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IN MEMORIAM

Robert Joseph Heavey
Sept. 19, 1928-January 4, 2016

Alfred Paul Rossetti Jr.
September 3, 1923-April 11, 2016

Estin Arthur Calnan
April 3, 1928-April 17, 2016

Florence P. Carucci
January 26, 1929-May 10, 2016

John M. Richardson Jr
Dec. 3, 1934-Nov. 5, 2016

Iyawater Barbara Schneider
September 17, 1942-November 21, 2016

Edward James Duggan
July 12, 1927-December 1, 2016



COMMUNITY PROFILE

Incorporated

- 1713

Land Area

- 11.54 square miles

County

- Norfolk

Population

- 13,200

Form of Government

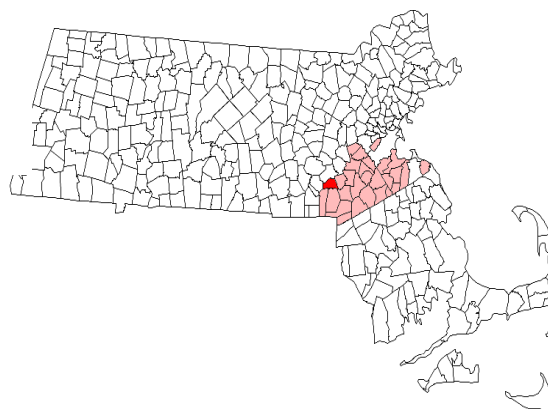
- Town Administrator
- Five-member Board of Selectmen
- Open Town Meeting

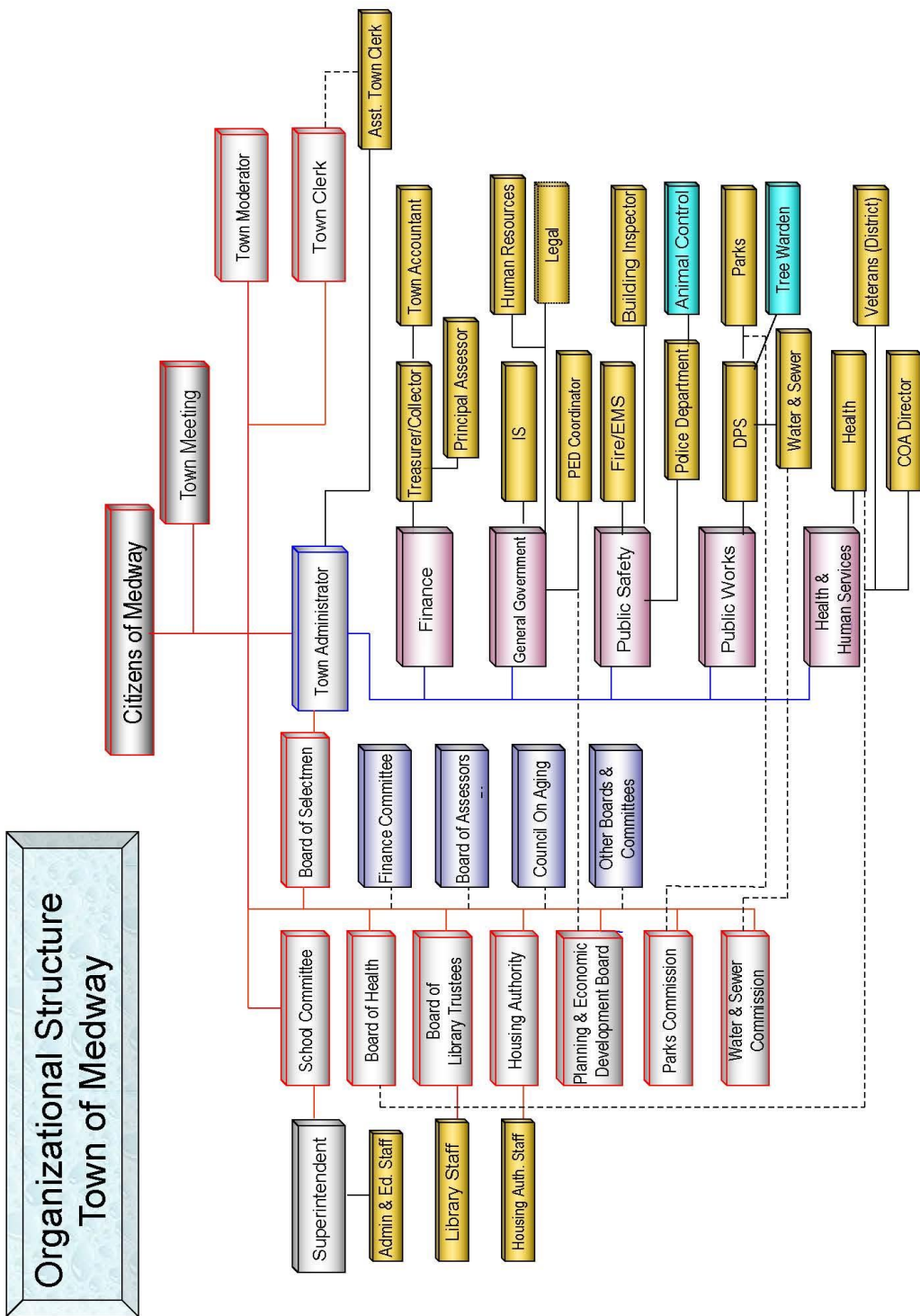
FY2016 Tax Rate Per
Thousand - \$18.11

2015 Average Single
Home Value -
\$391,838

To find out more about
Medway's municipal
services, please visit
www.townofmedway.org

Town Offices
155 Village Street
Medway, MA 02053
Phone - (508) 533-3264
Fax - (508) 321-4988
ta@townofmedway.org







BOARDS, COMMITTEES AND COMMISSIONS





Officers of the United States of America

President

Donald J. Trump

Vice President

Michael R. Pence

Senators

Edward Markey

Elizabeth Warren

Congressman

Joseph P. Kennedy III



Officers of the Commonwealth of Massachusetts

Governor

Charlie Baker

Lieutenant Governor

Karyn Polito

Secretary of the Commonwealth

William F. Galvin

Treasurer

Deborah Goldberg

Attorney General

Maura Healey

Auditor

Suzanne M. Bump

State Senator

Karen E. Spilka

State Representatives

Brian Murray

Jeffrey Roy



Elected Officials

Board of Health

Michael Heavey
Eric Lindstrom
John Mill III

Board of Selectmen

Dennis Crowley
Richard D’Innocenzo
John Foresto
Glenn Trindade
Maryjane White

Housing Authority

Donald Burnham
Robert Ferrari (State Appointment)
Michael Matondi
Mary O’Leary
Alison Slack

Library Board of Trustees

Carol Brown
Diane Burkhardt
Karen Kassell
Cheryl McNeil
Christopher Monahan
John Smith

Town Moderator

Mark Cerel

Parks Commission

Paul Mahoney
Sean Murphy
Ross Rackliff

Planning and Economic Development Board

Richard Di Iulio
Thomas Gay
Matthew Hayes
Andrew Rodenhiser
Robert Tucker

Redevelopment Authority

Douglas Downing
Michael Griffin
Raymond Himmell
Andrew Rodenhiser
Paul Yorkis (State Appointment)

School Committee

Carole Bernstein
Diane Borgatti
Richard Eustis
Anh Le
Cynthia Sullivan

Town Clerk

Maryjane White

Water/Sewer Commission

Ted Kenney
Leo O’Rourke
Robert Wilson



Boards, Committees and Commissions

Affordable Housing Committee

Robert Ferrari
Judi LaPan
Michael Leone
Teresa O'Brien
John Parlee
Susan Rorke
Alison Slack

Affordable Housing Trust

Judi LaPan
John Maguire
John ParleeAnn Sherry
Karen Soter

Board of Assessors

Kathryn Regan
Cristina Sauer
Lindsie Tosca

Board of Registrars

Barbara Horowitz
Christine Lorenzen
Florence Mucci

Capital Improvement Planning Committee

Daniel Perkins
Kelly O'Rourke
Michelle Reed
Peter Sigrist

Cemetery Commission

Bruce Hamblin
Jeanne Johnson

Community Preservation Commission

Mark Cerel
David Kaeli
Paul Mahoney
James Wieler

Conservation Commission

David Blackwell
Ken McKay
Scott Salvucci
Brian Snow
David Travalini

Constables

Gary Eklund
William Pride
Paul Trufant

Council on Aging

Mary Anderson
William Caton
Veronica Clark
Paul DeSimone
Nanette Glenney
Siri Krishna Khalsa
Judy Lane
Grace Rossetti
Charlene Saunders
Francis Saunders
Mary Lou Staples



Boards, Committees and Commissions (Cont.)

Design Review Committee

Matthew Buckley
Julie Fallon
Lisa Graves
Bruce Hamblin, Associate Member
Rachel Walsh
Mary Weafer

Economic Development Committee

Eric Arbeene
Ken Banceweicz
Tina Chemini
Scott Habeeb
Hugh McKinnon
Alissa Parlee
Keith Peden
Andrew Rodenhiser
Paul Yorkis

Educational Fund Committee

Heidi Anderson
Melinda Peden
Derek Phinney

Evaluation of Parks, Fields and Recreation Areas Committee

David Blackwell
Alex Burinskiy
Richard D’Innocenzo
Michael Francis
Paul Mahoney
Cathy Morgan
Robert Pearl
Ross Rackliff
Robert Reagan, Jr.
Michael Schrader

Finance Committee

Todd Alessandri
Rohith Ashok
Meghan Bernardo-Hoffman
Ellen Hillery
Christopher Lagan
Jeffrey O’Neill
Frank Rossi
Michael Schroeder
James Sullivan

Historical Commission

Alex Burinskiy
Donna Hainey
Jeanne Johnson
Eugene Liscombe
Paul Russell
Mark Wilcox

Medway Christmas Parade Committee

Scott Guyette
Richard Parrella
Allen Tingley

Medway Cultural Council

Susan Chase
Sandra Dobday
Cynthia McLaughlin
Peter Monego
Heather Scott
Robert Wilson



Boards, Committees and Commissions (Cont.)

Medway Housing Authority

Robert Ferrari - State Appointee

Medway Pride Day Committee

Andrea Crow-Henry appointed 2016

Sarah Stone

Memorial Committee

Peter Ciolek

Douglas Downing

Richard Keogh

John Larney

Michael Matondi

Richard Parrella

Robert Saleski

Frank Saunders

Allen Tingley

Paul Trufant

Open Space Committee

Michael Francis

Bruce Hamblin

Denise Legee

Charlie Ross

James Wickis

Joanne Williams

Tina Wright

Redevelopment Authority

Douglas Downing

Michael Griffin

Ray Himmel

Andrew Rodenhiser

Paul Yorkis, State appointee

Route 109 Advisory Committee

Matthew Buckley

Dennis Crowley

Dan Hooper

Maryjane White

Paul Yorkis

Thayer Property Governance Committee

Dennis Crowley

John Foresto

Carl Rice

Town-Wide Energy Committee

Carey Bergeron

David Brownell

Matt DeSorbo

Lawrence Ellsworth

Paul Mahoney

Shelley Wieler

Zoning Board of Appeals

Eric Arbeene

David Cole

Carol Gould

William Kennedy

Brian White, Associate Member

MEETING SCHEDULE

Annual Town Election	May 17, 2016
Special Town Meeting	May 9, 2016
Annual Town Meeting	May 9, 2016
Fall Town Meeting	November 14, 2016
Affordable Housing Committee	2 nd Wednesday of each month -
7:30PM/Senior Center	
Affordable Housing Trust	1 st Wednesday of each month -
6:30PM/Senior Center	
Board of Assessors	Dates/Times vary - Assessors Office
Board of Health	2 nd and 4 th Monday of each month -
6:30PM/Library	
Board of Selectmen	1 st and 3 rd Monday of each month -
7:00/Sanford Hall	
Capital Improvement Planning Committee	2 nd Wednesday of each month -
7:00PM/Library	
	4 th Wednesday of each month -
7:00PM/Sanford Hall	
Community Preservation Committee	1 st Monday of each month - 7:30PM/High
School Library	
Conservation Commission	1 st and 3 rd Thursday of each month -
7:30PM/Sanford Hall	
Council on Aging	2 nd Tuesday of each month - 2:00PM/Senior
Center	
Design Review Committee	1 st and 3 rd Monday of each month -
7:00PM/Library	
Economic Development Committee	2 nd Wednesday of each month -
7:00PM/High School	
Finance Committee	2 nd Wednesday of each month -
7:00PM/Sanford Hall	
Historical Commission	2 nd Wednesday of each month -
7:30PM/Historical Society	
Housing	As posted - Mngment Office, Mahan Circle
Library Board of Trustees	1 st Tues of each month - 7:00PM/Library
Open Space Committee	1 st Tues of each month - 7:00PM/Sr. Center
Parks and Recreation Commission	Last Wednesday of each month - 7:00 PM
	High School Room 138C
Planning and Economic Development Board	2 nd and 4 th Tues month - 7PM/Sanford Hall
School Committee	1 st and 3 rd Thurs month - 7PM/Middle School
Town-wide Energy Committee	3 rd Wednesday of each month -



Appointed Officers

Town Administrator

Michael Boynton

Assistant Town Administrator

Allison Potter

Labor Counsel

Kevin P. Feeley, Jr

Town Counsel

Barbara Saint Andre

Animal Control Officer

Brenda Hamelin

Assessor

Donna Greenwood

Community & Economic Development Director

Stephanie Mercandetti

Communications

Mary Becotte

Community Housing Coordinator

J. Douglas Havens

Conservation Agent

Bridget Graziano

Council on Aging Director

Courtney Riley

DPS Director

David D'Amico

**Emergency Management Director
(BOS appoints)**

Chief Allen M. Tingley

Treasurer - Collector

Joanne Russo

Fire Chief

Jeffrey Lynch

Health Agent

Beth Hallal

Human Resources Director

Katherine Bird

Inspector of Buildings/Zoning Enforcement

John Mee

IT Director

Richard Boucher

Planning Coordinator

Susan Affleck-Childs

Police Chief

Allen Tingley

Town Accountant

Carol Pratt

Veterans Agent

John Givner

On-Call Building Inspector

John Naff

Plumbing/Gas Inspector

James Coakley

**Associate Plumbing/Associate Gas
Inspector**

Gerard Smolinsky

Wiring Inspector

Scott Guyette

Jeffrey Hovey

Fence Viewer

Allen Tingley



Appointed Officers (Cont.)

Sealer of Weights & Measures

W. James Allshouse

Tree Warden/Moth Agent

Rolf Briggs

Representatives to Charles River Pollution Control District

Peter DeSimone

Douglas Downing

Representative to Metropolitan Area Planning Council

Andrew Rodenhiser

Representatives to SWAP

Susy Affleck-Childs (Planning Coordinator)

Representative to Tri-County Vocational School

Linda Reynolds

Selectmen's Representative to GATRA

Maryjane White

Selectmen's Representative to MBTA Advisory Board

Richard D'Innocenzo

Selectmen's Representative to Norfolk County Advisory Board

Maryjane White

Selectmen's Representative to SWAP

Glenn Trindade

Selectmen's Rep. to Tri-County Vocational School

Glenn Trindade



PUBLIC SAFETY

*As of April 2017

Animal Control Officer

Brenda Hamelin

Emergency Management Director (BOS appoints)

Jeffrey Trust

Fire Chief

Jeffrey Lynch*

Deputy Chief

Allen Tingley

Assistant Chief

James Smith

Assistant Chief/EMT

Michael Fasolino*

Firefighter/EMTs

Lt. Matthew Anzivino*

Timothy Benoit

Austin Boyt

Steven Brody*

Shawn Foster

Captain Thomas Irwin*

David Leavenworth*

Jack Lennon

Safety Officer Joseph MacDougall

Andrew Mahan

Kevin Moreau*

Lt. Robert O'Neill

Christopher Stygles*

Lisa Thompson

Lt. Brian Tracy*

Lt. Craig Vinton*

Kevin Vinton

*Denotes full-time

Firefighters

Jared Davis

Kevin Kelly

Lt. Michael Leland

William Scherer

Matthew Silva

Lt. Peter Trufant

Jason Vinton

EMTs

Michael Heavey

Emergency Medical Services

David Leavenworth – Coordinator

Christopher Stygles – Assistant Coordinator

Administrative Assistant

Natalie Lennon

Health Agent

Beth Hallal

Inspector of Buildings/ Zoning Enforcement Officer

Jack Mee

Deputy Building Inspector

Rindo Barese

Administrative Assistant

Jill Karakeian

On-Call Building Inspector

John Naff

Plumbing/Gas Inspector

James Coakley

Associate Plumbing/Associate Gas Inspector

Gerard Smolinsky

Wiring Inspector

Jeffrey Hovey

Assistant Wiring Inspector

Jennifer Sweet

Police Chief

Allen Tingley

Police Lieutenant

William Boultenhouse

Police Sergeants

Jason Brennan

William Kingsbury

David McSweeney

Matthew Reardon

Jeffrey Watson

Detective

Donald Grimes

Police Officers

Peter Fasolino

William Freitas*

Derek Harrington

Joseph MacDougall

Paul McLaughlin

David McRoberts

John Meincke

Stephen Mitchell

Anthony Nigro

Ryan Ober

Robert O'Neill, Jr.

John Rojee

Richard Simard, II

William White

Police/Fire Communications Officers

Meghan Casey*

Thomas Godino

Ryan Kingsbury*

Andrew Mahan*

Carl Sheppard

Lauren Swarthout

**Denotes part-time or as-needed*

Permanent Intermittent Police Officers

Thomas Hamano

Special Police Officers

Matthew Anzivino

James Boyan

Kevin Brennan

David Duncan (Photographer)

Cheryl Goodspeed

Michael Heavey

David Lambirth

David Leavenworth

Andrew Mahan

Richard Malo

Frederick Paulette

Robert Rojee

Charlene Tingley

Gerald Tracy

Barbara Trufant

School Traffic Crossing Guards

Cheryl Goodspeed

Deborah Lavalle

Gale Wilcox

Matrons

Cheryl Goodspeed

Judi LaPan

Charlene Tingley

Barbara Trufant

Gale Wilcox

Administrative Assistant

Erin Sullivan



TOWN EMPLOYEES

*As of April 2017

Department of Public Services

David D'Amico, Director
Barry Smith, Deputy Director
Sarah Pawluczzonek, Operations Analyst
Judi LaPan, Program Administrator
Kelly Millette, Administrative Assistant
Robert McGee, Project Manager
Jack Tucker, Highway Superintendent
Fred Sibley, Operations Manager, Environmental Services
Steve Carew, Assistant Operations Manager, Environmental Services
Daryl Blethen, Supervisor, Environmental Services
John Piccone, Principal Fleet Technician
Rick Nickerson, Fleet Technician
Jason Beksha, Heavy Equipment Operator
Bill Scherer, Right-Of-Way Maintenance Supervisor
Rich Kearnan, Assistant Highway Superintendent
Ken Semergian, Heavy Equipment Operator
David Malmberg, Heavy Equipment Operator
Tom Blangeard, Heavy Equipment Operator
Jeffrey Roach, Assistant Water/Sewer Superintendent
Mark Leonardo, Water/Sewer Systems Operator
Paul Morris, Water/Sewer Systems Operator
Ryan Dunn, Water/Sewer Systems Operator
Jim Lancot, Water/Sewer, Superintendent
Richard Dennis, Recycling Center Operator
Jonathan Power, Building Maintenance
Michael Legendre, Building Maintenance
Shirley Bliss, Field Permit Coordinator
Ken Olgilvie, Heavy Equipment Operator
Adrian Zufriategui, Heavy Equipment Operator
Shayne Delfavero, Recycling Center Operator
Mike Ellis, Water/Sewer Systems Operator
Curtis Leduc, Water/Sewer Systems Operator
Nolan Lynch, Heavy Equipment Operator

Accounting

Carol Pratt, Town Accountant
Pamela Champagne, Assistant Town Accountant
Natalie Tocco, Accounting Assistant

Assessor

Donna Greenwood, Principal Assessor
Andrew Smyth, Deputy Assessor
Terri Balabanis, Administrative Secretary

Treasurer/Collector

Joanne Russo, Treasurer/Collector
Laurie Walker, Asst. Treasurer/Collector
Marie Shutt, Assistant Collector
Carol Hladick, Payroll Administrator

Communications

Mary Becotte, Director

Community & Economic Development

Stephanie Mercandetti, Director
Doug Havens, Community Housing Coordinator
Mackenzie Leahy, Administrative Assistant
Robert Weiss, Energy Manager

Conservation

Bridget Graziano

Council on Aging

Courtney Riley, Director
Kathryn Bullock, Day Program Coordinator
Katherine Tonelli, Nurse
Kate Fenney, Outreach Worker
Marcia Lombardo, Outreach Worker
Judy Notturmo, Volunteer Coordinator, Van Driver
Kimberly Cookson, Transportation Coordinator
Deb GrandPre, Bus Driver
Ron GrandPre, Bus Driver
Joseph Luchette, Bus Driver
Nancy Lennon, Bus Driver
Dave Houghton, Bus Driver

Health

Beth Hallal

Human Resources

Katherine Bird, Coordinator

Information Service

Richard Boucher, Director
Sean Peplinski, Network Engineer
Michael Conway, Database Administrator
Jesse Cordeiro, Technology Specialist
David Drouin, Technology Specialist
Fran Hutton-Lee, GIS Coordinator

Library

Margaret Perkins, MLS, Director
Mariah Manley, Children's/Young Adult Librarian
Katherine Buday, Technical Services Librarian
Lorie Brownell, Library Assistant II
Sandra Dobday, Library Assistant I
Paula Labella Belanger, Library Assistant I
Tamara Page, Library Assistant I
Susan Allison, Library Assistant I
Diane Busa, Substitute Library Assistant
Michele Hamilton, Substitute Library Assistant
Laura Kurzontkowski, Substitute Library Assistant
Wendy Rowe, Substitute Library Assistant
Andrew Busa, Community Area Steward

Planning & Economic Development

Susan Affleck-Childs, Planning Coordinator

Town Administrator/Selectmen

Michael Boynton, Town Administrator
Allison Potter, Assistant Town Administrator
Lindsey Rockwood, Administrative Assistant

Town Clerk

Maryjane White, Town Clerk
Charlene Tingley, Assistant Town Clerk

Veterans Services

John Givner, Veterans Director, MetroWest Veterans' Services District

REPORT OF THE BOARD OF ASSESSORS

GENERAL SCOPE AND FUNCTION

The Department of the Board of Assessors is comprised of three volunteer appointed Medway citizens, and three full time staff employees: Principal Assessor, Deputy Assessor, and Administrative Assessing Assistant.

The Office of the Board of Assessors is a value-based department. The Assessors are primarily responsible for determining the full and fair cash value of all real and personal property within the municipality.

Other duties of the Assessors include: administer motor vehicle excise tax, compile and submit the annual Tax Rate Recapitulation to the Department of Revenue, abate/exempt/ or defer taxes, defend established values on abatement applications and at Appellate Tax Board hearings, maintain tax assessment maps, and oversee the town's overlay reserve account (an account established to fund abatements, exemptions, and unpaid taxes for the respective fiscal year).

Tax law intends for each taxpayer to pay an equitable share of the tax burden in proportion to the value of the property or asset. This is known as *ad valorem* tax, or according to value tax. It is important to note that Assessors do not raise or lower taxes, nor do the Assessors set rate of taxation (tax rate). These determinations are made with the assistance of assessment values, but are decisions made outside of the scope of the Assessing Department.

FISCAL YEAR 2016 – Interim Year

Fiscal year 2016 was an Interim year for the Town of Medway. This type of town valuation occurs for four years in between the fifth year certification for each municipality in the Commonwealth of Massachusetts. Assessors review the market information and adjust values accordingly. The assessment date for all property in Medway was January 1, 2015 for Fiscal Year 2016.*

*(with the exception of properties that have current permits, the date of assessment was June 30, 2015 per locally adopted article, Chapter 653, s 40, acts of 1989)

- Residential properties are generally valued and adjusted based upon market sales that occurred in calendar year 2014.
- Commercial and industrial properties are generally valued and adjusted based upon the following: market rental income, market rental expense, market vacancy rates and area income capitalization rates.
- Personal property is generally valued and adjusted based upon: asset description, condition, replacement cost new, year purchased and asset depreciation schedules.

TAX RATE SUMMARY

The total amount to be raised through taxation (tax levy) is calculated after all other sources of revenue and total expenses for the town are known. The levy for fiscal year 2016 was \$32,744,999.58. Listed below is the percentage of the tax levy by property classification. The Department of Revenue approved a Tax Rate of \$18.11 per 1000 of value.

CLASSIFICATION	VALUATION	TAX DOLLARS	LEVY PERCENT
CLASS 1 - Residential	1,530,027,492	\$27,708,797.88	84.62%
CLASS 2 – Open Space	0	0	0.00%
CLASS 3 – Commercial	78,954,517	\$1,429,866.30	4.37%
CLASS 4 – Industrial	60,578,700	\$1,097,088.47	3.35%
CLASS5 – Personal Property	138,556,330	\$2,509,249.32	7.66%
TOTAL	1,808,117,039	\$32,744,999.58	100.00%

Note: The total dollar amount needed to meet town spending was \$55,032,782.58 for FY2016. The tax levy portion is \$32,744,999.58 or 60%. The other 40% of the amount needed is obtained through state reimbursements and distributions, local receipts, free cash, and other revenue sources.

SUMMARY

The real estate market in Medway for the most part, saw an increase in values. Residential values had an overall increase of 5.0%, industrial properties slightly increased by 4.0%, and commercial properties increased by about 2.0%. Vacancy rates continue to decline as the market conditions continue to improve.

A public hearing was held on November 2, 2015 in which the Board of Selectman chose to tax all classes of property at the same rate, also known as a single rate.

Property values, tax assessment maps, and FAQ's relating to various functions of the assessing department can be found on the town website (www.townofmedway.org) Please feel free to call, email, or visit the office if you have any questions regarding your property value or the assessment process in general.

I would like to thank the Board of Selectmen, Town Administrator, and members of the Board of Assessors for their assistance and support during fiscal year 2016.

Respectfully submitted,
Donna Greenwood, MAA
Principal Assessor

REPORT OF THE TREASURER/COLLECTOR

The annual report for the fiscal year ending June 30, 2016 is hereby submitted showing the collections and debt activity for the year.

2016 COLLECTIONS

Real estate tax collection at 97.7% of budget, motor vehicle excise tax at 129.4% of budget and penalty & Interest on Taxes was 165.6% of budget.

The real estate and property tax collections were at the normal benchmark collection rate of 98 percent for a total of \$32.M.

In FY 2016, we had collections of \$1.9 million in MVE tax which was a slight increase from the previous fiscal years.

In FY 2016 we welcomed two new employees to our staff; Laurie Walker, Assistant Treasurer/Collector and Carol Hladick, Payroll Administrator. It is our great fortune for them to have been added to our staff.

Marie Shutt, Assistant Collector started her 6th year with the Town, I would like to extend a special thank you to Marie; she has been a dedicated employee and a wonderful support to our office over this past year.

Respectfully submitted,

Joanne M. Russo
Treasurer/Collector



TOWN OF MEDWAY LONG-TERM DEBT

The Town continues to maintain a debt level of not greater than 10% in accordance with the fiscal policies adopted in Fiscal 2007 by the Board of Selectmen. Debt level is one important indicator of the Town's fiscal management. This is one of the financial indicators that is also used by the bond rating agencies.

TOWN OF MEDWAY LONG TERM DEBT BY ISSUE:

DATE BORROWED	PURPOSE OF BORROWING	MATURITY DATE	BALANCE AS OF 6/30/14	INTEREST COST
02/11/2016	MCWT GOB	01/15/2036	1,383,000	2.00%
03/15/2015	MULTIPURPOSE BOND	03/15/2029	4,655,000	2.02%
01/07/2015	MCWT GOB	07/15/2035	1,440,381	2.00%
05/15/2013	MULTIPURPOSE BOND	5/15/2033	5,305,000	2.22%
9/15/2012	MULTIPURPOSE BOND	9/15/2032	4,170,000	1.98%
2/15/2012	MULTIPURPOSE BOND	2/15/2032	6,285,000	2.02%
8/15/2010	MULTIPURPOSE BOND	8/15/2029	4,585,000	2.43%
10/15/2009	MULTIPURPOSE BOND	10/15/2029	3,605,000	2.92%
11/15/2006	MULTIPURPOSE BOND	11/25/2025	5,990,000	4.00%
8/1/2004	SEPTIC REPAIRS	8/1/2023	29,512	5.01%
4/15/2003	MULTIPURPOSE BOND	4/15/2022	1,025,000	3.73%
10/25/2000	SEPTIC REPAIRS	8/1/2018	19,966	4.97%
4/21/1987	SEWER	4/21/2017	6,000	5.00%

TOTAL LONG TERM DEBT: \$38,498,859 WEIGHTED AVERAGE INTEREST RATE: 2.53%

TREASURER REPORT

General Fund	17,888,388.40
Treasurer/Collector	1,038,339.16
MMDT Trust	57,430.56
Payroll	187.77
Vendor	0.07
CPA	5,851,135.58
Storm Reserve	213,171.33
Health Reserve	52,884.12
Planning Review	183,543.97
Planning Observation	39,135.90
Stabilization Funds	4,271,905.88
Bond Proceeds	181,116.80
Eminent Domain	4,592.68
Scholarships	970,323.46
Performance Bonds	215,055.13
Student Activity	163,903.51
School Lunch	54,727.28
Education Fund	3,913.78
Library Trust	133,807.34
Cemetery Trust	10,884.90
Art & Lottery	5,085.50
Elderly Disabled Fund	587.84
Christmas Parade	14,314.49
Affordable Housing	440,633.66
Conservation Commission	1,638.52
OPEB Trust	251,263.64
Pride Day	20,935.81
Family Day	6,831.56
TOTAL CASH 06/30/2016	32,075,738.64

REPORT OF THE FINANCE DIRECTOR/TOWN ACCOUNTANT

The role of the Office of the Town Accountant Office to ensure that the appropriate financial and auditing controls are maintained in an efficient, cost-effective and responsive manner. The office oversees all departmental appropriations, ensuring that departments operate within their annual budget. All receipts received by the town are reviewed as well to ensure all funds are applied correctly. In addition, the office is responsible for maintaining all financial records, and ensuring that they are compliant with federal, state and local laws and regulations.

Sound fiscal practices and policies led to the Town of Medway's sixth consecutive year without a Management Letter from our auditors, Melanson Heath. This means that the auditors found no reportable conditions. This is a strong indication of Medway's fiscal stability.

Overall revenue collections for FY 2016 were 101.8% of budget and expenses were 96.6% of budget. These numbers point to the strong efforts made to collect revenue and to control expense. As a result, the General Fund realized an amount of \$2.2M in free cash. Free Cash, along with Medway's stabilization funds resulted in a healthy reserve percentage of 14.8% of the annual budget for FY2016.

In 2014, the Town's bond rating was upgraded to AA+ (with a positive outlook) by Standard and Poor's and has remained stable for the current fiscal year. We continue to work towards obtaining an AAA rating in the near future.

Also of note is that the Town paid its deficit financing in full during FY2014, two years earlier than required by deficit financing legislation. As a result, the Town of Medway is no longer required to obtain DOR permission to borrow funds. That requirement and all other terms of the special legislation have been lifted.

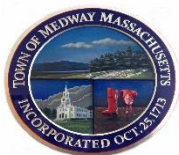
At the 2016 Annual Town Meeting, the Town voted to designation \$100k from the receipts received from the local meals tax to the OPEB (Other Post-Employment Benefits) Trust account. This demonstrates the financial commitment that the Town has made to address this liability in a responsible manner. The balance of the OPEB Trust account at the close of the fiscal year was \$351,264.

Included is the combined Balance Sheet for All Funds Types and Groups, and a Combined Statement of Changes in Revenues, Expenditures and Fund Balances as of June 30, 2016. The full set of financial statement are available on the Town of Medway's website, or by requesting them from the Accounting Office.

I wish to thank the members of the Finance Team for their invaluable help throughout the year. Thank you as well to the Board of Selectmen and the citizens of Medway. It is a privilege to serve in this community.

Respectfully submitted,

Carol Pratt
Finance Director/Town Accountant



Town of Medway, Massachusetts
COMBINING BALANCE SHEET - ALL FUND TYPES and GROUPS
FOR FISCAL YEAR END JUNE 30, 2016

	<u>General</u>	<u>Community Preservation</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS				
Cash and short-term investments	\$15,567,974	\$5,851,211	\$5,071,313	\$26,490,498
Receivables:				
Property taxes	2,597,627			\$2,597,627
Excises	157,540			\$157,540
Departmental and other	6,453	9,670	503,878	\$520,001
Intergovernmental	24,000		527,140	\$551,140
TOTAL ASSETS	\$18,353,594	\$5,860,881	\$6,102,331	\$30,316,806
LIABILITIES AND FUND BALANCES				
Liabilities:				
Warrants payable	\$687,159		\$270,249	\$957,408
Accrued liabilities	2,011,984		96,333	\$2,108,317
Notes payable			3,129,450	\$3,129,450
Tax refunds payable	508,444			\$508,444
Other liabilities	246,181		21,581	267,762
TOTAL LIABILITIES	3,453,768	-	3,517,613	6,971,381
DEFERRED INFLOWS of RESOURCES	2,642,384	9,669	146,244	2,798,297
Fund Balances:				
Nonspendable			110,869	110,869
Restricted		5,851,212	4,854,074	10,705,286
Committed	2,472,090			2,472,090
Assigned	2,887,164			2,887,164
Unassigned	6,898,188		(2,526,469)	4,371,719
TOTAL FUND BALANCES	12,257,442	5,851,212	2,438,474	20,547,128
TOTAL LIABILITIES AND FUND BALANCES	\$18,353,594	\$5,860,881	\$6,102,331	\$30,316,806

Town of Medway, Massachusetts
 COMBINED STATEMENT OF CHANGES IN REVENUES, EXPENDITURES and FUND BALANCES
 FOR FISCAL YEAR END JUNE 30, 2016

	<u>General</u>	<u>Community Preservation</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
REVENUES				
Property taxes	\$32,375,196	\$663,831		\$33,039,027
Excises	1,941,671			1,941,671
Penalties, interest and other taxes	212,804			212,804
Charges for services			2,616,163	2,616,163
Intergovernmental	11,525,611	259,507	4,532,508	16,317,626
Licenses and permits	782,315			782,315
Fines and forfeitures	19,013			19,013
Investment income	85,046	24,014	2,958	112,018
Miscellaneous	217,827		587,191	805,018
TOTAL REVENUES	47,159,483	947,352	7,738,820	55,845,655
EXPENDITURES				
Current:				
General government	2,858,773		560,592	3,419,365
Public safety	3,476,352		141,710	3,618,062
Education	25,600,284		5,332,552	30,932,836
Public works	2,529,258		1,736,609	4,265,867
Health and human services	383,153		184,223	567,376
Culture and recreation	522,073	138,635	435,367	1,096,075
Employee benefits	6,769,145			6,769,145
Debt service	3,251,305	484,053	10,494	3,745,852
Intergovernmental	749,461			749,461
TOTAL EXPENDITURES	46,139,804	622,688	8,401,547	55,164,039
Excess (deficiency) of revenues over expenditures	1,019,679	324,664	(662,727)	681,616
OTHER FINANCING SOURCES (USES)				
Bond proceeds				0.00
Transfers in	732,486		88,987	821,473
Transfers out	(222,782)	(73,718)	(164,617)	(461,117)
TOTAL OTHER FINANCING SOURCES	509,704	(73,718)	(75,630)	360,356
Excess (deficiency) of revenues and other sources over expenditures and other uses	1,529,383	250,946	(738,357)	1,041,972
FUND EQUITY, at Beginning of Year	10,728,059	5,600,266	3,176,831	19,505,156
FUND EQUITY, at End of Year	12,257,442	5,851,212	2,438,474	20,547,128



TOWN OF MEDWAY
DEPARTMENT OF INFORMATION SERVICES
MEDWAY, MASSACHUSETTS

RICHARD A. BOUCHER
DIRECTOR OF INFORMATION SERVICES

March 2017

Information Services - Town Report

The Town of Medway has funded extensive improvements over the past six+ years, spending over \$3million on infrastructure, applications, and end user hardware. The continued support of these systems is critical to maintaining inter-departmental communications and efficient workflows for all departments.

In addition to maintaining our current infrastructure and end user equipment, the IS Department has focused on increasing security capabilities throughout our town, continues to increase access to mobile devices, and supporting the technical requirements of our departments.

Accomplished Fiscal 2017 Initiatives Include:

- Increase of 300 mobile devices to support the curriculum goals of the school system.
- Implementation of a centralized video surveillance system within all schools.
- Lifecycle replacement of desktop computers, projection systems, and wired and wireless access components.
- The addition of a GIS Administrator to support town wide mapping initiatives and support the federal storm water management reporting requirements.
- Improved communications to our residents through web, social media, and electronic publication tools.

Fiscal 2018 will continue to focus on our primary goals of supporting all department's efficient workflows, increasing information transparency to our community, and increase mobile device access to support the education of our students.

Respectfully submitted
Richard Boucher; Director of Information Services

**TOWN OF MEDWAY
WARRANT FOR MAY 9, 2016
SPECIAL TOWN MEETING**

NORFOLK ss:

To either of the Constables of the Town of Medway

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the **Medway High School, 88 Summer Street**, on **Monday, May 9, 2016** at 7:00 PM, then and there to act on the following articles:

The meeting was called to order by Mark Cerel, Moderator at 7:00PM

ARTICLE 1: (Transfer: Snow and Ice Deficit)

To see if the Town will vote to transfer a sum of money from available funds and/or Certified Free Cash for the purpose of funding the Snow & Ice Fiscal Year 2016 appropriation deficit; or act in any manner relating thereto.

VOTED: No positive motion

ARTICLE 2: (Solid Waste Retained Earnings Transfer: Waste Loader Repair)

To see if the Town will vote to transfer to the Solid Waste Fiscal Year 2016 Equipment Repairs Account the sum of \$17,000 from Solid Waste Enterprise Fund Retained Earnings for repairs made to the solid waste loader, or act in any manner relating thereto.

DEPARTMENT OF PUBLIC SERVICES

VOTED: To transfer \$17,000.00 from Solid Waste Enterprise Fund Retained Earnings for repairs made to the solid waste loader.

VV

(Unanimous)

ARTICLE 3: (Extend Expenditure Deadline –May 2015 Special Town Meeting Article 9 – Shaw Street Bridge Repair)

To see if the Town will vote to extend the expenditure deadline for the following appropriation made by the May 2014 Annual Town Meeting and extended at the May 11, 2015 Special Town Meeting:

Article 9	Shaw Street Bridge Repair
-----------	---------------------------

Said appropriations to be expended by June 30, 2018 with unexpended funds as of June 30, 2018 being returned to the General Fund, or act in any manner relating thereto.

DEPARTMENT OF PUBLIC SERVICES

VOTED: To extend the expenditure deadline for the following appropriation made by the May 2014 Annual Town Meeting and extended at the May 11, 2015 Special Town Meeting:

Article 9 Shaw Street Bridge Repair.

VV

(Unanimous)

ARTICLE 4: (Transfers to Electricity Accounts)

To see if the Town will vote to transfer the sum of \$155,750 from the Fiscal Year 2016 accounts in the amounts shown in the table below to the accounts also shown in the table below, or act in any manner relating thereto.

Transfer from:	Amount:	Transfer to:
Workers' Compensation Insurance	5,000	Net Metering Electricity
Other Insurance	30,000	Net Metering Electricity
Unemployment	40,000	Net Metering Electricity
Health Insurance	58,000	Net Metering Electricity
General Fund Budget Total	\$133,000	
Water Enterprise Retained Earnings	22,750	Water Net Metering Electricity
Enterprise Fund Budget Total	\$22,750	

BOARD OF SELECTMEN
(Unanimous)

VV

ARTICLE 5: (Transfer to Revaluation Account)

To see if the Town will vote to transfer the sum of \$10,000 from the Fiscal Year 2016 Assessors' Department Budget Professional/Technical Account to the Assessors' Revaluation Account, or act in any manner relating thereto.

ASSESSING DEPARTMENT

VV

(Unanimous)

ARTICLE 6: (Prior Year Bills)

To see if the Town will vote to transfer from the Police Department's Fiscal Year 2016 Telephone Service Contract account the sum of \$1,900 for the purpose of paying a prior year, unpaid bill of the Town, or act in any manner relating thereto.

BOARD OF SELECTMEN

VV

(Unanimous)

The meeting adjourned at 7:13 PM

TOWN OF MEDWAY
WARRANT FOR MAY 9, 2016
ANNUAL TOWN MEETING

NORFOLK ss:

To either of the Constables of the Town of Medway

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the **Medway High School, 88 Summer Street**, on **Monday, May 9, 2016** at 7:30 PM, then and there to act on the following articles:

The meeting was called to order by Mark Cerel, Moderator at 7:30PM

ARTICLE 7: (Approve Exelon PILOT)

To see if the Town will vote to authorize the Board of Selectmen to execute the negotiated Payment In Lieu of Taxes (PILOT) agreement with Exelon West Medway, LLC and/or Exelon West Medway II, LLC (Exelon) for the new generation facilities proposed to be constructed and installed at Exelon's existing West Medway Generating Site on Summer Street, or act in any manner relating thereto.

BOARD OF SELECTMEN

VOTED: To approve the payment in lieu of taxes agreement with Exelon West Medway II, LLC as presented by the Board of Selectmen for the new generation facilities proposed to be constructed at the West Medway II LLC, existing West Medway generating site and to authorize the Board of Selectmen to execute said PILOT agreement provided however that the authority conferred in this vote shall be strictly limited to the approval of said PILOT agreement and shall not be construed as a vote of support by this Town Meeting of the overall expansion project.

VV

(Majority)

ARTICLE 8: (ESCO Stabilization Reserve Transfer)

To see if the Town will vote to transfer the sum of \$38,546 from the ESCO Stabilization Fund to the Fiscal Year 2017 Debt Service expense account for the purpose of funding ESCO related debt service, or act in any manner relating thereto.

BOARD OF SELECTMEN

VV

(Unanimous)

ARTICLE 9: (Appropriation: FY17 Operating Budget)

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town, provide for a Reserve Fund, and determine what sums of money the Town will raise and appropriate, including appropriation from available funds, to defray charges and expenses of the Town including debt and interest, for the Fiscal Year ending June 30, 2017, or to act in any manner relating thereto.

BOARD OF SELECTMEN

VOTED: To raise and appropriate for the Fiscal Year ending June 30, 2017, the amount of \$48,349,492.00 for the specific departments and purposes designated in the Finance Committee report, and further, that the Town set the Town Clerk's salary at \$74,938.00 with an additional \$1,000.00 for maintaining the annual Town Clerk certification as provided for in General Laws Chapter 41, Section 19K.

VV

(Unanimous)

Omnibus budget attached

ARTICLE 10: (Appropriation: FY17 Water Enterprise Fund)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,499,354 for the maintenance of the Water Department Enterprise Fund as follows, or to act in any manner relating thereto:

Direct Costs

	Amount
Salaries	\$ 647,208
Expenses	600,210
Debt	979,575
Direct Costs Total	\$2,226,993

Indirect Costs

And further to raise and appropriate or transfer from available funds the sum of \$272,361 for indirect costs consisting of health insurance, workers' compensation, Medicare, liability insurance, administrative and operational services.

