

# 2025 Clearwater Fall Festival

## Food Vendor Form

Friday October 3<sup>rd</sup> 5p-10p & Saturday October 4<sup>th</sup> 11a-10p

(Optional to set up for lunch on Friday)



Business Name	_____	Phone #	_____
Contact Person	_____	Address	_____
Phone #	_____		_____
Email	_____		_____

Vehicle Description	Make	_____	Model	_____	Tag #	_____
Dimensions	_____	Trailer Size	_____			_____

**By Signing you agree to the terms of this document.**

**Vendor FEE \$175.00**

**It is mutually agreed with the two parties that:**

- Booth location will be designated by The City of Clearwater.
- The concessionaire will be in operation during the festival hours and cannot leave once set.
- Concessionaire is responsible for keeping the festival ground clear of litter within a 10-foot radius of booth. The disposal of Concessionaire waste (grease, food preparation waste, etc..) will need to be disposed of in the open top dumpster provided by the Fall Festival.
- All supplies must be contained with fencing or screening around the booth.
- Water hoses should be well maintained and not leaking. Bins/barrels in which drinks are iced-down must be drained to prevent excessive ice-melt and runoff in the food area walkways.
- Vehicles are prohibited in the food vendor area during festival operation hours; however, push carts or golf carts can be used to move supplies in and out of the area. Carts of any kind will **NOT** be provided by the Fall Festival.
- Concessionaire must sell **ONLY** the food items that are on the menu submitted. Changes to the menu must be approved by the Fall Festival.
- Signage must promptly display the contracted food items **ONLY** and reflect correct prices for the products. Price may not be raised during the festival.
- The festival is an outdoor event, and the food concessions will remain in Clearwater City Park rain or shine.
- Security will be provided in the park, but you as a concessionaire shall assume all risk and release to the City of Clearwater/Clearwater Fall Festival from any liability for any injuries or damages to yourself, your employees or others which may occur because of the performance of your duties under this contract.
- Sales Tax Id/Special Events Sales Tax ID must be displayed during The Festival. All federal, state, and local laws governing retail sales tax must be followed.
- The application must be approved by the Fall Festival committee to be accepted. All requested items must be submitted before acceptance is considered.

Water - **\$25 additional**  
(limited access)

Yes/ No

Electrical - **\$25 additional**  
(limited spaces)

Yes/ No

Amps

Voltage

**Please return the following by September 1<sup>st</sup>, 2025:**

1. Signed and Completed Application
  2. Photo of vehicle, trailer and/or booth including any attachments. (Awnings, tents, etc.)
  3. Menu
  4. Copy of Drivers License of Person working event
  5. Certificate of Insurance
  6. Food Vendor License (Copy)
  7. Sales Tax ID (Copy)
  8. Vendor Fee + Water and/or Electrical, if applicable, payable to:  
Clearwater Fall Festival  
P.O. Box 453, Clearwater, KS 67026
- Concessionaire Signature

Fall Festival approval:

Date approved:

### Festival Use Only

Date Paid	_____	Form of Payment (\$ or CHK)	_____	Check #	_____
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