



 Premium Action Guide

Remote AI Jobs: Win Clients With Voice Agents & Automations

A practical path to land remote AI work by diagnosing real business problems, building simple voice/chat agents and automations, and closing retainers—without drowning in tools.

 Updated for 2026

 **\$1.5k–\$10k per project** Typical automation build range (source-reported, example-only)

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Start Fast

Clear first steps you can take this week.



Real Sources

Built from people who actually did it.



Honest Numbers

Source-reported pay, costs, and risks.

Get the Full Guide Vault →

 Includes checklists, scripts & source-backed insights

YOU WILL LEARN

- ✓ What you'll build
- ✓ Step 1 — 🎯 Pick one niche and one outcome
- ✓ Step 3 — 🔍 Validate and pre-sell before you build
- ✓ Platforms & tools
- ✓ Step 2 — 📊 Diagnose constraints and quantify ROI
- ✓ Step 4 — 📧 Build lead lists and distribution

► MODULE 01

What you'll build

A remote AI career system that reliably lands work and delivers outcomes: diagnose client bottlenecks, pre-sell a clear offer, then build and ship a simple voice AI receptionist and supporting automations. You'll focus on business ROI, not tech buzzwords—so you can close retainers and scale calmly.

You'll master one build platform, wire up telephony and calendars, create proofs-of-concept fast, and run consultative sales that convert—then expand to stacked agents only after the first wins.

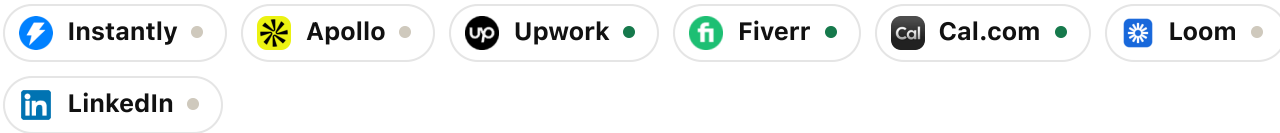
- 1 Pick a niche and validate demand with quick pre-sells
- 2 Run discovery that quantifies ROI, not features
- 3 Build a voice AI receptionist + speed-to-lead flow
- 4 Connect APIs/webhooks; test end-to-end like a customer
- 5 Close retainers; track impact; scale with stacked agents

► MODULE 02

Platforms & tools

Lead & Outreach

3 free · 4 paid



Website Builders

0 free · 5 paid



AI Models

0 free · 3 paid



Dev & Hosting

1 free · 1 paid



Automation

1 free · 3 paid



► MODULE 03

Step 1 — 🎯 Pick one niche and one outcome

Choose one industry you understand that has high volume and low average order value (e.g., local home services). Lead with a single outcome: an AI receptionist that answers missed calls, qualifies, and books. Simplicity wins remote work.

Tip

Hyper-niche beats general AI. Focus on AI receptionists first to avoid competing with big generalist agencies. Audit your messaging—replace AI jargon with outcomes (appointments booked, hours saved, errors reduced).

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Turn a prompt into a stunning Nano Banana fast, free, no design skills.

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nano banana — where you'll do this

► MODULE 04

Step 2 — Diagnose constraints and quantify ROI

Talk to 5–10 businesses. Use SCAN: Study the business, Calculate the opportunity, Architect a lightweight solution, Narrate expected results. Quantify revenue impact, cost reduction, and time leverage before mentioning tech.

Research who currently fixes the problem (secret shopper calls) to learn price points and expectations. Lead with problems, not workflows.

PROMPT – ROI ANCHORS FOR DISCOVERY NOTES

Summarize this business in bullets: [INDUSTRY], [TEAM SIZE], [LEAD SOURCES], [MISSED CALL RATE], [APPOINTMENT VALUE], [CURRENT CONVERSION]. Estimate: (A) Revenue lift from +[X]% speed-to-lead, (B) Cost saved from –[Y] hrs/wk at \$[RATE], (C) Time leverage for owner. Output a 1-page brief tied to these three levers.

Tip

Shift pitch from “tell me what to build” to “let’s figure out what you actually need.”
Handle most objections early with a consultative approach.