Indirect Costs Total	\$272,361
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Total	\$2,499,354
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And further that the above listed appropriations be funded as follows:

Fees for Service [User Fees]	\$2,453,904
Retained Earnings	45,450
Total	\$2,499,354

WATER SEWER COMMISSION

VV

(Unanimous)

ARTICLE 11: (Appropriation: FY17 Sewer Enterprise Fund)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,553,935 for the maintenance of the Sewer Department Enterprise Fund as follows, or to act in any manner relating thereto:

Direct Costs

	Amount
Salaries	\$ 224,924
Expenses	979,400
Debt	250,836
Direct Costs Total	\$1,455,160

Indirect Costs

And further to raise and appropriate or transfer from available funds the sum of \$98,775 for indirect costs consisting of health insurance, workers' compensation, Medicare, liability insurance, administrative and operational services.

Indirect Costs Total	\$98,775
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Total	\$1,553,935
--------------	--------------------

And further that the above listed appropriations be funded as follows:

Fees for Service [User Fees]	\$1,536,949
Sewer Betterment Stabilization	16,986
Total	\$1,553,935

WATER SEWER COMMISSION

VV

(Unanimous)

ARTICLE 12: (Appropriation: FY17 Solid Waste Enterprise Fund)

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of \$1,585,094 to operate the Solid Waste/Recycling Department Enterprise Fund as follows, or to act in any manner relating thereto.

Direct Costs

	Amount
Salaries	\$ 331,679
Expenses	1,113,620
Debt	14,626
Direct Costs Total	\$1,459,925

Indirect Costs

And further to raise and appropriate or transfer from available funds the sum of \$125,169 for indirect costs consisting of health insurance, workers' compensation, Medicare, liability insurance, administrative and operational services.

Indirect Costs Total	\$125,169
-----------------------------	------------------

Total	\$1,585,094
--------------	--------------------

And further that the above listed appropriations be funded as follows:

Trash Recycling Fees/Bag Revenues	\$1,460,000
Solid Waste Retained Earnings	125,094
Total	\$1,585,094

PUBLIC SERVICES DEPT. (Unanimous)

VV

ARTICLE 13: (Appropriation: FY17 Ambulance Enterprise Fund)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$759,464 to operate the Ambulance Enterprise Fund as follows, or act in any manner relating thereto.

Direct Costs

	Amount
Salaries	\$412,173
Expenses	185,012
Debt	38,300

Direct Costs Total	\$635,485
---------------------------	------------------

Indirect Costs

And further to raise and appropriate or transfer from available funds the sum of \$128,979 for indirect costs consisting of health insurance, workers' compensation, Medicare, liability insurance, administrative and operational services.

Indirect Costs Total	\$128,979
-----------------------------	------------------

Total	\$764,464
--------------	------------------

And further that the above listed appropriations be funded as follows:

General Fund Appropriation	\$150,000
Ambulance Retained Earnings	78,464
Insurance and Fees for Service	536,000
Total	\$764,464

VV

FIRE DEPARTMENT (Unanimous)

ARTICLE 14: (Free Cash Appropriation: Capital and Other Items)

To see if the Town will vote to appropriate the sum of \$1,607,657 from Certified Free Cash for the purpose of funding the following capital and other items, including associated engineering, personnel, maintenance and legal service costs; said appropriations to be expended by June 30, 2017, with unexpended funds as of June 30, 2017 being returned to the General Fund, or act in any manner relating thereto:

Project	Department	Cost
Various Road/Sidewalk Improvements	DPS/HWY	\$750,000
Medium Duty Dump Truck (replacement)	DPS/HWY	78,000
Light Duty Dump Truck (replacement)	DPS/HWY	50,000
Medium Duty Dump Truck Retrofit	DPS/PARKS	35,000
Pickup Truck (replacement)	DPS/PARKS	55,000
Leaf Box Vacuum (replacement)	DPS/PARKS	57,000
Voting Booths	ELECTIONS	10,000
Hazard Mitigation Plan	EMERG. MGMT.	16,000
Bucket Truck (replacement)	FIRE/DPS	90,000
Refurbish Engine 2	FIRE	110,000
Defibrillators	POLICE	13,125
Radar Units (replacement)	POLICE	12,000
System-wide Security Cameras	SCHOOLS	277,532
High School Tennis Court Repairs	SCHOOLS	42,000
Repair Senior Center Door System	COA	12,000
Free Cash Total		<u>\$1,607,657</u>

CAPITAL IMPROVEMENT

PLANNING COMMITTEE

VV

(Unanimous)

ARTICLE 15: (Capital Program: Information Services)

To see if the Town will vote to transfer \$100,000 from Certified Free Cash and to raise and appropriate \$43,000 to fund a capital improvement program in the amount of \$143,000 for the Town of Medway Information Services Department for Fiscal Year 2017, or act in any manner relating thereto.

**CAPITAL IMPROVEMENT
PLANNING COMMITTEE**

VV

(Unanimous)

ARTICLE 16: (Water Enterprise - Equipment)

To see if the Town will vote to transfer from Fiscal Year 2015 Water Enterprise Retained Earnings the sum of \$201,000 for Fiscal Year 2017 from the Water Enterprise Fund for the purpose of funding the purchase of the following capital items, or act in any manner relating thereto:

Project	Department	Cost
Pickup Truck (replacement)	WATER	\$ 41,000
Dump Truck (replacement)	WATER	95,000
Gate Valve Vacuum Box	WATER	65,000
Total		\$201,000

PUBLIC SERVICES DEPT.

VV

(Unanimous)

ARTICLE 17: (Replacement Ambulance)

To see if the Town will vote to appropriate the amount of \$260,000 for the purpose of purchasing an ambulance and associated equipment; and that to meet this appropriation, the amount of \$120,000 be transferred from available funds, and the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$140,000 under General Laws Chapter 44, section 7, or any other enabling law, and to authorize the Board of Selectmen and Town officers to take all related actions necessary or appropriate to carry out this article, or to act in any manner relating thereto.

FIRE/EMS DEPTS.

VV

(Unanimous)

ARTICLE 18: (Fiscal Stability Transfer – Security Improvements at Elementary Schools)

To see if the Town will vote to transfer from the Fiscal Stability Fund the sum of \$529,000 to fund security improvements at the Burke-Memorial Elementary School and the McGovern Elementary School, or act in any manner relating thereto.

**BOARD OF SELECTMEN
(Unanimous)**

VV

ARTICLE 19: (Borrowing: Board of Health Water Pollution Abatement Projects)

To see if the Town will vote to borrow the sum of \$200,000 for the purpose of financing the following water pollution abatement facility projects: to repair, replace and/or upgrade residential septic systems, or residential connections to existing municipal sewer, pursuant to agreements with the Board of Health and residential property owners, including, without limitation, all costs thereof as defined in Section 1 of Chapter 29C of the General By-laws, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$200,000 under General Laws Chapter 29C

and/or Chapter 44, section 7 of the Massachusetts General Laws, or any other enabling law, or to act in any manner relating thereto.

BOARD OF HEALTH

VV

(Unanimous)

ARTICLE 20: (Appropriation: Medway Day)

To see if the Town will vote to raise and appropriate the sum of \$9,500 for Medway Day, or act in any manner relating thereto.

BOARD OF SELECTMEN

VV

(Unanimous)

ARTICLE 21: (Fund OPEB Trust)

To see if the Town will vote to raise and appropriate the sum of \$100,000 to the Town of Medway Other Post-Employment Benefits (OPEB) Trust account, or act in any manner relating thereto.

BOARD OF SELECTMEN

VV

(Unanimous)

ARTICLE 22: (Create Athletic Fields Stabilization Fund; Transfer \$25,000)

To see if the Town will vote to create a new Athletic Fields Stabilization Fund, and, further, vote to transfer the sum of \$25,000 from the Parks Revolving Fund, Hanlon Field Account, to the Athletic Fields Stabilization Fund, or act in any manner relating thereto.

BOARD OF SELECTMEN

VV

(Unanimous)

ARTICLE 23: (Authorize Revolving Funds)

To see if the Town will vote to authorize the following revolving funds pursuant to Chapter 44, section 53E½ of the Massachusetts General Laws for Fiscal Year 2017 as follows:

FUND	REVENUE SOURCE	AUTHORITY TO SPEND	USE OF FUND	SPENDING LIMIT
Parks and Recreation	Permit Fees	Board of Parks Commissioners	Self-supporting recreation and parks services	\$150,000
Council on Aging	Donations/fees paid by riders and GATRA reimbursement	Council on Aging	Pay for dial-a-ride van service for seniors and disabled; shuttle service to Norfolk commuter rail station, and other necessary transportation services	\$114,000
Library Printer/Copier/Fax	Public printer use and copier and fax machine revenues	Board of Library Trustees	Printer, copier and fax machine expenses.	\$3,000
Library Meeting Room	Meeting room use fees	Board of Library Trustees	Meeting room maintenance, repairs and upgrades	\$1,000
Thayer Homestead	Facility use fees	Town Administrator	Partial self-support of property	\$50,000

BOARD OF SELECTMEN

(For the Various Departments Indicated)

VV

(Unanimous)

ARTICLE 24: (Appropriation: Community Preservation Committee)

To see if the Town will vote to act on the report of the Community Preservation Committee for the Fiscal Year 2017 Community Preservation budget and to appropriate, or reserve for later appropriations, monies from the Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the Fiscal Year 2017, or act in any manner relating thereto.

COMMUNITY PRESERVATION COMMITTEE
(Majority)

VV

ARTICLE 25: (CPA Funds: Trail Design and Engineering)

To see if the Town will vote to transfer the sum of \$10,000 from Community Preservation Act Fund Open Space Reserves, to supplement the sum of \$35,000 appropriated at the 2015 Fall Town Meeting, to the Open Space Committee for the purpose of designing and engineering a trail system and boardwalks from the Medway High School Athletic Fields to Lovering Street, or to act in any manner relating thereto.

OPEN SPACE COMMITTEE

VV

(Unanimous)

ARTICLE 26: (CPA Funds: Historical Document Preservation)

To see if the Town will vote to transfer from Community Preservation Historical Reserve funds the sum of \$28,493 to the Historical Commission for the purpose of funding the preservation of historical documents, or act in any manner relating thereto.

HISTORICAL COMMISSION

VV

(Unani

mous)

ARTICLE 27: (CPA Funds: Choate Park and Other Recreation Improvements)

To see if the Town will vote to raise and appropriate, borrow, and/or transfer from Community Preservation Funds a sum of money not to exceed \$450,000 for the purpose of funding design and engineering services and the preparation of public bid documents for the purpose of making improvements, including accessibility enhancements, to recreational facilities at Choate Park, the Medway Middle School, Cassidy Fields, and Oakland Park, and for the payment of all other costs incidental and related thereto, and to authorize the Board of Selectmen and Town officers to take all related actions necessary or appropriate to carry out this article, or act in any manner relating thereto.

BOARD OF SELECTMEN

VOTED: To table

ARTICLE 28: (Accept Gift of Land and Fund Related Acquisition Costs)

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift or purchase and to accept the deed to the Town of a fee simple interest in all or a portion of the parcel of land located at 115R Holliston Street, Medway, Norfolk County, MA, identified on the Town of Medway Assessors Map 31, Parcel 005-0001, containing 5.910 acres more or less, which land is now owned by John David Health

Facility, upon such terms and conditions as the Board of Selectmen shall determine to be appropriate, to be used for general municipal purposes, and to transfer the sum of \$9,500 in Certified Free Cash to pay costs incidental and related thereto, or act in any manner relating thereto.

BOARD OF SELECTMEN
(Unanimous)

VV

ARTICLE 29: (Authorization to Pursue Municipal Aggregation)

To see if the Town will vote to grant the Board of Selectmen authority to initiate the municipal aggregation process pursuant to chapter 164, section 134 of the Massachusetts General Laws, or any other enabling authority, to include, but not be limited to, researching, developing and entering into a contract, or contracts, to aggregate the electricity load of the residents and businesses within the Town of Medway and for other related services, including consulting services, independently, or in joint action with other municipalities for terms of more than three years, and for such consideration (if any), and on such other terms and conditions that the Board of Selectmen deems in the best interest of the Town, retaining the right of individual residents and businesses to opt-out of the aggregation, or take any other action relative thereto.

TOWN-WIDE ENERGY COMMITTEE

VV

(Majority)

ARTICLE 30: (Amend General Bylaw – Hunting on Town Land)

To see if the Town will vote to amend Medway General By-Laws Section 12.20 (a) by replacing the text in said section in the entirety with the following:

- (a) No person shall fire or discharge any firearm within the limits of any school, park, playground, or other **Town and/or** private property, or hunt or fire or discharge any firearm on private property without written consent of the owner or legal occupant thereof, **or in the case of Town property from the Chief of Police.**

Or to act in any manner relating thereto.

OPEN SPACE COMMITTEE

VV

(Major

ity)

ARTICLE 31: (Easement Acceptances: Neelon Lane and Charles View Lane)

To see if the Town will vote to accept:

A Perpetual Easement for public access and maintenance by the Town of Medway on and over the extension of Neelon Lane, shown as “Access and Maintenance Easement (6,863 S.F.)” on a plan of land entitled, ‘Definitive Plan “Charles River Village” Open Space Residential Development (OSRD) in Medway, Massachusetts Date: November 20, 2012 Revise Dates: February 15, 2013, and May 30, 2013 prepared by O’Driscoll Land Surveying Co.’, recorded with the Norfolk County Registry of Deeds in Plan Book 624, Page 5, for all purposes for which public ways may be used in the Town of Medway, in common with others entitled thereto; and

A Non-Exclusive Perpetual Access Easement on and over the Proposed Public Access Trail extending from Neelon Lane and Charles View Lane, for purposes of accessing Open Space Parcel “B” (Parcel 70-002-0100 on Medway Assessor’s maps) as shown on said plan.

And further to authorize the Board of Selectmen and town officers to take any and all related actions necessary or appropriate to carry out the purposes of this article;

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

(Unani

mous)

ARTICLE 32: (Amend General Bylaws: Design Review Committee)

To see if the Town of Medway will vote to amend the Medway General Bylaws, Section 2.15 Design Review Committee as follows. Items to be deleted are noted with a ~~strike through~~. Items to be added are noted in **bold text**.

Section 2.15 – Design Review Committee

(a) **Establishment** - There shall be a Design Review Committee (**DRC**) consisting of at least five ~~(5)~~ **and up to seven voting** members who reside in Medway ~~who~~ **and** shall be sworn to the faithful performance of their duties. **The DRC may also have up to three non-voting advisors who reside and/or work in Medway.**

(b) **Mission** - **To serve the people of Medway in a capacity that openly, creatively and appropriately reviews site, building and sign design for private and public development. The DRC is tasked with serving as an advocate for the preservation and enhancement of Medway's natural, scenic and aesthetic qualities to achieve the pleasing composition of places within the context of the Medway Master Plan. The DRC works with the broad intention of maintaining and/or improving the quality of life, value of property and viability of commerce through the use of thoughtful and community-appropriate design practices as represented by the Medway Design Review Guidelines.**

~~(b)-(c)~~ **Appointments** - ~~The Design Review Committee~~ **DRC members and advisors** shall be appointed by the Planning and Economic Development Board. ~~Committee~~ Members shall serve two ~~(2)~~ year staggered terms, ~~with the majority of the first members appointed for a two (2) year term and the remaining initial members appointed for a one (1) year term. Thereafter, each member shall serve for two (2) years or until his successor has been appointed. Advisors shall serve one (1) year terms.~~

~~(c)~~ (d) **Composition**

1. **Members** - ~~The Design Review Committee~~ **DRC** shall include one member of the Planning and Economic Development Board. ~~and a representative of the Medway Business Council. The majority of the remaining members should have be design professionals with~~ experience and/or training in architecture, landscape design, site design, **graphic arts**, graphic design, sign design, planning, **environmental design, urban design** or other suitable **design** professions. ~~that could be helpful to the Committee's work. Other members may include individuals representing various business interests such as real estate, building trades, and local business organizations.~~

2. **Advisors** – **Advisors shall include individuals with particular design expertise who are able to provide periodic design consultation to the DRC in reviewing development permit applications and proposals.**

~~(d)~~ (e) **Responsibilities of the Design Review Committee**

1. Assist and advise the Planning **and Economic Development** Board, ~~and its applicants, and other~~ ~~Town boards, committees and departments as may request such assistance,~~ with regard to **proposals, applications and plans for Town issued development permits.** ~~subdivisions, site plans, special permits, sign permits, scenic road work permits, and other development proposals. The Design Review Committee's recommendations are advisory and may include suggestions for modifications to proposed designs and conditions for approval of development proposals.~~

2. Serve as a design resource, providing site, building, landscape, signage, and graphic design expertise and assistance to Town boards, committees, and departments with regard to Town sponsored programs, proposals, capital improvement projects and municipal building projects.

3. The DRC's recommendations are advisory and may include suggestions for modifications to proposed designs, and/or conditions for approval of development proposals to be consistent with the *Medway Design Review Guidelines*.

~~2. Assist and advise the Planning Board regarding possible amendments to the *Medway Zoning Bylaw* and various *Rules and Regulations*.~~

~~3. Continue to promote and improve the use of the *Medway Design Guidelines*; recommend changes and improvements to the *Medway Design Guidelines*.~~

4. Perform other duties and responsibilities as may be specified by the *Medway Zoning Bylaw*, ~~or~~ other Town bylaws, **and various land use *Rules and Regulations* as may be requested by various Town boards, committees and departments.** ~~the Planning and Economic Development Board.~~

5. Assist and advise the Planning and Economic Development Board regarding possible amendments to its various *Rules and Regulations* and to the *Zoning Bylaw*.

6. Promote and improve the use of the *Medway Design Review Guidelines* by both public and private entities. As needed, recommend changes and improvements to the *Design Review Guidelines* to the Planning and Economic Development Board.

~~5. Advocate for good design in municipal programs and capital projects.~~

~~(e) (f) **Design Review Guidelines** - In performing its work, the Design Review Committee shall be guided by the *Medway Master Plan* and by the *Medway Design Review Guidelines* to be developed by the Committee and as adopted and published by the Planning and Economic Development Board. after a duly called and advertised public hearing. The Planning Board may amend the *Design Guidelines* from time to time after a duly called and noticed public hearing in accordance with customary Planning Board practice.~~

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

(Unanimous)

ARTICLE 33: (Amend General Bylaws: New Section - Parking & Storage of Recreational and Commercial Vehicles)

To see if the Town of Medway will vote to amend the Medway General By-laws by adding the following Section 12.26 in Article XII:

Section 12. 26 Regulation of Parking and Storage of Recreational and Commercial Vehicles

(a) **Purpose** - The purpose of this By-law is to regulate the on-street parking of certain commercial and recreational vehicles and the outdoor parking/storage of unregistered vehicles and certain commercial vehicles. This By-law is adopted to promote safe vehicular traffic, to preserve peace and good order, to protect the character of residential neighborhoods, to promote the aesthetic

beauty of the community and hence the value of the property located therein, and to promote the health, safety and general welfare of the citizens of the Town of Medway.

(b) **Definitions**

- (1) **Commercial Motor Vehicle** - Any vehicle defined as such by the Massachusetts Registry of Motor Vehicles in 540 CMR 2.05
- (2) **Gross Vehicle Weight Rating (GVWR)** – The value specified by the manufacturer as the loaded weight of a single vehicle including the vehicle's chassis, body, engine, engine fluids, fuel, accessories, driver, passengers and cargo but excluding that of any trailers, as established by the National Highway Traffic Safety Administration, U.S. Department of Transportation.
- (3) **Recreational Vehicle** - A vehicular type portable structure without a permanent foundation that can be towed, hauled, or driven and that is primarily designed or modified to serve as a temporary living accommodation for recreational, camping and travel use and includes but is not limited to travel trailers, truck campers, caravans, camping trailers, and self-propelled motor homes.
- (4) **Trailer** - A non-motorized vehicle, often a long platform or box/container with two or more wheels, which is pulled behind a motorized vehicle and used to transport things.

(c) **Prohibitions/Limitations**

- (1) No person shall allow, permit, or cause a trailer, recreational vehicle, or a commercial motor vehicle having a Class 4 gross vehicle weight rating or higher to be parked at any location on any public or private way within the Town of Medway for any period in excess of four hours in any twenty-four hour period, unless said vehicle is in the process of loading, unloading, or providing a temporary service to one or more adjacent properties.
- (2) For a business use authorized by right, by special permit or variance, or for a pre-existing non-conforming business use, commercial motor vehicles with a Class 4 gross vehicle weight rating or higher shall not be parked within the standard front, side and rear setback areas established in the Zoning Bylaw for the applicable zoning district.
- (3) Not more than one unregistered vehicle of any kind may be parked or stored outside on any property in a residential zoning district.

Or to act in any manner relating thereto.

**PLANNING AND ECONOMIC DEVELOPMENT BOARD
INSPECTOR OF BUILDINGS**

VOTED: To amend Medway's General By-laws by adding the following section 12.26 in Article XII
Section 12. 26 Regulation of Parking and Storage of Commercial Vehicles

- (a) **Purpose** - The purpose of this By-law is to regulate the on-street parking of certain commercial vehicles and the outdoor parking/storage of certain commercial vehicles. This By-law is adopted to promote safe vehicular traffic, to preserve peace and good order, to protect the character of residential neighborhoods, to promote the aesthetic beauty of the community and hence the value of the property located therein, and to promote the health, safety and general welfare of the citizens of the Town of Medway.

(b) **Definitions**

- (1) **Commercial Vehicle** - Any vehicle defined as such by the Massachusetts Registry of Motor Vehicles in 540 CMR 2.05
 - (2) **Gross Vehicle Weight Rating (GVWR)** – The value specified by the manufacturer as the loaded weight of a single vehicle including the vehicle's chassis, body, engine, engine fluids, fuel, accessories, driver, passengers and cargo but excluding that of any trailers, as established by the National Highway Traffic Safety Administration, U.S. Department of Transportation.
- (c) **Prohibitions/Limitations**
- (1) No person shall allow, permit, or cause a commercial vehicle having a Class 5 gross vehicle weight rating or higher to be parked at any location on any public or private way within the Town of Medway for any period in excess of six hours in any twenty-four hour period, unless said vehicle is in the process of being used for loading, unloading, or providing a service to one or more adjacent properties including but not limited to landscaping, construction, driveway paving, etc..
 - (2) No commercial vehicle with a Class 5 gross vehicle weight rating or higher shall be parked within the standard front, side and rear setback areas as set forth in Section 6.1 of the *Zoning Bylaw* for the zoning district where the property is located except that such vehicle may be parked in the property's paved driveway where located within the setback areas.

VV

2/3 Majority

ARTICLE 34: (Amend Zoning Bylaw: Accessory Family Dwelling Unit)

To see if the Town of Medway will vote to amend the Zoning Bylaw by deleting SECTION 8.2 Accessory Family Dwelling Unit in its entirety and replacing it as follows: Note that eliminated text is shown with a **strikethrough** and new text is shown in **bold**.

8.2 ACCESSORY FAMILY DWELLING UNIT

A. Purposes. The purposes of this ~~sub-section Accessory Family Dwelling Unit bylaw~~ are to:

1. **establish an option for the creation of Accessory Family Dwelling units to provide suitable housing** ~~assist Medway residents with creating suitable housing to accommodate~~ **for a family member and/or a caregiver for a family member who is an occupant of the premises;**
2. **provide opportunities to support residents who wish to age in place; and**
3. **maintain the residential character of neighborhoods.**

B. Applicability. The Board of Appeals may grant a special permit for an accessory family dwelling unit in accordance with this Section 8.2 and Table 1: Schedule of Uses.

C. Basic Requirements.

1. An accessory family dwelling unit shall be located within:

- a. a detached single-family dwelling; ~~or and designed so as to preserve the appearance of the single-family dwelling.~~
 - b. **an addition to a detached single-family dwelling; or**
 - c. **a separate structure on the same premises as a detached single-family dwelling.**
2. There shall be ~~only~~ **no more than** one accessory family dwelling unit **associated with a detached single-family dwelling. per premises on a lot,** and no accessory family dwelling unit shall have more than one bedroom.
3. No accessory family dwelling unit shall have more than one bedroom, unless a second bedroom is authorized by the Board of Appeals pursuant to 8.2.C. 8. herein.
4. An accessory family dwelling unit shall not exceed 800 sq. ft. of gross floor area unless:
 - a. there is an existing detached accessory structure larger than 800 sq. ft. located on the same lot as a detached single-family dwelling and the Board of Appeals determines its use as an accessory family dwelling unit is in character with the neighborhood; or
 - b. authorized by the Board of Appeals pursuant to 8.2.C.8. herein.
3. 5. There shall be at least one **designated** off-street parking space for the accessory family dwelling unit in addition to parking for the **occupants of the detached single-family principal dwelling.** The off-street parking **space** shall be located in a garage or carport, or in the driveway, and **shall have vehicular access to the driveway.** ~~shall not be permitted within any required yard area or setback. There shall be no additional driveway or curb cut providing access to the accessory family dwelling unit. The location, quantity and adequacy of parking for the accessory family dwelling unit shall be reviewed by the Board of Appeals to ensure its location and appearance are in keeping with the residential character of the neighborhood.~~
6. Occupancy of the single-family dwelling and accessory family dwelling unit shall be restricted as follows:
 - a. The owners of the property shall reside in one of the units as their primary residence, **except for bona fide temporary absences due to employment, hospitalization, medical care, vacation, military service, or other comparable absences which would not negate the primary residency standard.** For purposes of this section, "owners" shall mean one or more individuals who hold legal or beneficial title to the premises.
 - b. ~~The unit not occupied by the owners may only be occupied by the owners' immediate family or step-family members, grandparents, or in-laws. A notarized statement of the owner's relationship to the occupant shall be submitted to the Building Inspector prior to the issue of a certificate of occupancy for the accessory family dwelling unit.~~
 - b. The accessory dwelling unit shall be occupied by any one or more of the following:
 - i. the owner(s) of the property
 - ii. the owner's family by blood, marriage, adoption, foster care or guardianship
 - iii. an unrelated caregiver for an occupant of the detached single-family dwelling or the accessory family dwelling unit, who is an elder, a person with a disability, handicap or chronic disease/medical condition, or a child.

Prior to the Town's issuance of a certificate of occupancy for the accessory family dwelling unit, the property owner shall submit to the Building Inspector a notarized statement of the property owner's relationship to the occupant of the dwelling unit not occupied by the property owner.
7. An accessory family dwelling unit shall be designed so as to preserve the appearance of the single-family dwelling and be compatible with the residential character of the neighborhood. Any

new separate outside entrance serving an accessory family dwelling unit shall be located on the side or in the rear of the building.

8. In order to encourage the development of housing units for disabled and handicapped individuals and persons with limited mobility or a chronic medical condition, the Board of Appeals may allow reasonable deviations from the Basic Requirements where necessary to install features in the accessory family dwelling unit to facilitate the care of, and access and mobility for, disabled and handicapped individuals and persons with limited mobility or a chronic medical condition. This may include, but is not limited to, authorizing a second bedroom in the accessory family dwelling unit.

~~D. Limitations of Special Permit. The special permit for an accessory family dwelling unit shall expire not more than three years after the date of issuance unless extended by the Board of Appeals. Upon transfer or conveyance of the property, the special permit granted hereunder shall become null and void.~~

D. Decision

1. The Board of Appeals, in making its decision, shall make findings that all of the special permit criteria specified in SECTION 3.4 C. herein are met.
2. Conditions, Limitations and Safeguards – Special permits shall be subject to the conditions, limitations, and safeguards set forth in SECTION 3.4.D. herein subject to such exceptions as the Board of Appeals may deem appropriate. Every special permit shall include the following conditions:
 - a. Recording. The special permit shall be recorded with the Registry of Deeds prior to issuance of an occupancy permit for the accessory family dwelling unit.
 - b. Transfer of Ownership. If the new owner(s) desires to continue to exercise the special permit, they must, within thirty (30) days of the conveyance, submit a notarized letter to the Building Inspector stating that they will occupy one of the dwelling units on the premises as their primary residence, except for bona fide temporary absences, and that the accessory family dwelling unit is to be occupied by one of parties specified in C. 6. b. herein.
 - c. Bi-Annual Certification. The owner of the property shall provide a bi-annual certification to the Building Inspector verifying that the unit not occupied by the owner is occupied by one of the parties specified in C. 6. b. herein or that the space is being used for another lawfully allowed use pursuant to this Bylaw.

And by deleting the current definition of Accessory Family Dwelling Unit in SECTION 2 DEFINITIONS and replacing it as follows:

~~Accessory Family Dwelling Unit: A separate and complete housekeeping unit contained within, or being an extension of, a single family dwelling to accommodate additional family members of a resident of the primary dwelling.~~

Accessory Family Dwelling Unit: A separate dwelling unit contained within a detached single-family dwelling unit or in an accessory structure thereto and which is subordinate in size to the principal dwelling unit, that is designed to accommodate family members of and/or caregivers for a resident of the primary or accessory family dwelling unit and which includes its own living, sleeping, sanitary and food preparation facilities such that the occupant(s) of the accessory family dwelling unit does not need to rely on the corresponding facilities located in the primary dwelling unit.

And by adding the following definition in SECTION 2 DEFINITIONS as follows:

Caregiver: An individual who regularly looks after a child or a sick, elderly, disabled, or handicapped person or an individual with a chronic medical condition, by providing for or assisting with the tasks of daily living such as, but not limited to activities necessary to maintain good health, personal care, meal preparation, child care, household and property maintenance, and transportation.

And to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD ZONING BOARD OF APPEALS

VV

(Unanimous)

ARTICLE 35: (Amend Zoning Bylaw: Site Plan Review)

To see if the Town will vote to amend the Medway Zoning Bylaw by deleting sub- SECTION 3.5 Site Plan Review and replacing it as follows: Note the text to be deleted is indicated with a ~~strike through~~ and new or relocated text is indicated in **bold**.

3.5. SITE PLAN REVIEW

3.5.1 Purposes

Site plan review is a means of managing the aesthetics and environmental impacts of land use by the regulation of permitted uses, not their prohibition. Its purpose is to:

- assure protection of the public interest consistent with a reasonable use of the site for the purposes permitted in the district; **and**
- **promote and encourage desired community characteristics as expressed in the *Master Plan and Design Review Guidelines***

~~Accordingly, no building permit shall be issued for any use, site, or building alteration, or other improvement that is subject to this Section 3.5 unless an application for site plan review has been prepared in accordance with the requirements herein and unless such application has been approved by the Planning and Economic Development Board (hereinafter referred to in this Section as the Board)~~

3.5.2 Requirements

- A. No building permit shall be issued for any use, site, or building alteration, or other improvement that is subject to this Section 3.5 unless an application for site plan review has been prepared in accordance with the requirements herein and unless such application has been approved by the Planning and Economic Development Board (hereinafter referred to in this Section as the Board) or its designee in the instance of administrative site plan review.**
- B. Unless specifically authorized by the terms of the site plan review decision, a final certificate of occupancy shall not be issued until the applicant has complied with or satisfied all conditions of the site plan review decision.**
- C. Any work done in deviation from an approved site plan shall be a violation of this Bylaw unless such deviation is approved in writing by the Board or its designee or is determined by the Building Inspector to be an insubstantial change.**

~~3.5.2~~ **3.5.3. Applicability**

- A. Site plan review shall apply to the following:

1. Major Site Plan Review:

- a. New construction or any alteration, reconstruction, **change in use** or renovation of any multi-family, commercial, industrial, institutional, or municipal use **which involves one or more of the following:** ~~involving: 2,500 square feet or more of gross floor area;~~
 - i. **the addition of 2,500 square feet or more of gross floor area; or**
 - ii. **the addition of fifteen or more new parking spaces; or**
- ~~b. New construction or any alteration, reconstruction, or renovation of an existing building, or any change in use of an existing building requiring fifteen or more parking spaces; or~~
- ~~e. b. Construction, expansion, redesign, or alteration~~ **The redesign, alteration or modification of an existing parking area involving the addition of fifteen or more new parking spaces.**
- c. **Construction of ground mounted solar photovoltaic installations of any size including solar canopy type systems in parking areas.**

2. Minor Site Plan Review: ~~Any construction, alteration, reconstruction or renovation project or change of in use that is not subject to Major Site Plan Review but which requires a building permit and involves one or more of the following:~~

- a. **New construction or any alteration, reconstruction, change in use or renovation of any multi-family, commercial, industrial, institutional, or municipal use which is not subject to Major Site Plan Review but which involves one or more of the following:**
 - i. **the addition of 1,000 to 2,499 square feet of gross floor area; or**
 - ii. **the addition of five or more but less than fifteen new parking spaces; or**
- ~~a. Exterior alteration of an existing building or premises, visible from a public or private street or way, except where such alteration is exempt under Section B below; or~~
- ~~b. New construction, expansion of an existing structure, or a change in use in an existing building requiring five or more but less than fifteen parking spaces; or~~
- ~~e. b. Construction,~~ **The redesign, alteration or modification of a an existing parking area involving the addition of five or more but less than fifteen new parking spaces; or**
- ~~d. c. Any use or structure or expansion thereof exempt under Massachusetts G.L. c. 40A, § 3. ,if one or more of the above criteria a - c also apply, and only to the extent allowed by law.~~

3. Administrative Site Plan Review:

- a. **New construction or any alteration, reconstruction, or renovation of any multi-family, commercial, industrial, institutional, or municipal use which is not subject to Major or Minor Site Plan Review but which involves one or more of the following:**
 - i. **The addition of less than 1,000 square feet of gross floor area, or**
 - ii. **Exterior alteration/renovation of an existing building or premises, visible from a public or private street or way which includes any of the following:**

- a) installation or replacement of awnings
- b) change in a building's exterior surface material
- c) rearrangement or addition of windows or doors
- d) façade reconstruction/replacement
- e) roofing if the Building Inspector determines the roof to be a distinctive architectural feature of the building
- b. The redesign, alteration or modification of an existing parking area involving the addition of up to four new parking spaces
- c. A change in curb cuts/vehicular access to a site from a public way
- d. Installation or alteration of sidewalks and other pedestrian access improvements
- e. Removal of hedges, living shrubs, and trees greater than four inches in caliper
- f. Installation of fencing or retaining walls.
- 4. Consideration of planned activities subject to administrative site plan review may be advanced to minor site plan review status at the determination of the Building Inspector or the Board when the collective scope and/or quantity of the proposed activities is substantial enough to merit review at a public meeting.

~~3.~~ 5. Relationship to Other Permits and Approvals.

- a. If an activity or use requires both **major or minor** site plan review and one or more special permits, the ~~Planning and Economic Development~~ Board shall serve as special permit granting authority.
- b. If both a special permit and **major or minor** site plan review are required, ~~they shall be considered together under the provisions of Section 3.4.~~ **the Board shall review and conduct the public hearing concurrently and the Board may issue a single decision.**
- c. The Building Inspector shall not issue a building permit for any project subject to this Section 3.5 unless:
 - i. the Board has approved a site plan therefor or allowed ninety calendar days (in the instance of a major site plan project) **to elapse from the site plan submission date unless the applicant has requested an extension in writing; or**
 - ii. **the Board has approved a site plan therefor** or allowed sixty calendar days (in the instance of a minor site plan project) to elapse from the site plan submission date unless the applicant has requested an extension in writing; or
 - iii. **Administrative site plan approval has been granted or twenty-one calendar days have elapsed from the site plan submission date unless the applicant has requested an extension in writing.**

~~Any work done in deviation from an approved site plan shall be a violation of these Bylaws unless such deviation is approved in writing by the Board or determined by the Building Inspector to be an insubstantial change.~~

B. Exemptions. The following shall be exempt from Site Plan Review under this Section 3.5:

1. Single-family and two-family homes, including additions or enlargements **and accessory structures.**
2. Residential subdivisions approved by the Board under the Medway Subdivision Rules and Regulations.
3. ~~Projects submitted to the PEDB under Section 8.5, Adult Retirement Community Planned Unit Development.~~
4. **3. Projects in which the only exterior change that is visible from a public or private way, requiring a building permit, pertains to the removal of architectural barriers to comply with the Americans with Disabilities Act (ADA) or regulations of the Massachusetts Architectural Access Board (AAB)**
 - a. ~~Architectural barrier removal to comply with the Americans with Disabilities Act (ADA) or regulations of the Massachusetts Architectural Access Board (AAB); or~~
 - b. ~~Installation of awnings, exterior siding, or roofing, or replacement of windows or doors;~~

~~3.5.4 Site Plan Review Standards~~

The Board's Site Plan Rules and Regulations shall adopt standards for site plan review that will at a minimum address the following:

- A. ~~Siting of facilities;~~
- B. ~~Design guidelines;~~
- C. ~~Open space and natural features;~~
- D. ~~Pedestrian, bicycle, and vehicular circulation;~~
- E. ~~Water quality;~~
- F. ~~Stormwater;~~
- G. ~~Utilities, exterior lighting, parking, and snow removal;~~
- H. ~~Trees and landscaping;~~
- I. ~~Town character and historic significance;~~
- J. ~~Impacts on public services and facilities;~~
- K. ~~Signage;~~
- M. ~~Safety;~~
- N. ~~Energy efficient site design;~~
- O. ~~Potential adverse effects and mitigation thereof.~~

~~3.5.3.~~ 3.5.4 Procedures for Site Plan Review

- ~~A. The Board shall promulgate, after public notice and hearing, Site Plan Rules and Regulations to effectuate the purposes and intent of this Section 3.5, including submission requirements and procedures for major and minor site plans, modification of approved site plans, delegating administrative review to the Board's designee for review of small scale projects without a public meeting, and standards of review consistent with Section 3.5.4 below.~~
- A. Pre-Application Review – Before filing a site plan application, applicants for major site plan review shall and applicants for minor site review may schedule a pre-application meeting with the Town's interdepartmental project review team. Applicants may also request an informal, pre-application meeting with the Board to review conceptual plans.**
- B. Applicants shall submit an application for major and minor site plan review to the Town Clerk and the Board.**
- C. The site plan submission date shall be the date the site plan application is filed with the Town Clerk and the Board, unless the Board notifies the applicant within twenty-one days of submission that the application is incomplete. In such case, the site plan application will not be deemed to have been submitted.**
- D. For Major Site Plan Review applications, the Board shall hold a public hearing on the proposed site plan. The public hearing shall conform to the requirements for public hearings and notice under G.L. c. 40A, § 11, and the Board's Site Plan Rules and Regulations. All costs of the public notice requirements shall be at the expense of the applicant.**
- E. For Minor Site Plan Review applications, the Board shall review the site plan at a duly posted open meeting. Any public notice to abutters and other parties of interest shall be conducted in accordance with the Site Plan Rules and Regulations.**
- F. The Board shall review and act upon the applications for major and minor site plan review, requiring such conditions as necessary to satisfy the Site Plan Review Standards under Section 3.5.4 3.5.5 B. below, and notify the applicant of its decision. The decision shall be by majority vote of the membership, shall be made in writing and shall be filed with the Town Clerk within ninety days of the date of application for Major Site Plan Review, or sixty days of the application date for Minor Site Plan Review. The applicant may request, and the Board may grant by majority vote of the membership, an extension of the time limit set forth herein.**
- G. The Board may approve the a major and minor site plan or approve it with the conditions, limitations, safeguards and mitigation measures or deny a site plan only if the plan does not include adequate information as required by the Site Plan Rules and Regulations, or if the plan depicts a use or structure so contrary to health, safety and welfare of the public that no set of conditions would render the project tenable. The Board's decision shall be by majority vote of the membership, and the decision shall be in writing.**
- H. The applicant shall satisfy or comply with all conditions of the site plan review decision prior to the issuance of a building permit except for those conditions that by their terms are intended to be satisfied during construction or later.**
- I. Unless specifically authorized by the terms of the site plan review decision, a final certificate of occupancy shall not be issued until the applicant has complied with or satisfied all conditions of the site plan review decision.**

- H. The Board's designee shall review and act on applications for administrative site plan review and may require conditions as necessary to satisfy the Administrative Site Plan Review Standards.**

3.5.5 Site Plan Rules and Regulations

- A. The Board shall promulgate, after public notice and hearing, Site Plan Rules and Regulations to effectuate the purposes and intent of this Section 3.5, including but not limited to the following requirements and procedures for:**
- 1. submission and review of major and minor site plans**
 - 2. administrative review of small-scale projects by the Board's designee without a public hearing or meeting**
 - 3. waivers**
 - 4. conditions/limitations/safeguards and mitigation measures**
 - 5. performance security**
 - 6. construction inspection**
 - 7. standards of review consistent with Section 3.5.5 B. below**
 - 8. decision criteria**
 - 9. modification of approved site plans and/or decisions**
- B. The Board's Site Plan Rules and Regulations shall include standards for major, minor and administrative site plan review that will at a minimum address the following:**
- 1. Siting of facilities**
 - 2. Design guidelines**
 - 3. Open space and natural features**
 - 4. Pedestrian, bicycle, and vehicular circulation**
 - 5. Water quality**
 - 6. Stormwater**
 - 7. Utilities, exterior lighting, parking, and snow removal**
 - 8. Trees and landscaping**
 - 9. Site Amenities**
 - 10. Town character and historic significance**
 - 11. Impacts on public services and facilities**
 - 12. Signage**
 - 13. Safety**
 - 14. Energy efficient site design**
 - 15. Potential adverse effects and mitigation thereof.**

~~3.5.5~~ 3.5.6 Appeal

- A. Any person aggrieved by the Board's **major or minor** site plan decision may appeal to the court within 20 days of the date the decision is filed with the Town Clerk, as provided in G.L. c. 40A, § 17.
- B. **Any person aggrieved by an administrative site plan decision may appeal to the Planning and Economic Development Board.**

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

(Unanimous)

ARTICLE 36: (Amend Zoning Bylaw: Editing Zoning Bylaws)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw by adding a new Section 1.7 as follows:

1.7 FORMAT

The Planning and Economic Development Coordinator, under the auspices of the Planning and Economic Development Board, is authorized to edit this Zoning Bylaw for format only through use of bold, italics, underscores, bullets, font style, font size, spacing, and other similar editing measures to improve the Bylaw's readability and ease of use without changing the text, section and heading titles, numbering, or content in any manner; and to clearly denote those terms throughout the Bylaw that are officially defined within SECTION 2 of the Bylaw.

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VOTED: To amend the Zoning Bylaw by adding a new section 1.7, Format, as printed in the warrant with the addition of a second sentence at the end as follows as recommended by the Planning and Economic Development Board.

This Section 1.7 will expire on May 9, 2018

VV

(Unanimous)

ARTICLE 37: (Amend Zoning Bylaw: New Section - Zoning District Boundaries)

To see if the Town will vote to amend the Medway Zoning Bylaw by adding a new Section 4.4 as follows:

4.4 ZONING DISTRICT BOUNDARIES

Where a zoning district boundary line is shown on the Zoning Map as being within a public or private street or right-of-way, the center line of the street or right-of-way shall be the zoning district boundary line.

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

(Unanimous)

ARTICLE 38: (Amend Zoning Bylaw: Definitions)

To see if the Town of Medway will vote to amend the Zoning Bylaw by deleting item F. Building Height from Section 6.2. General Provisions and inserting the following definition in alphabetical order in SECTION 2 DEFINITIONS:

Building Height – The vertical distance from grade plane to the average height of the highest roof surface.

