



Town of Medway
FINANCE COMMITTEE

155 Village Street
Medway MA 02053

Tel: (508) 533-3200

Fax: (508) 533-3201

Approved:

Meeting Minutes: January 13, 21010
Medway Senior Center
Oakland Street

Call to Order: With a quorum being meet Chairman Ellsworth called this meeting to order at: 7:09pm.

Members Present: Chairman Larry Ellsworth, Vice Chairman Eric Arbeene, Clerk Mark Brown, Member, Cynthia Carle, Member Rondi Chapman, Member Martin Dietrich, Member Paul Marble, Member Anthony Pacholec and Administrative Assistant Shirley Bliss.

Guest Present: Suzanne Kennedy, Town Administrator, Melanie Phillips, Town Treasurer/Tax Collector, Glenn Trindade, Board of Selectman, Deb Trindade, School Committee and Kristy Perry, Community Newspaper reporter.

5 Year Forecast:

Melanie Phillips presented a 5 year budget forecast for the Town. This numbers leave both State Aid and Local Receipts the same throughout. The thought process is that it is better to under fund than over fund and not have the money. New growth income has been as been estimated based upon current growth. Expenses are increased by 2% per fiscal year, the VocTech budget has been increased by 5% each year, and the retirement budget has been increase by 8% each year. The budgets also included an anticipated 10% cut in State Aid for FY11.

Debt Service for FY12 will increase 3.8m which includes the new water meters. Neither tax title or excise tax has a budget as all monies collected go to Free Cash.

Currently there is 3.766m in Free Cash: 1.743m from Fy09 and 2.023m from Fy08.

Discussions are underway as to how best use these funds. Possibilities include: Capital Investments, paying ahead on DOR note, forced Stabilization, Traffic reconfiguration at McGovern School, and improvements to Route 109.

BOS and Town Administrator are looking and planning on both fiscal year 2011 and 2012 years to be very lean and contain large budget gaps.

5 Year Forecast: (Continued)

This Committee asked about pending pension liability and where and what the budget will be. Currently it is not budgeted for FY11. But the Town will have a large obligation beginning with the FY12 budget. More information will follow.

Budget Forum:

All budgets will be printed on MUNIS and the hope is to distribute in PDF form. This Committee inquired as to if EXCEL spreadsheets were possible; with the new system this is not possible. New members of this Committee would like numbers from FY09, again with the new system this will not be possible.

Grant Writer:

Suzanne Kennedy responded to a question by this Board as to the use of the Town's Grant Writer. Ms. Kennedy explained that currently only \$2,000 - \$3,000 of the \$75,000 allotted has been spent. The Grant Writer has applied for a loan for the Highland Street tank replacement. The Town is currently working on this loan, but feel that if they marry it with another project the likelihood of receiving the loan is better. Ms. Kennedy has asked Gino Carlucci to look over the available list of grants to see if the Town qualifies for any. When asked if the Grant Writer can work on school grants as currently the School Superintendent writes these grants. Deb Trindade explained that although they would like to use the grant writer, school grants are very particular and the person writing them must have a great understanding of school administration.

Accounts Payable:

Shirley Bliss: Payroll	October 1, 2009 – December 31, 2009	\$517.82
Motion: Mark Brown	Seconded: Paul Marble	Vote: 9-0-0

Gatehouse Media	Publishing of STM	\$163.58
Motion: Mark Brown	Seconded: Rondi Chapman	Vote: 9-0-0

Total Bills Approved: \$681.40

Reports:

Anthony Pacholec: Planning Board

Anthony brought forward a payment request from the Planning Board in the amount of: \$4,272.12. These funds are needed due to expenses incurred by the Conservation Commission hiring of a Consultant to review their proposed Rules and Regs changes. These funds would use up a very large chunk of the Planning Boards Consultant budget for FY10.

After a discussion it was determined that a representative from the Planning Board need to come to the next meeting to further explain these charges.

Liaison Reports: (continued)

Clerk: Mark Brown reported that:

36% of the salary budget has been used

9.67% of expense budget has been used

\$29,000 of Reserve budget has been used leaving a balance of: \$81,000

He reminds this Committee that these figures do not include the cost of the upcoming election.



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Approved:

Meeting Minutes: April 14, 2010
Medway Town Hall, Sanford Hall

Call to Order: With a quorum being met Chairman Ellsworth called this meeting to order at: 7:10pm.

Members Present: Chairman Larry Ellsworth, Vice Chairman Eric Arbeene, Clerk Mark Brown, Member Rondi Chapman, Member Martin Dietrich, Member Paul Marble, Member Jeff O'Neill, Member Anthony Pacholec and Administrative Assistant Shirley Bliss.

School Committee Members: Superintendent Dr. Evans, David Verdolino, Deb Trindade, Carole Bernstein and Diane Borgatti.

Board of Selectman Members: Chairman Andy Espinosa, Denis Crowley, Glenn Trindade.

Other Guests: Town Administrator, Suzanne Kennedy and Treasure/Tax Collector, Melanie Phillips.

Board of Selectman's Budget Presentation:

Chairman Espinosa presented a budget for FY 11 at: \$22,272,975.

