JobHacki
OPPORTUNITY GUIDE

⚡ **Premium Action Guide**

Weekend Side Hustles: Launch an AI Receptionist Service

Spend your weekends validating, selling, and delivering a simple AI receptionist/automation offer to local businesses. Practical steps, scripts, and platform branches from idea to recurring revenue.

📌 **Updated for 2026** 🧾 **$5,000 MRR** Example: 10 clients @ $300–$500/mo each (source-reported)

📣 **@jobhacki** · JobHacki Community

🚀 **Start Fast**
Clear first steps you can take this week.

📋 **Real Sources**
Built from people who actually did it.

💰 **Honest Numbers**
Source-reported pay, costs, and risks.

Get the Full Guide Vault →

🔒 Includes checklists, scripts & source-backed insights

YOU WILL LEARN

- ☑ What you'll build
- ☑ Step 1 — 🎯 Pick a tight niche with weekend scope
- ☑ Step 3 — 🧱 Ship a one-page offer site
- ☑ Platforms & tools
- ☑ Step 2 — ✅ Pre-sell before you build
- ☑ Step 4 — 🧭 Find buyers fast (local + warm network)

▸ MODULE 01

What you'll build

A weekend-playbook to validate, sell, and deliver a recurring-revenue AI receptionist (voice + chat) and simple automations to local businesses. You'll niche down, pre-sell, build a working agent, integrate calendars/CRM, and lock in retainers—without drowning in tech.

You can swap platforms (GoHighLevel, Google AI Studio, Make, n8n, Zapier, Manas.ai) via branched steps.

1. Validate a focused offer in 48 hours
2. Close with ROI-first discovery calls
3. Build a phone/chat AI that books
4. Integrate calendars/CRM + notifications
5. Package at $300–$500/mo per client

▸ MODULE 02

Platforms & tools

Lead & Outreach

3 free · 4 paid

Apollo · Instantly · Upwork · Fiverr · Cal.com · Loom · LinkedIn

Website Builders

0 free · 6 paid

GoHighLevel · Lovable · Carrd · Webflow · Framer · Hostinger

AI Models 1 free · 2 paid

Claude · ChatGPT · Gemini ●

Dev & Hosting 1 free · 1 paid

GitHub ● · VS Code

Automation 1 free · 3 paid

Make.com · n8n ● · Zapier · Apify

▸ MODULE 03

Step 1 — 🎯 Pick a tight niche with weekend scope

Choose one buyer group with repeatable, fast-pay problems (e.g., home services, dental, med spa). Prioritize high call volume, lower average order value to make speed-to-lead and missed-call recovery obvious ROI.

Decide on one flagship: AI receptionist/phone agent that answers, qualifies, and books—then add simple automations later.

> **Tip**
>
> Hyper-niche beats general AI agencies; most businesses don't know voice agents exist yet; imagine competing against 10 AI-enabled firms—design like they would; avoid low-volume, high-ticket processes where small conversion drops cost big.

▸ MODULE 04

Step 2 — ✅ Pre-sell before you build

Validate demand in 48 hours. Describe the AI receptionist as if it already exists, collect a waitlist, and invite 3–5 early adopters to an 'insider' program with clear deliverables and timeline.

Use a simple Stripe checkout or invoice once a client agrees; keep it outcome-first, tech-light.

PROMPT — EARLY ADOPTER EMAIL

```
Subject: Early access — AI Receptionist that books for you

Hey [NAME],
We're onboarding 3 early adopters to pilot an AI receptionist that answers
missed calls, qualifies, and books to [YOUR CALENDAR/APP]. Includes setup,
scripts, and reporting.

Pilot window: [X WEEKS]
Deliverables: [PHONE AGENT], [BOOKING INTEGRATION], [WEEKLY REPORT]
Founder rate: $[PRICE]/mo for [3] months

Want me to reserve you a spot?
```

> **Tip**
>
> Productize after consistent transactions; publish and tell people—promotion adds little friction; use foot-in-the-door asks (e.g., 'book a quick mapping call') to reduce resistance.

▸ MODULE 05

Step 3 — 🧱 Ship a one-page offer site

Launch a one-pager with problem, promise, timeline, price, and guarantee. State exactly what you do, what it costs, what's included/excluded, and turnaround time. Lead with results and

relevant examples.