And by inserting the following definitions in alphabetical order in SECTION 2 DEFINITIONS:

Garage, private residential: A structure which is accessory to a residential building and used by the residents thereof for personal household storage and/or the parking and storage of motorized vehicles and other moveable items such as campers, boats and other types of recreational vehicles owned by the residents of the building, and which is not a separate commercial enterprise available to the general public.

Membrane Structure: An air-inflated, air-supported, tensioned, cable or frame-covered structure as defined by the International Building Code and not otherwise defined as a tent or canopy.

Tent: A structure, enclosure or shelter constructed of fabric or pliable material with or without sidewalls or drops, supported by any manner except by air or the contents that it protects.

Self -Storage Facility: A structure containing separate, individual, and private storage spaces of varying sizes leased or rented for varying periods of time for personal, household, and/or business storage.

Automated Teller Machine (ATM) Kiosk: A free-standing, electronic banking outlet which allows customers to complete various banking transactions without the aid of a branch representative or teller. NOTE – Sometimes referred to as automated banking machines.

Abandonment of Use: The intentional cessation or discontinuation of a particular use of property. The abandonment of a nonconforming use occurs when the owner forms an intent to abandon the use and engages in conduct that carries the implication of abandonment. Abandonment does not include temporary or short-term interruptions to a use or activity during periods of remodeling, maintaining, or otherwise improving or rearranging a facility, or during normal periods of vacation or seasonal closure.

Museum: A premises open to the public for the procurement, care, conservation, storage, study and display of inanimate objects of lasting historical, scientific, artistic or cultural interest or value.

Movie Theatre/Cinema: A venue, usually a building that contains an auditorium for viewing movies (films) for entertainment.

Theatre: A building, part of a building or outdoor area where plays, dramatic presentations and stage entertainment, etc., are performed.

Recreational Vehicle: A vehicular type portable structure without a permanent foundation that can be towed, hauled, or driven and that is primarily designed or modified to serve as a temporary living accommodation for recreational, camping and travel use and includes but is not limited to travel trailers, truck campers, caravan, camping trailers, and self-propelled motor homes.

And by eliminating the following existing definitions in SECTION 2 DEFINITIONS (noted in strikethroughs) and replacing them (as noted in **bold text**) as follows:

~~Shopping Center (Current): A group of commercial establishments planned, constructed, and managed as a total entity, with customer and employee parking provided on-site and provision for good delivery separated from customer access.~~

Shopping Center/Multi-Tenant Development (proposed): A group of two or more business establishments designed, planned, constructed and managed as a total entity, located in one or more buildings on one or more lots under single or multiple ownership, with customer and employee parking provided on-site.

~~Family (current): Any number of individuals living and cooking together on the premises as a single housekeeping unit, as distinguished from a group occupying a boarding or lodging house, motel or hotel.~~

Family (proposed):

- An individual or two or more persons including children, who are related by blood, marriage, foster care, legal adoption or guardianship, living together as a single housekeeping unit
- A group of up to four individuals not related by blood, marriage, foster care, legal adoption or guardianship, living together as a single housekeeping unit
- Two unrelated adults and their related children living together as a single housekeeping unit

~~Commercial Motor Vehicle (current): Any vehicle licensed by the Commonwealth of Massachusetts as a commercial motor vehicle (540 CMR 4.02 Special Definitions)~~

Commercial Motor Vehicle (proposed): Any vehicle defined as such by the Massachusetts Registry of Motor Vehicles in 540 CMR 2.05

~~Dwelling Unit (current): One or more rooms providing complete living facilities for one family, including equipment for cooking or provisions for same, and including room or rooms for living, sleeping, and food preparation.~~

Dwelling Unit (proposed): One or more rooms providing complete living facilities for one family, including room or rooms for living, sleeping, food preparation and sanitary facilities.

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

(Unanimous)

ARTICLE 39: (Amend Zoning Bylaw: Prohibited Uses)

To see if the Town will vote to amend SECTION 5.2 of the Zoning Bylaw by inserting the following to Sub-Section 5.2 B. PROHIBITED USES:

B. 13. Self-Storage Facilities

And by revising the identification of item B. 13 to become B. 14, or act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

Meeting adjourned at 9:06 P.M. WARRANT FOR JUNE 9, 2016

SPECIAL TOWN MEETING

NORFOLK so:

To either of the Constables of the Town of Medway

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the Medway High School, 88 Summer Street, on **Thursday, June 9, 2016 at 7:00 PM**, then and there to act on the following articles:

The meeting was called to order by Mark Cerel, Moderator at 7:00PM

ARTICLE 1: (Synthetic Turf and Tire Derived Materials Moratorium)

To determine whether the Town of Medway will adopt a moratorium on the engineering, planning, construction or installation of any synthetic turf (monofilament carpet with infill), any surface covering of loose fill and playground pour-in-place surface covering made from tire derived material on any land, of any size, owned by the town for a three-year time period starting on June 1, 2016 and ending on June 1, 2019: or take any other action relative thereto.

This moratorium does not include pour-in-place surfaces that are currently in use on running tracks or intended for use on running tracks e.g. the Hanlon Field running track. Town land includes, but is not limited to, that of the Medway Public Schools but does not include private land.

CITIZEN PETITION

**83 in favor
130 opposed**

Fails

ARTICLE 2: (CPA Funds: Choate Park and Other Recreation Improvements)

To see if the Town will vote to raise and appropriate, borrow, and/or transfer from Community Preservation Funds a sum of money not to exceed \$450,000 for the purpose of funding design and engineering services and the preparation of public bid documents for the purpose of making improvements, including accessibility enhancements, to recreational facilities at Choate Park, the Medway Middle School, Cassidy Fields, and Oakland Park, and for the payment of all other costs incidental and related thereto, and to authorize the Board of Selectmen and Town officers to take all related actions necessary or appropriate to carry out this article, or act in any manner relating thereto.

BOARD OF SELECTMEN

VOTED: To transfer from community Preservation Funds the sum of \$450,000.00 for the purposes as set forth in the warrant, and to authorize the Board of Selectmen and Town officers to take all related actions necessary to appropriate to carry out this article, provided however, that as part of this authorization the Board of Selectmen shall establish a “steering committee” whose members shall have oversight of the scope and design of the overall project, and that the Community Preservation Committee shall be provided with and approve a conceptual project design prior to any final construction plans being created, and, provided further that such funds shall not be expended for the engineering of new athletic playing fields (natural or artificial turf) or surface composition changes (i.e. grass to artificial turf) to existing athletic playing fields, and that any playgrounds that are to be modified or constructed as part of this program shall be designed and engineered in a manner to ensure that all cushioning materials are encapsulated below a solid surface and provides for proper accessibility for persons with disabilities.

VV

(Majority)

The meeting adjourned at 8:15PM

**TOWN OF MEDWAY
WARRANT FOR JUNE 9, 2016
SPECIAL TOWN MEETING**

NORFOLK so:

To either of the Constables of the Town of Medway

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the Medway High School, 88 Summer Street, on **Thursday, June 9, 2016 at 7:00 PM**, then and there to act on the following articles:

The meeting was called to order by Mark Cerel, Moderator at 7:00PM

ARTICLE 1: (Synthetic Turf and Tire Derived Materials Moratorium)

To determine whether the Town of Medway will adopt a moratorium on the engineering, planning, construction or installation of any synthetic turf (monofilament carpet with infill), any surface covering of loose fill and playground pour-in-place surface covering made from tire derived material on any land, of any size, owned by the town for a three-year time period starting on June 1, 2016 and ending on June 1, 2019: or take any other action relative thereto.

This moratorium does not include pour-in-place surfaces that are currently in use on running tracks or intended for use on running tracks e.g. the Hanlon Field running track. Town land includes, but is not limited to, that of the Medway Public Schools but does not include private land.

CITIZEN PETITION

**83 in favor
130 opposed**

Fails

ARTICLE 2: (CPA Funds: Choate Park and Other Recreation Improvements)

To see if the Town will vote to raise and appropriate, borrow, and/or transfer from Community Preservation Funds a sum of money not to exceed \$450,000 for the purpose of funding design and engineering services and the preparation of public bid documents for the purpose of making improvements, including accessibility enhancements, to recreational facilities at Choate Park, the Medway Middle School, Cassidy Fields, and Oakland Park, and for the payment of all other costs incidental and related thereto, and to authorize the Board of Selectmen and Town officers to take all related actions necessary or appropriate to carry out this article, or act in any manner relating thereto.

BOARD OF SELECTMEN

VOTED: To transfer from community Preservation Funds the sum of \$450,000.00 for the purposes as set forth in the warrant, and to authorize the Board of Selectmen and Town officers to take all related actions necessary to appropriate to carry out this article, provided however, that as part of this authorization the Board of Selectmen shall establish a “steering committee” whose members shall have oversight of the scope and design of the overall project, and that the Community Preservation Committee shall be provided with and approve a conceptual project design prior to any final construction plans being created, and, provided further that such funds shall not be expended for the engineering of new athletic playing fields (natural or artificial turf) or surface composition changes (i.e. grass to artificial turf) to existing athletic playing fields, and that any playgrounds that are to be modified or constructed as part of this program shall be designed and engineered in a manner to ensure that all cushioning materials are encapsulated below a solid surface and provides for proper accessibility for persons with disabilities.

VV

(Majority)

**TOWN OF MEDWAY
WARRANT FOR 2016
FALL TOWN MEETING**

NORFOLK ss:

To either of the Constables of the Town of Medway

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the Medway High School Auditorium, 88 Summer Street, on Monday, November 14, 2016 at 7:00 PM, then and there to act on the following articles:

The Town Meeting was called to order at 7:00PM by Mark Cerel, Moderator.

Chairman Glenn Trindade gave a presentation on the state of the town.

ARTICLE 40: (Adjustment: Community Preservation Fund Statutory Set-Aside)
To see if the Town will vote to authorize the Town Accountant, with the approval of the Community Preservation Committee, to adjust the set-aside balances from prior fiscal years within the Community Preservation Fund account to comply with the statutory requirement to set aside for later spending not less than ten percent of the Community Preservation Fund annual revenues for each fiscal year in open space, for historic resources, and for community housing respectively, as required by Chapter 44B, section 6 of the Massachusetts General Laws, or to act in any manner relating thereto.

ARTICLE 41: CPA Transfer from Retained Earnings to Reserve Accounts		ARTICLE 42:	
Housing Preservation	ARTICLE 43: Community	ARTICLE 47:	\$ 7,974
	ARTICLE 44: Open Space	ARTICLE 48:	\$ 7,974
	ARTICLE 45: Historical	ARTICLE 49:	\$ 7,974
	ARTICLE 46: Total	ARTICLE 50:	\$ 23,922

**COMMUNITY PRESERVATION COMMITTEE
Unanimous**

VV

ARTICLE 51: (Prior Year Bills)
To see if the Town will vote to transfer from the Department of Public Services' Fiscal Year 2017 Building Maintenance/Contract Services account the sum of \$21.06, from the Town

Administrator's Fiscal Year 2017 Part-time Salary account the sum of \$75.00 and from the Human Resources Department's Pre-Employment Physicals account the sum of \$195.00 for the purpose of paying unpaid bills of prior years of the Town, or act in any manner relating thereto.

BOARD OF SELECTMEN

VV

Unani

mous

ARTICLE 52: (Fund EMS)

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the provision of Fiscal Year 2017 Emergency Medical Services, or to act in any manner relating thereto.

BOARD OF SELECTMEN

No positive motion

ARTICLE 53: (Fund Rt. 109 Project Manager)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$38,000 to pay for costs associated with funding a Town representative project manager for the Route 109 construction project, or to act in any manner relating thereto.

BOARD OF SELECTMEN

VV

Unani

mous

ARTICLE 54: (Fund Structure Demolition)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$35,000 to pay for the costs associated with the demolition of the structure located at 155 A Village Street, Town of Medway Assessors' Map 60, Parcel 122, and subsequent pavement of the site, or to act in any manner relating thereto.

BOARD OF SELECTMEN

VV

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ARTICLE 55: (Supplement FY17 Memorial Committee Budget)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,500 to supplement the Fiscal Year 2017 Memorial Committee operating budget, or to act in any manner relating thereto.

VV

MEMORIAL COMMITTEE
Unanimous

ARTICLE 56: (Abandon Portion of Drainage Easement: 15 Tulip Way)

To see if the Town will vote to abandon a portion of a drainage easement at 15 Tulip Way by removing twenty feet from the western portion of the easement boundary, as shown on a map filed with the Town Clerk, and, further, to authorize the Board of Selectmen and Town officers to take any and all related actions necessary or appropriate to carry out the purposes of this article; or to act in any manner relating thereto.

BOARD OF SELECTMEN

ARTICLE 57: (CPA Funds: Walking Trail)

To see if the Town will vote to transfer from available Community Preservation Act funds a sum of money to fund the costs associated with the design, engineering and construction of a walking trail that will extend the existing Choate to High School trail, beginning on Town owned property at 40 Adams Street and extend across Chicken Brook, or act in any manner relating thereto.

OPEN SPACE COMMITTEE

VV

Unanimous

ARTICLE 58: (Right-of-Way Easement – 9 Marc Rd)

To see if the Town will vote to accept a Perpetual 50' Right-of-Way Easement for such uses as roads and ways are commonly used in the Town of Medway, including without limitation, the right but not the obligation to construct, inspect, repair, remove, replace, operate and forever maintain said right-of-way, and to do all the acts incidental to the foregoing on a 15,579 sq. ft.± portion of land on 9 Marc Road as shown on the plan entitled "9 Marc Road Right-of-Way Plan of Land in Medway, MA," dated September 15, 2016, prepared by Paul J. DeSimone, on file with the Medway Town Clerk, to be recorded with the Norfolk County Registry of Deeds, subject to Grantor reserving the right to use said right-of-way in any manner which does not interfere with the Town's easement, and further to authorize the Board of Selectmen and town officers to take any and all related actions necessary or appropriate to carry out the purposes of this article;

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

Unani

mous

ARTICLE 59: (Zoning Bylaw Amendment: Village Residential Zoning District)
To see if the Town will vote to amend the Zoning Bylaw and Map to establish a new Village Residential Zoning district as follows:

- by rezoning a portion of the current Agricultural Residential II (ARII) zoning district to Village Residential (VR) and amending the Zoning Map to show the boundaries of the new district, a copy of which is on file with the Medway Town Clerk;
- by revising Section 4.1 Districts by adding *Village Residential* to the list of districts in A. Residential Districts;
- by revising Section 5.4 Schedule of Uses by inserting *Village Residential (VR)* to Table 1: Schedule of Uses;
- by revising Section 6.1 Dimensional and Density Regulations by inserting *Village Residential (VR)* to Table 2: Dimensional and Density Regulations;
- by revising Section 5.6.4 Multifamily Housing, B. Applicability, 1. by adding *Village Residential (VR)* to the list of locations for multifamily housing;
- by revising Section 7.2.5 Sign Standards by adding *Village Residential* to the header of Table 4; and by
- revising Section 8.1 Infill Housing A. Purposes and B. Applicability by adding *Village Residential (VR)* to the list of locations for infill dwelling units.

Or to act in any manner relating thereto.

(NOTE – The details for dimensional and density regulations in the Village Residential zone are provided in Article 13)

(NOTE – The details for allowed uses in the Village Residential zone are provided in Article 14)

PLANNING & ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 60: (Zoning Bylaw Amendment: Village Commercial Zoning District)
To see if the Town will vote to amend the Zoning Bylaw and Map to establish a new Village Commercial Zoning District as follows:

- by rezoning all of the parcels in the current Commercial III (C-III) and Commercial IV (C-IV) zoning districts to Village Commercial (VC) and amending the Zoning Map to re-label the name of Commercial III and Commercial IV to Village Commercial without changing the boundaries in any manner, as shown on a map, a copy of which is on file with the Medway Town Clerk;
- by deleting *Commercial III* and *Commercial IV* from the list in B. Nonresidential

Districts in Section 4.1 Districts and inserting *Village Commercial* in its place and renumbering the list accordingly;

- by deleting *Commercial III (C-III)* and *Commercial IV (C-IV)* from Table 1: Schedule of Uses in Section 5.4 Schedule of Uses and inserting *Village Commercial (VC)* in its place;
- by deleting *Commercial III (C-III)* and *Commercial IV (C-IV)* from Table 2: Dimensional and Density Regulations in Section 6.1 Dimensional and Density Regulations and inserting *Village Commercial (VC)* in its place;
- deleting *Commercial Districts III and IV* from the header of Table 10 in Section 7.2.5 Sign Standards and inserting *Village Commercial District* in its place; and by
- deleting reference to *Commercial Districts III and IV* in Section 5.6.4 Multifamily Housing, B. Applicability, 1. and inserting *Village Commercial* in its place to the list of locations for multifamily housing.

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

Unanimous

ARTICLE 61: (Zoning Bylaw Amendment: Central Business Zoning District)
To see if the Town will vote to amend the Zoning Bylaw and Map to establish a new Central Business zoning district as follows:

- by rezoning all of the parcels in the current Commercial I (C-I) district to Central Business (CB) district and amending the Zoning Map to re-label the name of Commercial I to Central Business district without changing the boundaries in any manner, as shown on a map, a copy of which is on file with the Medway Town Clerk;
- by deleting *Commercial I* from the list of B. Nonresidential Districts in Section 4.1. Districts and inserting *Central Business* in its place;
- by deleting *Commercial I (C-I)* from Table 1: Schedule of Uses in Section 5.4 Schedule of Uses and inserting *Central Business (CB)* in its place;
- by deleting *Commercial I (C-1)* from Table 2: Dimensional and Density Regulations in Section 6.1 Dimensional and Density Regulations and inserting *Central Business (CB)* in its place;
- by deleting *Commercial District I – Route 109 Business District* from the header of Table 5 in Section 7.2.5 Sign Standards and inserting *Central Business District* in its place;
- by deleting all references to *Commercial 1 District, C-I, and C1* in Section 5.4.1 Special Permits in the Commercial I District and inserting *Central Business District (CB)* in its place; and by
- by deleting *Commercial I* from Section 8.9. Registered Marijuana Dispensary, D. Eligible Locations and inserting *Central Business* in its place.

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

mous

ARTICLE 62: (Amend Zoning Bylaw: Definitions)

To see if the Town will vote to amend SECTION 2 Definitions of the Medway Zoning Bylaw by inserting the following definitions in alphabetical order:

Auto Body Shop - An establishment in which bodies and frames for damaged vehicles, such as automobiles, trucks, or the like, are manufactured, repaired, straightened, or painted and which may include vehicle repair services as an accessory use.

Auto Parts – An establishment selling various components which are used to build or repair automotive vehicles and keep them performing safely and efficiently. May also include the sale of associated supplies and tools for the maintenance and upkeep of motor vehicles and various automotive accessories.

Boathouse – An enclosed or partially enclosed building or shed for sheltering a boat or boats and associated marine equipment on or near a river, stream, pond or lake.

Brew Pub – A restaurant licensed under the relevant state and federal statutes to produce and sell beer and/or ale at the location for on-premises consumption. May include facilities for customers to brew on-premises for personal consumption off-site as an accessory use. Beverages produced on the premises may be sold to other establishments but such sales shall not exceed 50% of the establishment's production capacity per year.

Brewery, Distillery or Winery – An establishment located in a building that uses equipment and/or processes for the production and distribution of malt, spirituous, or vinous beverages pursuant to G.L. c. 138, §19. Such establishment may include on-site sampling, the sale of permitted beverages produced on the premises to consumers for off-site consumption, and the sale of commercial goods branded by the establishment. A tasting room, not to exceed 25% of the building's gross square footage, that allows patrons to sample or consume beverages that are produced on premises is permitted as an accessory use. The establishment may also host marketing events, special events, and/or factory tours. May include facilities for customers to brew on-premises for personal consumption off-site as an accessory use.

Commercial Indoor Amusement – An establishment engaged in providing indoor entertainment or games for a fee to the general public and including but not limited to such activities as a dance hall, bowling alley, billiard or pool establishment, skate park, rock climbing, baseball, trampoline jumping, golf, family fun/entertainment/amusement center, playground, and other similar uses and which may include the provision of food and drink as an accessory use.

Community Center – A building used for recreational, social, educational, and cultural activities, open to the public or a designated part of the public, usually owned and operated by a public or non-profit group organization.

Doggie Day Care – An establishment where dogs are dropped off and picked up for temporary daytime care on the premises and where they may be groomed, trained, exercised and socialized, but are not boarded overnight, bred, or sold.

Educational/Instructional Facility, commercial – Any building or part thereof which is designed, constructed or used for education or instruction in any branch of knowledge or skill, on land that is not owned or leased by the Commonwealth or any of its agencies, subdivisions, or body politic, or by a religious sect or denomination, or by a nonprofit educational organization, including but not limited to schools for vocational and technical training, art, dance, gymnastics, yoga, martial arts and other sports activities.

Electric Power Generation – The process of generating electric power from other sources of primary energy such as electromechanical generators, heat engines fueled by chemical combustion, kinetic energy such as flowing water and wind, and other energy sources such as solar photovoltaic and geothermal power.

Financial Institution – Establishments such as banks, savings and loans, credit unions, insurance companies, mortgage offices, and brokerage firms dealing in monetary transactions for consumers such as deposits, loans, investments and currency exchange.

Fitness Facility – An establishment providing exercise space, facilities and equipment or classes for the purposes of physical exercise. Commonly referred to as a fitness club, health or athletic club, fitness center, and gym. May also provide personal training, locker rooms, showers and fitness studios and other similar facilities and services.

Funeral Home – A building used for the preparation of the deceased for burial and the display of the deceased and rituals connected thereto before burial or cremation and which may include areas for a chapel, sale of caskets and other funeral supplies, and a crematorium.

Gallery – An establishment engaged in the display, sale or loan of works of art to the general public.

Golf Course – A tract of land laid out with at least nine holes for playing the game of golf and include dining facilities, and shelters as accessory uses.

Gravel/loam/sand or stone removal, commercial – The removal of soil or earth including but not limited to sod, loam, sand, gravel, clay, peat, hardpan, rock, quarried stone or mineral products from land as a commercial business.

Greenhouse, commercial – A greenhouse which grows plants which are sold at retail or wholesale.

Indoor Storage – An area within a non-residential establishment for the placement and safe keeping of materials, products or equipment

Impervious Coverage – That portion of a lot that is covered by buildings, including accessory buildings, and all paved and other impervious surfaces. Impervious coverage shall be determined by dividing the combined area of the footprint of all buildings and all paved and impervious surfaces on a lot by the total area of the lot

Infill Dwelling Unit – As specified in Section 8.1 of this Bylaw.

Inn – An establishment that provides temporary overnight lodging to the general public for compensation, not to exceed 10 guest rooms, for transient guests and where a dining room for the serving meals may be operated on the premises, and wherein the owner or operator may or may not maintain a place of principal residence.

Livery/Riding Stable – A facility designed and equipped for the feeding, boarding, exercising or training of horses not owned by the owner of the premises and for which the owner of the premises receives compensation and which may include instruction in riding, jumping or showing or where horses may be hired for riding.

Lodge or Club – A facility operated by a private, non-profit organization established around a common interest such as a fraternal, civic, alumni, social, recreational or sports club, or other similar organization, to which membership is limited or controlled. May include meeting space, dining facilities, and outdoor areas.

Municipal Use – Any use, building, facility or area owned or leased by and operated by the Town of Medway.

Non-profit Organization - A corporation organized, registered and operated as a nonprofit organization under state or federal law, such as General Laws chapter 180 or recognized under Section 501 (c) (3) of the IRS code.

Nursery – Land used to raise plants, flowers, shrubs, bushes, or trees grown on the premises for sale or transplanting. May include greenhouses and retail sales of associated nursery goods and products.

Open Space – Those areas of a lot on which no building or structure is permitted except as authorized by other provisions of this Bylaw, and which shall not be used for streets, driveways, sidewalks, parking, storage or display. Open space may serve as areas for buffers, active and passive recreation, natural and scenic resource protection, land conservation, or other similar uses and may include landscaped areas.

Open Space Residential Development (OSRD) – As specified in Section 8.4 of this Bylaw.

Outdoor Dining – A dining area with tables and seating available for restaurant-style eating outdoors, usually located on the sidewalk or an open area adjacent to its affiliated restaurant, and usually operated on a seasonal basis.

Outdoor Display – The temporary display of goods and products sold by a business establishment, located on the same premises but not including such display on any parking,

delivery or loading areas, fire lanes, drive aisles, or sidewalks where less than 6 feet of sidewalk width remains for pedestrian access, or other features that could cause a safety hazard, and limited to the hours the business is open.

Outdoor Storage – An outside area for the storage or display of materials, goods or manufactured products produced or used by the principal use of the property, for more than a twenty-four hour period.

Personal Care Service Establishment – An establishment providing personal care and grooming services to individuals including but not limited to a barber shop, beauty shop, hair salon, nail salon, tanning salon, cosmetology and spa services, and other similar services.

Recreational Facility – A public or private establishment designed and equipped for the conduct of sports, recreational, educational, and/or leisure-time activities including but not limited to fields, courts, swimming pools, rinks, tracks, golf courses, mini-golf, driving ranges, and other similar uses. The facility may be comprised of indoor and outdoor facilities, a clubhouse and/or other customary accessory buildings and uses and may include the provision of seasonal, organized youth and/or family oriented programs and overnight accommodations.

Recreational Facility, Commercial – A recreational facility operated as a business and open to the general public for a fee.

Recreational Facility, Private – A recreational facility open only to bona fide members and guests of such organization.

Repair Shop – An establishment where household machines, equipment, tools, appliances and other similar items can be taken to be repaired or serviced, but not including vehicle repair.

Sawmill – A place or building in which timber from off the premises is sawed, split, shaved, planed, stripped, chipped or otherwise processed by machinery into planks, boards, mulch, firewood or other wood products.

Ski Area – An area developed for skiing, boarding or tubing with trails and which may include lifts, ski rentals and sales, and instruction and eating facilities.

Studio – A building, room or space where a craftsperson, artist, sculptor, photographer, musician or other artisan, designer or craftsperson works and which may include incidental accessory uses such as a gallery, retail sales of art produced on the premises, and instruction.

Trailer - A non-motorized vehicle, often a long platform or box/container with two or more wheels, which is pulled behind a motorized vehicle and used to transport things.

Veterinary Hospital – A building where animals are given medical care, observation and treatment including surgery for their diseases and injuries and which may include the short-term boarding of animals during their convalescence.

Warehouse/Distribution Facility – A building or area used primarily for the storage of raw materials, manufactured goods, products, cargo or equipment before their export or distribution for sale to retailers, wholesalers, or directly to consumers.

Wholesale - The business of selling things in large quantities to other businesses for resale rather than to individual retail consumers.

Wholesale Showroom - A room or space used for displaying a company's products, goods and merchandise not for direct sale to consumers.

And by deleting **Tourist Home** from the list of Definitions.

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 63: (Amend Zoning Bylaw: Dimensional & Density Regulations)
To see if the Town will vote to amend the Zoning Bylaw by amending TABLE 2: Dimensional and Density Regulations in Section 6.1 Dimensional and Density Regulations as shown in the Table 2 below, which shows those portions of the Zoning Bylaw to be changed or amended in “red-line” format, (new or revised text is in highlighted bold format, and deleted text is stricken through), excluding the stricken through text, bolding and highlighting which are not part of the proposed Zoning Bylaw amendments and are solely for informational purposes

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

TABLE 2. DIMENSIONAL AND DENSITY REGULATIONS

Requirement	AR-I	AR-II	VR	C-1 CB	VC	C-III	C-IV	C-V ^a	B-I	I-1	I-2
Area (Sq. Ft.)	44,000	22,500 ^b 30,000 ^{a, b}	10,000 22,500 ^{a, b}	20,000 10,000	10,000	20,000	20,000	20,000	20,000	20,000	20,000
Frontage (Ft.)	180'	150'	75' 100' ^a ^b	NA	NA	NA	NA	NA	100' 75'	NA 100'	NA 150'
Width (Ft.)	NA	NA	NA	100'	NA	100'	100'	100'	NA	100'	100'
Backs (Ft.) ^c											
	35'	35'	20' ^d	50' 10'	20' ^d	35'	35'	50' 35'	35' 25'	30'	30'
	15'	15'	10' ^d	25' 10' 25' ^e	10' ^d	15'	15'	15'	15'	20'	20'

	15'	15'	10' d	25'	10' d	15'	15'	15'	15'	30'	30'
Building Height	NA 35'	NA 35'	35'	40'	40'	40'	40'	40'	40'	40' 60'	40'
Lot Coverage (Primary and buildings)	NA 25%	NA 30%	40%	30% 80%	80%	30%	30%	30% 40%	30% 40%	40% NA	40% NA
Impervious Pct. of lot)	35%	40%	50%	NA	NA	NA	NA	80%	80%	80%	80%
Open Space	NA	NA	NA	15%	NA	NA	NA	20%	20%	20%	20%

Voted to amend: To change Table 2. Dimensional and Density Regulation. Requirement VR Minimum lot area to 22,500 and 30,000 Minimum lot area to 22,500 and 30,000. Minimum lot frontage to 150.

Maximum lot coverage to 30% Maximum impervious coverage 40%

Notes to Table 2

NA means not applicable

a) For a two family house. No parking shall be permitted within 10 feet of an adjoining lot line.

b) For a newly constructed two-family house or when a single family detached house is enlarged for a 2 fam

c) When a nonresidential use abuts a residential use, the first 10 feet within the required side or rear setback of the nonresidential use along the lot line shall be used as a buffer.

d) Or the average setback of the existing primary buildings within 300' of the lot on the same side of the street in the same zoning district, whichever is less.

e) When abutting a residential district.

Previous Notes to Table 2

a) In the C-V and B-I districts, when a nonresidential use abuts a residential use, the first 10 feet within the 15-ft setback along the boundary line adjoining the residential use shall be a landscaped buffer not used for parking vehicles. However, when a nonresidential use in the C district abuts a residential use in a different district, the buffer shall extend at least 15 feet from the lot boundary shared with the residential use.

b) For two-family dwelling, the minimum lot area is 30,000 sq. ft. No parking shall be permitted within 10 feet of the lot line.

c) For a lot abutting existing dwellings in a residential district, the minimum front setback shall be the average of the existing primary buildings within 300 feet on each side of the lot on the same side of the street and within the zoning district.

d) Within the 50-ft. front setback on lots in the C-I, C-V, and B-I districts, the first 10 feet closest to the street shall be landscaped and not used for parking. Within the C-I district, the next 20 feet shall be used for through traffic on lots unless waived by the Planning and Economic Development Board during site plan review.

e) When a lot in any of the C or B-I districts abuts a residential use, the first 10 feet within the 15-ft side or rear setback along the boundary line adjoining the residential use shall be a landscaped buffer not used for parking or storing vehicles.

ARTICLE 64:

(Zoning Bylaw Amendment: Schedule of Uses)

To see if the Town will vote to amend the Zoning Bylaw, Section 5.4 Schedule of Uses by amending TABLE 1: Schedule of Uses as shown in the Table 1 below, which shows those portions of the Zoning Bylaw to be changed or amended in “red-line” format, (new or revised text is in highlighted bold format and deleted text is stricken through), excluding the stricken through text, bolding and highlighting which are not part of the proposed Zoning Bylaw amendments and are solely for informational purposes:

NOTE: Table 1 Legend

Y means a use permitted by right

N means a prohibited use

SP means a use that may be allowed by special permit from the Zoning Board of Appeals

PB means a use that may be allowed by special permit from the Planning and Economic Development Board

TABLE 1: SCHEDULE OF USES

	AR-I	AR-II	VR	C-I CB	C-III & IV VC	C-V	BI	I-I	I-II	I-III
A. AGRICULTURE, CONSERVATION, RECREATION USES										
Agriculture, excluding piggeries and fur farms on less than 5 acres of land, and excluding livestock on less than 44,000 sq. ft. of land. <i>(Revised 11/16/15)</i>	Y	Y	N	N	N	N	N	N	N	N
Poultry on less than 1 acre. Minimum lot size for poultry is 5,000 sq. ft. subject to Board of Health regulations. <i>(Added 11/16/15)</i>	Y	Y	Y	N	N	N	N	N	N	N
Commercial Greenhouse	SP	SP	N	N	N	Y	Y	N	N	N
Nursery	SP	SP	N	N	N	Y	Y	N	N	N
Nonprofit recreational use	Y	Y		N	N	N	N	N	N	N
Recreational facility	SP	SP	N	N	N	N	Y	Y	N	N
Sawmill	SP	N		N	N	N	N	N	N	N
Boathouse, ski tow, golf course	SP	SP		N	N	N	N	N	N	N
Ski Area	SP	SP	N	N	N	N	N	N	N	N
Golf course	SP	SP	N	N	N	N	N	N	N	N
Livery riding stable	Y	Y	N	N	N	N	N	N	N	N

TABLE 1: SCHEDULE OF USES

	AR-I	AR-II	VR	C-I CB	C-III & IV VC	C-V	BI	I-I	I-II	I-III
Gravel, loam, sand, or stone removal, except that in the AR-I and AR-II districts, no special permit shall be required when removal of such materials is incidental to the construction or alteration of buildings for which a permit has been issued by the Board of Selectmen. NOTE – This use is being moved to the INDUSTRIAL USES section of the Use Table	SP	SP		N	N	N	N	N	N	N
B. PUBLIC SERVICE										
Municipal use	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Public utility	SP	SP	SP	SP	Y	Y	Y	Y	Y	Y
C. RESIDENTIAL AND INSTITUTIONAL USES										
Detached single-family dwelling	Y	Y	Y	N	Y	N	N	N	N	N
Two-family dwelling, provided that the exterior of the dwelling has the appearance of a single-family dwelling.	N	SP	PB	N	N	N	N	N	N	N
Infill dwelling unit, subject to Section 8.1.	N	SP PB	PB	N	N	N	N	N	N	N
Open space residential development, subject to Section 8.4	PB	PB	N	N	N	N	N	N	N	N
Assisted living residence facility	N PB	N PB	N	PB N	N	N	N	N	N	N
Adult retirement community planned unit development, subject to Section 8.5	PB	PB	N	N	N	N	N	N	N	N
Multifamily dwellings and multifamily developments subject to Section 5.6.2 E and Section 5.6.4 (Added 11/16/15)	N PB	PB	PB	N	PB	N	N	N	N	N
Multifamily units in combination with a commercial use that is permitted or allowed by special permit, subject to Section 5.4.1.	N	N	N	PB	N	N	N	N	N	N
Long-term care facility	SP	SP	N	N	N	N	N	N	N	N
Accessory Uses										
Accessory family dwelling unit, subject to Section 8.2	SP	SP	SP	N	SP	N	N	N	N	N
Home-based business, subject to Section 8.3	Y	Y	Y	N	Y	N	N	N	N	N
Boathouse	Y	Y	N	N	N	N	N	N	N	N
Greenhouse	Y	Y	Y	N	N	N	N	N	N	N

TABLE 1: SCHEDULE OF USES

	AR-I	AR-II	VR	C-I CB	C-III & IV VC	C-V	BI	I-I	I-II	I-III
D. BUSINESS USES										
Retail Trade										
Retail bakery <i>(Added 11/16/15)</i>	N	N	N	Y	Y	Y	Y	N	N	N
Retail store sales	N	N	N	Y	Y	Y	Y	N	N	N
Retail store larger than 20,000 sq. ft.	N	N	N	SP	N	N	SP	N	N	N
Shopping center/multi-tenant development	N	N	N	SP	N	SP	SP	N	N	N
Auto parts	N	N	N	N	N	N	Y	N	N	N
Nursery and florist	N	N	N	N Y	N Y	Y	Y	N	N	N
Indoor sales of motor vehicles, trailers, boats, farm equipment, with accessory repair services and storage, but excluding auto body, welding, or soldering shop	N	N	N	Y	N	N	N	N	N	N
Sale and storage of building materials to be sold on the premises <i>NOTE – This has been moved to the Industrial Uses section</i>	N	N		N	N	N	Y	Y	N	N
Outdoor retail sales	N	N	N	N	N	N	Y	N	N	N
Retail sales, outdoors										
Hospitality and Food Services										
Restaurant providing food within a building, which may include outdoor seating on an adjoining patio	N	N	N	Y	Y	Y	Y	N	N	N
Restaurant providing live entertainment within a building, subject to license from the Board of Selectmen	N	N	N	SP Y	N SP	N SP	N	N	N	N
Brew pub	N	N	N	Y	Y	Y	Y	N	N	N
Motel or hotel	N	N	N	SP	N	N	N	N	N	N Y
Bed and breakfast	SP	SP	SP	N	SP	N	N	N	N	N
Inn	SP	SP	SP	SP	SP	N	N	N	N	N
Cultural and Entertainment Uses										
Studio for artists, photographers, interior decorators, other design-related uses	N	N	SP	N Y	N Y	Y	N	N	N	N
Museum	N	N	N	Y	SP	SP	N	N	N	N
Movie theatre/cinema	N	N	N	SP	N	N	N	N	N	N
Theatre	N	N	N	Y	SP	SP	N	N	N	N
Gallery	N	N	N	Y	Y	Y	N	N	N	N
Commercial indoor amusement <i>NOTE – This use was moved here from Business Uses - Services</i>	N	N	N	SP	N	N	Y	Y	Y	Y

TABLE 1: SCHEDULE OF USES

	AR-I	AR-II	VR	C-I CB	C-III & IV VC	C-V	BI	I-I	I-II	I-III
D. BUSINESS USES										
Professional Uses and Financial Services										
Bank or other Financial institution	N	N	N	Y	Y	Y	Y	N	N	N
Professional or business office	N	N	N	Y	Y	Y	Y	Y	Y	Y
Services										
Barber shop, beauty shop, nail salon, and similar Personal care service establishments	N	N	N	Y	N Y	Y	Y	N	N	N
Consumer services such as but not limited to health care, fitness facility, optician, dry cleaner, laundry, laundromat, florist, shoe repair, photocopy/printing, bakery, photography studio, tailor, and other similar businesses and services	N	N	N	Y	N Y	N Y	N Y	N	N	N
Doggie Day Care	N	N	N	N	N	N	SP	N	N	N
Repair shop for small equipment, bicycles, appliances, tools	N	N	N	Y N	N Y	N Y	N Y	N SP	N	N
Furniture Repair	N	N	N	N	Y	Y	Y	SP	N	N
Educational/instructional facility, commercial	N	N	N	Y	Y	Y	Y	Y	N	N
Commercial indoor amusement or recreation, or similar place of assembly <i>NOTE – This use was moved to Business Uses – Cultural and Entertainment</i>	N	N		SP	N	N	N	N	N	N
Funeral home, undertaker	N SP	N SP	N	Y SP	Y	Y	Y	N	N	N
Veterinary hospital	SP	SP	N	N	N	N Y	N Y	N	N	N
Kennel	SP	SP	SP	SP N	SP	SP N	SP	SP	SP N	SP N
Medical office or clinic	N	N	N	Y	Y	Y	Y	N	N	N
Adult day care facility, subject to Section 8.5	PB	PB	N	N	N	N	N	N	N	N

TABLE 1: SCHEDULE OF USES

	AR-I	AR-II	VR	C-I CB	C-III & IV VC	C-V	BI	I-I	I-II	I-III
D. BUSINESS USES										
Automotive Uses										
Vehicle fuel station with repair services	N	N	N	N	N	N	PB	N	N	N
Vehicle fuel station, with car wash	N	N	N	SP N	N	N	SP PB	N	N	N
Car wash	N	N	N	SP N	N	N	SP PB	N	N	N
Vehicle fuel station with convenience store	N	N	N	PB N	N	PB N	SP PB	N	N	N
Vehicle repair	N	N	N	SP N	SP PB	N	SP PB	Y	N	N
Auto body shop	N	N	N	N	N	N	PB	Y	N	N
Other Business Uses: Unclassified										
Adult uses	N	N	N	N	N	N	N	Y	N	N
Accessory Uses										
Drive-through facility	N	N	N	SP N	N	PB	SP PB	N	N	N
Outdoor dining accessory to a restaurant may be permitted by the Building Inspector	N	N		Y	N	N	N	N	N	N
Outdoor display	N	N	N	SP	SP	SP	SP	N	N	N
Outdoor storage of materials and parking of vehicles and equipment associated with a business operated in a building on the premises	N	N	N	N	N	N	Y	Y	N	N

TABLE 1: SCHEDULE OF USES

	AR-I	AR-II	VR	C-I CB	C-III & IV VC	C-V	BI	I-I	I-II	I-III
E. INDUSTRIAL AND RELATED USES										
Warehouse/ and -distribution facility	N	N	N	N	N	Y	N	N Y	N Y	N Y
Wholesale bakery <i>(Added 11/16/15)</i>	N	N	N	N	N	N	N	Y	Y	Y
Wholesale showroom or office, including warehouse	N	N	N	N	N	N	Y	Y	Y	Y
Manufacturing, processing, fabrication, packaging and assembly, and storage of goods manufactured on the premises	N	N	N	N	N	N	Y	Y	Y	Y
Contractor's yard	N	N	N	N	N	N	Y	Y	N	N
Research and development	N	N	N	N	N	N	Y	Y	Y	N Y
Brewery	N	N	N	N	N	N	Y	Y	Y	Y
Research and development and/or manufacturing of renewable or alternative energy products	N	N	N	N	N	N	Y	Y	Y	Y
Electric power generation including but not limited to renewable or alternative energy generating facilities such as the construction and operation of large-scale ground-mounted solar photovoltaic installations with a rated name plate capacity of 250 kW (DC) or more	N	N	N	N	N	N	N	N	Y	N
Gravel/loam/sand or stone removal, commercial <i>NOTE – This use was moved here from the Agricultural/Conservation/ Recreation Uses section of the Use Table</i>	N	N	N	N	N	N	N	N	N	N
Accessory Uses										
Outdoor storage of materials and parking of vehicles and equipment associated with a business operated in a building on the premises	N	N	N	N	N	N	Y	Y	Y	Y

TABLE 1: SCHEDULE OF USES										
	AR-I	AR-II	VR	C-I CB	C-III & IV VC	C-V	BI	I-I	I-II	I-III
F. INSTITUTIONAL USES										
Community center	SP	SP	SP	SP	SP	SP	SP	N	N	N
Lodge or club	SP	SP	SP	N	N	N	N	N	N	N

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

Voted to amend: To change Table 1: Schedule of uses C, Residential uses: Two family dwelling, provided that the exterior of the dwelling has the appearance of a single family dwelling-Special permit granting authority changed to SP

ARTICLE 65: (Amend Zoning Bylaw: Registered Marijuana Dispensary)

To see if the Town will vote to amend the Zoning Bylaw, Section 8.9 Registered Marijuana Dispensary, E. General Requirements, 4. by deleting text noted in ~~strikethrough~~ below and replacing that with new text noted in **bold** as follows:

4. The hours of operation of RMDs shall be set by the Planning and Economic Development Board, but in no event shall ~~any RMD be open and/or operating~~ **the on-site retail sale or dispensing of medical marijuana and/or related products to customers occur** between the hours of 8:00 PM and 8:00 AM.

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 majority

Meeting adjourned at 9:00P.M.

Voters in attendance: 163

And you are hereby directed to serve this warrant by posting printed attested copies thereof at two (2) locations in each precinct at least FOURTEEN (14) days before the day of said meeting. Hereof fail not and make due return of this warrant with your doings thereon to the Clerk of said Town at or before the time of said meeting.