This is a level services budget and the amount does not include possible income from other sources; however it does include Tri-County costs. This number also does not include any stimulus money or outside sources. The number also includes the moving of funds (\$320,703) thru TM vote from the operational enterprise to the budget. This money will be used to sustain the Town thru this financial storm.

Enterprise Funds: are currently low, but that is due to the newness of them.

Free Cash Allocation: \$1,508,000 is recommended for various items including paying of outstanding bills in connection with winter ice and snow removal; \$800,000 to be placed in operating reserve, \$420,000 in Capital spending on Technology Equipment and other various items. Total Capital items recommended is: \$558,000. There is also a recommendation that \$200,000 be carried over. The largest amount of money will be spent on computer for the schools. A system will be put in place that allows for several computers to be replaced on a rotating basis, to avoid a large expenditure.

Operating Reserve: Once again an additional \$800,000 will be added to the current balance of \$800,000. This year however thru a Town Meeting vote (Article 2) \$320,703 will be moved to the school budget to bring their budget back to where it was. This money is being replaced because it is being transferred to the Town side to represent the expected TRANE savings being used to pay the loan.

Board of Selectman Budget: (Continued)

Proposed Borrowing: A total of \$1,341,043 is being proposed. Projects include: a new roof for the Town Hall (\$150,000) replacement of Radio System (Police - \$280,000) Brentwood Area new drainage system (\$300,000) and Roadwork (611,043). It was explained that although \$300,000 was allocated for Brentwood Drainage this number is being borrowed, so that the Town is allowed to apply for grants. The actual costs are expected to be closer to \$800,000.

Debt Position: Although the town in FY11 will be borrowing more the current borrowing rate is lower than previous years. When asked about using some of the Operational Reserve to fund/pay down debt it was explained by Mr. Espinosa that the BOS is still not comfortable with the economy and feel another year of large savings will set the town up better for its future needs. Mr. Espinosa also explained that this account is being used only for the short run and once monies are freed up by debt falling off, the Town will have no need for this account.

The Finance Committee questioned the Town's Free Cash of 1.3m and why it was so high, for the second year in a row? It was explained that changes are being put into place so that Free Cash from FY11 will be much less.

Other Business:

Emergency Transfers:

\$54,000 – Unemployment Benefits

Currently this item is budgeted for \$65,000 but due to high unemployment and benefits being extended the budget has been exhausted. It was explained that the State can go back 2-3 years to employers to collect funds. Hard to budgeted due to the many unknowns, and the current economic state.

Discussion: Treasurer Mark Brown explained that with the approval of this ETR there would be only \$1700 left in the account, with the Veterans coming back for more funds and there being 2 more months in the fiscal year.

The Finance Committee was told by Melanie Phillips Treasurer/Tax Collector that by law they are allowed to transfer up to 3% of one budget to another should the need arise.

A motion was made and passed to approve this ETR for \$54,000.

Motion: Paul Marble Seconded: Paul Marble Vote: 8-0-0

\$10,098.38 – Town Clerk – Special Election

This budget was approved with the expectation of one (1) election. The untimely death of Senator Kennedy forced an unexpected election. All the budgeted funds were used for this election leaving no funds for the May, 2010 election. These funds will replenish the election account for the May election.

A motion was made and passed to approve this ETR for \$10,098.38.

Motion: Eric Arbeene Seconded: Paul Marble Vote: 8-0-0

School Budget: Dr. Evans:

The school budget for FY11 contains a slight increase of 2.9% to \$23,738,875.

Faculty has been reallocated due to decrease in enrollment. They have been placed to meet the needs of other grades. Currently all contracts have been settled, but not yet ratified (SC will meet on 4/15/10 to do so). Utilities have been level funds, with all savings being used to pay down debt from the TRANE project. Discussions are being held to figure the best way to show the savings on the budget. The School is determined and committed to not only showing the savings but using these savings to pay down the debt as they promised when they came to the town for the money. Dr. Evans explained the new summer program that will assist Special Education students in continuing their work over the summer, so as not to lose any ground during this time. Currently in the District there are 525 students receiving services, about 125 of them will attend the summer program. The camp will run 4 days a week for 5 weeks. Dr. Evans stated that the school is working hard thru various efforts to save money, TRANE, HS solar panels and splitting the costs of the school food manager with Millis. At the end of her presentation Dr. Evans thanked this Committee for working with them so well and a special thanks to Paul Marble for attending so many of the School Committee meetings.

Approval of Meeting Minutes: March 10, 2010

These minutes were carried forward to the April 14th meeting.

Future Budget Meetings:

This Committee will meet next Wednesday, April 21 to discuss the budget and compile a list of questions to be passed along to proper departments.

April 28th Public Hearing:

The following departments will be invited to this meeting for budget discussions: School Department, Board of Selectman and Town Administrator, Suzanne Kennedy.

Committee Write-ups:

All Committee write-ups are due to Larry by May 10th.

Replacement Selections:

It was agreed upon that the advertisement would run and all resumes would be due to the Town Administrator by May 1, 2010.

Adjournment:

With no further business before this Committee a motion was made and unanimously passed to adjourn at: 9:45pm.

