



POLICY & PROCEDURE MANUAL

SECTION: 100 - 200 ADMINISTRATION

SUBJECT: SMOKE-FREE CAMPUS POLICY

POLICY

It is the Policy of Jackson Health System to provide a smoke free environment for all of its staff members, physicians, patients, visitors, volunteers, contracted personnel and vendors. Smoking is prohibited in all Jackson Health System owned or leased real estate or its owned or leased facilities, buildings, passageways and/or parking garages. Smoking is also prohibited inside of vehicles while on Jackson Health System properties and in parking facilities.

PURPOSE

The Jackson Health System is committed to improving and protecting the health and well being of its patients, visitors, and employees. Tobacco use is a proven health and safety hazard, both to smokers and non-smokers exposed to secondhand smoke. Smoking is the leading cause of preventable death in the United States and the use of tobacco products is inconsistent with the provision of quality health care. As part of its effort to meet this obligation to provide quality health care, Jackson Health System will prohibit smoking while offering staff members and the community at large a listing of effective resources to quit smoking.

DEFINITIONS

Smoking – Inhaling, exhaling, burning, or carrying any lighted cigarette, e-cigarette, cigar, pipe, or other such device which contains tobacco/aerosolized nicotine.

Campus – For the purpose of this policy includes all Jackson Health System owned or leased real estate and owned or leased facilities, passageways, and parking garages and lots.

Federally Mandated Exempt Area – The Veteran’s Administration grounds and facilities are subject to their own specific policy and regulation as it relates to this subject. The federal government has passed legislation making this isolated area exempt from the terms of this policy.

GUIDELINES

1. This policy pertains to all employees, patients, medical staff, students, contracted personnel, volunteers, visitors, vendors and tenants of any Jackson Health System campus.

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2. Smoking is not allowed in Jackson Health System owned or leased buildings, grounds, and parking lots. In addition, smoking is prohibited in all personal or private vehicles parked in parking lots or parking garages owned or leased by Jackson Health System.
3. There will not be any designated smoking area on any Jackson Health System campus.
4. Signs will be posted to indicate that smoking is prohibited on all Jackson Health System campuses.
5. Employees, patients, medical staff, students, contracted personnel; volunteers, visitors, vendors, and tenants who choose to smoke must do so off of Jackson Health System property.
6. Employees of Jackson Health System who choose to smoke must do so on their own time inclusive of regularly scheduled breaks or meal periods. No additional time from work shall be authorized (by any authority) for people to smoke.
7. Tobacco products, advertised or sales, will be prohibited from use or display at any Jackson Health System event that is held on any Jackson Health System property (leased or owned).
8. Physicians may not write orders permitting patients to use tobacco.
9. Jackson Health System will assist employees, patients, medical staff, students, contracted personnel, volunteers, visitors, vendors and tenants to understand the consequences of reliance on and addiction to nicotine. As such to assist in tobacco cessation.
10. Employees (including medical staff), students, and volunteers found to be in violation of this policy shall be subject to corrective action consistent with appropriate Jackson Health System policies.
11. Enforcement of this policy is the responsibility of all staff – it is not limited to managerial staff.
12. There are no exceptions to this policy outside from federally mandated exempt areas.
13. This policy applies to all Jackson Health System's employees, patients, medical staff, students, contracted personnel, volunteers, visitors, vendors, and tenants as of March, 2010. This policy will exclude Mental Health patients until further notice.

AUTHORIZATION:

Eneida O. Roldan, MD, MBA, MPH, President/CEO, Jackson Health System