Given under our hands in Medway, this 17rd day of October 2016.

A TRUE COPY:

SELECTMEN OF THE TOWN OF MEDWAY

Glenn Trindade, Chairman

Maryjane White, Vice-Chairman

Richard D’Innocenzo, Clerk

Dennis Crowley, Member

John Foresto, Member

ATTEST: Paul Trufant, Constable

TOWN OF MEDWAY

DEATHS RECORDED IN THE TOWN OF MEDWAY

2016

MONTH	NAME	RESIDENCE	AGE
JAN			
04	ROBERT J. HEAVEY	MEDWAY	87
10	KEVIN W. PAYTON	MEDWAY	63
11	EDWARD T. O'ROURKE	BELLINGHAM	81
12	ALICE R. LALLIER	MEDWAY	101
14	WALTER P. BARLOW	MEDWAY	91
18	LOWELL W. FREEMAN	MEDWAY	83
15	AUDREY W. HANLON	MEDWAY	1 HR
24	LEONA M. PAUL	MEDWAY	98
25	MARIE S. GUERTIN	MEDWAY	88
30	FRENCK WAAGE	MEDWAY	79
31	ANNE G. PERRY	MEDWAY	86
FEB			
06	HELEN E. O'DONNELL	MEDWAY	85
09	JEANNE M. RICHARDSON	MEDWAY	85
10	JAMISON P. BRENNAN	MEDWAY	39
11	SYLVIA G. DILL	MEDWAY	101
11	MARK S. WICKETT	MEDWAY	54
16	SHELDON M. GOODSTEIN	MEDWAY	80
16	JOAN L. WILHELM	MEDWAY	88
17	ALAN M. SIEGEL	MEDWAY	74
23	CLEVELAND O. CLARKE	MEDWAY	89
29	VANDA R. CAVATORTA	MEDWAY	94
MAR			
09	VIRGINIA I. HEAVEY	MEDWAY	87
10	BRIAN G. STAPLETON	MEDWAY	56
15	ANITA M. LAMOUREAUX	BLACKSTONE	76
17	GARY L. MILLER	FLORIDA	74
19	KATHERINE TOMASO	MEDWAY	96
24	TERRENCE E. DUNN	MEDWAY	69
25	PAUL CHAGNON	MEDWAY	60
31	WILLIAM A. RITCHIE	MEDWAY	69

APR

04	ELIZABETH T. BURNETT	MEDWAY	53
04	ANGEL M. LOPEZ	MEDWAY	50
10	JOYCE M. BELLINO	MEDWAY	84
11	ALFRED P. ROSSETTI, JR.	MEDWAY	92
13	JAMIE A. HAFFORD	MEDWAY	48
14	ANGELO CALVARIO	MEDWAY	85
16	RICHARD T. SENTER	MEDWAY	85
16	PHILIP J. MARTELLO, JR.	MEDWAY	57
17	PAUL C. GALLANT	MEDWAY	35
17	ESTIN A. CALNAN	MEDWAY	88
20	THERESA D. FREEMAN	MEDWAY	81
21	REVA R. SILVERMAN	NATICK	79
26	JAMES T. DONNELLY	ASHLAND	84
30	JANICE L. LAWTON	MEDWAY	86
30	RICHARD W. BEAUDREAU	MILLVILLE	74

MAY

03	KENNETH P. FANNING	BLACKSTONE	52
04	SAVITABEN M. PATEL	MEDWAY	87
10	FLORENCE P. CARUCCI	MEDWAY	87
11	LOUISE A. BUONO	MILFORD	77
12	JACQUELINE A. LYNCH	MEDWAY	74
18	VITO J. BRACCIO	MEDWAY	73
26	FRANK A. MCANULTY	MEDWAY	99
30	RICHARD J. MOLLOY, SR.	MEDWAY	77
30	MARY K. KNAPP	MEDWAY	64
31	RALPH A. TATOSIAN	MEDWAY	84

JUN

01	THOMAS F. GRIFFIN	MEDWAY	88
07	STERLING S. SAUNDERS	MEDWAY	90
10	DONALD H. LAPAN	MEDWAY	87
15	CHERYL A. GAY	MEDWAY	57
24	VANESSA M. LAUBER	MEDWAY	17
24	SUZANNE VANDUYNE	MILLIS	69
28	ROY P. HABEEB	MEDWAY	86
29	CONCETTA J. BERTONAZZI	MILFORD	100

JUL

01	GERALD A. NEWELL	FRANKLIN	79
07	DOROTHY E. TREDEAU	HOPEDALE	103

12	WILLIAM W. REID	FRANKLIN	84
13	CHARLES J. DUDDY, JR.	MEDWAY	76
14	JOHN HEFFRON	MEDWAY	66
15	LILLIAN C. ROSSETTI	MILFORD	87
17	MERLE A. MARSHALL	HOLLISTON	96
20	PATRICIA L. POWERS	MEDWAY	79
26	MARGERY A. FORTE	MEDWAY	85
26	JOHN E. CAHILL	HOPKINTON	90

AUG

01	JOSEPH L. DOYLE, JR	MENDON	81
01	ALICE S. SMITH	MEDWAY	82
02	RALPH L. HOWES	MEDWAY	81
15	THEODORE J. JOHNSON	MEDWAY	81
16	JAMES R. LUCIER	MEDWAY	80
22	CAROL J. PASQUANTONIO	MEDWAY	88
27	THEODORE RODRIGUEZ	MEDWAY	58
29	KATHLEEN FALLON	MEDWAY	54
29	LOUIS J. LUCCIO, JR.	MEDWAY	78
30	WILLIAM D. HARPER	HOLLISTON	85

SEP

01	ROBERT P. BERNARD	MEDWAY	87
21	MARY A. FAY	MILFORD	96
21	PETER A. PISCIA	MEDWAY	80
28	ALAN G. KALPAJIAN	MILFORD	73

OCT

01	MARION A. LARNEY	MEDWAY	73
07	FRANCIS T. KENNEDY	MEDWAY	80
11	DOROTHY F. PAVLIK	MEDWAY	88
11	RALPH H. JOHNSON	FRANKLIN	94
12	DOROTHY J. POUTAS	MEDWAY	77
14	JACQUELINE G. RAO	MILFORD	96
15	ALBERT C. DELMONTE, SR.	MEDWAY	82
16	MARGARET R. FIELDGATE	MILFORD	96
22	JOYCE B. WOMACK	MEDWAY	72
25	MARY M. MURPHY	MEDWAY	94
30	BARBARA E. COADY	MEDWAY	97

NOV

01	CATHERINE F. HENRY D'AULNOIS	MEDWAY	66
01	TOD L. WHITCOMB	MEDWAY	58
02	PAULA M. CHLEBOSKI	MEDWAY	49
05	JOHN M. RICHARDSON, JR.	MEDWAY	81
05	JOHN E. DOUGHERTY, III	MEDWAY	45
07	WALTER G. HAAS	MEDWAY	87
09	SANDRA L. COLLUM	MEDWAY	70
10	ROBERT E. KELLEY	MEDWAY	78
12	HELEN T. RAY	MEDWAY	83
14	MARY I. KINCHLA	MEDWAY	91
19	PHILIP J. PITROWISKI	MEDWAY	79
20	GLADYS A. D'ALESSANDRO	MEDWAY	90
21	IYAWATA B. SCHNEIDER	MEDWAY	74
22	RANDOLPH E. LAHEY	MEDWAY	56
23	RICHARD J. CUSACK	HOLLISTON	74
25	NANCY C. CALLAHAN	FRANKLIN	85
25	AGNES B. SHAUGHNESSY	MEDWAY	103
26	KAREN H. MANNING	MEDWAY	51
27	BARBARA K. FLYNN	MEDWAY	83
30	THOMAS A. MATTO	HOLLISTON	86

DEC

01	EDWARD J. DUGGAN	MEDWAY	89
03	NICOLE RYAN	MEDWAY	42
16	LOUISE M. WHITEHEAD	MEDWAY	94
17	DOREEN SWEENEY	MEDWAY	61

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
STATE LECTION
November 8, 2016

NorfolkSS.

To the Constables of the City/Town of Medway

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in the State Election to vote at

PRECINCTS 1,2,3,AND 4

MEDWAY MIDDLE SCHOOL 45 HOLLISTON ST

on **TUESDAY, THE EIGHTH DAY OF NOVEMBER, 2016**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:
ELECTORS OF PRESIDENT AND VICE PRESIDENT.FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS. Fourth DISTRICT
COUNCILLOR Second DISTRICT
SENATOR IN GENERAL COURT second Middlesex and Norfolk
REPRESENTATIVE IN GENERAL COURT 10th Worcester DISTRICT
SHERIFF. Norfolk COUNTY
REGISTER OF DEEDS (if applicable). Norfolk DISTRICT
DISTRICT ATTORNEY (if applicable). Norfolk County
COUNTY COMMISSIONERS (if applicable) Norfolk COUNTY

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would allow the state Gaming Commission to issue one additional category 2 license, which would permit operation of a gaming establishment with no table games and not more than 1,250 slot machines. The proposed law would authorize the Commission to request applications for the additional license to be granted to a gaming establishment located on property that is (i) at least four acres in size; (ii) adjacent to and within 1,500 feet of a race track, including the track's additional facilities, such as the track, grounds, paddocks, barns, auditorium, amphitheatre, and bleachers; (iii) where a horse racing meeting may physically be held; (iv) where a horse racing meeting shall have been hosted; and (v) not separated from the race track by a highway or railway.

A YES VOTE would permit the state Gaming Commission to license one additional slot-machine gaming establishment at a location that meets certain conditions specified in the law.

A NO VOTE would make no change in current laws regarding gaming.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would allow the state Board of Elementary and Secondary Education to approve up to 12 new charter schools or enrollment expansions in existing charter schools each year. Approvals under this law could expand statewide charter school enrollment by up to 1% of the total statewide public school enrollment each year. New charters and enrollment expansions approved under this law would be exempt from existing limits on the number of charter schools, the number of students enrolled in them, and the amount of local school districts' spending allocated to them.

If the Board received more than 12 applications in a single year from qualified applicants, then the proposed law would require it to give priority to proposed charter schools or enrollment expansions in districts where student performance on

statewide assessments is in the bottom 25% of all districts in the previous two years and where demonstrated parent demand for additional public school options is greatest.

New charter schools and enrollment expansions approved under this proposed law would be subject to the same approval standards as other charter schools, and to recruitment, retention, and multilingual outreach requirements that currently apply to some charter schools. Schools authorized under this law would be subject to annual performance reviews according to standards established by the Board.

The proposed law would take effect on January 1, 2017.

A YES VOTE would allow for up to 12 approvals each year of either new charter schools or expanded enrollments in existing charter schools, but not to exceed 1% of the statewide public school enrollment.

A NO VOTE would make no change in current laws relative to charter schools.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would prohibit any farm owner or operator from knowingly confining any breeding pig, calf raised for veal, or egg-laying hen in a way that prevents the animal from lying down, standing up, fully extending its limbs, or turning around freely. The proposed law would also prohibit any business owner or operator in Massachusetts from selling whole eggs intended for human consumption or any uncooked cut of veal or pork if the business owner or operator knows or should know that the hen, breeding pig, or veal calf that produced these products was confined in a manner prohibited by the proposed law. The proposed law would exempt sales of food products that combine veal or pork with other products, including soups, sandwiches, pizzas, hotdogs, or similar processed or prepared food items.

The proposed law's confinement prohibitions would not apply during transportation; state and county fair exhibitions; 4-H programs; slaughter in compliance with applicable laws and regulations; medical research; veterinary exams, testing, treatment and operation if performed under the direct supervision of a licensed veterinarian; five days prior to a pregnant pig's expected date of giving birth; any day that pig is nursing piglets; and for temporary periods for animal husbandry purposes not to exceed six hours in any twenty-four hour period.

The proposed law would create a civil penalty of up to \$1,000 for each violation and would give the Attorney General the exclusive authority to enforce the law, and to issue regulations to implement it. As a defense to enforcement proceedings, the proposed law would allow a business owner or operator to rely in good faith upon a written certification or guarantee of compliance by a supplier.

The proposed law would be in addition to any other animal welfare laws and would not prohibit stricter local laws.

The proposed law would take effect on January 1, 2022. The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would prohibit any confinement of pigs, calves, and hens that prevents them from lying down, standing up, fully extending their limbs, or turning around freely.

A NO VOTE would make no change in current laws relative to the keeping of farm animals.

QUESTION 4: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

The proposed law would permit the possession, use, distribution, and cultivation of marijuana in limited amounts by persons age 21 and older and would remove criminal penalties for such activities. It would provide for the regulation of commerce in marijuana, marijuana accessories, and marijuana products and for the taxation of proceeds from sales of these items.

The proposed law would authorize persons at least 21 years old to possess up to one ounce of marijuana outside of their residences; possess up to ten ounces of marijuana inside their residences; grow up to six marijuana plants in their residences; give one ounce or less of marijuana to a person at least 21 years old without payment; possess, produce or transfer hemp; or make or transfer items related to marijuana use, storage, cultivation, or processing.

The measure would create a Cannabis Control Commission of three members appointed by the state Treasurer which would generally administer the law governing marijuana use and distribution, promulgate regulations, and be responsible for the licensing of marijuana commercial establishments. The proposed law would also create a Cannabis Advisory Board of fifteen members appointed by the Governor. The Cannabis Control Commission would adopt regulations governing licensing qualifications; security; record keeping; health and safety standards; packaging and labeling; testing; advertising and displays; required inspections; and such other matters as the Commission considers appropriate. The records of the Commission would be public records.

The proposed law would authorize cities and towns to adopt reasonable restrictions on the time, place, and manner of operating marijuana businesses and to limit the number of marijuana establishments in their communities. A city or town could hold a local vote to determine whether to permit the selling of marijuana and marijuana products for consumption on the premises at commercial establishments.

The proceeds of retail sales of marijuana and marijuana products would be subject to the state sales tax and an additional excise tax of 3.75%. A city or town could impose a separate tax of up to 2%. Revenue received from the additional state excise tax or from license application fees and civil penalties for violations of this law would be deposited in a Marijuana Regulation Fund and would be used subject to appropriation for administration of the proposed law.

Marijuana-related activities authorized under this proposed law could not be a basis for adverse orders in child welfare cases absent clear and convincing evidence that such activities had created an unreasonable danger to the safety of a minor child.

The proposed law would not affect existing law regarding medical marijuana treatment centers or the operation of motor vehicles while under the influence. It would permit property owners to prohibit the use, sale, or production of marijuana on their premises (with an exception that landlords cannot prohibit consumption by tenants of marijuana by means other than by smoking); and would permit employers to prohibit the consumption of marijuana by employees in the workplace. State and local governments could continue to restrict uses in public buildings or at or near schools. Supplying marijuana to persons under age 21 would be unlawful.

The proposed law would take effect on December 15, 2016.

A **YES VOTE** would allow persons 21 and older to possess, use, and transfer marijuana and products containing marijuana concentrate (including edible products) and to cultivate marijuana, all in limited amounts, and would provide for the regulation and taxation of commercial sale of marijuana and marijuana products.

A **NO VOTE** would make no change in current laws relative to marijuana.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _____ day of _____, 2016. (month)



City Council or Selectmen of: Medway
(City or Town)

(Indicate method of service of warrant.)

Constable

_____, 2016.
(month and day)

STATE ELECTION					
8-Nov-16					
PRESIDENT AND VICE PRESIDENT	PREC 1	PREC. 2	PREC.3	PREC. 4	TOTAL
Clinton and Kaine	918	1030	1046	1015	4009
Johnson and Weld	87	128	117	126	458
Stein and Baraka	17	21	11	18	67
Trump and Pence	755	707	727	759	2948
scattering	52	63	49	50	214
blanks	20	24	29	31	104
Total	1849	1973	1979	1999	7800
REPRESENTATIVE IN CONGRESS					
Joseph P. Kennedy	1070	1310	1258	1255	4893
David A. Rosa	707	585	651	689	2632
Scattering	5	4	1	1	11
Blanks	67	74	69	54	264
Total	1849	1973	1979	1999	7800
COUNCILLOR					
Robert L. Jubinville	829	1006	986	971	3792
Brad Williams	827	753	795	844	3219
Scattering	5	5	2	1	13
Blanks	188	209	196	183	776
Total	1849	1973	1979	1999	7800
SENATOR IN GENERAL COURT					
Karen Spilka	1273	1425	1397	1424	5519
scattering	41	34	39	38	152
blanks	535	514	543	537	2129
Total	1849	1973	1979	1999	7800
REPRESENTATIVE IN GENERAL COURT					
Sandra E Slattery Biagetti	896				896
Brian W. Murray	826				826
Scattering	5				5
Blanks	122				122
Total	1849				1849
REPRESENTATIVE IN GENERAL COURT					
Jeffrey N. Roy		1470	1454	1464	4388
Scattering		27	34	29	90
Blanks		476	491	506	1473
Total		1973	1979	1999	5951

SHERIFF					
Michael G. Bellotti	1292	1456	1444	1464	5656
Scattering	27	24	34	24	109
Blanks	530	493	501	511	2035
Total	1849	1973	1979	1999	7800
COUNTY COMMISSIONER					
Francis W. O'Brien	1047	1233	1199	1237	4716
Joseph P. Shea	591	608	638	656	2493
Scattering	22	25	35	28	110
Blanks	2038	2080	2086	2077	8281
Total	3698	3946	3958	3998	15600
Question 1 casino					
yes	670	810	766	766	3012
No	1128	1122	1147	1147	4544
Blanks	51	41	66	86	244
Total	1849	1973	1979	1999	7800
QUESTION 2 Charter schools					
Yes	714	683	756	756	2909
No	1101	1264	1185	1185	4735
Blanks	34	26	38	58	156
Total	1849	1973	1979	1999	7800
QUESTION 3 animal confinement					
Yes	1370	1549	1527	1527	5973
No	444	393	422	422	1681
Blanks	35	31	30	50	146
Total	1849	1973	1979	1999	7800
QUESTION 4 Marijuana					
Yes	946	1074	1082	1082	4184
No	879	879	870	870	3498
Blanks	24	20	27	47	118
Total	1849	1973	1979	1999	7800
No of registered voters 9599					

		State Primary			
		Sept. 8, 2016			
		REPUBLICAN			
	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Representative in Congress					
David Rosa	17	25	9	17	68
Scattering	1	0	0	2	3
Blanks	1	1	3	1	6
Total	19	26	12	20	77
Councillor					
Brad Williams	18	24	11	16	69
Scattering	0	0	0	2	2
Blanks	1	2	1	2	6
Total	19	26	12	20	77
Senator in General Court					
Scattering	5	11	2	7	25
Blanks	14	15	10	13	52
Total	19	26	12	20	77
Representative in General Court					
Susan Edmondson	18				18
Scattering	1				1
Blanks	0				0
Total	19				19
Sheriff					
Scattering	3	4	1	7	15
Blanks	16	22	11	13	62
Total	19	26	12	20	77
County Commissioner					
Scattering	1	3	0	9	13
Blanks	37	49	24	31	141
Total	38	52	24	40	154

		State Primary			
		Sept. 8, 2016			
		Green Rainbow			
	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
REPRESENTATIVE IN CONGRESS					
scattering	0	1	0	0	0
Blanks	0	0	0	0	0
Total	0	1	0	0	0
COUNCILLOR					
scattering	0	0	0	0	0
blanks	0	1	0	0	0
Total	0	1		0	0
SENATOR IN GENERAL COURT					
Scattering	0	0	0	0	0
Blanks	0	1	0	0	0
Total	0	1	0	0	0
SHERIFF					
Scattering	0	0	0	0	0
Blanks	0	1	0	0	0
Total	0	1	0	0	0
COUNTY COMMISSIONER					
Scattering	0	0	0	0	0
Blanks	0	2	0	0	0
Total	0	2	0	0	0

[illegible]

COUNTY COMMISSIONER					
Francis W. O'Brien	26	26	53	27	132
Joseph P. Shea	26	25	46	26	123
Scattering	1	0	0	0	1
Blanks	13	17	23	11	64
Total	66	68	122	64	320

				Town Election May 17, 2016	
	PREC. 1	PREC. 2	PREC. 3	PREC. 4	TOTAL
BOARD OF SELECTMEN (2)					
John A. Foresto	97	126	136	128	487
Maryjane White	104	170	177	178	629
Jay Srinivasan	40	50	60	57	207
Scattering	3	3	3	0	9
Blanks	28	41	50	69	188
Total	272	390	426	432	1520
MODERATOR					
Mark G. Cerel	100	132	163	152	547
Scatterings	0	1	2	2	5
Blanks	36	62	48	62	208
Total	136	195	213	216	760
BOARD OF HEALTH					
Jordan E. Warnick	58	96	84	89	327
Eric Lindstrom	76	89	126	121	412
Scattering	0	0	0	0	0
Blanks	2	10	3	6	21
Total	136	195	213	216	760
SCHOOL COMMITTEE (2)					
Diane Borgatti	110	128	157	150	545
Richard Eustis	103	141	172	154	570
Scattering	0	4	2	4	10
Blanks	59	117	95	124	395
Total	272	390	426	432	1520
PARK COMMISSION					
Sean F. Murphy	103	137	159	159	558
Scattering	4	0	0	2	6
Blanks	29	58	54	55	196
Total	136	195	213	216	760
LIBRARY TRUSTEE (2)					
Karen Kassel	107	131	154	158	550
Susan Alessandri	112	133	149	152	546
Scattering	0	0	2	0	2
Blanks	53	126	121	122	422
Total	272	390	426	432	1520
WATER/SEWER COMMISSION					
Leo O'Rourke	107	140	159	168	574
Scattering	2	0	2	0	4

Blanks	27	55	52	48	182
Total	136	195	213	216	760
HOUSING AUTHORITY					
Michael F. Matondi	111	147	177	184	619
Scattering	0	0	1	0	1
Blanks	25	48	35	32	140
Total	136	195	213	216	760
PLANNING AND ECONOMIC BOARD (2)					
Matthew Hayes	102	133	146	154	535
Richard Dilulio	101	124	138	150	513
Scattering	0	1	3	0	4
Blanks	69	132	139	128	468
Total	272	390	426	432	1520
RE-DEVELOPMENT AUTHORITY					
Andy Rodenhiser	101	135	151	164	551
Scattering	2	1	1	2	6
Blanks	33	59	61	50	203
Total	136	195	213	216	760

		PRESIDENTIAL PRIMARY			
		1-Mar-16			
		GREEN RAINBOW			
PRESIDENTIAL PREFERENCE	PREC. 1	PREC.2	PREC.3	PREC. 4	TOTAL
Sedinam kinamo Christin Moyowasifza Curry	0	0	0	0	0
Jill Stein	0	1	1	0	2
William P. Kreml	0	0	0	0	0
Kent Mesplay	0	0	0	0	0
Darryl Cherney	0	0	0	0	0
No preference	0	1	1	0	2
Write-ins	0	0	0	0	0
Blanks	0	0	0	0	0
Total	0	2	2	0	4
State Committee Man					
Write-ins	0	1	0	0	1
Blanks	0	1	2	0	3
Total	0	2	2	0	4
State Committee Woman					
Write-ins	0	1	0	0	1
Blanks	0	1	2	0	3
Total	0	2	2	0	4
Town Committee					
Write-ins	0	8	0	0	8
Blanks	0	12	20	0	32
Total	0	20	20	0	40

Tuesday, March 01, 2016		Presidential Primary				
	Democratic					
	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total	
Presidential Preference						
Bernie Sanders	248	336	338	281	1203	
Martin O'Malley	1	5	7	0	13	
Hillary Clinton	213	274	308	293	1088	
Roque "Rocky" De La Fuente	0	1	1	1	3	
no pref	3	2	3	3	11	
Write-ins	4	1	3	0	8	
Blanks	0	8	1	4	13	
Total	469	627	661	582	2339	
State Committee Man						
Chris Walsh	326	475	498	459	1758	
Write-ins	2	4	3	1	10	
Blanks	141	148	160	122	571	
Total	469	627	661	582	2339	
State Committee Woman						
Karen E. Spilka	360	512	535	484	1891	
Write-ins	1	3	3	1	8	
Blanks	108	112	123	97	440	
Total	469	627	661	582	2339	
Town Committee						
Group						
Robert D. Ferrari	210	330	373	330	1243	
Carla C. Cataldo	231	340	375	319	1265	
Judith L. lane	209	344	364	320	1237	

Nicholas J. Griglack	209	310	334	299	1152
Catherine M. Baronie	202	322	344	323	1191
Mellinda C. Tarkowski	209	319	328	301	1157
Susan Rorke	213	345	379	311	1248
Karen Mazzarelli	216	323	343	307	1189
John D. Havens	201	311	325	294	1131
Brian E. Adams	198	313	336	305	1152
David J. Blackwell	200	308	327	297	1132
Marilyn Hecht Dainoff	211	309	326	297	1143
Marvin J. Dainoff	200	304	326	290	1120
Elizabeth A. Regan	209	341	366	318	1234
Christopher Harrison Duryea	203	307	327	295	1132
Paul G. Yorkis	209	321	351	311	1192
Kathleen L. Yorkis	209	321	348	306	1184
Linda Muir-Robinson	4	4	3	1	12
Write-ins	3	5	12	5	25
Blanks	12869	16468	17248	15141	61,726
Total					

		PRESIDENTIAL PRIMARY			
		1-Mar-16			
		REPUBLICAN			
Presidential Preference	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Jim Gilmore	0	0	1	0	1
Donald J. Trump	195	201	239	220	855
Ted Cruz	48	43	30	44	165
George Pataki	0	0	0	0	0
Ben Carson	12	6	11	14	43
Mike Huckabee	0	1	0	0	1
Rand Paul	0	2	1	2	5
Carly Fiorina	0	2	1	0	3
Rick Santorum	0	0	0	0	0
Chris Christie	1	3	3	2	9
Marco Rubio	125	92	92	97	406
Jeb Bush	2	5	7	4	18
John R. Kasich	107	81	74	111	373
no preference	1	3	2	3	9
Write-ins	2	2	2	2	8
Blanks	0	0	0	1	1
Total	493	441	463	500	1897
State Committee Man					
Edward Bergin McGrath	122	134	135	152	543
Martin A. Lamb	306	243	252	284	1085
Write-ins	0	0	3	1	4
Blanks	65	64	73	63	265
Total	493	441	463	500	1897
State Committee Women					
Janet Leombruno	141	144	141	172	598
Patricia M. Vanaria	275	213	228	242	958
Write-ins	1	0	3	2	6
Blanks	76	84	91	84	335
Total	493	441	463	500	1897
Town Committee					
Group					
Maryjane White	285	267	270	277	1099
Michael E. Creed	232	208	214	204	858
Paula J. Creed	233	197	209	200	839
Lisa Ann Mitchell	229	180	198	189	796
Jeanne E. Johnson	239	201	217	222	879
Harry T. Johnson Jr	243	206	233	229	911
Eugene Capozzoli	238	194	216	205	853
Timothy J. Harris	235	204	209	193	841

Leanne J. Yarosz-Harris	229	194	198	190	811
Ralph E. Sutherland	226	183	196	193	798
John A Mill III	244	217	223	200	884
Jean F. Gerard	224	177	199	183	783
Joyce D Covell	231	180	193	186	790
Richard a Wustis	276	226	239	261	1002
Marjorie A. Sanford	233	205	227	204	869
Kent T. Scott	229	191	205	210	835
Michael L. Faron	229	194	194	187	804
Barbara A. Faron	230	194	197	189	810
Inna Keller	232	179	195	184	790
Gianluc (john) DeMartinis S	230	185	200	188	803
William R. Wright	240	188	207	202	837
Walter J. Johnson	240	212	227	213	892
write-ins	8	4	18	4	34
	5235	4386	4684	4513	18,818

Report of the Board of Health

The Health Department's mission is to preserve and protect public health in the community, by preventing disease and assuring safety and environmental quality. This objective is carried out through routine inspections, complaint investigations, permitting and plan reviews. The department also develops regulations and programs to address existing and future public health issues and to promote preventative public health. It is through these proactive efforts that the Health Department is helping to improve the status and quality of life for all members of the community.

Description of services include:

- Permitting/Licensing of food/retail establishments, tobacco vendors, summer camps, pools/swimming areas, septic haulers/installers, solid waste haulers, septic installations, private & irrigation well installations, percolation tests, tanning & body art/body piercing facilities, and farm animals
- Enforce local bylaws/regulations relating to public health, safety and the environment.
- Consult on Health and Wellness services through the contracted Visiting Nurse Association (VNA).
- Monitor communicable disease reporting and control
- Conduct all inspections for permitted activities within the town
- Enforce State Sanitary Code
- Enforce the State Environmental Code
- Protection of ground water and public drinking wells, and other environmental concerns.
- Participation in mosquito control program-Norfolk County Mosquito Control.
- Hazardous waste collection and disposal.
- Participation in local and regional emergency preparedness
- Conduct all complaint investigations as well as any other health concern.
- Public Health Prevention programs and administration, participating in grants as offered to better the community

PERMITS/LICENSES ISSUED:

Food/Retail Service	64
Tobacco	10
Solid Waste Haulers	9
Septic Installers	10
Percolation Tests	27
Septic Repairs	17
New Septic Systems	9
Septic Haulers	17
Wells	6
Animal	16

Accomplishments for the year include:

- Conducted 2 Flu Clinics one at the Senior Center and the other at the High School on and vaccinated 218 people
- Renewed the Salmon VNA & Hospice contract
- Revised the Medway Animal Regulations
- Revised the Medway Solid Waste Regulations
- Created MOU with Holliston for Board of Health back up

Respectfully submitted,

Beth Hallal, R. S.
Health Director

Report of: Building Department

Purpose

The purpose of the Building Department / Inspectional Services is to protect the public health and safety by overseeing all types of construction in the Town of Medway. The department is committed to providing a superior customer experience and ensuring public safety through compliance with all laws and related ordinances which pertain to the Massachusetts State Building Code. More specifically, these responsibilities encompass the administration of the State Building, Electrical, Architectural Access Board of Regulations, Plumbing, Gas, Mechanical, Energy and Sheet Metal Codes. In addition, the Department is responsible for the interpretation and the enforcement of the town zoning bylaws.

Procedure

The Building department reviews applications for building permits to construct, alter, repair, remove or demolish a structure. Once application have been approved by the building official a building permit will be issued. The building Inspectors will then make the appropriate periodic inspections. Electrical, Plumbing, Gas and Sheet Metal permits are also issued from this department. Additionally, this department enforces all Zoning Variance, Special Permits and Site Plan Approvals. On a regular basis we conduct periodic safety inspections at places of assembly, restaurants, religious institutions, child daycare facilities, and other places of assembly. This department also fields numerous complaints from various town department as well as the public. Some of these complaints result in fines or prosecution when necessary to obtain code compliance.

The Building Department has come a long way with issuing permits on-line. We currently have applications coming in electronically and allow payments on-line which saves substantial time for the applicant.

Staffing and Operations

Jack Mee is the Building Commissioner overseeing the Department which consists of:

- | | |
|----------------------|------------------------------------|
| • Rindo Barese | Deputy Building Inspector |
| • Jill Karakeian | Administrative Secretary |
| • John Naff | on call Building Inspector |
| • Jeff Hovey | Inspector of Wires |
| • Jen Sweet | Assistant Inspector of Wires |
| • James Coakley | Plumbing / Gas Inspector |
| • Gerald Smolinsky | Assistant Plumbing / Gas Inspector |
| • W. James Allshouse | Sealer of Weights & Measures |

Building Permit issued in 2016

Single Family Dwellings

10

Multi Family Dwellings	18
Additions / Renovations	117
Commercial Renovations / Additions	30
Commercial Tenant Fit-up	0
Commercial Trailer / Tent	21
Signs	8
Solar	55
Roof, Windows, Siding	197
Decks, Porches	26
Demolitions	3
Garages	7
Pools, Hot Tubs	20
Wood Stoves / Fireplace Inserts	10
Utility Buildings	6
Mechanical Permits	39
Trench	14
 TOTAL BUILDING PERMITS ISSUED	 581
 TOTAL COST OF CONSTRUCTION	 \$24,210,027.00
 PERMIT FEE COLLECTED	 \$300,075.00

There were 267 Gas Permits issued in 2016 resulting in \$16,455.00 fees being paid

There were 304 Plumbing Permits issued in 2016 resulting in \$21,445.00 fees being paid

There were 428 Electrical Permits issued in 2016 resulting in \$41,185.00 fees being paid

Respectfully submitted,

Jack Mee

Report of the Medway Fire Department

The mission of the Medway Fire Department is to protect and to save lives, property and the environment of the citizens of Medway from emergencies and disasters through fire suppression, emergency medical services, hazardous materials mitigation, fire prevention, and public education.

In FY 17 the Medway Fire Department again continues to be progressive in our pursuit to offer excellence in customer service. This year the department trained several more of its members to a National certification of a Firefighter I & II Level. We also graduated another member from the Massachusetts Firefighting Academy this year. Congratulations to those members. We are continuing to train the rest of our members to this certification, as well as, training our officers and officer candidates to a National certification of Fire Instructor and Fire Officer I. The Medway Fire Department hosted continues to host regional training programs taught by the Massachusetts Firefighting Academy such as elevator rescue training. The department was also still active with the Regional Emergency Planning Committee. We continue to be very busy with large scale projects being built in town. We also continue to work diligently with other area fire departments in a collaborative effort to provide automatic aid for quicker and safer responses for our residents and our firefighters. The Department was the recipient of a Student Awareness of Fire Education grant from the Massachusetts Department of Fire Services thanks to the hard work of Firefighter/EMT Lisa Thompson. This grant will be used to educate both students and senior citizens about fire safety. The department also took delivery of a new state of the art ambulance equipped with safety features for both the patients and EMTs. Through funding from Exelon the department also took purchased a dry chemical truck equipped with 500 pounds of dry chemical agent to fight fires in electrical equipment and certain flammable liquids fires. We also purchased a new bucket truck used to maintain fire alarm equipment throughout the town. This truck is shared with the Department of Public Services to do things such as building maintenance.

Once again the emergency calls for service for the department increased by 12%. Since 2012 or calls have increased from 1148 to 1911 in 2016. Additionally, the department 962 fire prevention type and other calls such as business inspections, residential smoke and carbon monoxide detector inspections, and fire prevention education.

We had several significant events requiring our response. There were again some major incidents in town this year. In July the department responded to two major structure fires within a 4 hour period in extreme temperatures. One of the fires was at the Saddle Rowe Equestrian Center. Thanks to the hard work of Medway Firefighters and our mutual aid partners over 30 horses were saved. Additionally we had 4 other major structure fires in town. The opioid overdose epidemic continues to affect Medway as well, and again, members along with the Medway Police and our ALS providers we were successful in saving several lives. Members are actively participating in regional collaborative to deal with this epidemic.

Our efforts in Fire Prevention inspections continues. With the cooperation of building owners we have made several buildings safer by working with the owners to get fire alarm systems installed, ensuring exits are not blocked and operating properly, and making sure proper inspections are taking place.

The Department also continued to participate in many civic events, such as Medway Pride day, Family Fun Day, Medway Holiday Parade and Fireworks, the Muscular Dystrophy Association Boot Drive, the Memorial Day Parade.

I would like to take this time to publically thank the men and women of the Medway Fire Department for their dedicated service to the Department and Town of Medway. The past year has once again served to make me prouder of the way these men and women represent the Department. It is with a heavy heart that I pass on the sad news of another longtime member of the department, Captain Robert Clough, has passed away this year. Captain Clough served the residents and visitors of Medway from 1952 to 1983. I would like to take the time to remember all of our departed members who will be missed but never forgotten.

Additionally, thank you to the Board of Selectmen, Finance Committee, and Capital Improvement Committee for their continued support. Town Administrator Michael Boynton has also been instrumental in helping continue to

move the department forward. Thank you to all of the team members of Town Hall, DPS and of course the Medway Police Department and School Department. All of their help has made my department stronger.

The members of the department are grateful for the continued support of the citizens of Medway, as well as, the cooperation of the other boards, commissions and departments of the town during the year.

Respectfully Submitted,

Chief Jeffrey P. Lynch

The equipment of the Department is as follows:

Station #1

Engine 2	2002	1500 GPM	Excellent Condition
Ladder 1	2013	100' Aerial	Excellent Condition
Tanker 1	2014	3,000 Gal. Tanker	Exc. Condition
Chemical 1	2016	500 lb dry chemical truck	Exc. Condition
Utility 110	2016	Bucket truck	Excellent Condition

Station #2

Engine 1	2010	1250 GPM	Excellent Condition
Engine 4	1990	1250 GPM	Fair Condition
Brush 2	1995		Good Condition
Brush 1	1997		Fair Condition

EMS

A1	2012	Modular	Good Condition
A2	2016	Modular	Excellent Condition

FIRE DEPARTMENT

Fire Chief/EMT

*Jeffrey P. Lynch

Deputy Chief

Allen Tingley

Assistant Chief

James Smith

Assistant Chief/EMT

*Michael Fasolino

Administrative Assistant

Natalie Lennon

Station One

*Thomas Irwin – Captain/EMT
Robert O’Neill- Lieutenant/ EMT

Peter Trufant- Lieutenant

Station Two

Joseph MacDougall-Safety Officer/
EMT
Michael Leland- Lieutenant

Emergency Medical Services

*David Leavenworth- Coordinator
*Christopher Stygles- Assistant Coordinator

Firefighters

Lt. Peter Trufant
Lt. Michael Leland
William Scherer
Jason Vinton
Tim Benoit
Jared Davis
Kevin Kelly
Mathew Silva

Firefighters/EMTs

Captain Joseph MacDougall
*Capt. Thomas Irwin
*Lt. Mathew Anzivino
*Lt. Brian Tracy
*Lt. Craig Vinton
*David Leavenworth
*Steven Brody
Lt. Robert O’Neill
Kevin Vinton
*Kevin Moreau
Andrew Mahan
*Christopher Stygles
Austin Boyt
Lisa Thompson

EMTs

Michael Heavey
Alan Weiner

*Full Time

MEDWAY POLICE DEPARTMENT

2016

CHIEF OF POLICE

Allen M. Tingley

LIEUTENANT

William K. Boultenhouse

SERGEANTS

William H. Kingsbury
Jeffrey W. Watson

David J. McSweeney
Matthew Reardon

Jason P. Brennan

DETECTIVE

Donald P. Grimes

POLICE OFFICERS

David W.J. McRoberts
Joseph R. MacDougall
Richard L. Simard, II
John N. Rojee
Anthony Nigro

Robert E. O'Neill, Jr
Stephen F. Mitchell
Derek P. Harrington
John Meincke
William White

Paul T. McLaughlin
Peter Fasolino
Ryan Ober
William Freitas

Administrative Assistant

Erin Sullivan

POLICE & FIRE COMMUNICATIONS Officers

Tom Godino
Ryan Kingsbury *
John Godino *

Carl Shepard
Lauren Swarthout

Andrew Mahan *
Meghan Casey *

*Denotes part time or as needed

PERMANENT INTERMITTENT POLICE OFFICERS

Thomas Hamano

SPECIAL POLICE OFFICERS

David Lambirth
Jerry Tracy
Kevin Brennan
Barbara Trufant
Andrew Mahan
(Photographer)

Frederick Paulette
James Boyan
Michael Heavy
Cheryl Goodspeed
Matthew Anzivino
Jerry Tracy

Richard Malo
Robert Rojee
Charlene Tingley
David Leavenworth
David Duncan

SCHOOL TRAFFIC CROSSING GUARDS

Cheryl Goodspeed

Deborah Lavalle

Gale Wilcox

MATRONS

Charlene Tingley
Judi LaPan

Barbara Trufant
Gale Wilcox

Cheryl Goodspeed

Medway Police Department

VISION STATEMENT:

The Medway Police Department will create a safe and comfortable community in which people can live, work and visit. We recognize employees are the department's most valuable resource and will strive to create a positive working atmosphere where dedication and participation are encouraged. We will serve the people of this community by striving for excellence in all we do.

To this end we will:

- Enhance the safety and livability of the community.
- Prevent crime through community involvement, education, proactive enforcement and technological advances.
- Effectively communicate with all members of the community.
- Strive for professionalism and integrity by maintaining high ethical standards.
- Be fiscally responsible.
- Promote interagency communications and cooperation.
- Recruit, train and develop quality personnel.

We are committed to accomplishing the above through adaptability, encouraging creativity and forward thinking, honesty, integrity and holding one another accountable. Lastly, we will never settle for mediocrity or second best.

MISSION STATEMENT:

The mission of the Medway Police Department is to protect and improve the quality of life for all who, live, work, or visit our community by delivering the highest quality of public safety and service.

The men and women of the Medway Police Department are dedicated to accomplishing their mission by:

- Maintaining peace and order through fair and impartial enforcement of laws and quality police service.
- Fostering an environment of cooperation and trust between the police department and the community.
- Valuing our employees as our most important resource.
- Conducting business efficiently and effectively.

- Challenging the future with a spirit of optimism and innovations, in the continuous pursuit of excellence.

The Medway Police Department, through professionalism and integrity, dedicate ourselves to this mission.

Description of Services

A. Prevention of crime

The police department is responsible for generating understanding about the nature and extent of crime and encouraging public support for crime prevention.

B. Deterrents of Crime

Crime can be deterred by proactive police procedures and active citizen involvement. The Police Department is responsible for deploying forces to deter crime and to inspire confidence in its ability to promote a peaceful and crime-free environment.

C. Apprehension of Offenders

Once a crime has been committed, it is the duty of the Police Department to initiate the criminal justice process.

1. Identify and apprehend the offender
2. Obtain necessary evidence
3. Assist in prosecuting the case
4. Use force that is reasonable and necessary to effectively bring an incident under control.

D. Recovery and return of property

The Police Department shall attempt to recover lost and or stolen property, to identify its owners and to ensure its prompt return.

E. Traffic Enforcement

The Police Department shall enforce traffic laws; investigate accidents, and direct safe movement of motor vehicles, bicyclists and pedestrians.

F. Public Service

The public relies upon the policies, assistance and advice of the Police Department in routine emergency situations. The Police Department shall respond for calls for service, aid or advise as necessary and or possible.

G. Use of Personnel

The Police Department shall develop personnel capable of providing the public with professional law enforcement.

H. Use of Resources

- I. The Police Department shall develop objectives which make efficient and effective use of its resources and plan for future public safety needs of the community.

J. Interdepartmental Cooperation

The Police Department shall continue to seek cooperative working relationships with other town departments and outside agencies.

Reporting Suspicious Persons and Activities

We must all work together in an effort to improve the quality of life in our community. One way we can accomplish this goal is to encourage our neighbors to watch out for each other to reduce criminal opportunities. The Medway Police request that you stay observant and aware of persons and events within our community. We must learn to recognize happenings of a suspicious nature and overcome any reluctance we have in reporting these incidents to the Medway Police.

All too often, we develop an attitude that "what does not affect me directly is of no concern of mine." Such apathy only serves the criminal. This does not mean that one must become a part of a vigilante group. It does mean that we must do our part in reporting suspicious activity that may pose a problem or threat within our community. By reporting suspicious conduct, a resident may have prevented a traumatic event, or aided the police in the arrest of an offender. Residents should report suspicious activity, and avoid the tendency to ignore or disregard their instinctive feelings. Do not worry about "bothering" police. Do not worry about being embarrassed if your suspicions prove unfounded.

What is suspicious activity?