Audit your copy: remove AI jargon; front-load outcomes and social proof.

> **Tip**
> Clients care about money/time saved and risk reduced, not models; showing a finished product beats pitch decks; selling tools is commoditized—sell outcomes enabled by AI.

▸ MODULE 06

Step 4 — 🧭 Find buyers fast (local + warm network)

Google local plumbers, dentists, roofers, chiropractors—call to confirm missed-call risk (secret-shop if needed). Talk to 5–10 businesses in your niche to map bottlenecks and existing fixers.

Text everyone you know with a one-line ask for intros; filter by titles like founder, owner, partner, CEO/COO/CTO.

SCRIPT — WARM INTRO TEXT

```
Who do you know that’s looking for an AI-powered chief of staff that helps them get back 10–15 hours a week and manage more projects?
```

HOST OFFICE HOURS

- **Meetup** — Offer free AI office hours locally ↗
- **Luma** — Simple event pages and RSVPs ↗

> **Tip**
>
> Position as augmenting receptionists, not replacing jobs; most owners assume voice AI is bad—transparency plus better experience wins.

▸ MODULE 07

Step 5 — 🖨️ Build a targeted lead list

Pull prospects via Apollo or LinkedIn Sales Navigator. Scrape public data with Ampify. Add columns for niche, volume, website, phones, calendars, tech stack, and notes.

Use AI to automate personalized research and icebreakers at scale; prepare Instantly campaigns by segment.

> **Tip**
>
> Cold email is digital door-knocking—be specific and useful; market saturation happens if you blast the same message repeatedly; batch tasks (all sourcing, then all emails) for weekend efficiency.

▸ MODULE 08

Step 6 — ✉️ Send concise, ROI-framed outreach

Lead with pain quantified; include a 60-second demo or offer a no-pitch mapping call. Personalize with one researched detail and a clear next step.

COLD EMAIL – 60S DEMO

Subject: [Personalized hook for [Name]]

Hey, I built a workflow that solves [X PAIN POINT]. I've got a 60-second demo showing how this system works. You want me to set it up for you?

COLD EMAIL – TIME MATH ROI

Subject: [Personalized hook for [Name]]

Hey [NAME], you’re doing this process manually, which takes you [5] hours a week. If you value your time at $[100]/hour, that’s $[500]/week – $[2,000]/month – $[24,000]/year. If I build a system that eliminates that, paying me $[2000] is a no-brainer: you get back [240] hours and save ~$[22,000]/year.

COLD EMAIL – NO-PITCH MAPPING

Subject: [Personalized hook for [Name]]

Hey [NAME], I'm mapping the top drains in [X NICHE]. In 15 minutes, I'll try to quantify your biggest bottleneck and share where AI actually helps and where it doesn't. No pitch unless you ask. Genuinely here to be useful.

COLD EMAIL – WEBSITE REDESIGN

Subject: [Personalized hook for [Name]]

Hey, I redesigned your website using AI. Here it is: [LINK]. If this seems interesting, let me know. If not, your marginal cost was basically nothing.

> **Tip**
>
> Personalized outreach used to be unprofitable; AI makes it possible and profitable; don't copy templates verbatim—belief and proof matter.

▸ MODULE 09

Step 7 — 🩺 Run discovery like a consultant

Spend 70% on problems/goals, 20% on solution framed by outcomes, 10% on objections/next steps. Use LRP: Listen, Repeat, Poke to quantify time, errors, and dollars. SCAN: Study, Calculate, Architect, Narrate.

Shift from 'tell me what to build' to 'I'll diagnose then design.' Nail revenue impact, cost reduction, and time leverage before mentioning tech.

