 through 16 | | |
| 6a | Gross income from gaming (attach Schedule G if greater than \$15,000) | | | | |
| 6b | Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) | | | | |
| 6c | Less direct expenses from gaming and fundraising events | | | | |
| 6d | Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) | | | | |
| 7a | Gross sales of inventory, less returns and allowances | | | | |
| 7b | Less cost of goods sold | | | | |
| 7c | Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) | | | | |
| 8 | Other revenue (describe in Schedule O) | | | | |
| 9 | Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 | | | | |

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V

Table with columns for question number, question text, Yes, and No. Rows include questions 33 through 45b regarding organizational activities, financials, and foreign accounts.

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I 46 No

Part VI Section 501(c)(3) organizations only
All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51. Check if the organization used Schedule O to respond to any question in this Part VI

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II 47
48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E 48
49a Did the organization make any transfers to an exempt non-charitable related organization? 49a
b If "Yes," was the related organization a section 527 organization? 49b

Table with 5 columns: (a) Name and title of each employee, (b) Average hours per week devoted to position, (c) Reportable compensation (Forms W-2/1099-MISC), (d) Health benefits, contributions to employee benefit plans, and deferred compensation, (e) Estimated amount of other compensation. Row 1: NONE

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None "

Table with 3 columns: (a) Name and business address of each independent contractor, (b) Type of service, (c) Compensation. Row 1: NONE

d Total number of other independent contractors each receiving over \$100,000.

52 Did the organization complete Schedule A? NOTE. All Section 501(c)(3) organizations must attach a completed Schedule A Yes No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here ***** Signature of officer 2017-05-03 Date MATTHEW MURPHY Executive Direc Type or print name and title

Paid Preparer Use Only Print/Type preparer's name Dawn M Jake CPA Preparer's signature Date Check if self-employed PTIN P00365238 Firm's name Peterson & Jake CPA Inc Firm's EIN Firm's address PO Box 94 Port Orchard, WA 98366 Phone no (360) 874-0404

May the IRS discuss this return with the preparer shown above? See instructions Yes No

SCHEDULE G
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" on Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a
 Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule G (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990

OMB No 1545-0047

2016

Open to Public Inspection

Name of the organization
PORT ORCHARD CHAMBER OF COMMERCE

Employer identification number
91-0519613

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

- 1** Indicate whether the organization raised funds through any of the following activities. Check all that apply.
- | | |
|---|---|
| <p>a <input type="checkbox"/> Mail solicitations</p> <p>b <input type="checkbox"/> Internet and email solicitations</p> <p>c <input type="checkbox"/> Phone solicitations</p> <p>d <input type="checkbox"/> In-person solicitations</p> | <p>e <input type="checkbox"/> Solicitation of non-government grants</p> <p>f <input type="checkbox"/> Solicitation of government grants</p> <p>g <input type="checkbox"/> Special fundraising events</p> |
|---|---|
- 2a** Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No
- b** If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization

| (i) Name and address of individual or entity (fundraiser) | (ii) Activity | (iii) Did fundraiser have custody or control of contributions? | | (iv) Gross receipts from activity | (v) Amount paid to (or retained by) fundraiser listed in col (i) | (vi) Amount paid to (or retained by) organization |
|---|---------------|--|----|-----------------------------------|--|---|
| | | Yes | No | | | |
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Total ▶ | | | | | | |

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

| Revenue | | (a) Event #1 | (b) Event #2 | (c) Other events | (d) |
|-----------------|---|--|---|----------------------------|---|
| | | GOLF TOURNAMENT (event type) | INSTALLATION BANQUET (event type) | 2 (total number) | Total events (add col (a) through col (c)) |
| 1 | Gross receipts | 29,917 | 21,094 | 23,286 | 74,297 |
| 2 | Less Contributions | | | | |
| 3 | Gross income (line 1 minus line 2) | 29,917 | 21,094 | 23,286 | 74,297 |
| Direct Expenses | 4 Cash prizes | | | | |
| | 5 Noncash prizes | | | | |
| | 6 Rent/facility costs | 8,825 | 5,549 | | 14,374 |
| | 7 Food and beverages | | | | |
| | 8 Entertainment | | | | |
| | 9 Other direct expenses | 1,507 | 1,414 | 25,841 | 28,762 |
| 10 | Direct expense summary Add lines 4 through 9 in column (d) ▶ | | | | 43,136 |
| 11 | Net income summary Subtract line 10 from line 3, column (d) ▶ | | | | 31,161 |