Events that seem out of the ordinary or that you feel should not be occurring. Some people fail to call the police simply because they are not aware of what might be suspicious or they don't want to be a bother. Knowing your neighbors and their habits will make it easier for you to recognize and report suspicious activity. You know better than anybody else what is normal for your street.

Recognizing suspicious persons: Obviously, not every stranger who comes into your neighborhood is a criminal. Legitimate door-to-door sales and repair people appear in residential areas frequently, however criminals disguise themselves as these workers to commit crimes. Stay alert to the activities of all nonresidents. You can protect yourself by checking the identification of solicitors, utility workers, and repair men prior to allowing them to enter your home.

Sometimes something that starts out looking suspicious has a very normal explanation.

Usually

though, if you trust your instincts and watch for a moment, you will be able to tell. Time and accuracy of information are critical in reporting crime or suspicious activity. Dial 911 to report life-

threatening incidents or crimes in progress, and use the non-emergency number, 508-533-3212, for crimes that have already occurred.

Your call could save a life, prevent an injury, or stop a crime. The information you provide will be kept confidential. You do not need to give your name, although it is helpful. If you do not want the responding officer to contact you just advise the dispatcher.

Do not attempt to apprehend a person committing a crime or to investigate a suspicious activity!!

Recognizing Suspicious Persons:

- People going door-to-door in a residential area and one or more of the subjects going into the back or side yard. A person going door-to-door could be looking for homes to break into.
- Someone waiting in front of a house when the homeowners are absent.
- Someone forcing entrance to or tampering with a home or vehicle.
- A person running carrying items of value. (TV or stereo) A person concealing something under their clothing.
- Persons offering items for sale at a very low price.
- Persons coming to your door with unusual requests, especially if yours is the only home approached.
- A person exhibiting unusual mental or physical symptoms (person may be injured, under the influence of drugs, or otherwise needing medical attention).
- Heavy traffic to and from a residence, particularly if it occurs on a daily basis (drug dealing, vice, or fencing stolen property).
- Someone looking into windows of parked cars.
- A stranger sitting in a car or stopping to talk to a child.
- A person or persons loitering on your street or around playgrounds or clubhouse.
- Persons being forced into vehicles.
- Persons wearing or carrying bloody clothing.
- Persons making a quick change of vehicles.
- Someone running, especially at night, could be fleeing a crime scene.
- A person with a weapon.
- Person or persons wearing clothing, bandannas, caps, or other attire that spells trouble.

Recognizing Suspicious Vehicle Activity:

Vehicles in the following situations may be, but not limited to, involved in crimes and should be reported to the police.

- Vehicles moving slowly and without lights or following an aimless or repetitive course.
- Vehicle being loaded in front of a residence.
- Apparent business transactions conducted from a vehicle.
- Abandoned vehicles parked on the street.
- Person detaching mechanical parts or accessories from a vehicle especially at night.
- Objects thrown from a vehicle, especially while traveling at a high rate of speed.
- Vehicles parked or occupied, containing one or more persons, especially at an unusual hour.
- Unknown vehicle parked in a neighbor's driveway.
- Loitering around parked cars

Recognizing Suspicious Sounds:

All of us recognize the sound of an explosion as one that is "out of the ordinary" for our neighborhood. What about some other more subtle sounds? Suspicious sounds may only last a few

seconds. They may be so fleeting that you begin to doubt if you actually heard them or not. Here are a few examples of sounds that should be more closely monitored and reported.

- Gunshots
- Alarms
- Breaking Glass
- Loud music
- Pounding
- Unusual dog barking
- Screams for help, continuous screaming, or screaming and cursing
- Loud or unusual noises
- Sound of your doorbell, and then nobody being at the door
- Voices in your yard or in the neighborhood, late at night

Other Things to Think about:

- Continuous repair operations at a home – stolen property being altered.
- Open or broken windows and doors.
- A beam from a flashlight in a neighbor's home.
- Unusual odors.
- Items that accumulate in garages, storage areas, or on property especially if the items are in good condition but not in use.
- Finding drugs or drug paraphernalia in the area (syringes, pipes).
- Homes where extreme security measures seem to be taken.
- Graffiti
- Vacant homes

**So Please, if you see or hear something that appears suspicious or out of the ordinary to you,
Don't hesitate call the police department right away and report it**

POLICE INVESTIGATIONS AND ASSISTANCE
CRIMINAL AND NON-CRIMINAL

ALARMS – COMMERCIAL	203
ALARMS – BANK	6
ALARMS – MUNICIPAL	88
ALARMS – RESIDENTIAL	164
AMBULANCE ASSISTANCE	1113
ANIMAL CONTROL CALLS	229
ANNOYING/HARASSING TELEPHONE CALLS	15
ARRESTS – OPERATING UNDER THE INFLUENCE ALCOHOL	6
ARRESTS – OPERATING UNDER THE INFLUENCE OF DRUGS	2
ASSAULT OR A&B	11
ASSIST ELDERLY	13
ASSIST OTHER POLICE DEPARTMENTS	120
BOMB THREATS	2
BREAKING & ENTERING	16
BREAKING & ENTERING MOTOR VEHICLE	71
BYLAW VIOLATION – MOTOR VEHICLE	13
BYLAW VIOLATION – OTHER	7
BYLAW VIOLATION – SOLICITOR	21
CAR SEAT INSPECTIONS	28
CHILD PORNOGRAPHY	5
CIVIL COMPLAINTS	47
COMMERCIAL BREAKING AND ENTERING	3
DISINVITATION LETTERS	11
DISORDERLY PERSONS	7
DISTURBANCES	115
DOMESTIC DISPUTES	56
ELDER ABUSE/NEGLECT	3
FIGHTS IN PROGRESS	6
FIRE – ALARM	192
FIRE – BRUSH	27
FIRE – INVESTIGATION	435
FIRE ALARM- MAINTENANCE	126
FIRE – STRUCTURE	22
FIRE – VEHICLE	5
FIREWORKS COMPLAINT	9
FOLLOW UP INVESTIGATION	243
FUNERAL ESCORT	38
GAS RUN OFFS	4
GENERAL INFO	362
GUN SHOTS REPORT	14
HARRASMENT	61
IDENTITY FRAUD	45
IDENTIFICATION THEFT	19

ILLEGAL DUMPING	4
INVESTIGATION	20
KEEP PEACE	6
KEY LOG	1
KIDNAPPING	2
LARCENY	42
LARCENY – VEHICLE	2
LARCENY BY CHECK	7
LARCENY BY CREDIT CARD	9
LARCENY FROM MOTOR VEHICLE	17
LOCKOUT	174
LOST OR STOLEN	67
MISSING CHILD	13
MISSING CHILD LOCATED	13
MISSING CHILD – ENDANGERED	5
MISSING PERSON	8
MISSING PERSON LOCATED	8
MISSING PERSON – ENDANGERED	3
MOTOR VEHICLE – ERRATIC OPERATION	174
MOTOR VEHICLE DISABLED	190
MOTOR VEHICLE VIOLATION	1270
MUTUAL AID – FIRE	31
MUTUAL AID – METRO LEC	19
MV ABANDONED	1
NATURAL GAS LEAK	29
NEIGHBOR DISPUTE	23
NOTICE TO ALL	31
OFFICER INJURED	10
OFFICER REQUEST	252
OPEN DOOR	23
OVERDOUSE DEATHS	1
PARKING VIOLATION	54
PISTOL PERMIT	142
POWER FAILURE	8
PRISONER BAILED	22
PRISONER CHECK	238
PRISONER FED	35
PRISONER INFO	91
PRISONER TRANSPORT	11
PROJECT LIFE SAVER	0
PROPERTY DAMAGE – PRIVATE	16
PROPERTY DAMAGE – MUNICIPAL	4
PROPERTY RECEIVED	50
PROPERTY RELEASED	48
PROTECTIVE CUSTODY – RELEASED	20
PROTECTIVE CUSTODY	22

RADAR BOARD	20
RADAR REQUESTED	23
RECOVERED STOLEN	7
REPOSSESION	13
ROAD HAZZARD	96
RUOK	5
SAFETY HAZZARD	28
SAFETY OFFICER	7
SECTION 12 ORDER	20
SECTION 35 – WARRANT OF APPREHENSION	7
SECURITY CHECK	2,294
SELECTIVE ENFORCEMENT	107
SEX OFFENDER REGISTRATION	8
SEXUAL ASSAULT -CHILD	10
SEXUAL ASSAULT – ADULT	8
SHIFT INFO	1,401
SHOPLIFTING	6
SRO ACTIVITY	130
SUDDEN DEATH	3
SUICIDE	3
SUICIDE ATTEMPT	1
SUICIDE THREAT	11
SUMMONS SERVICE	26
SURVIELLANCE BY P.I.	13
SUSPICIOUS ACTIVITY	219
SUSPICIOUS MOTOR VEHICLE	235
SUSPICIOUS PERSON	110
THREATENING	20
TRAFFIC CONTROL	272
TRAFFIC ENFORCEMENT	18
TRAINING	4
TRANSPORTATION	34
TREE DOWN	74
TRUANT CHILD	2
UNAUTHORIZED USE OF A MOTOR VEHICLE	1
UNWANTED PARTY	16
VACATION CHECK	41
VANDALISM	62
WARRANTS	60
WATER DEPARTMENT	55
WEATHER CHANGE	11
WELL BEING CHECK	121
WIRES DOWN	98
WITNESS INTIMIDATION	1
WORK LAW VIOLATION	0
209- A EMERGENCY REQUESTS	9

209- A MODIFIED COURT ORDERS	26
209- A RECEIVED	26
209- A REQUESTS	7
209- A SERVICE	35
209- A VACATED	4
209- A VIOLATIONS	4
258-E (HARRASSMENT ORDERS) EMERGENCY REQUESTS	4
258-E MODIFIED COURT ORDERS	2
258-E RECEIVED	12
258-E SERVICE	23
258- E VIOLATIONS	3

Arrest	63
Protective Custody	20

Property Stolen	(value in Dollars)	80,680.00
Property Recovered	(Value in Dollars)	46,478.00

License to Carry Firearms	158
Firearms Identification Cards	10
Firearms Identification Cards (Mace)	1
Machine Gun Permits	1

Motor Vehicle Violations	1,279
(Verbal, written warnings, citations)	

Motor Vehicle Accidents (No injury)	191
Motor Vehicle Accidents (with injury)	56
Motor Vehicle Accidents Involving Animals	38
Motor Vehicle Accidents (Fatal)	0
Motor Vehicle Accidents (Leaving the Scene)	50
Motor Vehicle Accidents Reported (Not Investigated)	20
Motor Vehicle Accidents – Pedestrian	0

Report of the Medway Police Department

I am pleased to submit my Annual Report for the Police Department, for the calendar year ending December 31, 2016

During the year the Department applied for and received grants from the Massachusetts Statewide Emergency Telecommunications Board (911 training) for \$30,194 and we also applied for and received an EMPG grant from The Massachusetts Emergency Management Agency totaling \$3,220 dollars to be used towards the purchase of additional traffic barricades to enhance our storm and emergency response to road closures, wires down or other hazardous situations. We also received a generous donation of bike helmets from the Project Alex Foundation

The Department also continued to participate in many civic events such as: Medway Pride Day, Medway Little League Parade, Medway Christmas Parade and Fireworks, Pumpkin Walk, Memorial Day parade and the Military Band Concert. We also participated along with the Senior Center to assist in preparing breakfast and serving our Veterans at the annual Veterans Day breakfast held at the Senior Center, along with participation in numerous speaking engagements and station tours.

In 2016 the Police Department received a citation from the Southern New England AAA in recognition of nine years without any pedestrian fatalities within the Town of Medway.

Officers continued to attend forty hours of mandated in-service training. The training classes Consisted of legal updates, first aid, CPR/defib, defensive tactics, use of force and firearms Qualification, dynamics of addiction, active shooter training, Police Interaction w/youth, dealing and assisting with Alzheimer's and Dementia issues. Officers also continued to attend various specialized training classes throughout the year.

Once again, throughout the year, we had several occasions to send out telephone emergency notifications to our residents using Blackboard Connect, the Towns' emergency telephone notification system. I would like to encourage anyone that has not yet signed up to participate in the town's emergency notification system to please do so. To sign up for the town's emergency notification, please go to the Medway Police Department web site (www.medwaypolice.com) or the town of Medway's web site (www.townofmedway.org) under find it fast and click on Blackboard Connect Emergency Notification and follow the instructions to sign up for this important service.

In January of 2016 Police and Fire Communication Officers William Freitas and Anthony Nigro were promoted to permanent full time police officers. Both officers started the Randolph Police Academy on January 4th, 2016 and graduated from the Police Academy on June 24, 2016.

In August of 2016 Police and Fire Communications Officer William White was promoted to a permanent full time police officer. Officer White started the Randolph Police Academy on August 1st, 2016 and graduated from the Police Academy on January 20th, 2017.

In October of 2016 Detective Matthew Reardon, a 21 year veteran of the Medway Police Department was promoted to the Rank of Patrol Sergeant.

In December of 2016 Special police officer/photographer David Duncan, retired after 40 years of volunteer service to the Town of Medway and the Medway Police Department. David served as the departments police photographer, working countless hours taking endless photographs of crime scenes motor vehicle accidents, vandalism, etc. along with the annual Memorial Day department photos. David's enthusiasm, hard work and great sense of humor along with his love for law enforcement will be missed by all

I want to strongly encourage members of the community to take an active role in crime prevention by partnering with the Police Department. Many times residents see suspicious activity but do not call the police and many times these activities turn out to be crimes in progress. By reporting suspicious activity, you can help deter and reduce crime and acts of vandalism, keeping your home, family and fellow citizens as safe as possible. So remember, if you see or hear something that makes you feel uneasy or suspicious pick up the phone and call the police.

In closing, I offer my sincere thanks to Town Administrator Michael Boynton, The Board of Selectmen, all appointed and elected officials, department heads and Committee members, as well as the citizens of Medway for their continued support of the Police Department

I would also offer my thanks to all members of the Medway Police Department for a job well done.

Respectfully Submitted

Allen M. Tingley
Chief of Police

2016 Annual Town Report of Police and Fire Communications Department

I am pleased to submit the annual report for Police & Fire Communications Department for the year ending December 31, 2016. Our goal is to provide a professional and courteous service to the people of Medway in their time of need. We are proud of the service we provide and the working relationship we enjoy with both the Police and Fire Departments.

The Communications Department is, in most cases, the first point of contact when the people of Medway need assistance from the Police and/or Fire Departments. We strive to continue our excellent relationship with both the Police and Fire Departments in order to provide the people of Medway the very best service possible. During the 2016 calendar year, there were approximately 14,537 incidents logged and processed as calls for service through the communications department. Nearly 2,000 “**911**” calls were received and handled by this department.

The Communications Officers continue to keep up with the ever-changing technology. In December of 2016 we were one of the first 20 departments in the State to upgrade to Next Generation 911. This new technology is far superior to the most recent 911 equipment. Our personnel are required to attend numerous hours of advanced training classes funded by an SETB, (Statewide Emergency Telecommunications Board). All communications personnel are certified in CPR, First Aid, EMD (Emergency Medical Dispatch), Next Gen. 911 procedures, Emergency Telecommunications, Suicide Prevention and numerous other trainings required so they can perform their duties to the best of their ability. In FY 2016 the Communications Department received a \$31,000 Grant from the State 911 Department which was used for salary and training reimbursement as well as upgrade in some office technology equipment.

Respectfully submitted,
William Boultenhouse, Lieutenant
Medway Police Department

Report of the
Department of Public Services

Vision Statement:

Be a source of pride for our community by embracing our obligation to the Town of Medway's infrastructure and environment.

Mission Statement:

The Department of Public Services is responsible to the residents, businesses, and visitors of Medway for the maintenance management of a public infrastructure that has been constructed over the course of the Town's history. This significant infrastructure consists of more than 100 miles of residential and urban roadway containing bridges, sidewalks, curbs, traffic signals, street lighting, guardrail fencing, surface and sub-surface storm water systems, sanitary wastewater systems, public water supply systems, and public shade trees. This infrastructure along with municipal buildings, parks, vehicles, and solid waste management is the backbone of the community and contains many of the resources that all together, can well define the overall quality of life in the community.

Essentially, the Department is structured into six management programs that cover each of the major areas of accountability within the organization. Medway's DPS is a modern operation that now functions with limited staffing and budget. The Department also must function under very rigid regulatory oversight by local, state and federal agencies given primacy over the operation of right-of-ways, water, wastewater and stormwater systems as well as codes associated with buildings, work place safety and equipment operation. The Department strives to integrate technology into the operation to maximize the efficient use of these very limited resources while, at the same time, providing ever higher levels of service and customer satisfaction.

Department Description:

The Department is organized into a program management structure that places a greater emphasis on accountability and planning. Each program is headed by a professional manager who is responsible to the Director of Public Services for the planning and execution of their program's goals and objectives. An organizational structure has been developed that will provide the Town with an elevated level of customer service within a Department that promotes an effective, accountable, safe and professional workplace.

The six program areas are: Administration and Finance, Engineering and Facilities, Environmental Services, Highway, Fleet Maintenance and Water & Sewer. The six areas are detailed below with significant accomplishments in 2016.

Administration & Finance:

The primary function of the staff within this division is to provide first customer contact, administrative and financial support to the numerous and varying Department programs, as well as, interact and actively participate in overlying Town goals and objectives. Each operational function of the Department's activities has an extensive administrative component which must be completed in a concise and controlled manner to ensure deadlines are met and that program milestones are achieved. Many of the Department's initiatives have associated financial and regulatory reporting requirements. This Division produces or supports these activities ensuring proper management. It is the A&F Division's charge to ensure that all of the Department's

administrative functions are conducted in a professional and timely manner. The positions included within the Administration and Finance Division are:

- Director
- Deputy Director
- Operations Analyst
- Program Administrator
- Administrative Assistant
- Field Permit Coordinator

This professional staff will be engaged in numerous administrative functions that provide for the organized, timely performance of activities such as:

Customer Service
Communications
Information Technology
Budget Preparation and Maintenance
Enterprise Accounting
Personnel / Labor Activities
AP and AR Functions
Procurement (MCPPO)
Electronic Personnel Time and Attendance Reporting
Permit Management
Utility Billing
Water & Wastewater Administration
Solid Waste & Recycling Administration
Parks and Field Coordination
Departmental Support Needs (Insurance, Training)
Grant Administration (Chapter 90, TIP, MAPC, MADEP)
Emergency Management
Legal Counsel

The following are substantial initiatives and projects performed during 2016 within the Administration & Finance Division:

FY17 Rate Study
Rain Barrel Program
Public Outreach for Water Conservation, Energy, and Solid Waste/Recycle Programs
2016 Drought Management Planning
Curbside Chronicle Flyer Design
Lifeline Program Renewals
DCR Technical Assistance Stormwater Grant
Toilet and Washer Rebate Program
Central Norfolk Regional Planning Committee
Private Trash Program Renewals
FY17 Demand & Lien Process
Permitting and Licensing
Field Permitting and Coordination
Call Log/Work Order System Form Advancements & Training
Leak Detection Post Cards
Solid Waste/Recycling Tonnage Reports
Novatime – Payroll & Time Tracking Upgrades
Website Development and Maintenance
DPS Facility Committee
Synthetic Turf Athletic Fields
Water Accountability Evaluation
Regional Emergency Management Tabletop Exercise
Route 109 Construction Management
Middle School Renovation



Engineering & Facilities:

As a result of the Town making an active commitment toward upgrading and expanding its public infrastructure, numerous simultaneous projects are managed presently and further anticipated in the foreseeable future. The value of these projects is significant and is regularly measured in millions of dollars. The proper management of capital initiatives requires staffing resources that are charged with phased project oversight ranging from planning to beneficial use or a “cradle to grave” management approach. Dedicated staff manage these important projects to successful completion. Another significant component to this unit is the management of building and grounds maintenance for the Town’s eleven (11) public facilities. Work performed within this function area ranges from minor repairs to extensive reconstruction and rehabilitation of building structures. The positions included in the Engineering and Facilities Division are:

- Project Manager
- Trades Technician
- Assistant Trades Technician
- Part Time Janitorial Staff (1)

The following are the planned functions of staff within the Engineering & Facilities Division:

- ☐ Capital Projects
 - Administrative
 - Design & Construction Management
- ☐ Planning Department Development Projects
- ☐ System Impact Plan Review
- ☐ Grant Oversight
- ☐ Construction Management
- ☐ Facilities Maintenance
- ☐ Procurement
- ☐ Facility Dude Management
- ☐ Consultant Management

The following are substantial initiatives and projects performed during 2016 within the Engineering and Facilities Division:

Elevator test and inspection- State requirement
 Boiler & Air Compressor inspection - State requirement
 Generator Testing - All buildings and well locations
 Cassidy Building Renovation
 Cassidy Field Bathroom Installation
 Town Hall – Office Renovations
 Fire Station - New water heater, replace sewer line, and LED lighting retrofit
 Police Department - new Energy Management System, repairs/upgrades to roof, HVAC and plumbing
 Water Station - repaired / installed new lean to, garage doors, lighting & wiring, roofs, and painting
 Senior Center - repaired / installed new Director's Office, closets, green house, LED lighting, kitchen upgrades
 Library - Design and built Maker Space and Book Room
 Library - repaired / installed new carpet, HVAC components, LED lighting, roof, gutters, walkways
 Prepared and opened garage space
 Recycling Center Structure Repairs
 MIIA Insurance Inspections
 Equipment Auction
 Medway Gateway Signs



Environmental Services:

Within the Town structure, there are many programs and initiatives that are caused and supported by ideals associated with the proper stewardship of environmental issues. Included in this subject area is the management of solid waste collection and disposal, resource recycling and reuse, as well as the managed care and maintenance of the Town's parks and fields. This function area is charged with regular and bulk trash collection, organic waste disposal, recycling collection, household hazardous waste disposal, and solid waste education and enforcement. The Department maintains reliance on the Board of Health for assistance with regulatory policy setting and enforcement. Included within the Division of Environmental Services is the managed care of the Town's fifty-five (55) acres of passive and active recreational areas under the jurisdiction of the Board of Park Commissioners. Also held within this unit is the oversight of the Town's Street and Shade Tree program managed by the Department's statutory Tree Warden designee. The positions included within the Environmental Services Division are:

- Operations Manager / Tree Warden
- Assistant Operations Manager
- Supervisor
- Heavy Equipment Operator (3)
- Part Time and Seasonal Staff

The following are the planned functions of staff within the Environmental Services Division:

- ☐ Solid Waste Management
 - Contract Management
 - PAYT Bag Coordination
 - Curbside Collection

- Hazardous Waste Disposal
- Recycling Program
 - Federal & State Guidelines
 - Recycling Center
 - Public Outreach & Education
 - Single Stream Cart Recycling
- Parks Programs
 - Tree Warden (Street Trees)
 - Field Care and Maintenance
 - Improvement Projects
 - School Perimeter Grounds Maintenance

Environmental Services staff operate and maintain Town open-space properties including:

Choate Park	Cassidy Complex	Oakland Park
Winthrop St. Park	Idylbrook Park	Senior Center grounds
North Street Playground	Garnsey Park (Village St.)	Leigh Memorial
Medway Memorial Square	Sanford Conservation Area	Medway Library grounds
High School Fields	McGovern School Field	Burke/Memorial School Fields
Middle School Fields	Water Dept. Grounds	Police Dept. grounds
Fire Stations 1 & 2 Grounds	Thayer House	Open Space Trail Network
Grand Army of the Republic War Memorial Park (Village)		School Perimeter Grounds

The following are substantial initiatives and projects performed during 2016 within the Environmental Services Division:

High School Baseball Field Improvements
 Landscaped Door #4 at Middle School
 Extensive invasive removal and clean up at McGovern
 Landscaped Town Hall entry
 Rain Barrel Program
 Provide support to Medway Family Day Events
 Install Open Space Kiosks
 Coordinate Household Hazardous Waste Day
 Clean Sweep Support
 Maintenance of School Perimeter Grounds including Synthetic Field Complex
 Expanded oversight of Open Spaces, Trails, Passive Recreation Areas



Highway:

This Division is responsible for the operation and maintenance of all public ways encompassing approximately one hundred (100) miles of roadway, consisting of approximately 280 lane miles. Maintenance of this transportation network includes all portions of Town right-of-way including roadways, sidewalks, stormwater drainage systems, street lighting, signage and traffic control devices. Daily work is scheduled and assigned based upon a balance between planned projects and customer service response. A majority of the Department's heavy equipment is operated and dispatched from within this unit. As such, its activities are broad in scope and diverse in function. This division is responsible for the management of winter storm operations including the hiring of supplemental contract equipment services in accordance with the Town's snow and ice policy and budget. The positions included in the Highway Division are:

- Superintendent
- Assistant Superintendent
- Right-of-Way Maintenance Technician
- Heavy Equipment Operator (5)

The following are planned functions of the Highway Division:

- ☐ Roadway and Sidewalk Operation, Maintenance and Improvements
- ☐ Stormwater System Operation, Maintenance and Improvements
- ☐ Winter Storm Operations
- ☐ Street Sweeping and Roadside Clean-Up
- ☐ Pothole Repair
- ☐ Traffic Signals, Signs and Street Lighting

The following are substantial initiatives and projects performed during 2016 within the Highway Program:

Mill and overlay Winthrop Street from Main Street to Lovering
 Mill and overlay Sanford Street from Village Street to Franklin line
 Reclamation of Oak Street
 Reclamation of Memory Lane

Finish top coat of asphalt Highland Street
 Installed new drainage and road resurfacing on Lee Lane
 Paved leveling course Village Street from Cottage Street to Millis line
 Paved leveling course Virginia Road
 Fire Department Station 1 parking lot improvement
 Chip sealed Azalea Drive
 Replaced Sidewalks on School Street both sides in entirety
 Added sidewalk on Winthrop Street from Main Street (109) to Cassidy Field entrance
 Relined Winthrop Street Culvert
 Installed drainage improvements along sections of Village Street
 Catch Basin cleaning town wide
 Catch Basin and Manhole repairs - 26 total
 Trench and roadway repairs - 25 total
 Roadway Signs repaired / replaced - 47 total
 Pot holes patched - 920 total
 Crosswalk / Stop line painting town wide
 Roadside mowing and brush removal town wide
 Roadway sweeping town wide

Fleet Maintenance :

Activities within the Fleet Maintenance group include service to those units assigned to the Police, Fire, Ambulance, Council on Aging and Department of Public Services. It is understood that these divisions engage in continual operations and service to the Town twenty-four hours a day. As such, it is imperative that the core equipment utilized by these divisions remain operating at all times. Work is performed in accordance with local, state and federal standards associated with emissions, fuel criteria, safety and operational protocols. Staff hold credentials allowing them to work on a full line of vehicles and equipment ranging from small engine repair, light duty equipment, medium rated vehicles to a full array of heavy equipment consisting of complex mechanical, hydraulic and electrical components. Preventive and regular maintenance is scheduled while emergency/reactive service is prioritized based upon the risk and consequence of equipment failure. Each approach is tracked and monitored utilizing a computerized workorder management system. The positions included in the Fleet Maintenance Division are:

- Principal Fleet Technician
- Fleet Technician

The following are planned functions of the Fleet Maintenance Division:

- ☐ Fleet Maintenance
 - Personnel Supervision
 - Planning / Scheduling
 - Certifications
 - Full Range of Skill Sets
- ☐ Departments – Equipment Served:
 - Public Services - 38
 - Police - 16
 - Fire - 13
 - Council on Aging -4
 - Schools – 5

The following are substantial initiatives and projects performed during 2016 within the Fleet Maintenance Program:

Over the past year we have 709 work order entries in our logs. Some samples of our entries are; scheduled services, road calls, heating & cooling system repairs, changing tires, brake jobs, steering and suspension, welding and fabrication.

169 – Preventive Maintenance Services

33- Road Calls

Vehicles and Equipment placed into service

1. Old Water dept. 412 got a new dump body, paint and repurposed to the Park dept.
2. Old dump body off 412 and repurposed it onto the new Water dept. dump truck
3. Old Fire Rescue was repainted and outfitted for Building Maintenance
4. Fire Engine 2 was refurbished and moved up to a front line engine
5. K-1 was repainted, outfitted and repurposed for the Assistant Fire Chief
6. New leaf vacuum trailer for Parks/Highway

Vehicles & Equipment Decommissioned and prepared for sale or trade

1. DPS, Truck 201, 2004 Ford F350
2. Fleet Maintenance, Truck 314, 2001 Ford F250
3. Assorted plows were also sold.

Major work

1. Inspect and repair all municipal emergency generators
2. Mini-overhaul of backhoe for Water
3. Revised graphics on DPS vehicles
4. Installed new automatic tarps on dump trucks
5. Overhauled flail mower head
6. Oversaw repairs to Police interceptors with major engine issues.
7. State Inspection of 34 Commercial and 20 Non Commercial Vehicles and Equipment



Water and Sewer:

The Water and Sewer Division is charged with the operation and maintenance of the Town's water supply, water treatment, water distribution and wastewater collection systems. This entails oversight of the system's pumping and treatment facilities located at four (4) drinking-water well sites. Being a groundwater system, the Town treats its raw water with the addition of sodium fluoride for dental health, lime for corrosion control and sodium hypochlorite for disinfection. All of these treatment processes require daily manual monitoring by certified staff as well as with the Department's Supervisory Control and Data Acquisition (SCADA) system. Drinking water is pumped to two (2) water storage tanks having a combined capacity of 2.8 million gallons.

The wastewater system is comprised of approximately forty-four miles of gravity sewer that discharges into the treatment facility operated by the Charles River Pollution Control District. Through its recent sewer extension project, the Department now operates and maintains a sewer pump station located in the Trotter Drive Industrial Park area.

The geographic disbursement of these complex and dated systems throughout the Town's eleven square miles creates a particular challenge to the relatively small Water and Sewer Division. The general deferment of capital investment in these systems during recent decades is cause for an infrastructure which demands high levels of maintenance and attention. Fortunately in recent years, Master Plans have been conducted which identify infrastructure needs based on the risk and consequence of failure. Through the use of advanced technology and thoughtful prepared scheduling of human and equipment resources, the Water and Sewer Division is able to meet the needs and demands of its diverse systems while providing residences and businesses with the highest level of customer service possible. The positions included in the Water and Sewer Division are:

- Superintendent
- Assistant Superintendent
- System Operator (6)

The following are the planned functions of staff within the Water and Sewer Division:

- ☐ Wastewater Collection
 - Pump Station Operation & Maintenance
 - Sewer Repairs & Inspections
 - Inflow & Infiltration Surveys
 - Charles River Pollution Control District Reporting
- ☐ Water Supply and Distribution
 - Treatment
 - ☐ Disinfection
 - ☐ Corrosion Control
 - ☐ Fluoride
 - Sampling and Lab Analysis
 - ☐ MASSDEP Reporting
 - Regulations
 - ☐ Disinfection Byproduct Rule
 - ☐ Groundwater Rule
 - ☐ Lead & Copper / Total Coliform Rules
 - ☐ CCR Report
 - ☐ ASR Report
 - Meter Reading and Repair
 - SCADA
 - Leak Detection
 - Main Line and Service Pipe Repair
 - Customer Service

- Valve Exercising
- Hydrant Flushing
- Hydrant Maintenance & Inspection
- Curb Box Location & Inspections
- Hydrant Painting Program
- Annual Maintenance of 4 Wells

The following are substantial initiatives and projects performed during 2016 within the Water & Sewer Division:

Water Treatment:

- Mass DEP Sampling – 500 + samples
- Lead & Copper (residential) 32 Samples
- Lead & Copper (schools) 672 Samples
- Daily Water Sampling, Testing & Maintenance
- 63 After hours Emergency Calls
- Disinfection – 3,500 Gallons
- Corrosion Control – 275,000 Gallons
- Fluoride – 1,500 lbs.
- Iron Sequestering – 2,200 Gallons
- SCADA –Software Upgrades
- VFD Starter Installed
- Chemical Level Sensors Installed
- Industrial Well Cleaning & New Pump Install
- SCADA Related Alarms
- 303 Million Gallons Pumped & Treated

Water Distribution:

- Manage Water Main Replacement on Highland & Winthrop St
- Cross Connection Control Program Inspections – 237
- Storage Tank Inspections – 2 Monthly
- Zone I & Zone II Inspections – 2 Biannual
- Production Meter Test and Calibration
- Service Line Repairs, Connections & Inspections – 100+
- Customer Service Calls - 350+
- Meter Calls – 100+
- Replaced- 18 Hydrants
- 11 Water Main Valves Replaced
- 700+ Dig-Safe Inspections
- Water Ban Calls
- Motor Vehicle Accident Related Calls
- Updating Mapping Of System
- 24 Relocation of Curbstops for sidewalk Projects
- 2 Moved Fire Hydrants for Sidewalk Projects
- 11 Water Main Breaks Repaired
- 7 Service Leaks Repaired

Wastewater Collection System:

- Connection Inspections – 30+
- Lift Station Inspections – 54
- 2 Sewer Line Repairs
- Inflow & Infiltration Repairs – Contract Management
- NPDES – EPA Permit
- 24 Sewer Man Hole Risers & Covers Replaced

- Annual Sub-System Inspections
- Sewer Line jetting & Vacuuming



2016 ACCOMPLISHMENTS & INITIATIVES

- Perform Annual Roadway and Sidewalk Improvement Plan
- Initiate Illicit Discharge and Detection Program as outlined in MS4 Permit
- Began Construction of the Route 109 Reconstruction Project
- Advance DPS Facility Project
- Snow Response
- Construct Winthrop Street Culvert Repairs
- Performed Lead & Copper Sampling at All Schools
- Coordinate-Permit-Maintenance of Synthetic Turf Athletic Fields
- Participate and Support Clean Sweep event
- Completed Brentwood Drainage Improvements
- Conducted Water Accountability Audit and Evaluation
- Implement Tasks Associated with Service Level Agreement with School Department
- Reduced Overall Water Consumption in Town by approximately 15%
- Replaced 90% of Outdated Fire Hydrants in Town
- Constructed Library Maker Space
- High School Baseball Field Improvements
- Relocate DPS Administrative Unit to Middle School Location
- Completed Brundages Corner Culvert Rebuild

2017 GOALS & INITIATIVES

- Place New Management Team
- Complete Sanford Street Bridge Improvements
- Perform Annual Roadway and Sidewalk Improvement Plan
- Oversee Construction for Route 109 Reconstruction Project

- Advance Stormwater Program as mandated in MS4 Permit
- Continue to Advance DPS Facility Project
- Sewer Improvement Program – Repairs to Districts 4 – I/I Removal
- Perform Annual Directional Flushing Program
- Leak Detection Survey
- Advance Exelon Project – Water Provision
- Develop Sewer System Operations and Maintenance Plan
- Contract for Town Wide Solid Waste Disposal
- Expand GIS Mapping for Roads and Stormwater System
- Improve Inspection Data Collection Using GIS
- Revise Solid Waste Program
- Advance Park Improvement Project

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "David D'Amico". The signature is fluid and cursive, with the first name "David" and last name "D'Amico" clearly distinguishable.

David D'Amico | Director
Department of Public Services

Report of the Affordable Housing Committee and the Affordable Housing Trust

Throughout 2016, the Affordable Housing Committee (AHC) and the Affordable Housing Trust (AHT) have worked closely together with the support of Doug Havens, the town's Community Housing Coordinator, to implement the 10 year Housing Production Plan adopted early in the year. A major goal of the Plan is to provide badly needed affordable rental units at a pace meeting realistic production targets and providing safe harbor from 40B development at odds with broad public benefit. Our most important collaborations include:

- the review of several comprehensive and special permit proposals;
- the solicitation of bids for the repurposing of 6 Cutler Street (former American Legion Hall) into affordable rental units;
- the preservation of existing Affordable Housing (AH) units;
- the participation in steering a Metropolitan Area Planning Council-sponsored project to review the town's Affordable Housing Bylaws;
- the continued examination of issues affecting the protection of Municipal interests in local affordable units.

DEVELOPMENT OF NEW HOUSING

At the April AHC/AHT meeting the not-for-profit Metro West Collaborative Development (MWCD) presented plans to develop a 36 affordable rental units on a parcel located at 33 West Street named Glen Brook Way. In August, the Trust took under consideration (and has since agreed to) a grant request to help offset project startup expenses. Subsequent to the project's expansion to 48 units, the AH groups joined the Selectmen's endorsement of the project's 40B application to the Mass Department of Housing and Community Development.

Three of the eight affordable townhouses to be built in Millstone Village were sold by lottery this year (2 to Medway applicants). The eight units were required by the Town's affordable housing bylaw as a condition of the special permit granted to the 80 unit, age 55-plus project by the Planning and Economic Development Board.

Building on its purchase of the American Legion Property at 6 Cutler Street the AHT and AHC issued a formal Request for Proposals with the help of Karen Sunnarborg, a development consultant. In addition to being in the best interest of the town, project goals included: the preservation of the 1897 structure; the establishment of high standards for future AH projects; the incorporation of best-practice design features such as compatible architectural detail; and a local preference for tenancy.

MWCD was the sole respondent with a proposal that would substantially leverage funding and property management capacities by combining the Cutler Street endeavor with its Glen Brook Way project.

PRESERVATION OF EXISTING AFFORDABLE HOMES

The AHT and AHC continued affordability preservation efforts on 2 units threatened last year with foreclosure and the subsequent erasure from the town's Subsidize Housing Inventory.

Purchasing one unit and gaining court protection on the other guaranteed their affordable status in perpetuity. One abandoned unit was refurbished and readied for resale.

REVIEW OF AFFORDABLE HOUSING ZONING BYLAW

Along with individuals from the AHC/AHT and the Planning and Economic Development Board, the Community Housing Coordinator helped steer an initiative lead by Medway's Planning and Economic Development Coordinator (Susan Affleck-Childs). The project, staffed by MAPC analysts through their technical assistance grant is planned to streamline, clarify and amend aspects of the town's zoning bylaws in order to facilitate the production of affordable housing as a condition of multi-unit developments that require special permit.

AFFORDABLE HOUSING POLICY/PROCEDURE

Following up on Town leaders' discussions last year with Mass Department of Housing and Community Development, Undersecretary Kornegay and Associate Director Racer the AH groups continued to explore the need for protocols governing the supervision and enforcement of deed restrictions that protect the affordability status of existing units and the Town's AH inventory.

Respectfully submitted

Ann Sherry, AHT Chair and Bob Ferrari, AHC Chair

Report of the Charles River Pollution Control District

During calendar year 2016, the Charles River Pollution Control District's (District) regional advanced wastewater treatment facility received and treated approximately 1,558 million gallons (4.25 million gallons per day) of raw wastewater and 4.8 million gallons of septage from the District's member and customer towns before discharge to the Charles River. The volume of waste treated was more than the previous year.

In 2012, the District and CDM Smith developed a 20-year capital improvement plan (CIP) to improve the wastewater treatment facility to meet more stringent NPDES permitting requirements and provide a more reliable wastewater treatment facility at its current capacity of 5.7 million gallons per day. The CIP was divided into three phases (A, B and C).

Phase A, completed in December 2013, included the replacement of both primary clarifier mechanisms, addition of two screenings washer/compactors, primary scum handling upgrades, and plant lighting and security improvements. Phase B, the capping of the on-site residuals landfill, was completed in August 2013. Phase C, which is almost complete, focused on improving phosphorus removal, replacing the disinfection system and extending the life of the facility for an additional 20 years.

The District funded Phases A and B with a 20-year SRF loan of approximately \$3.2M for costs associated with bidding, construction, and resident engineering. Phase C costs will be funded through separate 20-year SRF loans of approximately \$23.6M. Ineligible costs (i.e. the design for Phase C) for SRF loans were funded by a General Obligation Bond of \$1.95M.

In regards to the District's infiltration and inflow program, in the spring of 2016 the District conducted a closed-circuit television camera (CCTV) inspection of 13,000 linear feet of two of its interceptors. In 2017, the District plans to repair 32 manholes and 5 pipe joints in the subarea that was investigated over the past few years to eliminate infiltration and inflow into the sewer system.

In 2015, the District entered into a 20 year Power Purchase Agreement to receive net-metering credits from a solar array in Carver, Massachusetts. Over the last year the District has received \$70,000 in net-metering credits.

The District currently employs 11 full-time employees and a part-time Executive Secretary and Treasurer. The District would like to thank Emma Catalano for her service as District Treasurer, Alfred Wahlers for his service as a Franklin Commissioner and William Lopes who recently retired as an operator.

The District's Fiscal Year 2017 budget is 11.4% higher than the previous year's budget. The increase is mainly due to the repayment of one of the Phase C SRF loans and an increase in the budgeted monies for the District's infiltration and inflow program. The District's FY 2017 budget for operations and maintenance is \$3,324,470 while the capital projects budget is \$2,501,640.

Medway's share of the operation and maintenance and capital projects budgets are estimated to be \$478,210 and \$420,220, respectively.

Respectively submitted,

Elizabeth Taglieri, P.E.
Executive Director



Report of Community Preservation Committee

Chapter 267 of the Legislative Acts of 2000 created a new statute, Chapter 44B of the General Laws, known as the Community Preservation Act. This local option statute authorizes a municipality which votes to accept it to impose a real estate tax surcharge to raise money for three purposes related to community preservation: open space/recreation, historic preservation and affordable housing. In addition, the statute provides for state government's payment of matching funds to participating municipalities. All funds must be held in a special local municipal account: the Community Preservation Fund, and may only be expended by the municipality for one or more of the three purposes set out in the statute. The statute further requires that a participating municipality establish a local committee, the Community Preservation Committee, to study local preservation needs and to make recommendations for allocation and expenditures to the local legislative body. The Committee's authority is limited to making recommendations; only the local legislative body, in Medway's case: Town Meeting, may actually allocate and expend funds. However, in any given year, at least ten percent of new funds must be allocated and reserved, if not expended, for each of the three statutory purposes.

The Town of Medway was one of the first communities in Massachusetts to accept the Community Preservation Act; voters did so at a Special Town Meeting in April 2001. Pursuant to the statute, the Town also adopted a local bylaw creating the Medway Community Preservation Committee; the Committee presently consists of nine members: representatives from six town boards: Planning and Economic Development, Conservation, Parks, Historical, Affordable Housing and Open Space, and three citizens at large.

CPC members continue to take seriously their role as stewards of Medway's Community Preservation Fund with the result that the total fund balance currently exceeds five million dollars; almost half of this amount represents matching state funds received annually since the CPA's local adoption. In making its recommendation to voters, the present CPC has tried to strike a balance between making expenditures for relatively small preservation projects and minor land acquisitions and saving the balance of funds for major projects and land acquisitions which may present themselves in the future. To this end, the CPC continues to work actively with the Open Space Committee to identify desirable parcels for acquisition.

The rehabilitation for productive reuse(s) the historic Thayer property at 2B Oak Street in West Medway acquired by the Town with Community Preservation funds in 2004 is now complete. This includes rehabilitation of the existing house for an upstairs caretaker's apartment and downstairs small meeting space, and the construction of an addition to both support outdoor functions and activities (public bathrooms, kitchen facility) and serve as an indoor function and community meeting space. The property is now available for use by Town boards, organizations, and private groups.

Both productive reuse of the property and rehabilitation of the residence at 50 Winthrop Street continues. The Medway Community Farm completed another successful growing season and has expanded its operations to include Town land on Adams Street purchased with CPA funds.