Motion: Eric Arbeene Seconded: Mark Brown Vote: 8-0-0



Town of Medway
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Approved:

Meeting Minutes: April 28, 2010
Medway Town Hall, Sanford Hall

Call to Order: With a quorum being met Chairman Ellsworth called this meeting to order at: 7:10pm.

Members Present: Chairman Larry Ellsworth, Vice Chairman Eric Arbeene, Clerk Mark Brown, Member Rondi Chapman, Member Martin Dietrich, Member Paul Marble, Member Jeff O'Neill, Member Anthony Pacholec and Administrative Assistant Shirley Bliss.

Guest Present: Board of Selectman Members: Andy Espinosa and Dennis Crowley and Glenn Trindade. School Committee Members: Deb Trindade and Carole Bernstein, as well as Dr. Evans, School Superintendent, and David Verdolino, School Business Manager

School Budget:

Summer Program

Dr. Evans explained the SPED summer program as follows:

The program will run 5 weeks with grades 1-4 attending from 8:30 – 11:30am with students attending from grades 5-8 focusing on English and Language Arts. The tuition for this program is \$150.00 per week and it is anticipated that not all students will attend all 5 weeks. The school anticipates that approximately 50-75 students will attend. The additional funds of \$70,00 are being used for the Para professionals, transportation and supplies. This program is more costly than Camp Sunshine because it more comprehensive.

Steps/Lanes: Salary Budget

David Verdolino explained this item as staff is paid on a scale which matches their level of education. Currently ½ of staff are at their max pay for current earned degree. ½ will go up a step due to contracts. These numbers have been built into current budget figures for FY11. Average step increase is 1% of salary. Mr. Verdolino stated that although he has no way of knowing who is working on a degree and who will complete in coming fiscal year he figures in .5% payroll increase for this. All known retirement replacements have been factored into current figures.

MUNIS: Mr. Verdolino stated that the School Department will transfer and begin using MUNIS once it has been proven that "Real" data use is up and running.

School Budget (continued):**School Choice:**

Currently this District has 35-40 school choice students. The School Committee agreed to take in 90 if the grade level can handle the added students. Most school choice students are in the lower grades and stay with us until graduation. Currently there is a waiting list for kindergarten. The Town receives \$5000 per student. This fee goes into a revolving account with School Committee having control over its spending.

ESCO: currently in line with plan.

Currently the revolving fund has \$249,671 balance which is the expected savings in the first year.

Health Insurance: currently there are 850 enrollees, 80 for the Town and the remainder the school. Currently it is anticipated that the budget will increase 12% or approximately \$36,738. The Consultant is due in Thursday and a report will follow.

Debt: Melanie Phillips:

ESCO: The short term borrowing for this project will mature in 2011. FY11 offers an opportunity to set savings money aside for future payments. School budget will be debited the debt service amount. Both parties are working on the best way to show both the savings and the payments. The Finance Reserve account will hold \$49,000 for the Schools should the savings NOT be realized. Being the first year, the savings are unknown.

Finance Committee Reserve:

A discussion was held as to whether this account should be increased. Currently with 2 months left in the fiscal year, the balance is \$1700. The discussion determined that the costs increases that happened this year have been anticipated in the next fiscal year and therefore the same budget should be appropriate.

Police:

There was concern over the increase in the budget. It was discussed and the change is due to 2 Sergeant's retiring and another one retiring in October, 2010. The Chief would like to replace one of the Sergeants and add a new Detective. Currently the Chief is having trouble hiring anyone, as many new officers do not want to take the Sergeants Exam. Any costs from the Quinn Bill are being covered by the Town under "Ed Course Reimbursements" FY11 budget has funds to cover the cost of one new vehicle.

Fire:

The increase in the Chiefs salary was determined thru a consultant who found that Medway's Fire Chief was the lowest paid around.

IT:

This Committee questioned the adding of a full-time employee?

With the additional computers that are anticipated (750 Town wide) – a person is needed to assist in the installation of them. It was determined that this was more cost effective than using a consultant. The .5 is increased hours for current part time employee.

Town Clerk:

Increase is due to an increase in hours for the current part time employee, as well as an increase for the Town Clerk. Due to past history, the Town Clerk has agreed to follow the raise of the Municipal Employee contract.

Assessor's Office:

Supplies were well over budget? This is a onetime occurrence, due to reorganization of Assessor's Office.

Unemployment:

FY10 budget was \$140,000, FY11 budget is \$268,000. Number is constantly changing as more people are unemployed and the State is going back several years of employers and collecting from them as well. Number may also change to due staffing changes in the school system.

Library:

Board of Selectman budget provides enough so that the T Fund does not have to be touched.

Revenue:

Currently the Town has a 98% real estate tax collection rate. MUNIS system is up and running for bills with Business Licenses and General billing being created at this time. These modules have not maintenance costs.

Animal Control:

Additional funds are required for Town's half of new vehicle purchase by the Town of Millis.

Annual Town book:

Budget decreased due to the fact that only 100 books will be published, residents will be able to download book for free. History shows most books are thrown out.

Unfunded Pension Liability:

This is a cost that is billed to the Town by the Norfolk County Retirement Board, and the Town has no control over the amount. The majority of the monies go towards health insurance premiums.

