



[Amendment 1, to IRFP 15-12916-TC](#)
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Date: May 1, 2015
To: All Prospective Bidders
From: Theo Carrasco, Senior Procurement Contracting Officer
Subject: Amendment 1 to IRFP 15-12916-TC
Reference: Program Management Owner's Representative Services for JHS Capital Plan

Jackson Health Systems-Public Health Trust (JHS-PHT or Trust) does hereby amend the subject informal Request for Proposals (I-RFP) by the following actions.

Questions and Answers

Q1 The informal RFP references the base RFP, which is inclusive of each of the amendments. In the base RFP, there are 3 important terms: "Proposer," "Proposing Team," and "Prime Proposer." Please explain the distinction among the three terms.

A1 The definition of terms "Proposer" and "Proposing Team" have been revised as follow:

- "Proposer", "Prime Proposer", "Submitter", "Offerer", "Bidder" or "Respondent" means the person, firm, entity or organization submitting a response to this Solicitation.
- "Proposing Team" means the Proposer, Prime Proposer, Submitter, Offerer or Respondent, inclusive of all Subcontractors, sub-vendors or sub-consultants to the Proposer, Prime Proposer, Submitter, Offerer or Respondent.

Q2 Will the Evaluation Committee, in awarding the 45 points for Proposer Qualifications including Corporate Past Performance & Key Personnel and 40 points for Technical Qualifications, be evaluating the proposing team?

A2 The forty-five (45) points allocated for Proposer Qualifications including Corporate Past Performance and Key Personnel are directly correlated to the proposal submittal requirements of Baseline RFP Section 4.1, Paragraph 5, and Section 2.4. Elements of Section 2.4 involve both the Proposer's and Proposing Team's qualifications.

The forty (40) points allocated for Technical Qualifications are directly correlated to the proposal submittal requirements of Baseline RFP Section 4.1, Paragraph 4, and Section 2.3. Elements of Section 2.3 involve the Proposer's management approach that will be used to deliver the Scope of Services as set forth in Section 2.2, which may, or may not, involve the Proposing team as defined by the Proposer in its submittal.

Q3 Please confirm that the Proposers invited to respond to the Informal RFP will be invited to the oral presentations?

A3 Pursuant to Section 5.0 of the Baseline RFP, the Selection Committee shall evaluate and rank all proposals upon review by Procurement for responsiveness and shall be invited to participate in oral presentations. Revision 10 of I-RFP 15-12916-TC eliminates the possibility to shortlist beyond those proposals received.

Q4 May any shortlisted Proposer bid as a Sub-consultant or Sub-contractor with another shortlisted Proposer if it does not submit as a prime Proposer or as a Sub-consultant or Sub-contractor on any other Proposer’s team?

A4 No. To preserve competition, none of the five invited firms shall be allowed to team as a subcontractor, sub-vendor, or sub-consultant with any of the firms invited to participate in this informal RFP.

Q5 Revision 5 addresses Section 1.14 of Base RFP and requires that a Proposer’s commitment to SBE participation be submitted with the proposal submission. Is the Schedule of Intent Affidavit sufficient to meet this requirement?

A5 Yes, the Schedule of Intent Affidavit is sufficient to meet this requirement.

Q6 Please clarify when a written contract with an SBE Sub-contractor must be completed.

A6 The Prime Proposer should consider entering into a written agreement with its subcontractors upon award of a contract by the Board of the Public Health Trust.

Q7 Please clarify whether or not we can modify the original proposal in any way we choose including adding new sub-contractors or sub-consultants.

A7 Except as directed by A4 above, Proposers may modify their Project Teams with new subcontractors, sub-vendors, and/or sub-consultants so long as it is responsive to this solicitation’s requirements.

Q8 Under Tab 9 of our RFP response, are we required to re-submit the previously submitted forms A-3 (Acknowledgments of Amendments) or just for the addenda that may issued after the 4/17/2015 RFP?

A8 I-RFP 15-12916-TC is a modification to the Baseline RFP 14-12008-SR wherein all five previous amendments have been incorporated. Proposers are required to submit Form A-3 acknowledging any additional amendments provided under I-RFP 15-12916-TC.

END OF AMENDMENT 1 TO IRFP 15-12916-TC

Acknowledgement:

Amendment 1 Acknowledgment and Acceptance	Date
Signature of Authorized Representative:	
Typed/Printed Name:	
Title:	

Bidders must submit Acknowledgements to all amendments with their bid submittal