

# APPLICATION FOR VARIANCE

## INSTRUCTIONS

APPLICATIONS ARE TO BE FILED WITH THE VILLAGE ZONING OFFICER, WHO SHALL REFUSE THE APPLICATIONS THAT ARE NOT COMPLETE OR THAT ARE NOT LEGIBLE.

## NAMES AND ADDRESSES

APPLICANT \_\_\_\_\_

OWNER OF SITE \_\_\_\_\_

ARCHITECT (WHERE APPLICABLE) \_\_\_\_\_

PROFESSIONAL ENGINEER (WHERE APPLICABLE) \_\_\_\_\_

CONTRACTOR (WHERE APPLICABLE) \_\_\_\_\_

## DESCRIPTION OF SUBJECT SITE

ADDRESS OF PREMISES AFFECTED \_\_\_\_\_

LOT \_\_\_\_\_ BLOCK \_\_\_\_\_ SUBDIVISION \_\_\_\_\_

METES AND BOUNDS DESCRIPTION \_\_\_\_\_

CURRENT ZONING DISTRICT CLASSIFICATION \_\_\_\_\_

VARIANCE(S) REQUESTED \_\_\_\_\_

REASONS \_\_\_\_\_

NAMES AND ADDRESSES OF PROPERTY OWNERS WITHIN 200 FEET OF THE PROPERTY WHICH IS THE SUBJECT OF THIS APPLICATION \_\_\_\_\_

DESCRIPTION OF EXISTING OPERATION OR USE \_\_\_\_\_

IF THERE ARE EMPLOYEES INVOLVED, NUMBER OF EMPLOYEES \_\_\_\_\_

TYPE OF STRUCTURE \_\_\_\_\_

PROPOSED USE OR OPERATION \_\_\_\_\_

ATTACHMENTS

A PLAN OR DRAWING OF THE PROPOSED USE OR STRUCTURE SHOWING ALL BOUNDARIES MUST ACCOMPANY THIS APPLICATION

ADDITIONAL INFORMATION MAY BE REQUIRED BY THE VILLAGE BOARD, ZONING OFFICER, OR OTHER VILLAGE OFFICIALS.

CERTIFICATE

I HEREBY CERTIFY THAT ALL THE ABOVE STATEMENTS AND ATTACHMENTS SUBMITTED HEREWITH ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

APPLICANT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

APPLICANT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

ESTIMATED COST OF CONSTRUCTION \_\_\_\_\_

\*\*\*FOR OFFICIAL USE ONLY\*\*\*

APPROVAL OR REFUSAL

DATE PERMIT ISSUED / DENIED \_\_\_\_\_

ZONING OFFICER \_\_\_\_\_

NOTES

PERMIT MAY BE REVOKED WITHOUT NOTICE IF MISREPRESENTATION OF ANY OF THE ABOVE INFORMATION OR ATTACHMENTS IS FOUND TO EXIST.

PERMIT SHALL EXPIRE WITHIN SIX (6) MONTHS UNLESS SUBSTANTIAL WORK HAS COMMENCED.

PERMIT IS NULL AND VOID IF ISSUED IN ERROR. IT IS UNDERSTOOD THAT ANY PERMIT ISSUED ON THIS APPLICATION WILL NOT GRANT ANY RIGHT OR PRIVILEGE TO ERECT ANY STRUCTURE OR TO USE ANY PREMISES FOR ANY PURPOSE THAT IS PROHIBITED BY THE VILLAGE ZONING ORDINANCE OR ANY OTHER STATE OR LOCAL LAWS.

CHANGES IN THE PLANS OR SPECIFICATIONS SUBMITTED IN THE ORIGINAL APPLICATION SHALL NOT BE MADE WITHOUT PRIOR APPROVAL OF THE ZONING OFFICER.