During this past year, the Town continued to take advantage of the 2012 legislative amendment of the Community Preservation Act, which permits the expenditure from Community Preservation Fund to construct recreational facilities on existing Town-owned land. In early 2016, the Board of Selectmen approached the CPC to determine if the CPC would recommend the use of Community Preservation funds for a major rehabilitation and improvement of existing public recreation facilities at Choate Park/Cassidy Fields, Middle School (tennis courts), and Oakland Street Park; the impetus for the project was the possible contribution of state funds. After several meetings, the CPC agreed to support the project, conditioned upon the Town engaging a qualified consultant with experience in

the design and development of public recreation facilities and providing opportunities for both public input and CPC final approval. The BOS prepared an article for last year's annual town meeting which reflected this agreement and voters voted to authorize funds to engage the design consultant. Since that time, the project has proceeded: the Town implemented an energetic search and interview process and retained an experienced design consultant, that firm undertook a thorough design process which included input from town officials, user groups, and residents and resulted in several design options for each of the three locations. Based upon further review and input, the final conceptual designs were generated and their components monetized and prioritized. As this report goes to press, the CPC has approved final conceptual plans and authorized the preparation of construction bid documents and has also conditionally agreed to recommend to voters at the 2017 Fall Special Town Meeting that they approve the project and authorize the use of Community Preservation funds for a substantial portion of its costs.

As noted at the outset, the third purpose for which CPA funds may be used is affordable housing. The Board of Selectmen and Medway Affordable Housing Trust Fund have been working with a non-profit affordable housing developer to develop an affordable multi-family rental project on vacant land on West Street; the CPC has indicated a willingness to recommend the use of CPA funds for this project. The potential exists that the old American Legion property on Cutler Street which the Affordable Housing Trust Fund previously purchased with CPA funds can be included as part of this affordable housing project.

There continues to be discussion, in light of ongoing difficult financial times, of reducing the current three percent CPA real estate tax surcharge. The CPA continues to strongly oppose this proposal for three reasons. First, until adoption of the CPA, Medway had done little to protect undeveloped land or historic properties due to a perceived lack of funds; by adopting the CPA at the maximum surcharge percentage, the Town has been able to accumulate, on a continuing basis, significant funds for this purpose. Second, only those communities which have adopted the maximum three percent are entitled to receive the maximum amount of state matching funds: beginning with f.y. 2009, the state has collected insufficient funds to provide 100% matching payments to all CPA communities. Because Medway was one of the communities to have adopted the maximum three percent, it has annually received additional distributions of state funds which have significantly increased the state match above the base distribution amount. Thirdly, since the three percent is merely a surcharge on individual tax bills rather than on the tax rate, the individual assessment is small: in many cases, less than one hundred dollars. As an example, on a property currently assessed at three hundred fifty thousand dollars, the annual CPA assessment is only \$134.40, a slight reduction from last year. ($\$350,000 \text{ less } \$100,000 \text{ CPA exemption} = 250 \times \$17.92 \text{ per } \$1,000, \text{ f.y. } 2017 \text{ municipal tax rate} = \$4,480.00 \text{ (net tax subject to surcharge)} \text{ times } .03 \text{ (CPA surcharge)} = \134.40). This amount is paid in four equal quarterly installments, and amounts to less than \$12 per month. This small individual assessment has already permitted the Town to make some significant property acquisitions and ensures that the Town will be able to continue to do.

The Community Preservation Coalition, the CPC advocacy group to which Medway CPC belongs, continues to lead an effort for state legislation to increase Community Preservation Fund revenues available to municipalities which have adopted the CPA. Advocates are optimistic that there is widespread support in the General Court for increasing funding. However, even with a significantly decreased state distribution, based upon current revenues, Medway received a state matching contribution this past year of almost two-hundred thousand dollars.

We urge the residents of Medway to continue to support the Community Preservation Act as currently adopted.

Respectfully submitted,
Mark G. Cerel, Chairman

REPORT OF THE CONSERVATION COMMISSION

VISION STATEMENT:

The Conservation Commission seeks to preserve the quality and quantity of open space and wetland ecosystems through the acquisition of open space and preservation of wetlands in accordance with federal, state, and local laws.

MISSION STATEMENT:

The mission of the Conservation Commission is to protect the all resource areas in the Town of Medway as prescribed by state and local laws.

DESCRIPTION:

The Medway Conservation Commission (the “**Commission**”) is charged with protecting wetland resources located in the Town of Medway. Wetland resources play a critical role in preserving the Town’s water quantity and quality, providing flood storage and storm-water management, supporting habitat for diverse plants and animals and providing recreational open space. The Commission carries out its charge by regulating construction activity and other alterations in or near wetland resources.

The Commission also manages approximately 800 acres of public conservation land and three conservation restrictions.

The Commission is comprised of a seven volunteer members, each of whom is appointed by the Town’s Board of Selectmen. The Commission’s Agent is responsible for processing and reviewing all permit requests related to the State and town wetlands regulations and for helping Town residents understand and comply with state and local requirements related to wetlands as well as fielding general inquiries about wetlands. The Agent also works on conservation land and open space management.

During 2016, the Commission:

- received and reviewed sixteen Requests for Determinations (“RDAs”). (Each RDA asks the Commission to determine whether the construction, land maintenance or other activities described in it are within the jurisdiction of the Commission);
- issued Orders of Conditions (i.e., specific conditions that help protect wetland resources) for sixteen proposed projects;
- issued four Orders of Resource Area Delineation
- initiated nine enforcement actions in connection with violations of state and local wetland laws;
- issued Certificates of Compliance for eighteen projects; and
- granted amendments to four previously-approved projects this does not include minor amendments to plans granted without a hearing.

The Conservation Commission completed its work with the Conway School of Landscape Design. The Conway School was employed to draft an Ecological Management Plan with Community Preservation Act Funds voted at the Fall 2015 Town Meeting. The students from Conway School held two stakeholders meetings with the residents of Medway in order to have public involvement in the development of concepts for land management at the Adams Street fields which was labeled as the Adams Street Conservation Area. This was extremely productive exercise and the Ecological Management Plan was successfully completed with the assistance of the Conservation Commission and Open Space Committee. The Plan is posted on the town’s website and is available for viewing.

In November, the Conservation Commission funded the implementation of a portion of the Ecological Management Plan for the management of the Adams Street Field in hopes to provide a thriving habitat for nesting birds or butterflies, this management will continue through spring 2017 with a final decision of the management of this field for specific species that would be beneficial to the town. Additionally, another portion of this plan was implemented by the Open Space Committee who received funding from Community Preservation Committee to complete the

construction of a parking areas at the Adams Street Field for the Medway Link Trails system. A proposal for the construction of Medway Link Trails are currently under development. The goal is to provide trails the full extent of the area referenced in the 2010 Open Space and Recreation Plan as the Chicken Brook (Ecological) Corridor.

In December, the Conservation Agent with the Planning Coordinator researched and acquired a GPS unit in order to allow the town the ability to begin to map land management operations, invasive species, trails, open space activities. In addition, the Commission hopes to use this unit to map local wetlands to a more precise degree for town guidance on locations of wetland resources. This unit was purchased with minimal cost, utilizing existing town applications and available free applications for mapping.

The Conservation Commission has been diligently working on reviewing and providing findings are several large projects in 2016, Timber Crest Estates (before ZBA for comprehensive permit for 156 homes), 2 Marc Road (a commercial building site), and Exelon Power Plant expansion. Additionally, the Commission reviewed 3 ANRAD's for upcoming large developments. This work is in addition to the regular permitting for 2016. The Commission continues to work with the Zoning Board of Appeals to provide comments on the proposed Timber Crest Estates housing units as this proposal is a 40B and bylaws will be reviewed and voted on requested waivers by the ZBA. Additionally, the Commission worked with the town to begin the Route 109 project and implement and complete the Lee Lane Drainage project and the Winthrop Street Culvert repair. These two projects were environmentally sensitive and took care in permitting and constructing. This was achieved with the Conservation Agents oversight.

The Conservation, Planning, DPS and Community and Economic Development have been working to develop an entire new Stormwater Bylaw for the Town in anticipation of the new EPA regulations for stormwater management proposed to be finalized July 2017. This will be requirement of filing a Notice of Intent with the EPA for the discharging of stormwater into wetlands and waterways of the Unites States. Our office also continues to work with DPS on education and preparation for the upcoming new EPA regulations related to stormwater for small municipalities.

The Conservation Commission has been working with the members of the Community Preservation Committee and Open Space Committee to develop and finalize plans for a new trail from Adams Street to Lovering Street. Proposed trail locations have been presented at a town Public Forum and the town put together a committee to review and work on its development. Now in its final stages the trail with hopes to be completed by Fall 2017. This trail will meet the goals for the 2010 Open Space and Recreational Plan in connecting the Ecological Corridor of Chicken Brook.

The Conservation Commission voted to accept one Conservation Restriction at the property known as Millstone Village and voted to accept one parcel of land known as 4 Trail Drive.

The Commission continues, with minimal Town funding and dedicated volunteers, to maintain the trails, open space and fields of Conservation controlled properties.

The Commission wishes to express its deep appreciation for the efforts of all volunteers who help with its work, especially the Open Space Committee.

The Agent and members attended pertinent classes and updated their Certificates for education to provide the high customer service to the town's residents and the public.

FY 2017 GOALS & INITIATIVES

- Implement the land maintenance based on the plans developed by the Conway School of Landscape Design.
- Develop and put forth a Stormwater Management Bylaw
- Implement invasive plant management though out the town

- Review current Land Management operations for open space and trails and proposed improvements based on the ecology and land.
- Continue to carry out the Conservation Commission Bylaw and the Wetlands and Rivers Protection Acts
- Develop Town Land Use Regulations and Policies

Respectfully submitted,

David Travalini, Chair

Report of the Capital Improvement Planning Committee (CIPC)

The Capital Improvement Planning Committee's (CIPC) role is to evaluate the Town's capital needs and to recommend to the Town Administrator, Board of Selectman (BOS) and Town Meeting the projects to be undertaken. The Committee meets with department managers annually to discuss their capital needs for current and future years. The Committee then evaluates the requests and determines available funding. Available funding can be in the form of free cash as certified by the state, grants, enterprise funds, or bonding. Once the level and form of funding is determined, the CIPC prepares a recommendation for the BOS.

The project requests are reviewed based on the following criteria:

1. Impact on safety of residents and employees
2. Projects required by law
3. Impact on greatest number of people
4. Projects with significant immediate need

Projects are prioritized based on the above criteria. Recommended projects are brought before the BOS and Town Meeting when the above criteria are met and sufficient funding is available. To be considered a capital project, the project must cost more than \$5,000 and have a substantial useful life.

This report will cover the capital spending recommendations for proposed at the May, 2016 town meeting.

55 requests were submitted totaling \$5.9 million for FY16. This level of requests is similar to those in FY15.

The following projects were recommended in FY16:

The Department of Public Services requested funds for various road and sidewalk projects, the replacement of a leaf vacuum box and a number of vehicles to update their fleet including dump trucks and light duty trucks.

The Police Department has requested funding for additional defibrillators and to replace radar units.

The Fire Department requested funds to replace a bucket truck (which is also used by DPS) as well as an ambulance and to refurbish one of the fire engines.

The Schools have requested funds to improve the entrances of the Memorial School and McGovern School entrances for security reasons. These upgrades were funded through Fiscal Stability Fund. In addition, funds were requested to implement system-wide security cameras at all locations. Lastly, funding was requested to repair the High School tennis courts.

The Information Technology Department has requested funds to purchase iPads and Chromebooks for the elementary schools, replace desktops and improve network capacity.

The Senior Center received funding to repair doors and the Town Clerk's office received funding for replace voting booths.

The CIPC has prepared a 5-year plan, available on the Town's website, which describes the future needs of the Town and funding opportunities that exist in the coming years.

Respectfully submitted,

Kelly O'Rourke, Chairman

Report of: Medway Council on Aging Town Report 2016-2017

Council on Aging Board

Mary Staples, Chairman
Veronica Clark, Vice Chair
Judy Lane, Secretary

Mary N. Anderson	William Caton
Paul DeSimone	Nanette Glenny
Siri Krishna Khalsa	Grace Rossetti
Charlene Saunders	Frank Saunders

Medway Friends of Elders, INC.

Eileene Phillips, President
Edward Richard, Vice President
Catherine Perkins, Treasurer
Anne Bradford, Secretary

Virginia Burnett	Karen Henneberry
Mary O'Leary	Jennie Rook
Ella Ryan	Bobbie Scherer
Barbara Vincent	

Employees:

Courtney Riley, Director
Kate Fennyery, Outreach
Marcia Lombardo, Outreach
Kathy Bullock, Crafts and Day Trips
Nancy McCarthy, Chef
Katherine Tonelli, Nurse
Kimberly Cookson, Transportation Coordinator
Judith Notturmo, Lead Driver
David Houghton, Driver
Nancy Lennon, Driver
Joseph Luchette, Driver
Deborah GrandPre, Driver
Joseph GrandPre, Driver

The Medway Council on Aging (Senior Center), located at 76 Oakland St, is the department of town government empowered to assess the needs of and provide services to residents age 50 and older. The mission of the Council is to advocate for improved quality of life for older adults through educational, social, and recreational activities. The Center also provides advocacy and assistance to Medway Elders and their families by helping them understand the complex issues associated with the aging process. Aging in place, transportation, property tax relief, medical coverage and fuel assistance are identified as primary concerns of our elders.

The Council on Aging would not be able to operate as it does without its tremendous number of dedicated volunteers who truly are invaluable. Our volunteers serve as receptionists, medical drivers, board members, program leaders, chefs, event directors and tax preparers. Numerous volunteers also contribute a large part to the success of the outreach to seniors in our Town.

The Council on Aging employs two part time Health and Social Service Administrator, Kate Fennyery and Marcia Lombardo. The Outreach workers meet with seniors to assess an elder's situation, explain community programs and benefits, assist with applications to needed programs, aid elders in their search for services and act as an advocate and support for elder needs. The Outreach Workers also assist elders or their families in crisis. The Outreach Workers and all Council on Aging staff are bound by strict confidentiality laws and are not allowed to release any information about an elder without permission. This department works closely with many different sources including family members, police and fire, health professionals, community agencies, hospitals, nursing homes and of course elders themselves. If you have any questions please don't hesitate to reach out this this very knowledgeable department.

The Medway Center works with the Greater Attleboro Taunton Regional Transit Authority (GATRA) to provide transportation for Medway Residents. Through this program the Center offers Dial-a-Ride Service for all elders in Medway and Shuttle rides to and from the Norfolk T-Station. The Dial a ride services is offered Monday-Thursday and bring the elders to medical appointments, activities at the Center, hair appointments, banks, post office and even the library.

This service includes shopping to Star Market and Roche Brothers on Mondays and Market Basket and Walmart on Wednesdays. This service is curb to curb, so the elders must be able to get on and off the van without assistance. The Norfolk Shuttle Services is Monday-Friday with three pick up and three return times at the Medway Middle School (Parking available) and the Village St. Post Office (no parking available). Anytime anyone uses the shuttle is a \$1.00 donation for riding.

Chef Nancy McCarthy, is at the Center three days a week cooking up fantastic meals for the seniors. Hot lunches are served Tuesday and Wednesday and sandwiches are served on Thursday at 11:30. Cost is \$3.00 for Tuesday and Wednesday lunch and \$2.00 for sandwiches on Thursdays. Anyone can sign up at the Center the week before. The meals are listed on the monthly calendar in the newsletter. All meals include coffee, tea, iced tea, or soda and dessert. Transportation to Center is available upon request for these lunches. There is also a homemade breakfast, run by wonderful volunteers every Thursday from 7:30 AM – 8:30 AM. Walk ins are more than welcome to join the breakfast.

Jean Roy, a certified health insurance volunteer from SHINE comes to the Center weekly on Wednesdays to review medical and prescription coverage throughout the year. In 2016 Ms. Roy saw 175 Medway Elders. This does not include numerous telephone calls and email she had responded to regarding health insurance issues. Our goal here at the Medway Center, is to empower our seniors as well as others with the latest information and help to select the plan that best suits their needs and budgets. We help our clients with all facets of Medicare and Medicaid. The proof of the success of the program can be measured by the fact that the majority of new clients we see each year have been referred by others who have used the program.

After 18 years as the Director of the Medway Council on Aging, Missy Dzikczek, retired in June 2016. Missy's passion for her job was contagious and her work at the Council was marked by unsurpassed efficiency and excellence. She was an inspiration and mentor to countless people in her time here. The Council on Aging wishes her nothing but the best on her new journey in retirement.

The Medway Council on Aging Board and the Senior Center would like to thank the Board of Selectmen and the citizens of Medway for their support. It's their continued interest and support that help the Center to meet so many needs of elder adults in our community. Please feel free to stop by the Center if you have any comments or suggestions on how we could continue to improve the quality of life for our seniors.

Respectfully submitted,
Courtney Riley

Report of the Economic Development Committee

The Economic Development Committee (EDC) works proactively to promote, encourage, and facilitate the development of responsible and properly planned business and industrial growth within the community in order to expand and strengthen the local economy and diversify the community's tax base. Membership is comprised of individuals who either reside or work in Medway and are appointed by the Planning and Economic Development Board. The members of the EDC are as follows: Paul Yorkis, Chairman; Keith Peden, Vice Chairman; Eric Arbeene; Tina Chemini; Scott Habeeb; Hugh McKinnon; and Andy Rodenhiser. The Committee presently has up to four vacancies for new members.

The EDC serves as a resource and advocate for the Town on economic development planning and initiatives. During 2016, the Economic Development Committee:

- developed a strategic plan to guide the work of the Committee and outlined actions to initiate or support planned economic development in town; in the upcoming year the Committee will tackle a couple of activities;
- discussed ways to improve communication and outreach to businesses and the public with the Town's Communications Director;
- met with the Medway Business Council Executive Board on ways to collaborate on business attraction and business retention activities;
- reviewed and provided comment to the Planning and Economic Development Board on potential amendments to the Medway Zoning Bylaw;
- developed an online tool for businesses, who are looking to expand or locate in Medway, to submit their requirements electronically to the Town and then a list of potential properties would be generated by the Town's Community & Economic Development Staff;
- learned of new state resources and programs, such as MassDevelopment's Commonwealth Places, Massachusetts Site Readiness Program and MA Open for Business, to be able to assist businesses in being successful and for potential expansion opportunities; and
- provided input into a communications plan in preparation for the Route 109 Transportation Improvement Project so that businesses will be kept informed of status updates prior to and during construction.

Meetings of the EDC are typically scheduled for the second Wednesday of each month at 7:00pm and are held at the Medway Senior Center. All are welcome to attend.

Respectfully submitted,
Paul Yorkis, Chairman

Report of the Energy Committee.

The Medway Energy Committee is charged with investigating, studying, recommending, and advocating viable methods for achieving energy conservation and for using renewable sources of energy within the Town and Medway community.

This includes:

- Establishing energy inventories for the Town and setting goals for energy reductions.
- Assessing the scope of energy conservation and renewable energy use in Town buildings and vehicles.
- Recommending feasible projects for sustainability; energy and water conservation; and renewable energy use.
- Reviewing Town by-laws to promote sustainability; energy and water conservation; and renewable energy use.
- Educating and providing outreach to Medway citizens.
- Coordinating with various state, federal, and private agencies on sustainability, energy and renewable issues.
- Advise and assist the Town and community to identify and apply for energy and conservation related grants and funding opportunities.

The Committee had a very successful year. Among our accomplishments:

- The Committee's main issue during the year to research and provide Community Energy Aggregation (CEA) to the residential and business sectors of the Town. Committee members attended regional meetings and reviewed CEA programs in other towns as part of their research. The Committee met with potential CEA consultants to assess their expertise and to gather information about the program.
- Completed its research on CEA and worked to place the program's adoption on the warrant at the Town Meeting of May 9. Article #23, an Authorization to Pursue Municipal Aggregation passed.
- Recommended the Board of Selection contract with Colonial Power as our CEA consultant.
- Reviewed Colonial Power's draft Energy Services Agreement for the Community Aggregation Program.
- One member retired from the Committee. Members interview a potential replacement who was added in the fall.
- Worked with both Columbia Gas and Eversource Energy in preparing for a successful Medway Pride Day.

The Committee looks forward to working productively in 2017 with Town and School departments, and residents, in continuing Medway's progress in improving its use of energy.

Respectfully submitted,
Carey Bergeron
Chairman, Medway Energy Committee

Report of the Historical Commission (2016)

Document Preservation

The group of historical Medway documents selected for preservation was sent to *Kofile Preservation* in Essex, Vermont. Preservation was completed, and the records were also digitally scanned for eventual uploading online to make them more accessible to future historians. Documents preserved in 2002-2003 were also digitally scanned this year. Funding for this project was from the historical portion of the CPA Fund.

Matondi Square

We designated Matondi Square, formerly known as Memorial Square, a historically-significant site within the Medway Village National Historic District. This action was taken based on the history of the square as a meeting place, the site of memorials for Medway veterans of all wars going back to the Revolutionary War, location of various Medway ceremonies on certain holidays, including Memorial Day and Veterans' Day, the ending site of the Memorial Day parade, and other uses in Medway's past. Five new flagpoles were purchased with CPA funds for the square.

Evergreen Cemetery

The Historical Commission continues to have a long-term goal of having the cemetery recognized on the National Register of Historic Places (NRHP). Historical preservation consultant Stacey Goodale Wetstein continues to assist us in the process of achieving this, and the preliminary application, now complete, will be submitted in early 2017. Plans are underway for Phase three of tombstone restoration by preservation specialist Kai Nalenz. HC member Mark Wilcox headed up this ongoing project for several years, assisted by Paul Russell. When he left the Commission this year, Paul assumed the workload. About one hundred-fifty tombstones have been repaired, restored, and preserved. Paul is also continuing the process begun by Mark of monitoring conditions, plotting and photographing gravesites, and documenting on a spreadsheet gravestone names and locations. We are all thankful for his dedication to this labor of love, which will benefit not only current researchers but also future generations. The Town arranges for mowing and snow plowing here, and damage to the very old gravestones sometimes happens. We are grateful for the care taken to avoid such breakage and scarring; the Town has spent a great deal of money repairing and restoring these old grave markers.

Oakland Cemetery

Paul also continues Mark's work on the project to place a marker at the graves of six Civil War veterans at Oakland Cemetery. He is working with the Veterans' Administration on this project. Once it is accomplished, a dedication ceremony will be planned and the public invited.

Notices of Intent to Demolish

Notices of intent to demolish the buildings at **42 Highland Street** and **176 Main Street** were filed in 2016. 176 Main (site of the old Lampman's Drug Store, then other businesses) is less than 100 years old and did not need our consideration. On 42 Highland, Commission members determined, after some research, the house was not historically significant.

Old Stone Mill, Main Street

The owner of the old stone mill requested our help as he tried to have the mill nominated to the National Register of Historic Places. He had already researched and written the history of the mill, taken dozens of photos, and Massachusetts Historical Commission had requested further information from him. Paul Russell furnished some old illustrations and photos of the property. Ultimately, the mill application was not approved as there was almost nothing of the original structure and purpose visible any more. Regardless of this decision, MHS is pleased that this structure still stands and is in active use as it played an important role in Medway's history, along with Chicken Brook, the Thayer House, the Jacob Ide House, and other structures in that area.

Deed-Restricted Historic Properties

The hose tower at the old Torrent Fire House (195-197 Main Street) continues to deteriorate and has still not been repaired. The owners say restoration contractors have not returned their calls.

Plaques for Historic Houses

Alex Burinskiy has taken on this project and will meet with the Design Review Committee to discuss recommendations for the design and material of house plaques, recommended manufacturers, and criteria for homeowners to fulfill in order to purchase and display such plaques on their homes.

Charles River

Sparse rainfall in 2016 caused the water level in the river to be at its lowest in a very long time. Resident Scott Guyette contacted Jeanne in September, having noticed that a possible stone walking bridge across the river was visible; he had always heard rumors of an old route used by Native Americans to cross the river to hunt in the woods but had never seen such a thing. Jeanne photographed the area from Riverview Street and forwarded the photos to several "old timers" in town. One of them had also heard similar stories but remembered no details. Another forwarded the photos to author Ron McAdow, who wrote a book about the Charles River, and he said he had never heard of this. The area is once again under water.

Jeanne created a *Facebook page* for the Commission in 2016. Interested persons are invited to visit and join the page, see photos of old Medway posted there, and read comments and current notices.

After two years of not having an operating budget, our budget (\$200) was reinstated for FY 2017 by a Town Meeting vote.

Topics of discussion for future consideration have included the following: Having the portrait of Sanford cleaned (currently displayed at Town Hall); Medway's Boston Post Cane; improving the site of the Garnsey house (the first house in Medway, site of the current dog park), making it more accessible to the public); identifying and placing site markers at historic Medway sites such as the Coffey house, to help people recognize Medway's rich history; compiling a booklet of historic parts of Evergreen Cemetery; making an architectural model of the original Town Hall (to be kept at the Historical Society Museum but placed on rotating display at Town Hall, the library, the schools, and possibly other locations frequented by the public); creating a book of

photos from Medway's collection of about 150 glass images, which Paul has digitized, giving more people the opportunity to see them.

Personnel: Officers are: Chairman-Jeanne Johnson; Vice-Chairman-Paul Russell; Treasurer-Eugene Liscombe; Clerk-vacant; CPC Representative-Eugene Liscombe. Alex Burinskiy was appointed this year. Mark Wilcox resigned due to other obligations and limited time. We are grateful to him for his many years of selfless service. Two more members are still needed. We thank all members for their service to the Town on this Commission.

Respectfully submitted,
Jeanne Johnson, Chairman

Report of Medway Public Library

Medway Public Library is an indispensable part of the community, recognized as an essential and reliable partner in the delivery of information resources, education, self-advancement, and recreation for all ages.

The Library completed a year-long STEM (Science, Technology, Engineering and Math) grant beginning in September, 2016. The "Science is Everywhere" grant funded STEM materials, family programming, and many hands-on workshops aimed primarily at children in grades 5 through 8, with federal funds provided by the Institute of Museum and Library Services and administered by the Massachusetts Board of Library Commissioners.

The Library worked with the Friends of the Library, the Department of Public Services, Medway Cable Access, and members of the community to build an exciting new Makerspace, which opened in June of 2016. A Makerspace is a communal area for people of all ages to get together to make things and to learn new skills. Medway Cable Access donated a 3D printer, high-end computers, computer aided design software, video and audio editing software, and a VHS to DVD converter. Patrons and businesses donated equipment for a variety of traditional crafts, including sewing machines, a knitting machine, soldering irons and tools. Mentors, many of them volunteers, have provided patrons with training in sewing, knitting, soldering, drawing, 3D design and printing, and robotics. Patrons meet regularly in the Makerspace for papercrafting and to use STEM kits.

New carpet was installed throughout the building in early 2016. Many thanks to the Department of Public Services for working with the Library to coordinate and manage the carpet project, and for all the effort and time put in building the wonderful Makerspace.

The Library is open 48 hours a week. Three full and five part-time staff, as well as a pool of four substitute library assistants, served the public. The downstairs community area was open until 9:30 pm Monday-Thursday. Usage continued to be strong during 2016. Meeting rooms were used during the extended hours almost every evening that the community space was open, and an average of 8 groups and 37 individuals per month used the community space during the extended hours.

Thanks to our Library certification, Medway residents enjoy borrowing privileges for over six million items in person and through interlibrary loan. Items not owned by Medway Library can be requested from other Massachusetts libraries, and generally arrive for pickup within a few days.

Medway Library has 5,122 registered borrowers. On average, every week we serve 1,330 people of all ages, handle over 40 reference requests, host 93 public computer internet users, and circulate 1,865 items. We host a diverse mix of Library-sponsored programs, Scout troops and other community groups and classes, theatrical performances, art shows, Community Education classes, and meetings of town boards. Attendance at programs for youth increased by 48% in Fiscal 2016 compared to the previous year. The Library's collection contains 103,729 items, including:

- Books
- Magazines
- Audio books
- Music CDs
- DVDs
- eBooks
- Streaming video
- Downloadable audiobooks
- Museum, park, winter skating rink, and zoo passes
- Medway300 sturdy canvas tote bags
- Children's Kindle Fire for use in the Library

Striving to keep our collection current and to meet our community's needs, this year the Library added 3,727 items, not including eBooks, to the collection.

Our museum, park, skating, and zoo passes are funded with donations from the Friends of the Medway Library, individuals and local companies, and can be reserved online for pickup at the Library.

The Library's electronic presence includes a wide range of resources and services reached from the Library's medwaylib.org website. These include access to eBooks, downloadable audio books, streaming

video, and magazines, provided by the Minuteman Library Network and the Medway Library. In addition, we offer both in-library and remote access to many databases provided by Medway Library, the Massachusetts Board of Library Commissioners, and the Minuteman Library Network. These databases include:

- Full text journal articles
- Reference resources
- Job search resources
- Genealogical resources
- Language learning resources for adults and children
- Newspapers

Our electronic resources continue to grow in popularity. In FY16, ebook, audiobook and downloadable video circulations reached 8,344 checkouts. The Library offered Ancestry Library Edition, Heritage Quest, Career Cruising and Learning Express electronic resources.

The Library's strong technology infrastructure gives patrons access to the catalog, interlibrary loan, office software products, and databases, and connects them with other people around the world. The library catalog interface and new app provided by Minuteman offer patrons an easy way to find and reserve items, renew checked-out items, pay fines online, and manage library accounts.

The Library is equipped with a self-checkout station, a photocopy machine, black and white as well as color printers, a fax machine, a scanner, and 16 public Internet access computers, in addition to the printers, computers and other equipment in the Makerspace. Wireless technology extends services to users equipped with their own laptops and other digital devices.

The video setup in the Cole Room, provided through the Medway Cable Advisory Board, has been utilized for well-attended free movies hosted by the Friends of the Library, multimedia and presentation software during programs, business and municipal meetings. The Cole Room and other reserved meeting rooms were used 902 times in FY15.

Forty-four volunteers spent over 1,600 hours during Fiscal Year 2016, helping with book shelving and similar tasks, running programs such as the LEGO club and sewing classes, and beautifying the Library grounds. That service would have cost over \$17,000 if paid for at minimum wage. In addition, over 15 senior tax relief program participants worked at the Library.

We are working with the school librarians and the reading specialists to promote literacy and provide resources to students. The Young Services Librarian participated in school assemblies, introducing them to all that the Library has to offer.

As we do each year, we secured Medway Cultural Council grants for programs for children and families, and offered a Summer Reading Program to encourage literacy. In 2016, 211 children participated in the Library's Summer Reading Program.

We promoted STEM learning with the following programs:

- "Science is Everywhere" workshops with 4-H Educator Kim Pond (brought to us with federal funds provided by the Institute of Museum and Library Services and administered by the Massachusetts Board of Library Commissioners)
- 3 programs presented by the Ecotarium
- 3 programs presented by the Museum of Science
- Goldiblox Adventure Hour
- Snap Circuits Discovery Day
- Explore littleBits
- 4-H Embryology Impact Club
- Tour of Medway Community Farm
- 4-H Embryology Impact Club
- New Library Telescope Program

We offered programs for children and teens:

- Baby & Toddler Story and Songs program – twice weekly, year round
- Story hour for ages 10 months - 5 years old – twice weekly, year round
- Book Clubs for children and teens

- Monthly “Paws to Read” program, which gives children the opportunity to read to a trained therapy dog
- Hands on Art History programs
- Music with Dale Freeman
- Elementary and Teen Book Clubs
- Holiday Crafts
- Book Buffet
- Tales of Enchantment with Diane Edgecomb
- Minecraft craft program
- Barn Babies
- Reading is Magic with Ed the Wizard
- Tumblebus
- Miss P’s Photo Booth
- PJ story hour
- Star Wars Activities
- Teen Murder Mystery Party
- Tommy James Halloween Safety Magic Show
- New Teen Area Grand Opening
- Henna Art Night for Teens
- Build a Better Robot
- Coding and Minecraft
- Hamilton Throwdown
- Train Time with Thomas and Friends
- Circus Minimus
 - Mad Scientist Mondays
 - Young Writers’ Workshop
 - Molly’s Apothecary Workshop
 - Camp Halfblood
 - Jumpstart to Kindergarten
- Dance classes for toddlers and preschoolers with Amanda DelPrete
- Teen Art Night
- Friends of the Medway Library Movie Screenings
- Friends of the Medway Library LEGO Club
- Friends of the Medway Library Gingerbread Festival

We offered programs for adults and families:

- North Sea Gas Scottish Band
- Registry of Deeds Program
- NFL Journalist Greg Bedard
- The Copley Cats a cappella group
- Kombit: the Cooperative screening with Medway Community Farm
- Local Author Catherine Marengi - *Glad Farm: A Memoir*
- 3D Printing with John Walsh
- Local Author Marjorie Hollman – *Easy Walks in Massachusetts*
- Fine Art of China Painting
- Gazebo Players
- Coloring Clubs for Adults, Families, and Teens
- Medway Cable Access Drone Demonstration
- Pastel Paint Stunning Still Lifes with Greg Maichack
- Audubon Conservation Land Program & Trail Walk
- Tabletop Game Nights for Adults
- Monthly book groups at the Library and Senior Center
- Health and wellness book group with Library Trustee Karen Kassel
- Art Show with local artist Rob Franco
- Southern Rail Concert, sponsored by the Friends of the Medway Library

We continue to reach out increasingly through Facebook and local news outlets (papers, radio, and online) to get the word out to more people about what the Library offers.

Many of our programs, including the Lego Club and the Gingerbread Festival, are organized and funded by the Friends of the Library. In addition, most of our donations come from the Friends. Donations also come from individual donors, bequests, local businesses, and fundraisers. We are very grateful to everyone who has donated to the Library. Donors of at least \$1,000 are honored on our "Bibliophile" plaque located in the downstairs lobby. We are very grateful to the Medway Garden Club for planting bulbs and beautifying the area around the Library.

We are especially thankful for our dedicated staff and volunteers, and for the continued support by our patrons. Please visit, call, or email the Library and tell us how we can make the Library even more useful and relevant for you.

Medway Library total collection size (FY16)	115,374
Subscriptions (FY16)	101
Number of registered borrowers (FY16)	5,152
Circulation transactions (physical items) (FY16)	90,199
Digital audio downloads (FY16)	2,588
Ebook downloads (FY16)	5,713
Interlibrary loans (FY16)	32,609
Attendance in library (visits)(FY16)	78,898
Number of reference transactions (FY16)	2,080
Number of children's and teen programs held (FY16)	274
Total attendance at all children and teen programs (FY16)	5,813
Participation in the summer reading program	211
Total number of persons volunteering (FY16)	44
Number of hours volunteered (FY16)	4,133
Users of public Internet computers during a typical week (FY16)	102
Total number of hours the Library is open per week	48

Respectfully submitted,
Medway Board of Library Trustees & Director

Memorial Committee 2016

We are pleased to submit this report for activities undertaken to maintain and promote tributes to honor those of our community who have and continue to serve in the military.

We would first like to thank Colonel Mike Matondi for his many years of dedicated and tireless commitment in the role of Chairman on the Memorial Committee. The Colonel has graciously agreed to continue his support of our military men and women as an at-large member of this Committee.

This past year as previously we would like to acknowledge the ongoing support of the Medway Board of Selectmen, Administration, assorted Boards and Committees and as always the residents who with their participation and attendance at various ceremonies make our efforts worthwhile.

Once the weather allowed, the monuments and their bronze plaques were cleaned in preparation for Memorial Day at no expense to the Town.

The weather however did not cooperate and the Memorial Day parade had to be canceled and memorial services moved indoors to the Medway Village Church. This change in schedule also negated the opportunity for the Committee to show off and publicly extend thanks for the new flag poles furnished and installed by the town to fly the Military Branch Flags on the perimeter of Matondi Square containing the Town's military monuments.

The Committee was pleased to continue our commitment of recognition by adding three names of Medway residents to the monuments who have honored our community with their military service.

To close out the year we were invited to attend a thank you for your service breakfast on Veteran's Day hosted by the Council on Aging by the director and staff of the Senior Center. A special note of appreciation being sent along to the Medway Police volunteers for time spent cooking and serving to all in attendance. After breakfast and socializing, those in attendance adjourned to the Medway Village Church for a multi-denominational service of remembrance to honor our veterans.

Respectfully submitted

Peter Ciolek
Doug Downing
John Larney
Mike Matondi
Richard Parrella
Bob Saleski
Frank Saunders
Allen Tingley
Paul Trufant

MEDWAY

2016 REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL DISTRICT

NCMCD operations apply an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost effective.

Surveillance

We are engaged in an intensive monitoring process through weekly field collections and data analysis in collaboration with the Massachusetts Department of Public Health (MDPH) to detect for disease-vectoring mosquitoes. Virus isolations assist us in focusing our surveillance to hot zones thereby allowing us to alert nearby towns of a potential epidemic.

Virus Isolations in the town: No virus isolations in town in 2016

Requests for service: 178

Water Management

Communication with residents and town/state/federal officials, site visits, monitoring, wildlife management, and land surveys while maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work.

Culverts cleared	32 culverts
Drainage ditches checked/hand cleaned	6,260 feet
Intensive hand clean/brushing*	3,750 feet
Mechanical water management	200 feet
Tires collected	0

* Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.

Larval Control

When mosquito larval habitat management is not possible, larval mosquito abatement is the most environmentally friendly and effective method of disease control. An intensive monitoring program, aides in our decision to effectively target culprit locations.

Spring aerial larvicide applications	(April)	267.7 acres
Summer aerial larvicide applications	(May – August)	0 acres
Larval control - briquette & granular applications by hand		18.5 acres
Rain basin treatments – briquettes by hand (West Nile virus control)		870 basins
Abandoned/unopened pool or other manmade structures treated		0

Adult Control

Adult mosquito control is necessary when public health and/or quality of life is threatened either by disease agents, overwhelming populations, or both. Our surveillance program, along with service request data and state of the art GPS and computer equipment, allows us to focus our treatments to targeted areas.

Adult aerosol ultra low volume (ULV) applications from trucks	2,976 acres
Barrier applications on municipal property	5, using 95 gallon mix

Respectfully submitted,

David A. Lawson, Director

Norfolk County Registry of Deeds
2016 Annual Report to the Town of Medway
William P. O'Donnell, Register
649 High Street, Dedham, MA 02026

The Registry of Deeds is the principal office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents annually. It houses more than 5 million land documents dating back to 1793. The Registry is a primary and indispensable resource for title examiners, mortgage lenders, municipalities, homeowners, title examiners, genealogists and others with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell who has held the position since 2002. In continuous operation for nearly two hundred and twenty-four years, the Registry's mission has remained the same: to maintain and provide for accurate, reliable and accessible land records to all residents and businesses of Norfolk County.

2016 Registry Achievements

- Register William P. O'Donnell and his staff continue their direct outreach to town halls, senior centers, businesses and civic groups across Norfolk County. The Register was the guest speaker at the Medway Public Library on January 19th and the Register held office hours at Medway Town Hall on March 17th.
- The Registry of Deeds recently renovated walk-in Customer Service and Copy Center continues to provide residents and businesses with quality service. This year alone, the Center handled more than 5,000 requests. These included filings of Homesteads, accessing your deed, confirming that documents affecting your property have been duly recorded and help with obtaining a mortgage discharge notice. You can contact the Customer Service and Copy Center at 781-461-6101. Hours of operations are 8:30am to 4:30pm, Monday through Friday.
- In calendar year 2016, we collected more than \$50 million in revenue.
- This year saw a record number of email filers.
- In 2016, we hit a milestone of recording our 34,000 Registry of Deeds book. For the sake of security and redundancy, we record our documents 3 different ways: hard copy, electronically and by microfiche.
- So far this year, more than 11,000 Homesteads applications have been filed at the Registry. The law Chapter 188 (M.G.L.) provides limited protection of one's home against unsecured creditor claims.
- In 2016, the Registry of Deeds unveiled its Transcription Project. The initiative, the first in New England, makes land recorded documents written by scribes of the 18th and 19th centuries in the old cursive hand writing style much easier to read by converting the words into easy to read electronic text.
- The internet library of images, accessible to the public through the Registry of Deeds' online research system at www.norfolkdeeds.org continues to expand. Today all documents dating back to the first ones recorded in 1793 - are available for viewing.
- This year, many technological, office and capital improvements were implemented, including upgrading the cyber security protections of our registry computers, server and network infrastructure. The Registry's website www.norfolkdeeds.org is routinely updating its latest resources such as real estate statistics, answers to frequently asked questions, along with detailing the latest consumer programs.
- The Registry of Deeds Consumer Notification Service hit a milestone with its 500th subscriber. This consumer/public safety program, started last year, allows any county resident to opt in to this free notification service and be alerted when any document – fraudulent or otherwise – is recorded against their name. For more information, please see our website at: www.norfolkdeeds.org.
- Register O'Donnell hosted several free computer seminars at the Registry to provide hands-on-training to the public, including trade groups, public officials, real estate professionals, genealogists on how to access land record information using the Registry's new website technology.

- The Registry expanded its community outreach commitment by working with the Veterans Administration of Boston on our 'Suits for Success' program and supporting the newlife Home Refurbishing program to assist those who are in need of household items, including furniture. Our Toys for Tots' Drive has over the years collected 1,500 presents. Our Annual Holiday Food Drive continues to assist in supporting Food Pantry's throughout Norfolk County.
- The Registries of Deeds had several legislative accomplishments in 2016 such as county registries extending their tech fund to year 2020 to offset their hi-tech expenditures and clarifying Freedom of Information Act requests so that registries remain cost efficient and productive.

Medway Real Estate Activity Report January 1, 2016 – December 31, 2016

During 2016, Medway real estate activity saw increases in both total sales volume and average sales price.

There was a 16% increase in documents recorded at the Norfolk County Registry of Deeds for Medway in 2016, resulting in an increase of 426 documents from 2,676 to 3,102.

The total volume of real estate sales in Medway during 2016 was \$110,019,756, a 30% increase from 2015. The average sale price of homes and commercial property was also up 10% in Medway. The average sale was \$424,786.

The number of mortgages recorded (717) on Medway properties in 2016 was up 17% from the previous year. Total mortgage indebtedness increased 22% to \$195,631,445 during the same period.

There were 4 foreclosure deeds filed in Medway during 2016, representing a 33% decrease from the previous year when there were 6 foreclosure deeds filed.

Homestead activity increased 29% in Medway during 2016 with 315 homesteads filed compared to 244 in 2015.

Finally, our objective at the Registry will always be to maintain, secure, accurate and accessible land records for the residents and businesses of Norfolk County. It is a privilege to serve you.

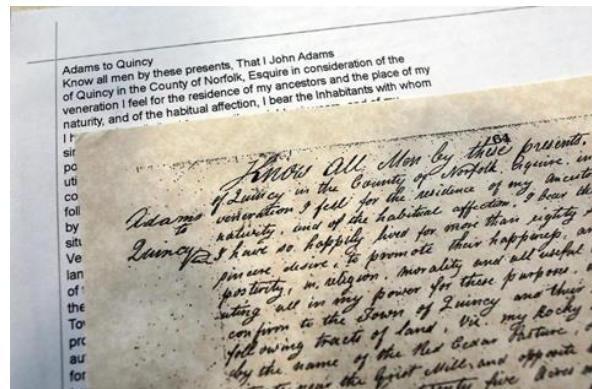
Respectfully submitted by,

Bill O'Donnell

William P. O'Donnell
Norfolk County Register of Deeds



Register O'Donnell speaking at the Medway Public Library



An example of a handwritten document and its version

2016 Report of the Medway Open Space Committee.

The Open Space works within the context of the Open Space Master Plan (which can be located on the committee's section of the Town of Medway website).