► MODULE 05

Step 3 — Validate and pre-sell before you build

Create a one-page offer describing your AI receptionist as if it already exists, including what it does/doesn’t do, price, deliverables, and timeline. Collect interest with a waitlist and pre-sell early adopters.

Launch value manually first (concierge style), then automate. A barebones web presence is enough to start.

PROMPT – EARLY ADOPTER EMAIL

Subject: Early access: AI receptionist for [NICHE]

Hi [NAME], I’m piloting a 24/7 AI receptionist for [NICHE] that answers missed calls, qualifies, and books to your calendar. I’ll set it up end-to-end for [PRICE] with a [X]-day satisfaction guarantee. Want one of the [NUMBER] early spots?

P.S. If it’s not a fit, I’ll map your biggest bottleneck in 15 minutes—no pitch unless you ask.

Tip

Publishing and telling people has almost no extra friction after you build. Don't over-polish websites; validate with offers and conversations.

► MODULE 06

Step 4 — Build lead lists and distribution

Filter by decision-maker titles (founder/owner/partner/CEO/COO/CTO/CXO). Find local businesses that miss calls via Google (e.g., plumbers, dentists, roofers, chiropractors).

Grow distribution moats: text your network ("Who do you know that needs an AI-powered chief of staff?"), host free office hours, run a local meetup, and partner with community leaders for referrals.

Tip

Batch similar tasks (all cold emails, all proposals) and prioritize unsexy lead gen. Consistently do revenue tasks; social polish can wait.

► MODULE 07

Step 5 — Personalize outreach at scale

Scrape targets (Ampify) and enrich (Apollo). Send personalized campaigns with Instantly and connect on LinkedIn. Use AI to automate research and write useful, specific emails with a short demo.

Offer a no-pitch bottleneck map, a 60-second demo, or a quick win lead magnet.

COLD EMAIL – 60-SEC DEMO

Subject: 60-sec demo: fix [X] in [NICHE]

Hey [NAME], I built a workflow that solves [X pain point]. I've got a 60-second demo showing how it works. Want me to set it up for you?

COLD EMAIL – TIME = MONEY FRAMING

Subject: Free up [HOURS]/wk in [PROCESS]

Hey [NAME], you're doing [PROCESS] manually ~[HOURS]/wk. If time is \$[RATE]/hr, that's \$[HOURS*RATE]/wk (\$[MONTHLY]/mo, \$[YEARLY]/yr). If I build a system that removes it, you get back [HOURS]/mo and ~\$[MONTHLY] in value. Paying \$[PROJECT_PRICE] is a no-brainer because the year-one savings are ~\$[YEARLY_SAVINGS]. Want details?

COLD EMAIL – BOTTLENECK MAP

Subject: Mapping top drains in [NICHE]

Hey [NAME], I'm mapping the top drains in [NICHE]. In 15 minutes I'll quantify your biggest bottleneck and where AI actually helps vs. not. No pitch unless you ask—I'm learning what actually drives ROI for businesses like yours.

OUTREACH – REDESIGNED WEBSITE NOTE

Subject: Redesigned homepage concept

Hey [NAME], I redesigned your website using AI. Here it is: [LINK]. If this seems interesting, let me know. If not, your marginal cost was basically nothing.

Tip

Don't blast templates verbatim. Personalize with specifics, set reply notifications, and rotate angles to avoid saturation.

► MODULE 08

Step 6 — Run discovery like a pro (70/20/10)

Spend 70% on questions about the business, 20% on outcome-shaped solutions, 10% on objections/next steps. Use LRP: Listen, Repeat back patterns, Poke to quantify with money/time/error rates.

When asked about AI tech, answer briefly and pivot to outcomes and ROI.

SCRIPT – DISCOVERY OPENER

Subject: [Personalized hook for [Name]]

Hi there, I'm [NAME]. This is a quick chat to learn your day-to-day and spot where AI gives you time back. Ready to start? Great—what do you do, how long have you been doing it, and who's on your team? What tools are in your daily stack? What's your biggest headache right now?

SCRIPT – LRP QUESTION BANK

Listen → Repeat → Poke:

- Whose hours are those? What's their hourly value?
- How often does this process cause an error? What's the cost?
- Where are people copying/pasting or chasing info?
- What interrupts you most between 9 and noon?
- Which weekly fire, if removed, changes your week?