MUNIS:

Quarterly reports will be available and show budget to actual.

Water Department:

Additional funds are payroll for shift differential.

Next Meeting: May 5, Mr. Tom Holder, DPS Director will be in attendance to discuss his budget.

Adjournment: With no further business before this Committee, a motion was made and seconded to adjourn this meeting at: 10:25pm

Motion: Paul Marble Seconded: Rondi Chapman Vote: 8-0-0



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FINANCE COMMITTEE

155 Village Street
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Tel: (508) 533-3200

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Approved: June 8, 2010

6-0-1 Abstained: Erica

Meeting Minutes: May 5, 2010
Medway Town Hall, Sanford Hall

Call to Order: With a quorum being met Chairman Ellsworth called this meeting to order at: 7:10pm.

Members Present: Chairman Larry Ellsworth, Clerk Mark Brown, Member Rondi Chapman, Member Martin Dietrich, Member Paul Marble, Member Anthony Pacholec and Administrative Assistant Shirley Bliss.

Guest Present: Tom Holder, Director of DPS, Dave D'Amico, Deputy Director, DPS, Suzanne Kennedy, Town Administrator, and Carol Pratt, Town Accountant.

Appointment:

Tom Holder, Director DPS

Mr. Holder explained the FY 11 budget in respect to the allocation of labor costs and expenses. He explained that during the past 4 months he has spent time observing how this department works and has realized that with the expectation that water and sewer will soon fall under his jurisdiction that the departments must work more efficiently and team like, leading to a change and division of the budgets more appropriately. The budget does include 2 new hires, these will take effect on or after July 1, 2010 and they will assist in making the department more effective and user friendly.

Water Bills: With the installation of the new water meters, which are expected to be up and running by this time next year; with all the meters installed by end of 2010. The new meters may see some households bill to be higher some as much as 12%. This is partially due to some meters were so old that they had slowed down and therefore not recording the amount of water actually used. With the increase in bills, there may be an increase in revenue, however that is still unknown. This new system will allow residents to actually keep tabs on their usage, if they chose to.

Road Repair: The Finance Committee was interested in knowing if with all the influx of funds from Free Cash, Chapter 90 and borrowing (approx \$854,043) does the Town and the DP's have the ability to handle the work load. Mr. D'Amico explained that not all of the funds would become available at the same time, giving the Town time to work on different pots of money at different times.

Appointment:**Suzanne Kennedy, Carol Pratt:**

Article 25: ZBA change of wording. After hearing from Town Counsel it was agreed that this Article was not needed and therefore will be removed. ZBA Chairman Joe Musmanno will hold a discussion on this item at the meeting this evening and get back to the Town Administrator.

Articles 8&9: change in elderly work hours, but Town Counsel says that a Town Meeting vote is not necessary the Board of Selectman can make that change.

Final Warrant: will be ready by Thursday, May 13th and the charts and wording will be plain so the residents have no problem reading and understanding material. The book need to be at the printer during the week of May 17th.

School Funds: the explanation for the \$200,000 for the schools will be placed in several places throughout the Warrant for ease of understanding. Town Treasurer Carol Pratt has suggested to the Board of Selectman that the \$200,000 be placed in operational reserve to be used to cover the debit that will occur in the FY12. Mixing with operational funds means that the funds could be used for any reason, keeping them separate is important as the Town must show that the debt is self-sufficient. This should be the only year that this money is needed, as future savings will cover future costs. This Committee supports the idea of placing the funds in the Operational Reserve until the Fall TM when a motion will be made to move it to a special account that can only be touched to play the debt on the TRANE project.

Healthcare: This Committee had asked the Town Administrator to return with the number of healthcare enrollees: 488 is the number this includes active employees, retired employees and school employees.

Computer Purchases: This Committee would like the Town Administrator to find out how many computers are being purchased with the proposed \$420,000.

Accounts Payable:

Gatehouse Media: \$56.64

Costs of legal ads for Public Hearing held on April 28, 2010.

Motion to Pay: Mark Brown Seconded: Jeff O'Neill Vote: 7-0-0

Warrant Committee Write Up Assignments:

Larry Ellsworth Finance Committee

Health and Human

Services

Rondi Chapman

Public Safety Martin Dietrich

Culture/Arts

Mark Brown

Schools Paul Marble

General Government

Jeff O'Neill

Public Works Tony Pacholec

Adjournment:

With no further business before this Committee a motion was made and unanimously passed to adjourn at: 8:45pm.

Motion: Mark Brown Seconded: Paul Martin Vote: 7-0-0



Town of Medway
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155 Village Street
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Fax: (508) 533-3201

Approved:

Meeting Minutes: May 12, 2010
Sanford Hall - Medway Town Hall

Call to Order: With a quorum being met this meeting was called to order at: 7:05pm.

Members Present: Chairman, Larry Ellsworth, vice Chairman, Eric Arbeene Rondi Chapman, Martin Dietrich, Paul Marble, Jeffrey O'Neill, Anthony Pacholec and Administrative Assistant Shirley Bliss.

Guests Present:

Suzanne Kennedy, Town Administrator, Denis Crowley, Board of Selectman, Mike Heavey, Board of Health, Kathy McCarthy, Board of Health.