The Chicken Brook Nature Corridor has been in the Town's Master Plan since 1999 and the Open Space Plan since its inception 6 years ago. The Open Space Committee in conjunction with the Medway Trail Club, a volunteer organization, continues to work toward completion of another section of the Medway Link Trail that extend from 109 to Lovering Street encompassing farmland, woodland, and wetlands.

Significant land reclamation, trash removal, and pruning were undertaken by the committee and volunteers again in 2016.

Using The Conway School management plan (also available on the website) as a guide, the Adams Street Meadow was mowed and invasive plants along the wetlands removed. A parking area was roughed out, including the removal of a large rock/dirt hill, creating/improving a stone wall to the south and west of the parking area, and removal of invasive plant/trees in the area. A basic walking trail was mapped and the trail cut from the High School to Summer Street.

The committee participated in the annual Medway Clean Sweep day, working from Idylbrook parking area to Partridge, and along Lovering and Winthrop Streets.

The committee continues to work on improving access to the Amphitheater – a four-acre meadow and woodland off of Village Street on the Charles River. This area also includes a short nature trail loop around the property.

The committee has consulted with various town boards several proposed development projects.

[Respectfully submitted by:](#)

[Tina Wright](#)

[Chair, Medway Open Space Committee](#)



TOWN OF MEDWAY
Planning & Economic Development Board
155 Village Street
Medway, Massachusetts 02053

Andy Rodenhiser, Chairman
Robert K. Tucker, Vice-Chairman
Thomas A. Gay, Clerk
Matthew J. Hayes, P.E.
Richard Di Iulio

2016 Annual Report

OVERVIEW – The mission of the Medway Planning and Economic Development Board (the Board) is to develop policies, planning initiatives, and zoning regulations to guide the future development of Medway in ways that are consistent with the vision and values outlined in the Medway Master Plan.



The Town's adoption of a Charter in the spring of 2008 resulted in an expansion of the Board's traditional planning role to include **economic development**. To that end, we work to try to meet the mandate of the new charter and provide leadership to expand the Town's economic development efforts in partnership with the Medway Economic Development Committee, the members of which are appointed by the Board. The Board endeavors to serve the Town of Medway with the highest degree of consideration for Medway's citizens by preserving the community's land/natural resources while also working to facilitate economic development and investment in Medway to so achieve a well-balanced community.

State law authorizes municipal planning boards to review and approve subdivisions, recommend street acceptance to Town Meeting, update the *Zoning Map*, issue special permits, recommend amendments to the *Zoning Bylaw*, and conduct Scenic Road public hearings. Pursuant to the *Medway Zoning Bylaw*, the Board serves as the special permit granting authority for Adult Retirement Community Planned Unit Developments (ARCPUD), Open Space Residential Developments (OSRD), rehabilitation projects in the Adaptive Use Overlay Districts (AUOD), mixed use developments in the Commercial I zoning district, and multi-family developments in the recently established Multi-Family Overlay District. The *Zoning Bylaw* also authorizes the Board to review and act on all applications for site plan approval.

Telephone: 508-533-3291 Fax: 508-321-4987
Email: planningboard@townofmedway.org

The Board is readily available for informal/pre-application discussions with prospective developers. Those are scheduled to take place during regular Board meetings and the Town's other land use boards and committees are invited to attend and participate. The Board's staff regularly participates in inter-departmental team meetings for project review.

BOARD COMPOSITION – The Board is comprised of five elected members and an Associate Member who is appointed jointly by the Board of Selectmen and the Planning and Economic Development Board. At the May 2016 election, Medway's voters elected Matthew Hayes and Richard Di Iulio to serve three year terms through May 2019. Continuing members were Andy Rodenhiser, Bob Tucker and Tom Gay. Following the 2016 general election, the Board selected its officers for the next 12 months. Andy Rodenhiser was re-elected to the position of chairman, Bob Tucker was re-elected to serve as Vice-Chairman, and Tom Gay was re-elected to serve as Clerk. The Board does not presently have an Associate Member.



*Planning and Economic Development Board Members
Rich Di Iulio, Bob Tucker, Andy Rodenhiser, Matthew Hayes and Tom Gay*

MEETINGS - The Planning and Economic Development Board meets regularly on the second and fourth Tuesday evening of each month at 7 pm in Sanford Hall at Medway Town Hall. Meetings are broadcast live on Medway Cable Access and are also available for viewing at <http://www.medwaycable.com/>. Additional Board meetings are scheduled, usually on Tuesday nights, when the workload necessitates.



During 2016, the Board held 35 regular and special meetings including joint meetings with other boards or committees. Included within those meetings were public hearings for proposed site plans, adult retirement community developments (ARCPUD), subdivisions, amendments/modifications to previously approved plans and decisions, and proposed amendments to the *Medway Zoning Bylaw*.

COLLABORATION – The Board continued its efforts to strengthen communication and promote collaboration with other Town boards, committees and departments. The Board is represented on the Town’s Community Preservation Committee, Energy Committee, Design Review Committee and Economic Development Committee. We continue to work positively



with other Town boards and departments which are also involved with the Board’s permitting activities including the Treasurer/Collector’s office, Assessor’s office, Building Department, Department of Public Services, Zoning Board of Appeals, Conservation Commission, the Fire and Police Departments and the staff in the Community and Economic Development Department. In addition, Board Chairman Andy Rodenhiser serves on the Medway Redevelopment Authority. This position enables him to represent the Board’s long-standing interest in planning for the redevelopment of the Oak Grove/bottle cap lots area of Medway.

2016 KEY CCOMPLISHMENTS



- Continued to amend the *Medway Zoning Bylaw* as recommended by the consultant who assisted the Board with recodifying the bylaw in 2014 and 2015. The Board developed proposals to amend and refine selected sections of the Bylaw. At the May and November 2016 Town Meetings, the following sections of the Bylaw were revised: established a new Village Residential zoning district, renamed the Commercial I district to Central Business, renamed the Commercial III and IV zoning districts to Neighborhood Commercial, site plan review, accessory family dwellings, definitions, Dimensional and Density Regulations and the Use Table.
- Completed review and issued an adult retirement community special permit to Continuing Care Management LLC of Westborough, MA for the Salmon Health and Retirement Community on a 58 acre parcel off of Village Street.
- Reviewed and approved a site plan for the expansion of the Exelon power facility.
- Participated on the Sign Bylaw Review Task Force with a specific mandate to review and make recommendations on ways to improve Medway’s sign regulations.

SUBDIVISIONS – The following list summarizes subdivision activity during 2016.



Applegate Farm (Applegate Road) – Applegate Farm is a 22 lot subdivision located at the northeast corner of Coffee and Ellis Streets. House construction continued during 2016.

Hartney Acres (Newton Lane) – 8 lot subdivision east of Nobscott Road. House construction is completed. Street acceptance during 2017 is anticipated.

Village Estates (Bedalia Lane) – 2 lot, private way subdivision located off the north side of Village Street. Roadway and infrastructure construction have

been completed.

The Haven (Sorrento Lane) – 2 lot, private way subdivision located off the west side of Fisher Street. Application received, plan reviewed, public hearing held, decision issued, and plan endorsed during 2016. The property has been sold and construction is expected to begin in 2017.

Timber Crest Estates – The Board provided extensive comments on the application of Timber Crest LLC to the Zoning Board of Appeals for a Comprehensive Permit for the proposed 188 unit residential community located on 163 acres in north Medway in the area west of Holliston Street, east of Winthrop Street, south of Fairway Lane and north of Olsen Circle.

During 2016, the Board reviewed four applications for **Subdivision Approval Not Required (ANR) Plans**. ANR plans usually show a land split or a rearrangement of property boundary lines. ANR plans for the following properties were endorsed during 2016:

- 2 West Street
- 12 & 16 Oak Street
- 97 Winthrop Street
- 403-405R Village Street

ADULT RETIREMENT COMMUNITY PLANNED UNIT DEVELOPMENTS (ARCPUD)



An ARCPUD is a planned residential development for residents 55 years of age and older. ARCPUDs are authorized by special permit from the Planning and Economic Development Board.

Salmon Health and Retirement - In March 2016, the Board approved an adult retirement community special permit for Continuing Care Management, LLC of Westborough, MA to develop an age-restricted, active adult/senior residential living community on a 56.9 acre site located at 259, 261, 261R and 263 Village Street.

To be known as The Willows at Medway and Whitney Place, the proposed development, at build out, will include 225 senior living residences including 54 cottage style independent living homes located in 29 building and a main building to include 15 cottage style independent living homes, 40 memory care apartments, 60 assisted living apartments, and 56 independent living apartments. The Willows will also have a 3,522 sq. ft. community center/pavilion and a 11,475 sq. ft. medical office building at the northern portion of the site at Village Street.

Salmon Senior Living Community – Main Building

Planned site improvements include 5,498 linear feet of privately owned roadway, sewage and water service; drainage/stormwater management facilities; 37.4 acres of dedicated open space open to the public with walking trails and paths; paved sidewalks; parking and landscaping. Site access and egress will be from Village Street, a Medway Scenic Road. The open space land will be owned by the applicant and will be protected through a Conservation Restriction granted to the Town of Medway, acting through the Conservation Commission, for conservation and passive recreation purposes and to permit public access to the open space land, trails, pathways and parking area. Construction is expected to begin during the fall of 2017.

Millstone Village - In June 2014, the Board approved an ARCPUD special permit for a 51 acre site at Winthrop and Lovering Street for Millstone Village. The development will include 80 residential condominiums in 53 buildings comprised of single family homes, duplex townhouses, and triplex townhouses; 3,270 linear feet of privately owned roadway; sewage and water service; drainage/stormwater management facilities; 20.4 acres of dedicated open space with walking trails available to the public; paved sidewalks; a community house; and associated parking and landscaping.



Aerial photograph of construction at Millstone Village – February 22, 2016

Site access and egress is from Winthrop Street, a Medway Scenic Road. The development will be constructed in phases and will include eight affordable dwelling units. Infrastructure and house construction at Millstone continued through 2016. The marketplace is responding positively to this development.

SITE PLANS - During 2016, the following site plan activity occurred:

Exelon Expansion – The Board approved a site plan for expansion of the Exelon power generating facility at Summer Street and West Street. The expansion project will be constructed on approximately 13 acres of the 94-acre property to the south of the existing three-turbine 135 MW power plant. The project includes the construction of two 100-megawatt (MW) turbines (200 MW total) and associated appurtenances including two 160-foot tall exhaust stacks;

advanced emissions control equipment, natural gas compressors; a trailer mounted demineralizer system; aboveground storage tanks for ultra-low sulfur diesel oil (ULSD) (1 million gallons), service water (500,000 gallons), demineralized water (450,000 gallons) and a fully diked aqueous ammonia storage tank (12,000 gallons) including unloading areas; transformers and electrical interconnection facilities; a 236' by 66' administration and warehouse building; and a perimeter access road.

The installation of a new, approximately 3,000 linear foot gas pipeline, a 14-foot by 15-foot building to contain gas flow control and metering equipment, and a 12-foot by 16-foot building to contain gas monitoring and analysis equipment will be located on the abutting land owned by Eversource. The Facility will run on natural gas using ULSD as a limited source of back-up fuel. The Facility will include a 55-foot high sound wall around the power block, a 25-foot high sound wall around the gas compressors and potentially a 20-foot high sound wall along the property line between the property and 5 Summer Street.



Rendered Drawing of Planned Exelon Facility Expansion

Primary site access and egress will be provided by the existing entrance on Summer Street and access to the facility will be controlled via a motorized security gate. Emergency access is being provided via an existing driveway on West Street. The project plans include the construction of stormwater management facilities, extensive landscaping, lighting and parking areas. The project will interconnect with the abutting Eversource switchyard by an approximately 1,200 linear foot overhead electric circuit line.

CommCan – The Board approved a special permit and site plan for a 60,000 sq. ft. industrial building to house a medical marijuana growing and processing facility at 2 Marc Road. Construction began during 2016.

MULTIFAMILY HOUSING

Medway Greens - In response to the new special permit/multifamily housing zoning provisions approved at the 2015 Annual Town Meeting, the Board received an application in late 2016 for Medway Greens, an eight unit, townhouse style condominium development proposed for 176-178 Main Street at the northeast corner of Main Street and Mechanic Street. One affordable dwelling unit will be included within the development. One building with four townhouses will front onto Main Street; the other building with four townhouses will front onto Mechanic Street. Primary access will be from Main Street with a secondary entrance to the site from Mechanic Street. A total of 16, off-street parking spaces will be provided.



PERSONNEL - Medway's Planning office is staffed by Susy Affleck-Childs, the Town's full time Planning and Economic Development Coordinator with support provided by Mackenzie Leahy, Administrative Assistant for the Community and Economic Development office. Amy Sutherland serves as the Board's recording secretary to record minutes of Board meetings. Community and Economic Development Director Stephanie Mercandetti provides guidance, vision, experience and enthusiasm for the Board's work. Together, they comprise a wonderful team which is dedicated to the Board's mission.



Tetra Tech, based in Westborough, serves as the Town's engineering consultant. The Board was capably assisted during 2016 by professional engineer Sean Reardon, engineer Steve Bouley, and other specialized Tetra Tech staff with expertise in traffic engineering and stormwater management. Tetra Tech prepares technical engineering reviews for all development projects that are before the Board to ensure that development plans meet the Town's standards and regulations. Tetra Tech also conducts site inspections during the construction of roadways and infrastructure for subdivisions and other development projects. Tetra Tech serves as the Board's eyes on the ground to ensure that roadway and infrastructure construction are completed in accordance with approved plans.

The Board is most appreciative of Town Counsel Barbara Saint Andre of KP Law for her ready advice and assistance to craft creative zoning initiatives and manage the legal details of subdivisions, special permits, performance security, and street acceptance. We appreciate Barbara's diligence and care on Medway's behalf.

We value the staff and consultants with whom we work for their steadfast service to Medway's Planning and Economic Development Board and office. They are a great team.

2017 PRIORITIES – During 2017, the Board will be working on the following initiatives:

- Continue to refine the Medway Zoning Bylaw by proposing needed amendments as identified during the bylaw recodification process undertaken during 2015. The Board has submitted a series of articles for consideration at the 2017 Annual Town Meeting in May: affordable housing, special permit criteria, zoning maps, definitions, accessory buildings and uses, lot frontage, and the establishment of a moratorium on the development of recreational marijuana facilities in Medway until June 30, 2018.



- Monitor site construction for the Willows senior living community being developed by Salmon Health and Retirement off of Village Street to be comprised of independent living cottages and apartments, assisted living apartments and memory care apartments.
- Issue special permit for the Medway Greens multifamily housing development and monitor site construction.
- Receive recommendations from the Sign Bylaw Review Task Force and begin drafting amendments to the signage provisions of the Medway Zoning Bylaw.
- Work with the Medway Redevelopment Authority to develop special overlay district zoning for the Oak Grove/bottle cap lots area.
- Receive and act on an application for a 19,500 sq. ft. expansion at Merrimack Building Supply, an existing industrial facility in the 495 Business Park.
- Receive and act on an application for the redevelopment of the American Legion property on Cutler Street for a multifamily residential development.
- Begin work to update Medway's Open Space and Recreation Plan
- Begin work to update Medway's Master Plan
- Complete the Pine Ridge open space residential development
- Support the adoption of the Oak Grove Urban Renewal Plan
- Review an application from the owner of the Medway Shopping Center for parking and traffic circulation improvements
- Review an application for a small subdivision on the south side of Main Street
- Update the Board's *Site Plan Rules and Regulations*

CLOSING COMMENTS – This Board believes Medway continues to be on the cusp of some key development opportunities that will invigorate and excite the possibilities for future generations of Medway's residents.

We believe that good results come from good planning. With that philosophy, we hope that the community will continue to support us as elected officials and embrace the fundamental soundness of good planning and

engineering practices. With each passing year, the build-out of Medway's undeveloped land continues. It becomes even more imperative that Medway be vigilant in its efforts to grow smartly. This is how we endeavor to serve.

The Board will continue to work toward a vision that establishes and promotes a more diversified tax base for Medway, thereby creating a more economically stable community. We will do that by utilizing proper planning techniques, giving attention to design elements that make our community attractive, respecting residents' opinions and perspectives, and balancing the community's vision with private property rights. Past Planning Boards built the platform on which the current Planning and Economic Development Board bases its work. They developed and promoted the adoption of zoning bylaw amendments to expand the available supply of commercially zoned land and a broader range of business types. Other zoning changes allowed for alternative housing options such as adult retirement communities and open space subdivisions. More recently, the Town approved new provisions for multi-family developments and accessory family dwelling units.

I would like to recognize the hard work of the allied land-use committees with whom we directly collaborate - Design Review Committee, Open Space Committee, Economic Development Committee, Affordable Housing Committee and Trust, and the newly established Medway Redevelopment Authority. I encourage you to read their individual annual reports for highlights of their activities during 2016.

It has been my privilege and pleasure to serve Medway during 2016 with my fellow Board members Tom Gay, Bob Tucker, Matt Hayes and Rich Di Iulio. I admire their dedication and thank them for providing their time, talents and thoughtful perspectives. I particularly want to thank Vice Chairman Bob Tucker for his support and always being willing to step in to run Board meetings when I wasn't able to participate.

On behalf of the entire Board, I want to thank the citizens of Medway for electing us to guide the future growth and development of this wonderful community. We value that trust and will endeavor to do our very best to continue to earn it.

Respectfully submitted,
Andy Rodenhiser, Chairman



Report of the Medway Redevelopment Authority

The Medway Redevelopment Authority (MRA) is an independent municipal urban renewal authority established by the Town of Medway in 2014, in accordance with Massachusetts General Laws, Chapter 121B. The Authority is governed by five members, four of whom are elected and the fifth member is appointed by the Governor. The members are as follows: Andy Rodenhiser, Chairman (2021); Michael Griffin, Vice Chairman (2018); Douglas Downing, Treasurer (2019); Ray Himmel, Member (2017); and Paul Yorkis (State Member, 2019).

The mission of the Medway Redevelopment Authority is to encourage reinvestment by means of development of underutilized areas that will lead to job creation, added housing opportunities, a mix of commercial and industrial uses, an improved tax base, and a better quality of life for all residents of Medway. The MRA will function as a catalyst in fostering public/private partnerships.

The initial focus for the MRA is on the Oak Grove area, much of which is comprised of the “Bottle Cap lots”. This area is sometimes called the “Medway 495 Business Park” which is bordered by Milford Street to the North, Milford town line to the West, Alder Street to the South and West Street to the East. The Bottle Cap lots derive their name from a 1920’s marketing promotion by Clicquot Club, which awarded small parcels to customers with winning bottle cap lots. There were originally approximately 1,018 Bottle Cap lots with an average size of approximately 1,600 square feet and dimensions of approximately 80 feet by 20 feet. The ownership of many of the lots has been consolidated over the years, but the configuration of many small, irregularly shaped lots with multiple owners remains a significant obstacle to redevelopment of the area.

During 2016, the MRA worked with BSC Group in the development of an Urban Renewal Plan for the Oak Grove area. Urban renewal is a tool to assist communities to revitalize decadent, substandard or blighted open areas and to encourage sound growth in specific areas. An Urban Renewal Plan is an application submitted by the municipality through its urban renewal agency, such as the MRA, to the Massachusetts Department of Housing and Community Development requesting its approval of a redevelopment project.

A vision for the area was developed early in the planning process, which reads as follows:

As a gateway to Medway, the Oak Grove Area shall have a strong identity and image while sustaining Medway’s high quality of life for residents and businesses. The development shall encourage a diverse mix of uses, including the potential for housing, business, industry and open space, in order to generate sustainable commercial and industrial employment opportunities, provide business opportunities for economic development, and deliver a net increase to Medway’s tax base. The Oak Grove Area shall leverage its access to the regional highway network and nearby regional development in a manner that supports balanced and sustainable development with consideration to minimizing environmental and social impacts.

The following objectives were established in order to achieve this goal:

- Incorporate the priorities and goals of previous studies and master plans, as appropriate, to identify and prioritize development projects.
- Facilitate land assembly and disposition to advance the vision of the URP, which reflects the town’s priorities for sound development.
- Encourage private sector investment and utilize public funds judiciously and strategically as a catalyst for private investment.

- Foster an environment for business to thrive and create sustainable jobs.
- Increase real estate tax income generating properties.
- Provide opportunities which encourage and preserve economic diversity and quality of life.
- Facilitate the thoughtful integration of the URA with adjacent land uses and transportation networks.
- Develop incentives to promote sustainable development.
- Encourage alternative transportation opportunities.
- Improve infrastructure systems to support modern development needs.
- Provide necessary public services efficiently and effectively.
- Seek opportunities to promote healthful living amenities (e.g., walking paths, bike lanes, and links to other recreational trails).

The state must approve the Plan before any activities are undertaken by the MRA. Public participation has been a key part to the Urban Renewal Plan process. The MRA convened a Steering Committee, which included a cross section of stakeholders to be a sounding board and to review activities as may be needed. Two public forums were also held in March and September. More information may be found at <http://www.townofmedway.org/redevelopment-authority>. Local approval of the Urban Renewal Plan is expected to take place in early 2017. The MRA generally meets on the fourth Wednesday of each month at 7:00PM at the Medway Senior Center. All meetings are open to the public.

Respectfully submitted,
 Andy Rodenhiser, Chairman

Report of:
Zoning Board of Appeals

Members:
David Cole, Chair
Carol Gould, Clerk
Eric Arbeene
William Kennedy
Brian White
Rori Stumpf, Associate Member

Meeting Schedule:
1st and 3rd Wednesday of each month
7:30 PM

REPORT OF THE ZONING BOARD OF APPEALS

OVERVIEW — The Zoning Board of Appeals is authorized by Massachusetts General Laws (M.G.L.) Chapter 40A to hear and decide Appeals, applications for Special Permits, and petitions for Variances, and to make other necessary findings, and also M.G.L. Chapter 40B for the issuance of Comprehensive Permits, to act as the permit and/or approval granting authority for any necessary local board or official who would otherwise act with respect to such applications. State Law, as well as the *Medway Zoning Bylaw*, authorizes the Board to impose conditions, safeguards, and limitations on time or use within the Decision of an Appeal, Special Permit, Variance, or Comprehensive Permit. The *Medway Zoning Bylaw* designates the Board as the special permit granting authority for certain uses.

BOARD COMPOSITION — The Board consists of five permanent members and two associate members, each appointed by the Board of Selectmen for a three-year term. The members are as follows: David Cole, Chairman (2017); Carol Gould, Clerk (2019); William Kennedy, Member (2017); Eric Arbeene, Member (2018); Brian White, Member (2019); and Rori Stumpf, Associate Member (2019). One seat for an associate member remained vacant.

MEETINGS — The Zoning Board of Appeals meetings are regularly scheduled for the first and third Wednesday of each month at 7:30 p.m. in Sanford Hall at Medway Town Hall, or at other times and/or locations as determined by the Board. During 2016, the Board held 20 regular meetings and 1 special meeting.

During 2016, the Zoning Board of Appeals:

- Granted one (1) Special Permit to demolish an existing single family home, shed, and garage and construct a new single family home with attached garage and above ground pool on a pre-existing nonconforming lot;
- Granted two (2) Special Permit for Accessory Family Dwelling Units;

- Denied one (1) petition for a Variance to allow for an additional dwelling unit on the property and a reduction from the required setbacks;
- Granted seven (7) Variances to allow for a reduction from the required setbacks for: the construction of two (2) garages, the construction of two (2) pools, the construction of a primary and a secondary sign, and the construction of a building;
- Granted three (3) Variances, for a single owner, to allow for the legal reduction from the required setbacks for two existing carport garages, with a seven year expiration;
- Granted one (1) Use Variance for Auto Sales and Service in a district where the use is not permitted;
- Granted one (1) Special Permit for a Kennel License for 5 dogs;
- Granted one (1) Extension of a Variance to Continuing Care Management for the construction of two signs;
- Has held ten (10) public hearings relative to an application for a Comprehensive Permit, which is anticipated to continue through the beginning of 2017.

PERSONNEL — The Zoning Board of Appeals has been staffed by Stephanie Mercandetti, Director for the Community & Economic Development Department (CEDD), since she began working for the Town of Medway in November 2014. The CEDD encompasses a range of local boards and committees which work to promote economic growth, preserve and enhance neighborhoods and the environment, and improve the quality of life for all residents of Medway.

From May 2016 until November 2016, Filipa LeClair served as the Recording Secretary to take notes and produce minutes of Board meetings.

In June 2016, the Town of Medway welcomed Mackenzie Leahy to fill the new position of Administrative Assistant for the Community & Economic Development Department (CEDD). Ms. Leahy also serves as the Administrative Board Secretary and Recording Secretary.

PEER REVIEW CONSULTANTS — Tetra Tech, based in Framingham, serves as the Town's consultant. The Board was capably assisted during 2016 by professional engineer Sean Reardon, engineer Steve Bouley, and other specialized Tetra Tech staff with particular expertise in civil and traffic engineering, wetlands and stormwater management. Tetra Tech has prepared technical peer reviews for the on-going hearing for a Comprehensive Permit before the Board to ensure that development plans meet Federal and State standards and regulations, and comply with Town standards and regulations which ensure the safety of residents.

2016 ACCOMPLISHMENTS — The Zoning Board of Appeals now provides current applications under review and Decisions under their Board webpage for public access and transparency to all applications that have or will come before the Board.

The Board has also made updates to the ZBA Application by providing instructions on the webpage, creating PDF form fields so that an application may be filled in from a computer, creating application filing deadlines for submissions, and adding supplemental documents for a *Legal Notice Billing Agreement* form which recognizes that an Applicant will be held responsible for the costs of the legal notice published in the newspaper and a *Site Access Agreement* form which recognizes that the Board, and/or Staff to the Board, may determine that a site visit, relative to the application property, is necessary prior to the opening of a hearing.

2017 PRIORITIES — The Zoning Board of Appeals intends to review its current 40B Rules & Standards to assure that they suit the purpose and needs of the Board and the Town.

The Board also intends to create a Zoning Board of Appeals Application Process worksheet that will guide applicants through all the necessary steps in requesting a Special Permit, Variance, and/or Finding(s).

The Board has tasked Staff to review and provide potential amendments to the Wireless Communications Facility section of the *Medway Zoning Bylaw*.

CLOSING COMMENTS — The Zoning Board of Appeals thanks those departments, boards, and committees, and peer review consultants who have worked diligently to provide comments to the Board in their review of applications. The Board would also like to thank those Applicants who have come before the Board and the Residents who have attended public hearings to voice their comments and questions.

The Board recommends that those who intend to file an application for a hearing with the Board review the aforementioned chapters of the Massachusetts General Laws, as well as the *Medway Zoning Bylaw*. The Board encourages all who intend to file an application for a hearing with the Board to meet with Staff prior to application submission. Contact information, M.G.L. 40A and 40B, the *Medway Zoning Bylaw*, ZBA Application Forms, and other general information can be found on the Zoning Board of Appeals webpage on the Town website <http://www.townofmedway.org/zoning-board-appeals>.

Respectfully Submitted,

David J. Cole
Chairman

Report of the Superintendent of Schools

We are pleased to report that the Medway Public Schools continues to be a very high performing district. The Burke-Memorial, Middle, and High Schools all placed at the 80th percentile or higher for student performance in comparison to all schools in the Commonwealth. Armand Pires, Ph.D. continues to serve as the Superintendent of Schools with Gabrielle Abrams serving as the Assistant Superintendent.

The focus of the year has been the continued planning and implementation of the approved **Medway Public Schools Strategic Plan**. This plan, which was the result of feedback from many constituents, articulates the mission, vision, and goals of the Medway Public Schools.

Mission:

The Medway Public School district, in partnership with the community, creates an academically challenging, safe and supportive learning environment that promotes the pursuit of excellence for all.

Vision:

The Medway Public School District aspires to provide all students with a robust, equitable academic program that engages, challenges, and supports all students to apply knowledge, develop talents and skills, think independently, work collaboratively, and become informed, responsible, and productive citizens of a global community.

Goals:

- **Goal #1: Improved Student Learning:** Improve the learning of all students.
- **Goal #2: Social / Emotional Wellness:** Foster the social, emotional, and healthy development of all students.
- **Goal #3: Innovative Teaching and Leadership:** Ensure evidence based best practices and encourage innovation in teaching and leading.
- **Goal #4: Positive Learning Culture:** Cultivate a professional culture that values, trust, collaboration, effective communication and broad-based decision making on matters impacting our school community.
- **Goal #5: Productive Community Partnerships:** Strengthen engagement, trust, communication, collaboration and critical support between the Medway Public Schools and key stakeholders.

An important accomplishment of the district was the creation of a Director of Wellness position. Dr. Ryan Sherman was hired to coordinate efforts focused on Goal #2 of the Strategic Plan. Through his efforts, we have been able to garner nearly \$100,000 in additional grants. The majority of this funding is focused around providing additional mental health supports to students.

The Medway Public Schools is fortunate to have the support of the community to ensure an excellent education for our students.

Respectfully Submitted,
Armand Pires, Ph.D.
Superintendent of Schools

John D. McGovern Elementary School

The John D. McGovern School is the early childhood school for the district. It offers integrated preschool classes five days per week with both morning and afternoon preschool sessions. In addition to integrated preschool, the McGovern School serves students in grades K and 1. There are a total of 350 students currently enrolled at the McGovern School.

All students participate in state required content curriculum and special subject courses. English language arts including reading, writing, speaking, and listening skills are taught daily, along with mathematics. Essential elements of the balanced literacy program are integrated in the classrooms through readers and writers workshop. The *Everyday Math* program is the core mathematics resource in the elementary grades. Science and social studies content is integrated into the English language arts curriculum and also taught as independent subjects. Students receive science instruction from their classroom teacher at McGovern. Children also receive twice weekly lessons in art, music and physical education from allied art specialists and visit the school library weekly. Technology instruction is integrated into the individual classrooms with available support from a tech integration specialist. McGovern also offers one computer lab and a wide variety of tech devices including iPads, mini-iPads, laptops, projectors, and document cameras throughout classrooms in the building. All students in preschool through grade four participate in the Open Circle Social Competency Program. The Social Thinking program is offered on a rotating basis in all kindergarten and grade one classrooms. The entire school takes part in the Shining Stars citizenship program where appropriate social and behavioral skills are recognized daily in classrooms and in a school-wide fashion every week.

Medway elementary teachers receive ongoing professional development in order to stay current with the state curriculum and other mandates. During the 2016-2017 school year, elementary teachers received ongoing training on-site in the Reading and Writing Workshop Model, the vertical alignment of math standards, the implementation of new science standards, and the use of technology to enhance instruction.

Support through the Medway Elementary Parent Teacher Organization (MEPTO) is a valuable and most welcome addition to the educational experience of our elementary students. This year, MEPTO funded additions to classroom libraries and document cameras for individual classrooms, in addition to playground equipment for use during play at recess. MEPTO offers many extra-curricular activities for the students including in-house enrichment programs and community events.

Parent nights at the schools include open house and curriculum evenings, reading and math events and MCAS information sessions. Teas with the elementary principal are scheduled regularly throughout the year. Orientation events and tours of the building are held for students transitioning to the McGovern School. Welcoming events, in the form of a Kindergarten Playground Night, tours of the school, and orientation are offered to parents and students entering kindergarten and preschool.

The McGovern and Burke/Memorial Schools' administrations work together to keep lines of communication open between the elementary schools. Teachers work collaboratively across grades and schools to ensure smooth transitions from school to school and to continuously review and update curriculum. Grade level groups also work with special education staff and reading support staff to help provide students with the best possible elementary education.

On behalf of the students and faculty at the Medway elementary schools, I wish to thank the community for their ongoing support.

Respectfully submitted,
Peggy Yanuskiewicz, Principal
John D. McGovern Elementary School

Burke-Memorial School Grades 2-4

Burke-Memorial School is home to our second, third and fourth grade students and serves just over five hundred children. The school houses 156 students in the second grade, 173 in the third grade and 177 in the fourth grade. There are eight sections at each grade level at Burke-Memorial School.

Students participate in all state required content curriculum and special subject courses. English language arts including reading, writing, speaking and listening are taught daily. All students participate in both readers' and writers workshop. The *Everyday Math* program is the core mathematics program in the elementary grades. Science and social studies content is both integrated into the English language arts curriculum and taught as independent subjects. Third and fourth grade students receive hands-on science/technology instruction by a science specialist. Students participate in this integrated, paperless science/technology class three times a week. Second grade students receive science instruction from their classroom teacher. Students in second grade also receive technology instruction once a week. All students receive weekly lessons in art, music and physical education. Students also visit our school library each week. Burke-Memorial school houses two computer labs and a variety of electronic mobile devices including, iPads, laptops, Chromebooks. Interactive projectors and document cameras are also present in each classroom. Additionally, technology instruction is integrated into classroom instruction. All students participate in the Open Circle Social Competency Program.

Memorial School is currently in the second year of our Positive Behaviors Interventions and Support program (PBIS) implementation. As a result of this program, the school developed the motto: *We C.A.R.E. at Memorial School*. Each letter in C.A.R.E. stands for core values of the school: Cooperation, Acceptance, Responsibility and Effort. Students and staff celebrate accomplishments related to these core values throughout the school year.

Medway elementary teachers receive ongoing professional development in order to stay current with the state curriculum and other mandates. During the 2016-2017 school year, elementary teachers are engaging in professional development around word study programs, revisiting the Massachusetts Curriculum Frameworks in mathematics, and examining the science Frameworks in grade two. In addition, staff members are receiving professional training in bullying prevention, Social Thinking, and social emotional supports for students.

Support through the Medway Elementary Parent Teacher Organization (MEPTO) is an integral piece of the learning package. This year, MEPTO funds purchased books for classroom libraries, document cameras and recess equipment for our students. MEPTO also sponsors our program with the Medway Community Farm. Additionally, through fundraising activities, MEPTO offers many extra-curricular activities for the students including in-house enrichment programs and community events.

Parent nights at the schools include open house and curriculum evenings, reading and math family workshops and informational sessions on curriculum related activities. Teas/Coffees with the Principal are scheduled throughout the year. Orientation events are held for students transitioning to Burke- Memorial School from McGovern School.

School administration works closely with the principal of McGovern School to keep lines of communication open. While each Elementary School has its own school council, the councils will occasionally meet together to ensure continuity between the schools. Teachers work collaboratively across grades and schools to ensure smooth transitions from school to school and to continuously review and update curriculum. Grade level groups also work with special education staff, Title I math staff and reading support staff to help provide students with the best possible education.

Respectfully Submitted,
Amanda Luizzi, Principal
Burke-Memorial School

Medway Middle School

Medway Middle School currently serves students in grades 5-8. Medway Middle School seeks to provide students with a safe and nurturing learning environment that supports students academically, emotionally, and socially. The goal of the middle school is to support students during an often tumultuous time in their development. In the end, the objective is to provide a strong middle level education experience that has provided students with the requisite skills to become independent learners.

Medway Middle School has continued to perform well on the Massachusetts MCAS assessments. Medway Middle School scored at the 92nd percentile of all middle schools in Massachusetts. Through the efforts of the dedicated faculty and staff, Medway Middle School continues to make significant progress towards meeting its annual Progress and Performance Index (PPI) goal.

The students of Medway Middle School and the residents of the town continue to benefit from the recently completed construction project that was generously supported by the residents of the Town of Medway and the Massachusetts School Building Authority. It is evident by the improvements made to the building and campus that the students and residents of Medway will be well served by the building for many more years to come.

The students of Medway Middle School continue to benefit from increased access to technology. The administrative team at the middle school continues to work closely with the Director of Technology, and technology Integration Specialists, to further enhance the educational experience of students through technology. This task is made easier by the improvements to the technology infrastructure. For the second year, a group of educators are engaged in professional development to become *Google Certified Educator*. The certification process, in addition to other professional learning opportunities for educators, ensure that our educators are effectively integrating technology into her or his instruction daily. It has also created a group of resident experts that are able to assist all faculty members with increasing technology integration, which has benefited all students.

Finally, this year we continued to expand our Project Lead the Way Program at Medway Middle School. Project Lead the Way is a pre-engineering curriculum that provides students the opportunity to follow the engineering process from design to product. This year, students were able to elect to participate in the first course, Design and Modeling. All students in grade 7 now have the opportunity to participate in the course and students in grade 8 had the option to take the course as an elective. We are looking forward to providing more students the opportunity to participate in the pre-engineering curriculum beginning next year, when Automation and Robotics will become a required experience in grade 8. The Mandarin program that was initiated in the fall of 2012 has continued to provide students the opportunity to learn a non-western language. Beginning in grade 5, students may choose to study Mandarin. This opportunity continues at Medway High School.

Medway Middle School is fortunate to be so well supported by the community. The faculty and staff of Medway Middle school would like to thank the Medway Middle School Council, the Medway Secondary Home and School Association, the Medway Foundation for Education, and the Medway community for their continued support.

Respectfully submitted,
Cari Perchase, C.A.G.S, M.Ed.
Principal

Medway High School

Medway High School is an award-winning high school of about eight hundred and fifty strong. We have, at our center, an academic focus that is grounded in our Core Values: Respect, Tolerance, Responsibility, Integrity and Perseverance. We call these values "R-TRIP." They are values that are present and nurtured in our faculty, staff and students each and every day. We strive together to be a learning community focused on the premise that all individuals can learn and succeed.

During the 2016-2017 school year we have participated in a reflective process for The New England Association of Schools and Colleges (NEASC). We will have a site visit from that organization in March of 2017 and they will help us formulate our path for continued improvement during the next decade. We look forward to the visit and the process of reaccreditation of Medway High School.

In the fall, we hosted a variety of civic-minded activities. In collaboration with members of the local Veterans of Foreign Wars (VFW), we formally retired the flag which flew over the Maddie Lamson Field in a ceremony which included students, veterans, and members of the Medway community. This historic election year was recognized through the bi-annual MHS Mock Election in which students in our Advanced Placement Government class created voter information websites for our community to become informed before the mock election held during all lunches on Election Day. In addition, we celebrated our local veterans in the Medway Community Veterans Oral History Project in which students teamed with the Medway Council on Aging to create the oral histories of those in our community who served our nation. A formal presentation of the histories was given on November 10th and was open to the public.

MHS continued to expand community interaction with an Open House for the Project Lead the Way (PLTW) Advisory Committee. Several community members offered ideas and resources to support our on-going efforts to provide a meaningful and up-to-date engineering and biomedical experience for students. Our school has been recognized as providing an authentic implementation of PLTW, as evidenced by several visits from PLTW affiliated groups (WPI, Mass STEM Hub, MIT) and *Eye On Education* on WBZ. UMass Lowell students involved in Project eNable spoke with engineering students on how to print prosthetic hands on the 3D printer using shareware. These hands are then donated to children in need. Thanks to the donation of a 3D printer from a community member, our students are currently practicing making prosthetic hands with the 3D printer. Students from our new club, WiSTEM visited a practitioner who designs and builds prosthetics. Biology students attended the Body World exhibit in Providence, where students viewed preserved bodies exhibiting the muscular and circulatory systems. In March, students will run an interactive STEM room at STEM Saturday for Girls. In curriculum, this spring we have started our robotics courses! Students are using Lego Mindstorms and Arduinos to solve robotic challenges. We are planning to further expand these opportunities.

Finally, I am very pleased to report that we have greatly increased our use of technology in the delivery of the curriculum at Medway High School. We plan to continue to expand the use of technology as we transition to a one-to-one school; each child being assigned a laptop to be in his/her possession both during the school day and at home.

Our sights are set on the future for our students and preparing them to be active and engaged participants in our democracy and as citizens of the world! Thank you, the citizens of Medway, for your support in this and in all our efforts going forward.

Respectfully Submitted,
Timothy M. McCarron, Principal
Medway High School

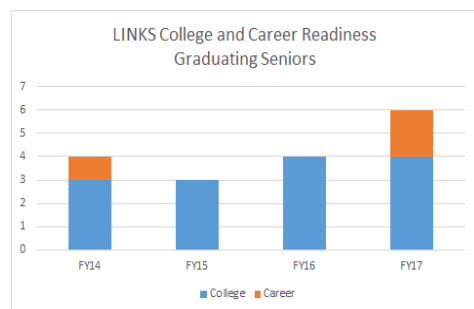
Department of Student Services

Student Services

Medway Student Services continues to build capacity, refine programming and develop models to respond to the changing needs of a shifting population.

The least restrictive environment for some students is a specialized classroom within the school district rather than in an out of district placement. The LINKS program (located at the elementary, middle and high school levels) continues to provide students with flexible emotional, social, and academic supports that meet the students' needs in the least restrictive environment. The district has continued to develop the Middle School LINKS

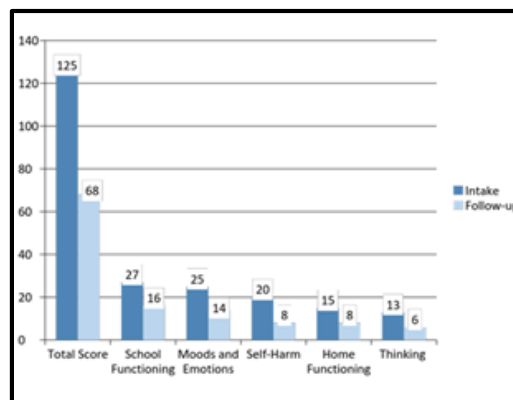
programming to respond to an increase in the number of students identified with autism and secondary behavior characteristics, while the High School LINKS program is primarily focused on students with significant, debilitating anxiety. Outcome data for LINKS at the HS shows that an overwhelming percentage of graduates attend college/university after graduation.



The Medway High School/ACCEPT Collaborative partnership continues to be beneficial to our students. Several Medway students continue to receive sub-separate instruction in English language arts and mathematics, and inclusive instruction in all other subjects. These students have their transition needs met through receiving specialized vocational training in the ACCEPT Center for Transition, located at Medway High School. This year, an expansion to the partnership program is being piloted for these students once they graduate from HS. The expansion program, called the Inclusive Post-Secondary & Work-based Learning program provides select students with supportive college opportunities while continuing support in work-based and functional life skills.

This year, the language-based learning disability (LBLD) service model for students has extended from the Middle School to the 4th grade at Memorial Elementary School and 9th grade at the High School. The LBLD project was originally piloted at the middle school in 2014-2015 to address how to differently service the increasing numbers of dyslexic students who struggle with middle school routines, reading and academic demands. In the upcoming year, a continued emphasis on model refinement and capacity building for all teachers will be a priority.

The High School has also welcomed an exciting program established with a grant by the MetroWest Health Foundation. The Bridge for Resilient Youth in Transition (BRYT) program is a post-hospitalization, short-term program for students re-entering the High School after experiencing significant physical or mental stressors in their life. Student functioning is measured at intake and upon leaving the program. Data show that significant improvement in student functioning is achieved, which minimizes the likelihood of relapse and rehospitalization.



An important activity of the department is to periodically evaluate programmatic structures. This year, the student services department, in collaboration with interdisciplinary stakeholder teams, has engaged in program evaluations of the LINKS program and the Preschool programs. These programmatic evaluations allow staff and administration to reflect, revision our work and answer important questions regarding: who are the students in front of us, what do they need, where are we in our ability to meet that need, and where do we want to be in the future?