Tip

Lead with time saved, error reduction, and ROI. Clients value outcomes like money saved/made, not AI diagrams.

► MODULE 09

Step 7 — Deliver a paid audit within 48 hours

Offer to audit operations, systems, and processes for where AI saves time or reduces waste. Record the call, use Claude to analyze transcripts, and compile a 1–2 page report (Gamma for slides). Book a 30-minute review to upsell implementation.

Charge enough to signal value (avoid token \$200). Free audits only for warm intros or CEO groups.

PROMPT — CLAUDE TOOL FINDER

Subject: [Personalized hook for [Name]]

Hey Claude, I've attached a transcript from a business owner. Identify their pain points and recommend off-the-shelf AI/software that could solve them immediately. Group by category (Lead gen, Ops, CX), include quick win steps and rough ROI.

RESEARCH DIRECTORIES

 **Futurepedia**

Scan tool categories for quick wins ↗

 **AI For That**

Find tools by job to be done ↗

Tip

Send the report within 48 hours and book the review immediately. Use the call to narrate ROI and propose a simple first build.

► MODULE 10

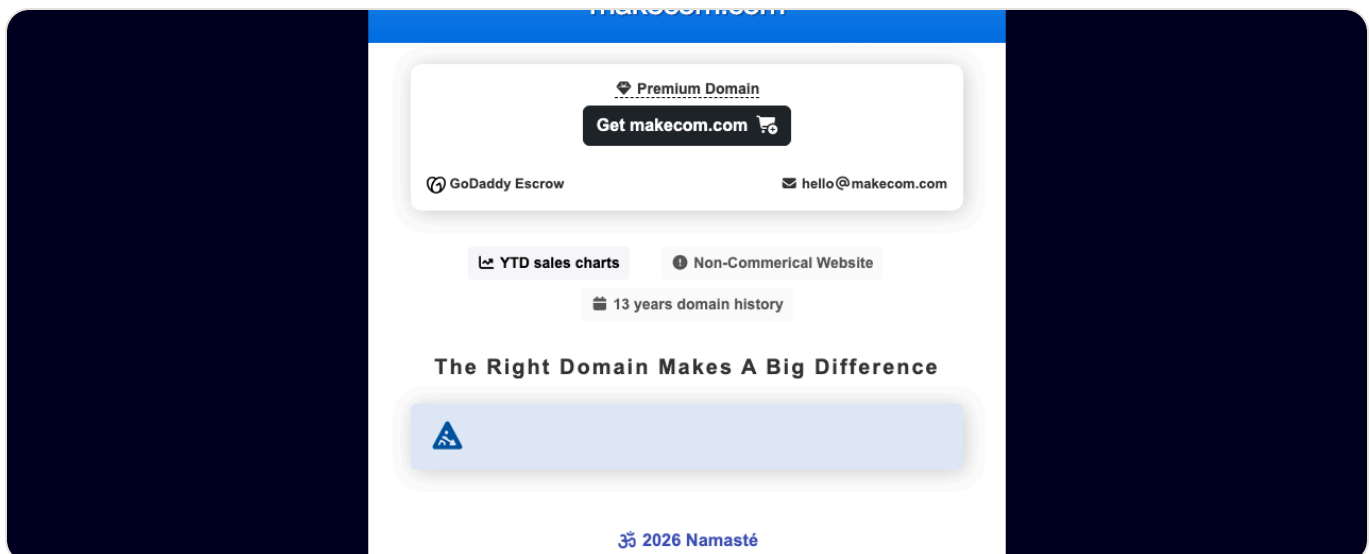
Step 8 — Pick your primary platform (commit 90 days)

Choose one primary build platform (GoHighLevel, Google AI Studio, Make.com, n8n, Zapier, or ChatGPT Custom GPTs). Commit 90 days to get fast and reliable. You can add others later.

Aim to reach basic technical competence in 3–4 weeks of consistent practice: APIs, webhooks, prompting, and minimal development.

Tip

APIs often outperform drag-and-drop connectors; avoid overengineering multi-agent stacks early. Thin, focused tools beat bloated builds.