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

| Revenue | | (a) Bingo | (b) Pull tabs/Instant bingo/progressive bingo | (c) Other gaming | (d) Total gaming (add col (a) through col (c)) |
|-----------------|---|--|--|--|--|
| | | 1 | Gross revenue | | |
| Direct Expenses | 2 Cash prizes | | | | |
| | 3 Noncash prizes | | | | |
| | 4 Rent/facility costs | | | | |
| | 5 Other direct expenses | | | | |
| 6 | Volunteer labor | <input type="checkbox"/> Yes _____% <input type="checkbox"/> No | <input type="checkbox"/> Yes _____% <input type="checkbox"/> No | <input type="checkbox"/> Yes _____% <input type="checkbox"/> No | |
| 7 | Direct expense summary Add lines 2 through 5 in column (d) ▶ | | | | |
| 8 | Net gaming income summary Subtract line 7 from line 1, column (d) ▶ | | | | |

9 Enter the state(s) in which the organization conducts gaming activities _____

a Is the organization licensed to conduct gaming activities in each of these states? Yes No

b If "No," explain _____

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? Yes No

b If "Yes," explain _____

- 11** Does the organization conduct gaming activities with nonmembers? Yes No
- 12** Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming? Yes No
- 13** Indicate the percentage of gaming activity conducted in
- | | | |
|--------------------------------------|------------|---|
| a The organization's facility | 13a | % |
| b An outside facility | 13b | % |

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records

Name ▶

Address ▶

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No

b If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ _____ and the amount of gaming revenue retained by the third party ▶ \$ _____

c If "Yes," enter name and address of the third party

Name ▶

Address ▶

16 Gaming manager information

Name ▶

Gaming manager compensation ▶ \$

Description of services provided ▶

- Director/officer Employee Independent contractor

17 Mandatory distributions

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? Yes No

b Enter the amount of distributions required under state law distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$ _____

Part IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also complete this part to provide any additional information (see instructions).

| Return Reference | Explanation |
|------------------|-------------|
|------------------|-------------|

SCHEDULE O
(Form 990 or 990-EZ)Department of the Treasury
Internal Revenue ServiceName of the organization
PORT ORCHARD CHAMBER OF COMMERCE**Supplemental Information to Form 990 or 990-EZ**Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at
www.irs.gov/form990.

OMB No 1545-0047

2016**Open to Public
Inspection**

Employer identification number

91-0519613

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|---------------------|---------------------------------|
| Other Expenses 1001 | Advertising and Promotion \$497 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|---------------------|-----------------------|
| Other Expenses 1002 | Office Expenses \$926 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|---------------------|--------------|
| Other Expenses 1005 | Travel \$209 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|---------------------|
| Other Expenses 1009 | Depreciation \$1460 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|---------------------|------------------|
| Other Expenses 1012 | Insurance \$2505 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|--------------------------|
| Other Expenses 1 | MONTHLY LUNCHEON \$11633 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|------------------------------|
| Other Expenses 2 | INTERNET SUPPORT SERV \$2316 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|-----------------------|
| Other Expenses 3 | SAVE LOCAL NOW \$1791 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|------------------|----------------|
| Other Expenses 4 | WEBSITE \$1779 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|---------------------|
| Other Expenses 5 | COPIER LEASE \$1694 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|------------------|-----------------|
| Other Expenses 6 | TELEPHONE \$819 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|------------------------|
| Other Expenses 8 | ASSOCIATION DUES \$765 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|------------------|-------------------|
| Other Expenses 9 | PAYPAL FEES \$561 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|---------------------|
| Other Expenses 10 | EVENT EXPENSE \$478 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|----------------------------|
| Other Expenses 11 | CAPITAL EXPENDITURES \$407 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------|-----------------|
| Other Expenses 12 | EDUCATION \$350 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|--------------------|
| Other Expenses 14 | MEETINGS \$251 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|-----------------------|
| Other Expenses 15 | LICENSE RENEWAL \$187 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|---------------------------|
| Other Expenses 16 | BANK SERVICE CHARGES \$98 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|------------------------|
| Other Expenses 17 | COMMITTEE EXPENSE \$78 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|---------------------|
| Other Expenses 18 | MISC EVENT EXP \$54 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|----------------------|
| Other Expenses 19 | PROCESSING FEES \$51 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|--------------------|
| Other Expenses 20 | SQUARE FEES \$33 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|--|
| Other Assets 1002 | Furniture and Fixtures - Beginning \$2415 Furniture and Fixtures - Ending \$1726 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|--|
| Other Assets 1003 | Machinery and Equipment - Beginning \$1802 Machinery and Equipment - Ending \$1072 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|--|
| Total Liabilities 1 | PAYROLL LIABILITIES - Beginning \$2846 PAYROLL LIABILITIES - Ending \$2560 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|---------------------|------------------------------|
| Total Liabilities 2 | - Beginning \$0 - Ending \$0 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|---------------------|------------------------------|
| Total Liabilities 3 | - Beginning \$0 - Ending \$0 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|---------------------|--|
| Total Liabilities 4 | BENEVOLENT FUND - Beginning \$93 BENEVOLENT FUND - Ending \$93 |

990 Schedule O, Supplemental Information

| Return Reference | Explanation |
|-------------------------|------------------------------|
| Total Liabilities 5 | - Beginning \$0 - Ending \$0 |