Respectfully submitted,
Kathleen M. Bernklow
Director of Student Services

Athletics Department

The Athletic Department is an integral component of the four-year experience at Medway High School. The number of student athletes participating in our programs has been consistent over the past few years: Close to 400 in the fall, 250 in the winter and 350 in the spring. The Mission Statement of the Athletic Department reflects the guiding philosophy of the high school: "The Athletic Department's mission, in partnership with community, is to foster an environment that encourages the pursuit of excellence for all through participation in sports. The athletic

community strives to provide an atmosphere for students to learn life-long skills of teamwork, dedication, self-discipline and above all, sportsmanship. We encourage families to be active supporters of our teams' efforts by being positive role models that attend events to encourage all to compete to the best of their abilities. We also expect our supporters to be representatives of the Medway School Department, displaying good sportsmanship and fostering a positive environment."

Medway High School competes against the following towns in the Tri Valley League: Millis, Medfield, Dover/Sherborn, Westwood, Holliston, Hopkinton, Ashland, Bellingham and Norton. Beginning with the 2017-18 school year Dedham will also be joining the TVL. We schedule some non-league contests with schools of similar characteristics.

The fall teams were very successful once again. Volleyball, Field hockey, Cheering, 1 Golfer, and both soccer teams qualified for the post season. Cheering finished in first place in the TVL. The girls' soccer team was the TVL champion for the fourth year in a row. The girls won the districts and state semi-final, and lost another heartbreaker of a game in the State final against the same team they played in 2015.

The winter season is wrapping up: the indoor track team has 58 boys and girls competing; our girl's ice hockey program continues to be part of a coop team with Ashland, Millis and Holliston. The parents work hard to raise the funds that allow this self-funded program to continue to gain momentum. The team competes in South Eastern Mass Girl's Ice Hockey League. The boy's hockey team continues to be a perennial power in the TVL as they just won the League title, as well as the State. Both of our boy's and girl's basketball programs continue to offer a solid team experience for all; although the number of girls has decreased and only two levels were offered again this year. The boy's team will finish at the top of the league, and the girls came in fourth. Medway will continue to participate in two other coops to increase the winter sports offerings: Swimming with Holliston, and Gymnastics with Holliston and Millis. The Gymnastics team qualified for the sectional again this year with a fourth place finish. Cheering is hoping to continue deep into the State Tournament as they did in the fall

The \$235 athletic fee, along with the gate receipts collected, helps to maintain the programs we offer. At this time, we are able to provide the following: Fall:

Football (3 levels); Girls Volleyball (3 levels); Girls Soccer (2 levels); Boys Soccer (2 levels); Field Hockey (2 levels); Cheerleading; Golf (2 levels/coed); Boys' and Girls' varsity Cross Country.

Winter: Ice Hockey (2 levels); Boys Basketball (3 levels); Girls Basketball (2 levels); Cheerleading; Indoor Track; Girl's Ice Hockey; Swimming (Holliston) and Gymnastics (Holliston and Millis).

Spring: Girls Tennis (2 levels); Boys Tennis (2 levels); Girls Track (varsity only); Boys Track (varsity only); Baseball (3 levels); Girls Softball; Boy's Lacrosse (2 levels) and Girls Lacrosse (2 Levels); Ultimate Frisbee (coed).

We also offer athletics at the middle school in the sports of cross country, volleyball and field hockey for the fall; track and field, and golf for the spring. The currently offering of these sports helps to build the programs that do not have feeder programs at the youth level.

The 6th year of the Medway Turkey Trot saw close to 1500 runners register for the annual event that has grown to bring the Medway community together to start the Holiday. The weather was perfect this year, and thanks to the Medway Police, along with the 50+ volunteers, the event was flawless. Revenue generated from the race is held by the Turkey Trot committee, and is used to buy replacement uniforms for the high school and middle school teams. So far over 24 teams have received new uniforms. The Turkey Trot also just recently purchased a treadmill for our wellness room.

Respectfully submitted,

Robert Pearl, CAA
Athletic Director

Community Education

The Community Education Department experienced a very successful year with a multitude of new and returning programs for adults and children in the community. We are pleased to offer a wide array of classes for all to enjoy at a very reasonable rate. As always, we are a self-sustaining program.

Thank you to the many people who make these programs possible with their enthusiastic participation that enhance their lives with academic, career and enrichment courses throughout the year. We are pleased to offer discounts to senior citizens and active military families, as well as those in need of financial assistance.

Our after-school classes for the children at the McGovern, Memorial and Middle Schools continue to grow exponentially. We appreciate all the teachers taking the extra time to offer creative and exciting additional experiences that enable the children to enjoy a relaxing, social environment where they “play” and learn with their friends.

We have continued to enhance our STEM and STEAM programs by adding a variety of courses to our after school catalogue and additional weeklong courses during the summer. Students attend classes in science, technology, art, math, robotics, rocketry, self-esteem and more. These classes are well-attended and always in demand.

We are pleased to partner with the Medway Parks Department to offer our popular Summer Adventures Camp now at the scenic, multi-faceted Choate Park. The children enjoyed a season of summertime fun with numerous activities, water fun including an enormous water slide and slip-and-slide, swimming at the Franklin YMCA, many professional entertainers coming to thrill and amaze, all under the guidance of a large, experienced staff of teachers and counselors who made the experience safe and special.

We have also added a “Community Events” page to our brochures this year that highlights many town organizations’ events available throughout the year.

We are grateful to the School Committee and Superintendent of Schools for their unwavering support of all that we do to provide meaningful experiences to the residents of Medway. We also want to thank the many “artists” who brighten our brochure covers each semester, highlighting their creative talents in the arts. Finally, our thanks to the community for their continued support.

Our programs by the numbers for 2016:

	WINTER	SPRING	SUMMER	FALL	2016 TOTALS
Child Classes	95	107	90	85	377
Child Participants	768	614	1,082	614	3,078
Adult Classes	61	57	15	51	184
Adult Participants	347	201	54	516	1,906

Respectfully submitted,
Margery Monahan
Community Education Director

Enrollment History

Grade	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
K	222	185	209	153	183	162	142	148	144	137	127
1	219	224	193	211	154	196	160	153	158	165	164
2	217	217	223	198	209	163	191	162	158	156	155
3	212	223	215	228	199	214	158	188	163	163	174
4	223	209	223	215	231	202	211	162	194	167	174
Sub Total	1093	1058	1063	1005	976	937	862	813	817	788	812
5	246	218	198	223	213	224	203	213	161	192	163
6	233	243	218	198	221	209	222	200	218	163	176
7	233	228	238	212	203	217	209	215	198	216	194
8	247	235	227	240	205	205	216	210	212	200	175
Sub Total	959	924	881	873	842	855	850	838	789	771	708
9	213	219	200	200	216	181	190	206	192	204	193
10	162	215	218	203	201	219	185	189	211	195	178
11	211	165	213	211	207	202	221	186	188	210	197
12	187	206	161	214	211	209	203	219	186	188	191
Sub Total	773	805	792	828	835	811	799	800	777	797	759
EC & PreK	64	69	45	57	40	52	61	29	41	44	35
Home Ed	20	14	21	12	13	14	12	12	8	6	10
TOTAL	2907	2870	2802	2775	2706	2669	2584	2492	2432	2406	2324

The Class of 2016

Abraham, Christine M.

Anderson, Martha E.

Annunziato, Grace V.

Armstrong, Kathleen M.

Babicz, Elena K.

Bagdon, Michael T.

Bassett, Alana K.

Behenna, Chad L.

Bernardo, Corey R.

Bevilacqua, Michelle M

Biliouris, Madison J.

Bittig, Seth P.

Bluhm, Hannah E.

Bonarrigo, Nicholas J.

Bosselman, Amanda N.
Bourque, Nicole M.
Braccio, Tahlia G.
Brodeur, Jake W.
Buenrostro, Amily N.
Burke, Isabelle M.
Buxbaum, Rachael E.
Cabral, Nicholas D.
Carbonaro, Paul V.
Carbone, Corinne E.
Carver, McKenzie E.
Cassidy, Michael J.
Castellanos, Kelsey K.
Cervantes, Christopher
Cervantes, Ryan Z.
Chesley, Michael A.
Civetti, Elizabeth M.
Clifford, Nicolas E.
Coletti, Alexander M.
Condon, Kenneth J.
Conley, Madeline E.
Cooperstein, Ross J.
Coppinger, Seth E.
Corley, Liam P.
Costello, Jeffrey S.
Cote, Kyle Z.
Creed, Caitlin A.
Culcasi, Brian J.
Darmofal, Julianna L.
DeCristoforo, Andrew P
DeForest, Ashley N.

Desjarlais, Cameron J.
DeToma, Isabella M.
DeVolder, Emory A.
DiFonzo, Marisa A.
DiPillo, Sarah E.
DiRienzo, Maximillian
Doucet, Ashley V.
Doucette, Jillian L.
Downing, Jennifer K.
Downing, Joseph P.
Duncan, Samantha M.
Dunn, Morgan H.
Dunne, Jaclyn B.
Dunston, Taylor Y.
Dwyer, Matthew R.
Ellis, Michael W.
Eustis, Morgan R.
Feddersen, Lillian A.
Feldman, Emma A.
Fennyery, Tyler R.
Freddo, Paulette G.
Furdon, Kelly J.
Gaines, Scott J.
Gallotto, Danielle M.
Garofalo, Sarah E.
Giovanella, Brooke I.
Girgenrath, Johan K.
Goode, Kerryann C.
Graham, Alanna M.
Graham, Daniel L.
Graham, Nicholas F.

Green, Jess F.
Green, Michael V.
Greene, James H.
Grossman, Emma E.
Guarino, Lea G.
Gudmunson, Jenna L.
Guyette, Dominik R.
Halloran, Rebecca M.
Harkins, Laura N.
Harrigan, Sean P.
Harris, Emily N.
Healey, Lauren E.
Heely, Lydia R.
Hevey, Megan E.
Houde, Shannon M.
Howland, Brandon W.
Jackson, Connor S.
Jackson, Meghan C.
Juarez, Nicole N.
Karlin, Isabelle R.
Karp, Chandler M.
Karsberg, Brian R.
Kealey, Emily G.
Kelly, Anthony J.
Kennealey, Collin D.
Kenney, John T.
Kilgallon, Elizabeth G
Kirby, Jake C.
Lafayette, Luc R.
Lamson, Madeline S.

Landry, Katherine D.
Langley, Shawn T.
Lapham, Kailyn E.
Lauber, Vanessa M.
Lawrence, Christopher
Leader, Maxwell R.
Leazott, Zachary
Leland, Matthew P.
Lemmler, Sarah P.
Levadnyy, Grigory N.
Lobisser, Casey R.
Longval, Finn N.
MacDougall, Camron W.
Mahalaha, Kaytan A.
Mahanna, Jessica I.
Markow, Brianna N.
Martell, Benjamin P.
Mason, Sydney N.
Maxwell, Abigail R.
McCarthy, Devin M.
McCarthy, Joseph S.
McCarthy, Katherine E.
McCormack, Hailey S.
McCormick, Carol R.
McElroy, Maria S.
McGlynn, Andrew J.
McNulty, Bryan P.

McRoberts, Ashlyn M.
Melamed, Brianna D.
Memishian, Eric N.
Meredith, Glen L.
Mill, Matthew J.
Mill, Thomas J.
Mitchell, John H.
Monahan, Grace K.
Monahan, Tyler M.
Montanez, Kaelin L.
Moores, Olivia E.
Morlock, Jessica L.
Muise, Anne F.
Murray, Morgan F.
Nadtochij, Michael N.
Nardine, Joshua A.
Narducci, Matthew R.
Narmeen, Syeda N.
Nealon, Devin A.
Norton, Nicholas J.
Olson, Madeleine L.
Oteri, Vincent D.
Pacitto, Craig D.
Parlato, Vincent S.
Paturzo, Ashley M.
Pearl, Tanner R.
Pepin, David Z.

Pett, Sarah M.
Pham, Tai L.
Pintsopoulos, Ariana N
Plante, Shane T.
Pozsgai, Riana Y.
Prutsalis, Jenna C.
Purnell, Michael W.
Rackliff, Evan H.
Rene, Vladimir B.
Reynolds, Victoria J.
Rice, Ethan M.
Rooney, Nina E.
Rossi, Kyle V.
Ryder, Morgan J.
Santangelo, Isabella L
Scarlata, Brennan T.
Schwab, Madison T.
Schwartz, Kira M.
Sears, Charles R.
Segarra, Michael A.
Sendrick, Kerry A.
Shea, Daniel C.
Sheridan, Margaret G.
Sigrist, Cooper W.
Simmons, Shannon D.
Skou, Caroline J.
Smith, Brady T.

Smith, Torin P.
Stilwell, Jake R.
Sutherland, Justine E.
Swarthout, Julia L.
Swarthout, Kaitlyn M.
Thompson, Haley L.
Tobin, Haley C.
Trelegan, Kendall J.
Vakilzadeh, Andre B.
Vasile, Maeghan E.
Walker, Isabella G.
Walsh, Brian M.
Ward, Michael J.
Warren, Jacob M.
Wenzel, Jeffrey P.
Whalen, Shannon M.
Will, Connor J.
Wish, John M.
Yost, Chayton A.



TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT ANNUAL REPORT - 2015

The School Committee reorganized in July of 2015, and elected Steven Trask from Franklin as its Chair, Donna Cabibbo from Millis as its Vice Chair, and Robert Guthrie from North Attleboro as its Secretary. Monthly meetings continued to be held on the third Wednesday of each month at the school. Subcommittee meetings were held as needed.

Tri-County's secondary program, postsecondary program and continuing education program experienced continued enrollment growth. The ongoing increase in numbers is recognition of our successful three-fold mission: high vocational standards to train the workforce; high academic standards to prepare students for college; and high community service standards to prepare good citizens. These standards are visible in the achievements of our students and in their services throughout our member towns.

The vocational and civic skills of Tri-County students are extremely useful in these stressful economic times. Plumbing, carpentry, electrical and other programs work on public sector buildings and projects to save our district towns' labor costs. The vocational skills of our students can also be witnessed by a visit to Tri-County to take advantage of services such as Culinary Arts, Cosmetology, Auto Collision and Auto Technology.

Their citizenship skills are also to be observed throughout the member towns. Look for them as they undertake projects to improve their local community oftentimes utilizing skills learned in their respective program majors here at Tri-County RVTHS.

Tri-County hosted many key events attended by local and state government representatives including the Lieutenant Governor, Secretary of Education, senators and representatives. These events addressed such vital topics as the importance of vocational education, the skilled labor shortage, Mass Skills Capital Grant Program, and Mass Insight AP Initiative, among others.

Graduation

Two hundred eighteen students graduated in an indoor afternoon ceremony on Sunday, June 5, 2016. Superintendent-Director Stephen Dockray presided over the ceremony. School Committee Chair, Steven Trask, and School Committee Vice Chair, Donna Cabibbo, presented diplomas to the graduates. Scott O'Brien, Head of Guidance, presented scholarships and awards to deserving seniors. The grand total of scholarships and awards for the class of 2016 was \$1,012,450.

Guidance & Special Education Services

September 8, 2015, Tri-County welcomed 1,007 students to the new school year. The respective number of students from member towns was as follows: Franklin – 196, Medfield – 9, Medway – 67, Millis – 26, Norfolk – 37, North Attleborough – 333, Plainville – 81, Seekonk – 73, Sherborn – 0, Walpole – 49, and Wrentham – 49.

During the 2015-2016 school year, the Guidance department continued its programs to provide information to students, parents, sending schools and district communities. The Guidance department provided counseling for students in career pathways and postsecondary education. Tri-County continues to work with the Department of Elementary and Secondary Education on its development of *Your Plan For The Future*, a no-cost, comprehensive college and career planning portal designed to help Massachusetts students manage their educational and career pathways.

In 2016 Tri-County was once again named to the Circle of Champions by *Your Plan For The Future*. Tri-County earned this distinction by performing in the top ten percent of Massachusetts high schools that engaged students and parents through *Your Plan For The Future* during the 2015-16 school year. Tri-County's counselors, faculty, and staff were recognized for helping students become better prepared for college and careers.

Tri-County hosted Career Days for Grade 8 students from the regional districts. The Guidance department, with assistance of personnel from the Massachusetts Educational Financing Authority (MEFA), presented programs on college preparation. In addition, the Guidance department hosted a very successful evening College Fair.

The Guidance department organized and implemented SAT and ASVAB testing.

The Special Education department focused its efforts on Transition Planning and the development of Transition goals in IEPs. Students with IEPs have goals written that address deficits as they relate to College and Career Readiness. Employability skills, as defined by the Massachusetts Workplace Learning Plan, are the same skills that students need to be successful in any post-secondary environment. The department continued to work on developing strong, measureable, and attainable IEP goals that reflect the needs of individual students. As the school has seen an increase in school anxiety and significant mental health issues, the entire Student Services department redoubled its efforts to develop consistent practices for transition from home and hospital and to create even more comprehensive protocols for reintegration into both the academic and vocational programs.

Academics

Tri-County Regional Vocational Technical High School continues to earn wide-spread recognition for academic and vocational success by combining rigorous and challenging academic courses with modern vocational studies. Implementation of the newest technology as well as innovative vocational technical programs ensures student success. Their success is measured in the classroom and ultimately in a chosen career path whether it is higher education, entrance in their vocational trade or military careers.

The class of 2018 scored exceptionally well in all three areas of MCAS, continuing to keep Tri-County rated as a Level I school. In ELA, 96% of students scored Proficient/Advanced. In Mathematics, 83% of students scored Proficient/Advanced. In Biology, 81% of students scored Proficient/Advanced. Tri-County's school percentile increased to 63% this year, from our 57% overall State performance rating from last year.

All students completed the Mass Core Curriculum requirement which is the Department of Elementary and Secondary Education recommended academic program for college and career readiness.

Sixty-five seniors from the Class of 2016 were awarded John and Abigail Adams Scholarships. These scholarships are awarded to students who achieve a minimum of two proficient and one advanced score on the Grade 10 English Language Arts, Mathematics, and Biology MCAS exams. Student scores must be in the top 25% of tested students.

Tri-County continued its implementation of the *itsLearning* platform this year. Teachers have embraced this learning platform, using it for lessons, power point slides, class notes, embedding video, remediation links, textbook links, uploading worksheets, collecting homework, online polls, data collection, submitting work and taking exams. All academic and many of our vocational teachers have been trained and are using *itsLearning* on a regular basis. Academic standards are all on *itsLearning* and can be used for both formative and summative assessments.

Tri-County purchased one hundred twenty five additional Chromebooks this year for use in the academic classrooms. Over the course of the year, Chromebook use increased and students commented on how

much they enjoyed using this additional technology in their classes. There are multiple Chromebook carts placed in all core departments: Science, Social Studies, Math, and English.

This year, Tri-County has partnered with Mass Insights to not only increase our AP offerings in the future, but to also improve how we teach both our AP and pre-AP courses. Several of our teachers attended pre-AP strategies workshops in an effort to improve vertical teaming to attract more students to enroll and be successful in our AP programs. Our hope is to improve our qualifying scores on AP exams starting in the 2016 – 2017 school year, through our partnership with Mass Insights. Tri-County offers AP Physics 1, AP Calculus (AB), AP Language and Composition, AP Literature and Composition, AP Statistics, and AP Computer Science Principles.

In an effort to successfully transition to the new Common Core State Standards (CCSS), Tri-County continues its work at rewriting curriculum using the Understanding by Design (UbD) model. Curriculum Leaders met this spring to review different departments' work, make a plan for the summer, and work cohesively to ensure all Tri-County curriculum would follow the same format and overarching goals. Teachers are writing units based on Curriculum Maps in an effort to continue their transition to CCSS.

Finally, Tri-County continued its leadership efforts within the vocational math community by hosting the Nineteenth Annual Vocational Mathematics Competition with over 25 teams competing from vocational schools from throughout the State. Topics covered are Algebra I, Geometry, Algebra II, and Related Technical Math. Tri-County's Mathematics teams consisted of freshmen and sophomores and placed a respectable 2nd, 10th, and 17th place in the competition.

Vocational Technical Programs

Students in the seventeen Vocational Technical Programs experienced many successes, both in their individual programs and school wide. All grade 10 students achieved their OSHA 10 Hour Safety credential. The training included interactive and specialized curriculum for both general industry and construction trades.

Students in Early Education, Dental Assisting, Culinary Arts, Medical Careers, Legal and Protective Services and the Construction Craft Laborers received American Red Cross CPR and First Aid Training. All students in grades 10 – 12 in those programs are now certified and able to work in companies requiring their employees to have these credentials.

The Tri-County Robotics Team, named "Tri-Force", was busy this year. They began preparing for the FIRST Robotics Regional Competition at WPI in January. They qualified to then move on to compete at the FIRST Robotics State Competition in March.

Finally, Tri-County SkillsUSA achieved much success as twelve secondary students traveled to Louisville, Kentucky in June to compete at the national SkillsUSA Competition. All Tri-County competitors placed in the top ten in their categories of competition. This was the first year that a grade 9 student competed at the National SkillsUSA Conference – and she came home with a seventh place finish!

Auto Collision Repair: The Auto Collision Repair Program continued to be a NATEF Accredited program. With the NATEF accreditation, our students are able to take advantage of the rich curriculum offered to achieve Certificates of Achievement in the NATEF Standards. All grade 11 and 12 students achieved the ASE Welding Certification. Grade 12 students achieved some of the ASE Auto Collision Repair student certifications. Tri-County students practice using water based paint and other environmentally safe materials to meet the most current industry standards. Students in this program continued to serve the community needs and the Tri-County School District by repairing and restoring vehicles under the supervision of their instructors. Students also participated in field trips to emphasize the diverse career opportunities available upon graduation from the program.

Auto Technology: Students in the Auto Technology program competed in the AYES Competition last November. Students in grades 11 and 12 performed well in the ASE student certification exams that were administered in May. All students who took the exams achieved ASE Certification in at least 6 of 9 categories. The program continues to have Master Automobile Service Technology Accreditation through NATEF. Students practice their skills on state of the art diagnostic equipment. Students in the Auto Technology program experience a real world application of the skills by diagnosing and repairing school vehicles, staff automobiles and cars and trucks owned by members of our eleven town district.

Carpentry: Under the supervision of the Carpentry teachers, students in the program worked at several community projects this past year. In the town of Medfield, they completed construction of a large storage garage at a senior housing complex. They built picnic tables for the WWII Pool in North Attleboro. Carpentry students constructed 24 lockers for the Sherborn Fire Department. Students also created Chromebook desks for an elementary school in Medway. Graduates from the Carpentry program with a GPA of at least 3.0 and who have met or exceeded the standards for graduation from a Chapter 74 program attained pre-apprenticeship cards through the Massachusetts Division of Apprenticeship Training.

Computer Information Systems: The students in the Computer Information Systems program are being trained in the Cisco Networking Academy curriculum. All students in the program are able to take CISCO exams and attain certifications in many aspects of the curriculum. All grade 11 students take AP Computer Science as part of the CIS curriculum. A team of students participated in the Cyber Patriot Competition with other students around the state and achieved the gold standard for their region. Students in this program work closely with the IT department at Tri-County to update the school's website.

Construction Craft Laborer: Students in this program are trained in all aspects of large construction, including highway construction. Students in grade 11 received Hazard Communication training which led to 100% of the class achieving a certificate of successful completion. All grade 11 students received CPR and First Aid training when they participated in the Department of Transportation sponsored Construction Career Academy. During this school year, under the supervision of their teacher, the CCL students framed and poured a concrete pad for the Franklin Recreation Department.

Cosmetology: The Cosmetology Program continues to operate a full service hair and nail salon for the members of the eleven towns in the Tri-County School District. Senior citizen groups from the towns patronize the salon several times during the school year. The students also performed community service by assisting at the Miss Amazing Beauty Pageant this past year, helping developmentally delayed young adult women enjoy an exciting event. Students also spent a Saturday performing their skills on community members to support Dana Farber at a Cut-A-Thon. They raised over \$1000 for the cause. Seniors met the 1000-hour requirement to sit for the Cosmetology License exam prior to graduation.

Culinary Arts: Gerry's Place Restaurant and Bake Shop enjoyed another successful year serving lunch and baked goods to the public. Students in the program received their certification in Serve Safe and OSHA, as well as meeting all standards set forth by the American Culinary Foundation. The Culinary Arts students participated in the Massachusetts Restaurant Association sponsored competition this past March. Tri-County students competed in both the Culinary and the Customer Service events, and came in third place among all schools in Massachusetts. Students in the program also tend and nurture the school garden, which has been successful for the last four years. Bounty from the garden is donated to local food pantries. This year, Tri-County donated more than 700 pounds of produce! Students also create Farm to Table recipes using some of the produce grown in the garden. Our students continue to work with Franklin TV to film "Cooking Thyme", a cooking show featuring students preparing culinary delights to be enjoyed by the community through the Franklin Cable TV programming.

Dental Assisting: Students in the Dental Assisting Program have practiced their skills in several community service projects this past year. Students volunteered their services at the Elder Dental Screening in October at the Millis Council on Aging. They screened elders at no charge for dental decay and oral cancer. They also provided nutritional information and denture cleaning. Students in the Dental Assisting program also assisted the Massachusetts Department of Public Health to dispense fluoride to

school age children in a local elementary school. Grade 11 students continued to participate in the clinical practicum at local dental offices. Students in grade 10 took the DANB Infection Control exam and students in grade 11 took the DANB Radiography exam at the end of the school year and achieved certifications in each. They also received CPR and First Aid training.

Early Education: Students in the Early Education program continued to supervise and educate preschool age children in the Tri-County Preschool Program. All grade 11 students participated in a field placement at local child care centers and public kindergarten classrooms to expand their experiences working with young children. Along with certifications in First Aid, CPR and OSHA, students in this program achieved certificates for successful completion of the Strengthening Families Workshop. They also participated in training to work with traumatized children through the Life is Good Corporation. Students accompanied their teachers to the Massachusetts State House for Advocacy Day for Early Education and Care in February, where they were able to communicate their views on providing the highest quality programs and services to children birth to age eight.

Electrical Technology: Students in the Electrical Technology program are trained in all aspects of residential and commercial applications. Students in this program assisted the Technology Director and the Director of Facilities in performing electrical wiring projects at the school. Students in this program also gain valuable training in renewable and sustainable technology by practicing installation and monitoring energy conservation at the photovoltaic system on school grounds. Students will accrue up to 300 hours of Electrical Code instruction and 1500 hours of practical application toward their Journeyman license requirements upon graduation. Students also wired a large garage in Medfield this past year. With donations from local companies, students are also being trained to install and troubleshoot all types of motor controls and fire alarm systems.

Engineering Technology: The Engineering Technology program incorporates Digital Electronics, Introduction to Engineering Design, Principles of Engineering, Computer Integrated Machining, Architectural Design, and Bio Engineering into their curriculum. This past year, the program was expanded to include training in Advanced Manufacturing. Students practice programming, operating and troubleshooting CNC turning and milling machines. All HAAS machines were purchased through grant money provided by the Massachusetts Skills Grant Program. Students also have gained skill in using 3D printing technology and a robotic arm. With Project Lead the Way Certification, the students are able to transfer their skills to many PLTW affiliated colleges upon graduation. Students once again participated in the HUNCH (High School Students United with NASA to Create Hardware) program. Their goal was to develop a device that could make an astronaut's life easier in space. Students also participated in the Boston Society of Civil Engineers sponsored competition to design a bridge online as well as the Zero Robotics competition in which the students programmed robots, known as SPHERES.

Graphic Communications: Design, pre-press, and printing skills are honed by students enrolled in this program. Students continued to practice their skills on the digital press, serving the printing needs of many sending towns and non-profit organizations. Some of the projects completed by Graphic Communications students were street directories, school yearbooks, and graduation tickets for the town of Seekonk, letterhead and envelopes for the towns of Wrentham and Medfield, and creating the Franklin Directory. Students achieve several Adobe certifications as a result of successfully completing the curriculum and passing the comprehensive online exams. Students in the Graphic Communications program can be proud of their contributions to all Tri-County publications.

HVAC&R: Students are trained in all aspects of heating, cooling, and ventilation of both residential and commercial buildings. Students in grades 11 and 12 succeeded at attaining their EPA 608 certifications after passing intensive curriculum and taking the national exam. With this certification, graduates will be well prepared for high paying employment and further education. Students also honed their sheet metal skills this year and they prepared to take the sheet metal license upon graduation. Student who compete 200 hours as a refrigeration apprentice and achieve a trade certificate upon graduation may sit for the Refrigeration Technician's License exam.

Legal and Protective Services: Students in this program gain skill and knowledge in various aspects of the justice and protective services occupations. The students learn how to secure a crime scene and look for evidence using state of the art equipment. They also hone their skill in utilizing research methods to conduct a mock trial, roleplaying defense attorney, prosecuting attorney, and other members of the trial. Students participated in field trips to local courts to observe the system in practice. Guest speakers were invited to the class to inform the students of the many career opportunities in the criminal justice field. This past year, the students learned about installing and monitoring security systems and surveillance equipment.

Medical Careers: Students in the Medical Careers program are trained in various aspects of health care. Grade 11 students achieved their Certified Nursing Assistant credentials. Grade 12 students received a Home Health Aide certification and those students who did not participate in the Cooperative Education program received training in EMT. Grade 10 Medical Careers students received Epi-pen training and therapeutic feeding training. Tri-County continues to enjoy a partnership with Golden Pond Assisted Living Center as well as HMEA (Horace Mann Education Associates) where students participate in clinical experiences each year. During the last school year, Medical Careers students trained students in all vocational programs in Hands Only CPR. The Medical Careers program received the Department of Public Health annual evaluation and met or exceeded all standards and requirements of Massachusetts and Federal Guidelines for Nursing Assistant Training Programs. The Medical Career students assisted pharmacists from Rite Aid Pharmacy to conduct a Flu Clinic for all staff at Tri-County. Students in this program conducted several public service programs in which they educated the public in the dangers of sun exposure and other potentially harmful lifestyle habits. Students graduating from this program are well prepared to pursue highly competitive health care careers.

Metal Fabrication and Joining: Students in the Metal Fabrication program achieve several AWS welding certifications, including GMAW-V, GMAW-O, GTAW-ST, and GTAW-SS. They also learn the fundamentals of metal fabrication and joining processes. Students participated in field trips to local metal fabrication companies to observe various business practices. The graduates from this program will be prepared for occupations in not only welding but in metal forming, cutting and fabricating. They are also trained in sheet metal processes and may pursue the sheet metal license upon graduation. Seniors who are eligible for cooperative education employment are consistently placed in an industry of high need in the community.

Plumbing: Plumbing students are trained in residential and commercial plumbing applications. Students in grade 11 completed their Tier I Plumbing course and grade 12 students completed Tier II. All students take the exams at the end of the course. Successful completion of the courses allows students to be prepared to take Tier III immediately upon graduation. Plumbing students work closely with the Director of Facilities here at Tri-County to perform plumbing repairs throughout the school building, further honing their skills. Under the supervision of their teacher, students installed bathroom fixtures and all plumbing for the Town of Plainville Parks Department this past school year. Students who participate in the Cooperative Education program may begin their formal apprenticeships with their employers while still in high school.

Adult Education

Tri-County offers both Postsecondary and Continuing Education courses through its Adult Education Office. The majority of adults served through the various continuing education programs are from within the school district; however, students represent cities and towns from all over Central and Eastern Massachusetts, as well as Rhode Island. Tri-County offers online registration allowing community members to register for Continuing Education classes on the internet. The online registration system also extends to summer camps and summer school.

Postsecondary Cosmetology and Practical Nursing programs are available on either a day or evening schedule. Additional postsecondary courses available with an evening schedule include Aesthetics, Manicuring and Nursing Assistant programs. Tri-County offers access to Federal Financial Aid in the

form of Pell Grants to qualifying students in our Practical Nursing and Adult Cosmetology programs with about one-third of our students taking advantage of the PELL grants. This offering continues to improve community access to these programs through this need based support.

Adult Cosmetology: There were fourteen graduates from the Adult Day Cosmetology program in 2016. Tri-County students once again were successful competing in Skills USA sending students to the national competition. The Adult Day Cosmetology program is a full-time program that follows the high school calendar and runs from September to June. The Adult Evening Cosmetology schedule runs from September to July, Monday –Thursday evenings but otherwise mimics the day class. The student learns hairstyling, cutting, permanent waves, coloring, manicuring and skin care. This program provides students with the mandated 1,000 hours of schooling and prepares them to pass the State Board of Cosmetology's licensing exam. Registration for the program begins in the spring and details are available by contacting the Continuing Education office at Tri-County.

Adult Day Practical Nursing: Graduating 25 students in 2016, the Practical Nursing program continues to flourish. This is a full-time day program which follows the high school calendar as classes are held from September through June. The Practical Nursing program at Tri-County is designed to prepare graduates for the National Council Licensure Examination for Practical Nurses (NCLEX-PN), which tests for entry-level competency. Successful completion of this examination permits practice as a Licensed Practical Nurse (LPN). Registration for this program requires that prospective students take the TEAS (Test of Essential Academic Skills) exam. The pre-admission tests are administered from October to March. Details are available by contacting the Practical Nursing office at Tri-County.

Adult Evening Practical Nursing: Tri-County's two year evening program will begin a new class schedule in September 2017. The evening Practical Nursing program is a two-year program that is held on Tuesdays, Wednesdays and Thursdays, 4:00-9:30 p.m. After successful completion of the course, the students are eligible to sit for the NCLEX-PN examination for licensure. Successful completion of this examination permits practice as a Licensed Practical Nurse.

Continuing Education Program: The evening Adult Education program at Tri-County consists of more than 100 different courses which are offered in the fall and spring semesters. Registration for fall courses takes place beginning in July. Registration for spring courses begins in December. Continuing Education course information can be found in brochures available to the public via direct mail or the Tri-County Website. Program information along with online course registration is available at the Tri-County RVTHS website at <http://www.tri-county.us>, or by calling the Continuing Education office.

Student Activities (excluding SkillsUSA)

National Honor Society: The Peter H. Rickard Chapter of Tri-County inducted 17 new members on November 19, 2015, raising the number of members to 29 for the 2015-2016 school year. These students organized and ran a speedball tournament in order to raise money for the Jimmy Fund. National Honor Society students led a school-wide "Pennies for Patients" campaign raising a significant amount for The Leukemia and Lymphoma Society. For their fundraising efforts on behalf of the Jimmy Fund, NHS members were invited to attend the Scooper Bowl on Boston's City Hall plaza. On Wednesday, June 1, NHS activities culminated with the organization and presentation of Tri-County's twenty-fourth Honors Night held in the Kenneth Custy Gymnasium.

Student Government

Student Advisory Committee: The student body elected seven students to membership on the Student Advisory Committee. The principal appointed one of these elected members to attend the monthly school committee meetings, where she reported on student concerns and activities. Three students from this group also served on the Tri-County School Council and two others served on the High Schools That Work Site Committee. These seven students also served as ex officio members of the Student Council. The student body elected two students to represent Tri-County on the Regional State Student Advisory

Committee. These students met once every other month with students from other schools in the Central Massachusetts region.

Class Officers: The sophomore, junior and senior classes elected a President, Vice-President, Secretary, and Treasurer for their respective classes for the new school year. The freshman class elected officers in November. Under the supervision of the Class Advisors, officers scheduled, organized and conducted monthly after-school meetings to plan activities which included the class trips, Freshman/Sophomore Semi-Formal, the Junior/Senior Prom and the Senior Week activities. The class officers heard and communicated students' ideas to the Student Advisory Committee, and also served as ex-officio members of the Student Council.

Student Council: Each class elected four representatives to the Student Council. These students, along with the class officers and Student Advisory Committee members, served as the overall student governing body committed to the principle of student government. The group met weekly after school, and discussed issues and activities affecting the student body. The Student Council served as a liaison between the student body and the school administration. They provided a means for student input on school affairs. Under the supervision of the Student Council Advisors, this group was also accountable for conducting and ensuring fair elections for Class Officers, the Student Advisory Committee, and the at-large Student Council membership. The Student Council served as leaders for the student body, sponsoring and organizing social activities which included Freshman Orientation in August, assisting the Athletic Director in planning Homecoming in October, sponsoring the many Spirit Week activities in November, and working on the Tri-County vegetable garden. The Student Council sponsored two Red Cross Blood Drives and coordinated the first-ever Prom Dress Exchange. In addition, the Student Council planned and coordinated civic, social, fundraising, and community service activities, provided input to the administration on student handbook revisions and acknowledged administrators and teachers throughout the school year.

Extra-Curricular Activities

In addition to our very successful sports program, we offered 10 other extra-curricular activities at Tri-County. All of the clubs provided students with after school opportunities to explore and enjoy various interests. Advisors worked to provide a myriad of opportunities for all students during the extended week day and many weekends. Notable activities include: Student performances by the Drama Club; The Craving, 10 Ways to Survive the Zombie Apocalypse by Don Zolidis, and Love at First Bite by THE SENIORS were performed on March 26, 2016. This allowed our students to showcase their acting talents. Drama club members also attended a production in Foxboro which featured one of our students in the cast. SADD students also organized a texting and driving poster contest and awareness campaign on the dangers of texting and driving. Our TC Green Club provided students the opportunity to participate in activities which revolve around recycling initiatives, environmental issues and sustainable food production. TC Green worked in conjunction with the Keep North Attleboro Beautiful campaign to collect shoes for recycling efforts. The Music Club offered students who play instruments a chance to share their abilities, and club members provided music for graduation. The Games Club increased in membership and attended King Richard's Faire. Additionally, the Math Club and Robotics Club participated in interscholastic competitions where students put both their academic and vocational experience to the test.

Summary

Tri-County Regional Vocational Technical High School is proud to provide a quality career education to the residents of its eleven member towns. Tri-County students are highly visible in our sending districts in a variety of roles. They serve as interns, summer employees, and cooperative education students and have completed a number of outside projects within our member communities. Each of these experiences assists our students in demonstrating what they have learned in their vocational programs.

Vocational training is only part of our success. Academic preparation is noted through the growing number of scholarships acquired from local associations and organizations, as well as the increased number of students now attending college upon graduation. Once again, Tri-County achieved a Massachusetts Department of Elementary and Secondary Education rating as a Level 1 school. Our school was also placed on the AP Honor Roll for the increase in the number of students participating in AP tests and for sustaining improvement in our scores. In addition, our seniors must complete and pass all aspects of the Senior Project. The Senior Project is an excellent example of the integration of vocational and academic skills. Tri-County continues to prepare students as good citizens and this is witnessed through the actions of individual accomplishment of students through community service projects organized through a number of extra-curricular organizations. Our students participate in the annual *Holiday Gift Drive*, coordinated by the Santa Foundation. In another outstanding example of community school collaboration, Legal and Protective students teamed up with Allstate Insurance and their DRIVE Program to educate teens about risky behavior behind the wheel. Our Culinary Arts students and their teachers continued to collaborate with Franklin Cable TV to produce *Cooking Thyme with Tri-County*.

Tri-County is your town's vocational technical school. Our goal is to prepare our students to be good citizens who serve their community. Many of the programs offered at Tri-County are available to the public and service programs are open to residents.

Projects for member towns which were completed by Tri-County students included: *Franklin*, Construction Crafts Laborer students formed and poured concrete steps leading to the Police Department; Graphics students produced a monthly newsletter; *Medfield*, Graphics students produced letterhead and envelopes for the School Department; *North Attleboro*, Metal Fabrication students produced metal coverings for dumpsters; *Medway*, Carpentry students built a Buddy Bench; *Millis*, Carpentry students built a shed for the Library; Carpentry also built six display cabinets for the Historical Society; *Seekonk*, Graphics students produced letter and pocket sized street directories, and high school graduation tickets and elementary school yearbooks for the School Department; *North Attleborough*, Computer Information Systems students developed a website for Make North Attleborough Beautiful.

Tri-County lives by its mission statement, specifically in the charge to prepare tomorrow's workforce; to provide a solid academic foundation for further education; and to prepare good citizens. Over the past year, this mission statement continued to move from words on a page, to action.



Town of Medway
BOARD OF SELECTMEN
155 Village Street, Medway MA 02053
Tel: 508-533-3264 Fax: 508-321-4988

VOLUNTEER FORM

Town government needs citizens who are willing to give time in the service of their community. The Board of Selectmen and the Town Administrator maintain a file as a means of compiling names of citizens who are willing to serve, on a voluntary basis, on boards, committees and as resource people. We appreciate all our citizens and the efforts and contributions provided to the Town. Thank you for volunteering in whatever capacity.

DATE:

NAME:

ADDRESS:

TELEPHONE NUMBER:

E-MAIL:

OCCUPATION:

BACKGROUND/EXPERIENCE:

COMMITTEES OF INTEREST:

OTHER:



IMPORTANT TELEPHONE NUMBERS

PUBLIC SAFETY

Emergency Number	
Police Department Business Line	(508) 533-3212
Police Department Dispatch Fax	(508) 533-9044
Fire Department Business & Inspections	(508) 533-3213
Line	(508) 533-3211
Fire Department Station I	(508) 533-3209
Fire Department Station II/Dispatch	(508) 533-3254
Fire Department Fax	(508) 321-4951
Highway Facility	(508) 533 3275
Highway Facility Fax	(508) 321-4985

TOWN HALL OFFICES

Direct Line

Fax

Administrative Offices

Town Admin/Selectmen	(508) 533-3264	(508) 321-4988
Human Resources	(508) 533-3294	(508) 321-4940
Town Clerk	(508) 533-3204	(508) 533-3287

Financial Offices

Accountant	(508) 533-3202	(508) 533-3201
Assessors	(508) 533-3203	(508) 321-4979
Treasurer/Collector	(508) 533-3205	(508) 533-3207

Public Services

Animal Control	(508) 533-3251	(508) 321-4993
Building Department/ Zoning Enforcement	(508) 533-3253	(508) 321-4983
Community & Economic Development	(508) 321-4918	(508) 533-3281
Conservation Comm.	(508) 533-3292	(508) 321-4984
Department of Public Services	(508) 533-3275 (508) 533-3208	(509) 321-4985



IMPORTANT TELEPHONE NUMBERS (Cont.)

	<u>Direct Line</u>	<u>Fax</u>
Health Department	(508) 533-3206 (508) 321-4923	(508) 321-4982
Planning Department	(508) 533-3291	(508) 321-4987
Town-Wide Energy Comm.	(508) 321-4871	(508) 376-7053

COMMUNITY SERVICE

Housing Authority	(508) 533-2434	(508) 533-3402
Senior Center	(508) 533-3210	(508) 533-0386
Tree Warden	(508) 533-3275	(508) 321-4985
Veterans Agent	(508) 429-0629	(508) 429-0639

<u>LIBRARY</u>	(508) 533-3217	(508) 533-3219
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SCHOOL DEPARTMENT

Superintendent's Office	(508) 533-2222	(508) 533-3226
Operations and Finance	(508) 533-3222 Ext 3155	(508) 533-3226
Athletic Director	(508) 533-3227 Ext. 5120	
Cafeteria	(508) 533-3227 Ext. 5126	
Community Education	(508) 533-2222 Ext. 3185/3186	
Francis J. Burke Elementary	(508) 533-3242	
High School Office	(508) 533-3227	
John D. McGovern Elementary	(508) 533-3243	
Memorial School	(508) 533-3266	
Middle School Office	(508) 533-3230	
Special Education Office	(508) 533-3222	