Make.com — where you'll do this

The screenshot displays the Make.com interface. On the left is a dark sidebar with a 'Launch Pad' section containing icons for Dashboard, Conversations, Calendars, Contacts, Opportunities, Payments, Marketing, Automation, Sites, Memberships, Reputation, and Reporting. The main area is titled 'Reputation Management' and shows an 'Overview' dashboard. This dashboard includes a notification about a unique email template, an 'AI Recap' section with a play button, and several data widgets: 'Invites Goal' at 1.4K (40% out of 10), 'Reviews Received' at 1,210 (10% in last month), 'Sentiment' with 900 positive and 300 negative reviews, 'Average Ratings' at 4.2, and 'Online Listings' with a pie chart showing 5 stars, 4 stars, 3 stars, and 2 stars. A large, glowing 3D lightning bolt graphic is positioned on the right side of the interface.

HighLevel — where you'll do this

The screenshot shows the HighLevel website. The background is dark with a large, glowing 3D lightning bolt graphic on the right. The text 'AI agents and workflows you can see and control' is prominently displayed. Below this are two buttons: 'Get started for free' (orange) and 'Talk to sales' (grey). Further down, a paragraph states: 'Build visually, go deep with code, connect to anything. Every step of your agents' reasoning, traceable on the canvas. Deploy on your infrastructure or ours.' At the bottom, it says 'The world's most popular workflow automation platform for technical' followed by logos for Meta, SEAT, zendesk, and paddle.

N8N — where you'll do this

► **MODULE 11**

Step 9 — Prototype one flow end-to-start

Spend ~1.5 hours: 15 min plan, 60 min build, 15 min record a demo. Start from the final action (e.g., event on calendar), then work backwards. Add one module at a time and test before adding the next.

Use proven templates and adapt to the client's industry. Let AI do the heavy lifting; you handle nuance, negotiation, and feeling.

Tip

Custom projects are training wheels—great to learn fast. Don't productize until you've had consistent deals and partner-led demand.

► MODULE 12

Step 10 — Build the voice AI receptionist

Create a voice agent that answers missed calls, qualifies, and books. Keep it transparent that it's AI, and make the experience better than typical phone trees.

Platform	What to do in this step
GoHighLevel	Create a Voice AI agent named after the business; customize its opener. Add a knowledge base and use the web crawler to ingest site pages (about, services, reviews, service areas). Purchase a local/toll-free number, set it to ring the team first, then the AI auto-answers and books. Link live chat, SMS, and social. Combine industry question banks to qualify.
Google AI Studio	Create a Gemini-based voice agent. Write clear system instructions to collect [NAME], [EMAIL], [PHONE], plus industry specifics, then call a submit_lead function. Use Live API to run the agent and connect to telephony via webhook. Leverage Gemini's native audio/video understanding if needed for richer context.

Platform	What to do in this step
Make.com	Use a Twilio webhook for inbound calls; transcribe (your STT of choice), send text to LLM via HTTP, then synthesize voice to reply. Maintain conversation state. When qualified, create a calendar event and send SMS confirmation.
n8n	Set a Webhook trigger for Twilio. Use HTTP Request to call the LLM; import cURL examples to speed setup. Store context in a data node. On qualification, hit Google Calendar/Jane/Cal.com via API and send a confirmation SMS.
Zapier	Trigger on inbound call/voicemail via Twilio. Use AI or Code steps to classify/qualify, then create a booking (Google Calendar/Cal.com) and notify via SMS/Email. Keep it simple for first wins.
ChatGPT (Custom GPTs)	Build a Custom GPT trained on client FAQs/packages to handle chat on the website. For voice/phone, pair the GPT with Twilio + an automation platform (Make/n8n/Zapier) to handle call flows and bookings.

Tip

Voice AI is better received when you're transparent it's AI and it outperforms old IVR menus. Most businesses don't know this is possible—there's a window to enter.