SCRIPT — DISCOVERY OPENER

```
Subject: [Personalized hook for [Name]]

Hi there, I'm [NAME] from [BRAND]. Quick chat to learn about your day-to-day so
I can spot where AI gives you time back. Ready to start? What's your name? What
do you do? Team size? Tools you use daily? Biggest headache right now?
```

SCRIPT — LRP QUESTIONS

```
Listen, Repeat, Poke:
• Whose hours are those and hourly value?
• How often does this cause an error?
• Where are people copy/pasting or chasing info?
• What interrupts you most between 9–12?
• Where do mistakes cause rework/refunds/churn?
• If I remove one weekly fire, which changes your week?
```

SCRIPT — ASSUMPTIVE CLOSE

```
All right, [NAME], I'll send over the proposal with a few more details. Sound
good?
```

> **Tip**
>
> Handle most objections upfront by consulting well; when asked about AI, give a brief simple explanation then pivot to ROI; ask with genuine curiosity so prospects surface their own problems.

▸ **MODULE 10**

Step 8 — 📝 Scope, price, and guarantee simply

Write a one-page scope: objectives, inclusions, exclusions, timeline, client expectations, and payment terms. Set clear expectations and price against ROI (not hours). Include a simple guarantee to reduce risk.

SCRIPT — MONEY-BACK GUARANTEE

```
If you're not happy with it when I deliver it, or it doesn't deliver the value
that we discussed, you'll get all your money back.
```

> **Tip**
>
> Don't justify effort—sell outcomes; frame pricing with ROI math; risk-averse or Hail-Mary clients ruin projects—qualify out.

▸ **MODULE 11**

Step 9 — ⚡ Prototype in 90 minutes and demo

Allocate 15 minutes to plan, 60 to build, 15 to record a demo. Build one simple prototype that addresses the diagnosed pain; show a finished-looking package with their brand to switch the conversation from ‘if’ to ‘when’.

Demo the bot live on your sales call to prove call handling and booking.

SCRIPT — SAMPLE AGENT-USER EXCHANGE

```
Subject: [Personalized hook for [Name]]

Hey, how's it going? It's going well. Thanks for asking. I'm here to help you
with Stellar AI. Could I get your full name, email address, and company name?
Yes, my name's Logan Kilpatrick. My email is email@xyz.com and I work for
Google. Thank you, Logan Fitzpatrick, for providing your full name, email
address, and company. I have noted that you work for Google. Is there anything
else I can help you with today? Nope, I'm all good. Can you contact Stellar AI
and let them know that I'm interested?
```

> **Tip**
>
> Custom projects are training wheels—optimize for experience early; anything that’s too scalable gets dominated by big players; publish the demo and ask for feedback the same day.

▸ **MODULE 12**

Step 10 — 🧰 Commit to one primary platform

Pick GoHighLevel, Google AI Studio, Make, n8n, Zapier, or Manas.ai and commit for 90 days. This compounds speed and reliability while you perfect your weekend delivery system.

Be intentional where you apply AI—start with boring, high-frequency workflows where small wins add up.

> **Tip**
>
> Reach sufficient capability in 3–4 weeks with daily reps; focus on APIs, webhooks, prompting, and test-driven development—the skills that separate pros from hobbyists.

▸ MODULE 13

Step 11 — 📞 Build the voice AI receptionist

Create a voice agent named after the business, set tone, and define what it must collect and do (qualify, book, notify). Load knowledge from the client's website and FAQs to answer accurately. Keep the experience obviously AI but delightful.

If you're using Gemini in Google AI Studio, leverage native video/audio understanding when relevant (e.g., describing services from promo videos).

Platform	What to do in this step
GoHighLevel	Create a Voice AI agent; name it with the business; add initial message; create a knowledge base; use the web crawler to ingest About, Services, Reviews, and Service Areas; set industry-specific question banks; configure speed-to-lead and tone; connect live chat.
Google AI Studio	Create a voice agent using system instructions; define goals: collect contact info, qualify, and book; connect the live API; ingest site content; set behavior for collecting lead details and pushing to a webhook/CRM; test with Gemini's audio context.

PROMPT — VOICE AGENT SYSTEM INSTRUCTIONS (LEAD CAPTURE)

```
You are a helpful, friendly, and personal AI agent for [BRAND]. Your primary goal is to collect the user's full name, email, and [PHONE or COMPANY]. Be conversational and engaging. Once you successfully collect all the pieces of information, you must call the submit leads form function. Do not ask for other personal information. Give the user an introduction to yourself before starting.
```

> **Tip**
> Voice AI earns trust when users know it's AI and it outperforms phone trees; use question banks per industry; add client-specific asks (e.g., insurance provider) only if they change routing or eligibility.