Appointment:

Mike Heavey, Kathy McCarthy, Board of Health:

Mr. Heavey was before this Board to explain the reasoning behind Article 22 and 23. These Articles are asking the Town to approve a change in the Board of Health from "elected" to "appointed" by the Board of Selectman.

Mr. Heavey and Ms. McCarthy believe that the Board of Health should remain elected, as currently written in the Town Charter, so that the people of the town retain some democracy in the Town. The current Board of Health members believe that the current Charter contains an incorrect perception of what the BOH does. He also believes that health issues decisions should be left to the people who understand and have knowledge of them, something neither the Town Administrator nor the Board of Selectman have. Mr. Heavey also made that point the if the change is passed, the costs of the solid waste will cause the enterprise fund to be drawn down quickly possibly causing an increase in the costs of both the mandatory bags as well as the annual trash fees that the Town residents pay. In response to a questions about the "wrong" person being voted on the Board, the reply was that each year one (1) person is voted on, which should negate any unknowledgeable person's power.

Should this Article pass at Town Meeting, it still must be placed on the ballot before the change takes effect. Should it fail, the Board of Health must wait one (1) year before bringing it before the Town again.

Special Town Meeting Warrant Article Votes:

One:	Appropriate: \$150,000 from Free Cash to Snow and Ice Fiscal Year 2010 appropriation deficit.	Approved	Vote: 7-0-0
Two:	Transfer funds \$135,000 for fiber optic cabling	Approved	Vote: 7-0-0
Three:	Appropriate sum of money from Salary Reserve for FY10 collective bargaining - Medway Permanent Firefighters Association	Approved	Vote: 7-0-0
Four:	Appropriate sum of money from Salary Reserve for FY10 collective bargaining - Medway Public Employees Local union	Approved	Vote: 7-0-0
Five:	Transfer \$25,000 from FY10 Water Enterprise Expense Account to Water Engineering Acct. – Water mandated quality and supply improvements	Approved	Vote: 7-0-0
Six:	Transfer \$7000 from Parks Part Time Salaries Account And \$3000 from Parks Professional Technical Account TO DPS Vehicle Repair Account	Approved	Vote: 7-0-0
Seven:	Transfer \$14,700 from Human Resources Expense Budget Under Article #2 of the June 15, 2009 ATM for the purpose of contracting for long-term disability insurance for Town of Medway employees.	Approved	Vote: 7-0-0
Eight:			
Nine:			

Town Meeting Warrant Articles:

The following reflects the votes taken by this Committee on each of the Articles in this year's Warrant:

Article:

One:	Appropriation of FY11 Operating Budget	Approved:	Vote: 7-0-0
Two:	Operational Reserve Transfer: From FY11 Budget to School budget:	Approved:	Vote: 7-0-0
Three:	Capital Improvement Requests - Borrow <u>Voted against</u>	Approved:	Vote: 6-1-0
Four:	Capital Improvement Recommendations: Free Cash	Approved:	Vote: 7-0-0
Five:	Enterprise Fund Capital Items	Approved:	Vote: 7-0-0
Six:	Appropriation: FY11 Water Enterprise Fund <u>Voted against</u>	Approved:	Vote: 6-1-0
Seven:	Appropriation: FY11 Sewer Enterprise Fund	Approved:	Vote: 7-0-0
Eight:	Appropriation: FY11 Solid Waste Enterprise fund <u>Voted against</u>	Approved:	Vote: 5-2-0
Nine:	Appropriation: FY11 Ambulance Enterprise Fund	Approved:	Vote: 7-0-0
Ten:	Appropriation: Community Preservation Committee Vote is pending final numbers review by BOS	Hold	Vote: 7-0-0
Eleven:	Rescind Borrowing: Sewer DIF Project	Approved	Vote: 7-0-0
Twelve:	Rescind Borrowing: DPS Wash pad	Approved	Vote: 7-0-0
Thirteen:	Rescind Borrowing: Council on Aging Building Addition	Approved	Vote: 7-0-0
Fourteen:	Appropriation: Senior Center Repairs <u>Voted against</u>	Dismissed	Vote: 5-2-0
Fifteen:	Appropriation: Unexpended Balance for Building Maintaince	Approved	Vote: 7-0-0

Votes (Continued):