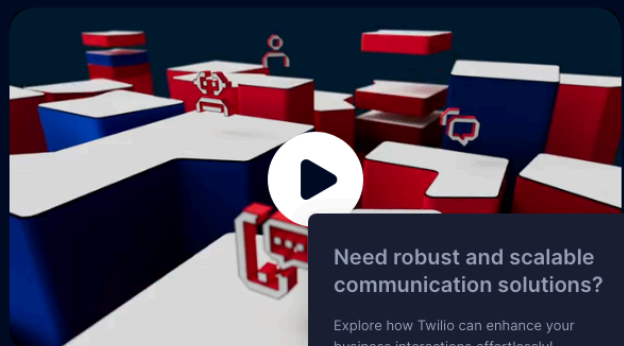
The platform for conversations in the AI era

The Twilio platform empowers humans and AI agents to work together, coordinate across channels, and pick up every customer conversation where the last one left off.

[Start for free](#)

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Step 11 — Train knowledge and write the agent prompt

Add a knowledge base (use web crawler where available). Write system, user, and assistant prompts that collect required fields and match brand tone. Include industry-specific qualifiers (e.g., insurance, service area) and escalation rules.

Adjust advanced prompts and knowledge iteratively based on test calls and transcripts.

PROMPT — LEAD CAPTURE VOICE/CHAT AGENT

You are a helpful, friendly AI agent for [BUSINESS NAME]. Your primary goal is to collect the user's [FULL NAME], [EMAIL], and [PHONE or COMPANY], plus [INDUSTRY-SPECIFIC FIELDS]. Be conversational and engaging. Once all fields are collected, CALL the [SUBMIT_LEAD()] function with the captured data. Do not ask for other personal information. Introduce yourself first and be transparent you're an AI assistant.

Tip

Use slash commands (e.g., /context, /compact) in your AI IDE/chat to manage token usage and keep conversations crisp. Keep prompts short, specific, and test them live.

Step 12 — Connect APIs and webhooks (minimum viable)

APIs are URLs you send requests to and get data back. Start with authentication, copy a working example, then build the smallest call that returns a 200 OK. Add keys for LLMs (Anthropic/Perplexity), email, and calendars. Test webhooks by sending simple browser requests or pings from another app.

Build from the last step backward (e.g., calendar event) to avoid dead ends. Add one module, test, then proceed.

Platform	What to do in this step
Make.com	HTTP module → set URL, method, headers (Authorization: Bearer [TOKEN]), and JSON body; Webhooks module to receive data; iterate until you get a valid response before chaining.
n8n	HTTP Request node; import a cURL request from docs to auto-fill fields. Use a Webhook node to receive data. Store state in a Set/Function node.
Zapier	Webhooks by Zapier (Catch Hook) to receive; Webhooks (Custom Request) to call APIs with custom headers/body; chain actions to calendars/CRMs.

CHECKLIST – MINIMAL API CALL

1) Find auth method (API key/OAuth) → 2) Copy a working curl → 3) Reproduce in your platform → 4) Expect 200 OK + sample payload → 5) Log request/response → 6) Add error handling → 7) Only then chain downstream.

Tip

APIs often expose features beyond native connectors. If you hit Unicode/auth/endpoint errors, inspect logs and retry with the smallest possible request.

Step 13 — Wire up telephony, chat, and calendars

Buy a Twilio (or in-platform) number. Route calls to ring the client first; if no answer, auto-route to the AI agent to qualify and book. For non-US markets, add WhatsApp. Connect website live chat and link SMS/social inboxes.

Integrate calendars (Google Calendar, Cal.com, or Jane via webhooks). Add a speed-to-lead agent for instant replies from forms and ads.

CHECKLIST — PHONE & BOOKING SETUP

- Purchase local/toll-free number
- Ring team first, then AI auto-answers
- Connect SMS + social inboxes
- Add calendar integration (Google/Cal.com/Jane)
- Configure speed-to-lead auto-reply + booking
- Notify owner on new appointments

Tip

Position your AI as augmenting receptionists, not replacing them. Many missed calls happen at lunch or during rushes—this plugs the gap.

Step 14 — Test like a customer

Call the number and interact with the bot. Verify tone, clarity, and that it captures required fields and books correctly. Store transcripts; use Fathom.ai to summarize meetings and extract action items.

Test webhooks with simple requests. Fix issues before the client sees it.

Tip

Avoid deploying in low-volume, high-ticket contexts where even a 1–5% conversion dip is costly. Pick high-volume services first.