▸ MODULE 14

Income Forecast

Attach a local or toll-free number and define failover rules. Ring the client first; if no answer, the AI picks up automatically. Outside the US, add WhatsApp routing for international leads.

Platform	What to do in this step
GoHighLevel	Purchase a number; link to the voice agent; set call flow to ring the team first, then the AI; assign the agent to the number for 24/7 handling.
Google AI Studio	Use Twilio for telephony; connect the AI Studio voice endpoint; configure Twilio Studio/Functions for 'ring client first → handoff to AI' routing; assign the number.

> **Tip**
>
> Missed calls cost real money (e.g., $250 on $1,000 HVAC jobs at 25% close); routing that tries humans first keeps teams comfortable with the rollout.

▸ MODULE 15

Step 13 — 📆 Integrate calendars, CRM, and notifications

Book directly to the client's calendar and log conversations. Send SMS/email notifications of new appointments so staff can follow up promptly. Add site chat, SMS, and social inboxes for omnichannel capture.

Platform	What to do in this step
GoHighLevel	Connect Google Calendar; enable pipeline/CRM; add website chat widget; link Google Business Profile chat, Facebook page, and WhatsApp (if used); enable owner notifications.
Google AI Studio	Post booking intents to a webhook; from there, write to Google Calendar or Cal.com; store lead data in your DB/CRM via webhook receiver.
Make.com	Create a webhook to receive agent payloads; add Google Calendar/Sheets/CRM modules; branch logic by lead type; send SMS/email notifications.
n8n	Add a Webhook node; transform payloads; use Google Calendar, Notion, Airtable, or CRM nodes; notify owners via email/SMS.
Zapier	Use Webhooks by Zap (Catch Hook); map to Google Calendar/Sheets/HubSpot/HighLevel; add SMS or email steps for notifications.
Manas.ai	Generate a booking micro-app from a prompt; expose a webhook or API to receive agent data; forward to calendar/CRM.

> **Tip**
>
> Speed-to-lead matters—instant responses raise conversion; keep owner notifications short with the next action (call, confirm, or reschedule).

▸ MODULE 16

Step 14 — 🧠 Train knowledge and refine prompts

Crawl the client's site (About, Services, Reviews, Areas) into the knowledge base. Configure the agent to collect name, email, phone/address per client preference. Add industry-specific qualifiers (e.g., insurance, location).

Create custom GPTs or assistants on client data to handle FAQs and internal documents; use them for chat support or staff onboarding.

PROMPT — TOOL RESEARCH FROM TRANSCRIPT (CLAUDE)

```
Subject: [Personalized hook for [Name]]

Hey, I've attached the transcript of a conversation I had with a local business
owner. Your job is to go out on the internet and find any AI tools or just any
software tools that they can implement that are off-the-shelf that can fix the
pain points that you've identified from the transcript.
```

> **Tip**
>
> Reduce 'AI talk' in responses—keep tone helpful and outcome-driven; adjust advanced prompts as owners react; deploy speed-to-lead chat on site for instant replies and retainer value.

▸ MODULE 17

Step 15 — 🔗 Wire APIs, webhooks, and tests (build from the end)

APIs are URLs you call to send/receive data. Start by finding auth, a copy-paste example, and build the smallest working call. Create a webhook receiver to capture agent events, then fan out to calendar, CRM, and notifications.

Develop test-first: add one module, test thoroughly, then add the next; start from the last step (booking/CRM write) to avoid dead ends.

Platform	What to do in this step
Make.com	Use Webhooks → Custom webhook; then HTTP module (set URL/method/headers with Bearer token; JSON body); add Google/CRM modules; inspect runs and iterators.
n8n	Use Webhook node; import a curl request into HTTP Request node; map outputs to Calendar/CRM nodes; handle retries and error branches.
Zapier	Use Webhooks by Zap (Catch Hook/Custom Request); map to Google/CRM actions; add filters/paths for qualification; test with sample payloads.