Sixteen:	Appropriation: Medway 300 th	Approved	Vote: 7-0-0
Seventeen:	Revolving Accounts: Annual Authorization	Approved	Vote: 7-0-0
Eighteen:	Appropriation: Library Regionalization	Approved	Vote: 7-0-0
Nineteen:	Authorization: Lease Agreement DPS	Approved	Vote: 7-0-0
Twenty:	Authorization: Legal Settlement <div style="background-color: yellow; display: inline-block; padding: 2px;">Voted against</div> HOLD pending settlement review by BOS	Hold	Vote: 6-1-0
Twenty One:	Appropriation: Debt Service for ESCO Project: Hold: pending final language From BOS	Hold	
Twenty Two:	Authorization: Appointment of Board of Health <div style="background-color: yellow; display: inline-block; padding: 2px;">Abstained</div> <div style="background-color: yellow; display: inline-block; padding: 2px;">Abstained</div>	Approved	Vote: 5-1-1
Twenty Three:	Authorization: Special Act Regarding Board of Health <div style="background-color: yellow; display: inline-block; padding: 2px;">Abstained</div>	Dismiss	Vote: 6-0-1
Twenty Four:	General Bylaw Amendment: Abandoned Properties	TBD	Vote: 7-0-0
Twenty Five:	Removed from Warrant Per PB/BOS		
Twenty Six:	General Bylaw Amendments: Charter Reference Language	Approved	Vote: 7-0-0
Twenty Seven:	General Bylaw Amendment: Establish Agricultural Committee	Approved	Vote: 7-0-0
Twenty Eight:	Real Estate Disposition: Granite Estates Land Acceptance Pending renegotiation of the gift	TBD	Vote: 6-0-1
Twenty Nine:	Real Estate Dispositions: Ishmael Coffee Estates Land Acceptance Pending clarification from BOS	TBD	Vote: 7-0-0
Thirty:	Designation of Priority Development Sites <div style="background-color: yellow; display: inline-block; padding: 2px;">Abstained</div>	Approved	Vote: 6-0-1

Votes: (continued)

Thirty Two: Zoning Bylaw Amendment:
Industrial I – Alt/Renewable Energy-Green
Communities

Approved Vote: 3-2-2

Abstained

Voted against

Thirty Four: Zoning Bylaw: Amendment: Industrial III-
Alt-Renewable Energy-Green Communities Approved Vote: 4-1-2

Abstained

Voted against

Thirty Six: Zoning Bylaw Amendment: Sign Regulation TBD Vote: 6-1-0
Pending: PEDB Public Hearing outcome
 Voted against

Thirty Eight: Zoning Bylaw Amendment:
Section II Definitions – Home Base Business TBD Vote: 5-2-0
Pending: PEDB Public Hearing outcome
 Voted Against



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Approved: June 8, 2010

4-0-3

Abstained: Tony, Martin, Rondi

Meeting Minutes: May 18, 2010
Medway Town Hall, Sanford Hall

Call to Order: With a quorum being met this meeting was called to order at: 7:10pm

Members Present: Chairman, Larry Ellsworth, vice Chairman, Eric Arbeene, Clerk, Mark Brown, Members: Paul Marble, Jeffrey O'Neill, and Administrative Assistant Shirley Bliss.

Guests Present: Suzanne Kennedy, Town Administrator

New Business:

Budget/Benefits:

A report from the Town Administrator showing each of the Town's department's Fringe Allocations and percentage of budget was discussed. This Committee was not in favor of this report being included in the Town Meeting book as they feel that it does not show a true picture cost departmental costs as it does not include the number of employees counted in percentage. They also consider this report to be too ambiguous, not easily explained and would leave residents with more questions than answers.

Town Meeting Articles:

#21: ESCO:

This article was voted to placed on hold at the last meeting and after receiving both figures and new article wording a motion was taken and passed to support this article.

Motion: Paul Marble Seconded: Eric Arbeene Vote: 5-0-0

#10: Community Preservation Committee

An updated motion with numbers was presented and approved by unanimous vote.

(Article attached) Motion: Paul Marble Seconded: Mark Brown Vote: 5-0-0

School Budget:

A discussion was held concerning the School Budget and the funds to be transfer from the Town's Operational budget to the School's Operational Budget. the figure to be transferred is \$226,000 this will keep the School's Budget as level needs budget. total School Budget is: \$23,492,404.

Due to the confusion nature of this report a motion was made and unanimously passed NOT to include this report in the Town Meeting booklet.

Motion: Paul Martin

Seconded: Jeff O'Neill

Vote: 5-0-0

Article #21: ESCO:

Town Administrator Suzanne Kennedy joined the meeting for a discussion on the School Budget request for funds (\$226,000).

The wording is very confusing at best and the Finance Committee would like it left out of the book, Ms. Kennedy stressed that the BOS very much wants it in the book. As a compromise, Chairman Ellsworth will send a re-write to the BOS for their approval. This new writing will be placed in the Town Meeting Warrant Book.

Ms. Kennedy also asked the Committee's question as to where the money given to the Town Clerk to pay for the unexpected election in November, upon reimbursement from another source. The \$10,000 will be returned to the General Fund and Free Cash as required by Statute.

Article #20: Real Estate Transaction

Ms. Kennedy informed this Committee that the agreed upon number was \$170,000. The Town is now awaiting approval from the property owner. With this figure as their bases, the Finance Committee unanimously agreed to support this Article.

Motion: Paul Marble

Seconded: Eric Arbeene

Vote: 5-0-0

Approval of Meeting Minutes:

March 10, 2010 Approved with noted changes

Motion: Paul Marble

Seconded: Eric Arbeene

Vote: 5-0-0

April 14, 2010 Approved as presented

Motion: Jeff O'Neill

Seconded: Paul Marble

Vote: 5-0-0

April 28, 2010 - Public Meeting Approved as presented

Motion: Jeff O'Neill

Seconded: Eric Arbeene

Vote: 5-0-0

April 28, 2010 Approved as presented

Motion: Paul Marble

Seconded: Mark Brown

Vote: 5-0-0

May 5, 2010 Carried due to quorum of members present at that meeting not met

May 12, 2010 Carried due to quorum of members present at that meeting not met

Committee Reports:

Clerk: Current Balances:
Salaries: \$1839.03
Expenses: \$4460.00
Reserve: \$1700.00

Paul Marble: School Committee

Teachers Union has agreed to a new contract: Raises: 2 years at 1% and the third year 2.5%. there is also an additional 2.5 days of work per school year. The new principal of the Middle School was introduced. Camp Sunshine's budget was present and approved for 4.5 days per week.