► **MODULE 17**

Step 15 — **Demo the finished system and close**

Show, don't tell. Present a live call demo, brand colors, and their content—then front-load examples/results before any tech. Use cognitive dissonance ("Want the leads we already captured?") to move from hesitation to commitment. Use an assumptive close.

SCRIPT – ASSUMPTIVE CLOSE

All right, [NAME], I'll send the proposal with details and we'll lock in onboarding for [DATE]. Sound good?

Tip

Reframe case studies: results first, then the AI system briefly at the end.

► **MODULE 18**

Step 16 — **Scope, price, and guarantee on ROI**

Write a clear scope: objectives, inclusions/exclusions, timeline, client inputs, payment terms. Price against ROI and risk, not hours. Set expectations on what the product does/doesn't do.

Offer a simple satisfaction guarantee if aligned with your risk tolerance.

TEMPLATE – SCOPE OF WORK (SOW)

Objectives: [BOOK MORE APPTS / REDUCE MISSED CALLS]

Inclusions: [VOICE AI RECEPTIONIST], [LIVE CHAT], [SPEED-TO-LEAD], [CALENDAR INTEGRATION]

Exclusions: [PAID ADS], [CRM MIGRATION], [CUSTOM DEV BEYOND X HRS]

Timeline: [KICKOFF DATE] → [LAUNCH DATE]

Client inputs: [CALENDAR ACCESS], [BUSINESS INFO], [FAQ/PRICING]

Success metrics: [APPTS/WK], [MISSED CALL RATE↓], [FIRST RESPONSE TIME]

Fees: [SETUP \$X], [RETAINER \$Y/MO], [PAYMENT SCHEDULE]

Change orders: [RATE], [TURNAROUND]

Warranty: [BUGFIX WINDOW]

TEMPLATE – GUARANTEE CLAUSE

If you're not happy when I deliver, or it doesn't deliver the value we discussed, you'll get your money back.

Tip

Compare savings vs risk: e.g., each missed HVAC call ~\$250 (source-reported). Avoid token-priced audits that undercut perceived value.

► MODULE 19

Step 17 — Launch, notify, and prove value

Assign the number, go live, and enable owner notifications for every booking/conversation. Capture a baseline (hours saved, errors reduced, money saved) and track deltas post-launch. Use DashThis to share dashboards.

Do proactive check-ins and ask for referrals/testimonials after early wins.

CHECKLIST – VALUE TRACKING

- Baseline: missed call rate, appt volume, response time
- After: same KPIs at 2, 4, 8 weeks
- Owner alerts on every booking
- Monthly dashboard share + quick loom recap
- Log stories: refunds avoided, labor hours saved

Tip

Turn on reply notifications—delayed follow-ups tank conversion.

► MODULE 20

Step 18 — Create magnets and content that convert

Generate branded guides/checklists in Google AI Studio as lead magnets. Use Ask AI to create and schedule 30 days of varied posts. Repurpose long-form content with Opus Clips and Descript. Use VO3 to create/remix videos that illustrate your agent.

Deploy chat agents on sites for instant replies (retainers), but lead with outcomes—chatbots are crowded.

PROMPT – 30-DAY CONTENT CALENDAR

Create a 30-day content plan for [NICHE] focused on [AI RECEPTIONIST OUTCOME].
Mix posts: 40% case studies, 30% tips, 20% behind-the-scenes, 10% offers.
Include captions, CTAs, and suggested post days/times.

Tip

Focus on measurable claims (e.g., "increase engagement by 30%") and proof. Avoid faceless AI content mills; platforms demonetize low-trust AI media quickly.

► MODULE 21

Step 19 — 🤝 Shift to retainers and ongoing advisory

Move from one-offs to monthly retainers, ongoing advisory, or revenue-share tied to booked appointments. Keep enhancing speed-to-lead and agent coverage. Package multiple tools for your persona once you have consistent ROI.

Schedule recurring reviews, report wins, and line up the next improvement.

Tip

Businesses want outcomes ownership, not another tool. Tie fees to clear KPIs and renew on results.