Tech ops: push workflows to GitHub; schedule with trigger.dev or Modal for recurring jobs. If you use an AI coding agent, select the interface you like (terminal/web/IDE/VPS), allow ‘accept edits’ where safe, use slash commands (/clear, /context, /compact, /slr), and instruct it to self-diagnose/fix common errors.

> **Tip**
> APIs often expose more power than drag-and-drop connectors; test webhooks with a simple browser GET/POST; Unicode or wrong endpoints are common—validate requests with small payloads first.

▸ MODULE 18

Step 16 — 💬 Add website chat and omnichannel capture

Embed live chat on the website and connect SMS and social inboxes so the same agent can answer everywhere. Link Google Business Messages, Facebook page inbox, and WhatsApp (if applicable).

Deploy AI chat to support voice, but keep voice as the flagship. Chat alone is crowded—bundle it in your retainer.

> **Tip**
> Keep the chat's job tight: answer FAQs, capture lead details, book; don't chase novelty—owners want battle-tested ROI.

▸ MODULE 19

Step 17 — 🧪 Test end-to-end and sanity-check ROI

Call the number yourself and role-play typical scenarios. Ensure the bot sounds natural, collects all required info, answers accurately, and books correctly. Log transcripts for QA and continuous improvement.

Compare cost savings to potential conversion drops in sensitive flows; keep AI on low-risk, high-volume tasks first.

> **Tip**
> In high-ticket sales, even small conversion dips can hurt; be transparent it's AI and make the experience better than waiting on hold.

▸ MODULE 20

Step 18 — 💵 Package and price for retention

Core retainer: $300–$500/mo for AI receptionist (setup + maintenance). Anchor against missed-call math and time saved. Offer premium bundles (e.g., 3-month package up to $6,200) with extras like lead gen or dashboards.

For custom builds, quote $3k–$10k+ with ROI framing. Transition from one-offs to retainers with specific, guaranteed results.

> **Tip**
>
> Guarantees reduce friction; white-label HighLevel if you want a recurring stack without building core tooling; don't underprice assessments—low fees reduce perceived value and upsell success.

▸ MODULE 21

Step 19 — 🚀 Launch manually, then automate delivery

Deliver the first clients as a concierge: set up calls, capture scripts, handhold scheduling, and verify data flows. Keep owners informed of every booking and conversation for the first week.

After validation, template common flows and reuse proven automations across clients.

> **Tip**
>
> Busy-work kills weekends—prioritize revenue-generating tasks (outreach, calls, delivery) over polishing websites or cards.

▸ MODULE 22

Step 20 — 📊 Audit, report, and upsell like a pro

Offer paid audits of operations and workflows to find where AI saves time and reduces waste. Use call transcripts and emails to mine data for copy and process fixes. Send a clear report within 48 hours and book a 30-minute review.

When presenting, explain implementation simply and tie each detail back to ROI; results first, tech last.

PROMPT — CLAUDE AUDIT HELPER

```
Subject: [Personalized hook for [Name]]

Hey, I've attached the transcript of a conversation I had with a local business
owner. Your job is to go out on the internet and find any AI tools or just any
software tools that they can implement that are off-the-shelf that can fix the
pain points that you've identified from the transcript.
```

> **Tip**
> Use Gamma to auto-generate polished reports; case studies should open with outcomes (money saved/made), then note the AI system; follow-ups win upsells.

▸ MODULE 23

Step 21 — 📣 Keep the pipeline full on weekends

Batch outreach in Instantly; send Upwork/Fiverr/Toptal/Malt proposals in one sitting. Post content where your buyers hang out and partner with creators already discussing your niche—offer referral incentives.

Host free AI office hours at coworking or realtor offices to convert attendees into audit or setup clients.

> **Tip**
>
> Distribution is your moat; repurpose long-form into shorts with Opus Clips/Descript; a single 600k-view TikTok can rival big ad spends.

▸ MODULE 24

Step 22 — 📈 Measure value and retain

Collect baseline vs. after data: hours saved, errors reduced, and dollars saved/earned. Build simple DashThis dashboards or Sheets and review monthly. Proactively share wins and next quick wins.

Ask for testimonials and referrals when you show improvements; expand scope only after consistently hitting KPIs.