Adjournment:

With no further business before this Committee a motion was made an unanimously passed to adjourn this meeting at: 8:50pm.

Motion: Paul Marble Seconded: Eric Arbeene Vote: 5-0-0



Town of Medway
FINANCE COMMITTEE

155 Village Street
Medway MA 02053

Tel: (508) 533-3200

Fax: (508) 533-3201

Approved: September 15, 2010

Meeting Minutes: June 8, 2010
Medway Town Hall
Sanford Hall

Call to Order: With a quorum being met this meeting was called to order at: 7:10pm

Members Present: Chairman, Larry Ellsworth, Vice Chairman, Eric Arbeene, Clerk, Mark Brown, Members: Paul Marble, Jeffrey O'Neill, Tony Pacholec, Rondi Chapman, Paul Marble, Martin Dietrich and Administrative Assistant Shirley Bliss.

Appointment:

Missy Dziczek, Director Medway Senior Center

Ms. Dziczek was here to discuss her Warrant Article in the upcoming Annual Town meeting. She is requesting \$25,000 for new items and repair items for the Center. At the August 3, 2010 Public Hearing this Committee voted to "dismiss" this article.

Ms. Dziczek presented the Center's list of wants:

Air Conditioner - units are old and three (3) of them are going.	
costs of new ones -	\$5,000 - \$7000
New kitchen appliances:	
Refrigerator Not working - seal broken	\$2000
Dishwasher	\$3000
Table for craft room	\$7000
Copier for office	\$1000
Chairs for exercise room	\$1000 - \$2000
Shed for storage	\$1000 - \$3000
Heat detector for attic - original bldg	\$500 - \$1000
Hot water heater	\$??

Senior Center (continued)

When asked to prioritize:

- | | |
|-----------------------------|-----------------|
| 1. Air conditioner | \$5000 - \$7000 |
| 2. Refrigerator | \$2000 |
| 3. Shed for storage | \$1000 - \$3000 |
| 4. Hot water heater | \$?? |
| 5. Chairs for exercise room | \$1000 - \$2000 |

Discussion:

It was stated that this is more money from the Town that was never anticipated as the sell to the Town for this Center for that it would not cost the Town money. The Town has already given the Center \$100,000.

It was also discussed that the bonding period of these items was not very long, therefore making the payments higher and possibly last longer than the items. All of these items would fall in the 5-10 year bonding category.

Ms. Dziczek was asked about other sources of funds, Medway Friend of Elders?

Also questioned was the maintenance that was being done on the property. Currently they are receiving any help from the town in the form of manpower.

Also questioned was why there was no "maintenance" account set up so as to avoid these types of requests.

A discussion was also held as to why they are going before the Town instead of the Capital Improvement Committee; the answer was that these items came up after the CIPC process was completed.

Upon the completion of the discussion a motion was made and unanimously passed to "dismiss" this article.

Motion: Paul Marble

Seconded: Mark Brown

Vote: 7-0-0

Board of Health

Appointed VS Voted

This Committee sees this as a way of accountability among Boards.

TBD Articles:

The following articles will be voted on the night of the Annual Meeting, so more information can be obtained:

Articles: 24 30 35 37

School Committee Report: Deb Trindade - Representative

The School Committee has reorganized for FY11:

Chairman: Deb Trindade
Vice Chairman: Jeff DeVolder
FinCom Liaison: Carole Bernstein

School Choice:

The School Committee has agreed to accept up to 94 students thru this program. This is an increase of 42 students up from 52. Students will only be accepted into grades in which there is room without having to hire any new personnel. Currently more students are choosing OUT than IN. Currently program is a revenue producer. The School Committee will continue to update the Finance Committee on this program.

Approval of Meeting Minutes:

May 5, 2010 Approved as presented

Motion: Martin Dietrich Seconded: Paul Marble Vote: 6-0-1
Eric Arbeene Abstained - Not present at meeting

May 12, 2010 - Approved as presented

Motion: Paul Marble Seconded: Tony Pacholec Vote: 5-0-2
Mark Brown and Jeff O'Neill Abstained - Not present at meeting

May 18, 2010 - Approved as presented

Motion: Paul Marble Seconded: Mark Brown Vote: 7-0-0

Accounts Payable:

Payroll: Shirley Bliss \$1012.80 66.5 hours March 1, 2010 - June 8, 2010

Motion to pay Paul Marble Seconded: Rondi Chapman Vote: 7-0-0

Reports:

Clerk: Account Balances:

Salaries: \$345.00
Expenses: \$4460.00
Reserve: \$1629.00

Adjournment:

With no further business before this Committee a motion was made and passed to adjourn at: 8:31pm.