► MODULE 22

Step 20 — 📈 Scale calmly: stack agents, then productize

Add clients to grow recurring revenue. Outsource cold calling and operations once processes are dialed. Stack agents (sales bots, document processors, ops bots) and only loop yourself in for high-leverage decisions.

White-label GoHighLevel if it fits your model. Build thin, specific AI apps (or a small venture studio) when distribution and retention are in place.

Tip

Build distribution as your moat. Don't chase a massive generalist AI agency too early—unscalable, boring one-person services often win.

► MODULE 23

Step 21 — Career paths for remote AI work

If you're new, start as a freelancer (fastest to cash), then move into consulting (higher value), and only then consider a small agency once skills/processes are proven. Apply on Upwork/Fiverr/Toptal/Malt and bring your own offer to stand out.

Optimize for experience over short-term margin—first wins and testimonials compound.

Tip

You don't need dozens of subscriptions. A focused stack and belief in your offer beat shiny-tool sprawl.

► MODULE 24

Step 22 — Advanced dev & always-on (optional)

Generate a full-stack MVP from a single prompt with Manas.ai for niche apps. Push flows to GitHub and schedule jobs with trigger.dev or Modal. Choose your interface (terminal, desktop, web, IDE extension) and run on a VPS if you need always-on.

If troubleshooting, instruct your tool in natural language to diagnose and fix; allow safe code edits where supported. Add API keys for Anthropic/Perplexity/Gmail securely.

PROMPT – NICHE APP FROM A SINGLE BRIEF

Build a minimal app for [NICHE] that [ONE SPECIFIC JOB], with 2 screens: intake and result. Include [DATA SOURCE/API], export to [FORMAT], and a webhook to [AUTOMATION PLATFORM].

Tip

Common errors: wrong endpoints, encoding, missing auth. Log requests, test in isolation, and keep the happy path as short as possible.

► MODULE 25

Mistakes to avoid



GENERALIST SPRAWL

Don't sell broad AI automation against big agencies. Hyper-niche to AI receptionists first.



OVERENGINEERING

Avoid multi-agent/over-stitched stacks early. Ship a thin working path end-to-start.



FEATURE-FIRST PITCHES

Talking AI too much. Lead with time saved, errors reduced, and revenue impact.



BUSYWORK OVER REVENUE

Perfecting sites/cards instead of outreach, audits, and demos that close.



WRONG USE-CASES

Applying AI to low-volume, high-ticket flows where small drops are expensive.



TEMPLATE BLASTING

Copying cold emails verbatim; not personalizing or rotating angles saturates lists.



UNDER-SCOPING

Vague scopes create rework. Be explicit on inclusions, exclusions, and timelines.



COST-ONLY PRICING

Pricing by hours, not ROI. Use guarantees selectively and set expectations clearly.



NO FOLLOW-UPS

Skipping recurring check-ins loses referrals, testimonials, and upsells.



TOOL OBSESSION

Thinking more tools = more income. Master one platform for 90 days instead.

► MODULE 26

Salary Estimate

**\$1,500–\$10,000
per project**

Automation/agent implementation (source-reported, example-only)

**\$300–\$500/mo per
client**

AI receptionist retainer (source-reported, example-only)

\$6,200 / 3 months

Premium package incl. leads + tools (source-reported, example-only)

\$3,000–\$10,000

Typical build value justifying personalized outreach (source-reported, example-only)

**\$5,000 MRR by
~month 3**

10 clients @ \$500/mo after steady closes (source-reported, example-only)

\$1,000–\$4,000/mo

Part-time AI receptionist income reported by creators (source-reported, example-only)

\$90k–\$4M

Enterprise AI roadmaps (experienced consultants only; source-reported, example-only)

► MODULE 27

Resources

RESOURCES



Futurepedia

Tool directory for quick-win research ↗



AI For That

Find AI tools by job-to-be-done ↗



Meetup

Host local AI events for authority and leads ↗



Luma

Event pages, RSVPs, reminders for office hours ↗



Carrd

Barebones one-page sites for offers ↗



Webflow

No-code landing pages for validation ↗



Framer

Fast landing pages and prototypes ↗



Bolt (new doc)

Spin up quick pages/docs to pre-sell ↗

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Every AI tool that makes money, organized + searchable.



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