> **Tip**
>
> Owners want someone who owns outcomes, not another tool; schedule recurring check-ins—don't wait for issues to surface.

▸ MODULE 25

Step 23 — 🧰 Scale with agents, not headcount

Stack agents and workflows to multiply output; keep the team lean and outsource low-leverage work. Add adjacent bots (sales follow-up, document processing) and small niche apps using Manas.ai.

Consider a 'venture studio' approach: test multiple micro-offers with minimal upfront, keep only those that convert and retain.

Tip

AI chat-only offerings are crowded; thin, focused tools win; build unscalable, boring services that compound into defensible distribution.

▸ MODULE 26

Step 24 — 🧪 Sharpen core skills and mindset

Master APIs, webhooks, prompting (system/user/assistant), and test-driven builds. Revisit each workflow: if starting from zero, would you do it the same way or delegate part/all to AI?

Only do what AI can't: talking, negotiating, nuance, and feelings. Walk the path: freelancer → consultant → (maybe) agency after systems and confidence.

Tip

Avoid overengineering multi-agent Rube Goldberg machines; the 'free AI summer' windows won't last—build on someone else's dime now; mindset and consistent reps beat tool hoarding.

▸ MODULE 27

Mistakes to avoid

🚫

SELLING 'AI' NOT OUTCOMES

Talking about models instead of money saved/made and time back tanks close rates.

📦

PRODUCTIZING TOO EARLY

Skipping custom work stalls learning and cash flow; template after wins.

🧪

OVERENGINEERING

Multi-agent complexity and vendor sprawl add time and fragility without value.

🧱

IGNORING CONVERSION RISK

Don’t drop AI into low-volume, high-ticket flows where tiny dips cost thousands.

🗣️

LATE OBJECTION HANDLING

Do consultative discovery upfront; price/guarantee objections shrink naturally.

🧰

TOOL HOARDING

Most never start, thinking they need many subscriptions—ship with one stack.

📣

SPRAY-AND-PRAY OUTREACH

Repeating the same campaign saturates audiences; personalize and rotate angles.

👨‍💼

BAD-FIT CLIENTS

Risk-averse or ‘save my failing biz with AI’ leads to misery—qualify out.

📉

NO RETENTION CADENCE

Skipping monthly check-ins loses testimonials, referrals, and upsells.

🕒

BUSY-WORK WEEKENDS

Polishing sites/cards instead of calls, demos, and delivery kills momentum.

💸

UNDERPRICING AUDITS

Cheap assessments reduce perceived value and downstream conversion.

🧾

SCOPING AFTER HANDOFF

Poor scope before dev/sales handoffs ruins margins and timelines.

▸ MODULE 28

Income Forecast

$300–$500/mo per client

AI receptionist retainer (source-reported)

$5,000/mo

Example: 10 clients by late summer (source-reported)

$3,000–$10,000

Typical custom automation project (source-reported)

$6,200 / 3 months

Premium bundled package example (source-reported)

Low four figures/mo

Reported from AI receptionist packages (source-reported)

$1,500–$10,000

What businesses pay for AI automation (source-reported)

$4,000 / $6,000 / $12,000

Common initial build tiers (source-reported)

Note

All figures are example/source-reported, not promises. Validate demand, price to ROI, and deliver measurable outcomes.

▸ MODULE 29

Resources

RESOURCES

Meetup	Host local AI office hours to find clients
Luma	Simple pages and RSVPs for workshops
Google Maps	Search local businesses that miss calls

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THE JOBHACKI ARSENAL

What All-Access members get

All 7 JobHacki tools on one membership.

Hack your career.

AI Auto Apply

Swipe real jobs. We get each application ready; you check it and press submit.

Job Directory

Live jobs pulled straight from company hiring systems.

Resume Builder

A role-ready resume in minutes.

Resume Match

A 0-100 match score against live roles.

Interview Role Play

Free practice tests with an account; voice mock interview after the trial.

Playbook Directory

Step-by-step income and job playbooks.

Tool Directory

Tools, prompts, GitHub repos and GPTs, by category.

Create your free account

Get All-Access — see price and terms

See the community & what's inside

A free account opens the job hubs, playbook library, Tool Directory and Interview Role Play's practice tests.

Learn More →

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