Motion: Martin Dietrich Seconded: Tony Pacholec Vote: 7-0-0



Town of Medway
FINANCE COMMITTEE

155 Village Street
Medway MA 02053

Tel: (508) 533-3200

Fax: (508) 533-3201

Approved: September 15, 2010

**Meeting Minutes: June 14, 2010
Medway High School - Room 113
Pre-Annual Town Meeting**

Call to Order: With a quorum being met this meeting was called to order at: 7:10pm

Members Present: Chairman, Larry Ellsworth, Vice Chairman, Eric Arbeene, Clerk, Mark Brown, Members: Paul Marble, Jeffrey O'Neill, Tony Pacholec, Rondi Chapman, Paul Marble, Martin Dietrich and Administrative Assistant Shirley Bliss.

Discussions:

The following discussions were held concerning Annual Town Meeting Articles:

#14: Senior Center Funds:

The Senior Center is looking for \$25,000 for various new appliances and repairs to the Center.

Director Missy Dziczek was present to present the list of items that are looking at with these funds. Also in attendance was BOS Member Glenn Trindade. Mr. Trindade agreed that this should have been a Capital Improvement item and it seems that the Senior Center is looking to forgo that process, but these items did not come to light until after the process was complete. He went on to explain that these items are as old as the Center (8) and get a fair amount of use. He is looking for this Committee to put forward a positive motion of \$25,000 to be used from Free Cash.

After a lengthy discussion concerning the need for such items and if they Senior Center took the time to look into repairing these items before assuming that new ones are needed. Also discussed was the lack of a prioritized list, and not knowing if these items are really needed.

A poll was taken and it was unanimously agreed to not change this Committee's previous motion to "dismiss" this article.

The following TBD articles were voted on as follows:

#27 Storm Water Management
Motion to pass Alternative 1 Paul Marble Seconded: Mark Brown Vote: 8-0-0

#37 Home based Business:
Motion to approved as written: Motion: Paul Marble Seconded: Eric Arbeene
Vote: 8-0-0

#38 Wind System
Motion to pass Article with amended wording
Motion: Paul Marble Seconded: Rondi Chapmen
Vote: 8-0-0

Accounts Payable:

\$2700.00 Ad Print
Printing of Annual Town Meeting Booklet mailed to all residents
Motion to pay: Eric Arbeene Seconded: Paul Marble Vote: 8-0-0

\$751.93 Postage
Postage for Annual Town Meeting Booklet mailed to all residents
Motion to pay: Paul Marble Seconded; Martin DietrichVote: 8-0-0

Before this meeting was adjourned this Committee thanked Mark, Eric and Larry for their service to the Committee and this Town for 3 years and wishes them more free time in their future.

Adjournment:

With no further business before this Committee a motion was made and passed to adjourn: 6:50pm.

Motion: Paul Marble Seconded: Martin Dietrich Vote: 8-0-0



Town of Medway
FINANCE COMMITTEE

155 Village Street
Medway MA 02053

Tel: (508) 533-3200

Fax: (508) 533-3201

Approved: 9-15-2010

Meeting Minutes: July 14, 2010
Medway Town Hall - Sanford Hall

Call to Order: With a quorum being met this meeting was called to order at: 7:02pm.

Members Present: Vice Chairman, Eric Arbeene, Rondi Chapman, Martin Dietrich, Jeffrey O'Neill, Anthony Pacholec, Christopher Lagan and Administrative Assistant Shirley Bliss.

Discussions:

Introduction of New Member:

Vice Chairman Eric Arbeene introduced the Finance Committee's newest member: Christopher Lagan.

Re-Organization of Committee:

A discussion was had and motions were made and unanimously agreed to that the Officers for the Fiscal year 2011 will be as follows:

Chairman: Eric Arbeene

Motion: Tony Pacholec Seconded: Jeff O'Neil
Vote: 5-0-1 Eric Abstained

Vice Chairman: Martin Dietrich

Motion: Jeff O'Neill Seconded: Rondi Chapman
Vote: 5-0-1 Martin Dietrich Abstained

Clerk: Christopher Lagan

Motion: Rondi Chapman Seconded: Tony Pacholec
Vote: 5-0-1 Christopher Lagan Abstained

Financial Accounts:

The balances for the year were agreed upon as follows:

Salary: \$ 2,423
Reserve: \$100,000
Expenses: \$ 5,000

It was also noted that the Reserve Account currently has a balance of: \$149,671 with \$49,671 earmarked for the School Budget.

Accounts Payable:

Association of Town Finance Committee:

Dues for FY11 \$200.00

Motion to approved payment of bill Jeff O'Neil
Seconded: Martin Dietrich Vote: 6-0-0

Gatehouse Media:

Legal ads for Finance Committee Replacements \$509.80

Motion to pay Gatehouse Media: Rondi Chapman
Seconded: Jeff O'Neil Vote: 6-0-0

This bill was pick up in the mail this evening, so a second motion was made and unanimously passed to allow Chairman Eric Arbeene to sign the voucher for this bill prior to the next meeting.

Motion: Rondi Chapman Seconded: Martin Dietrich
Vote: 5-0-1 Eric Arbeene Abstained

Open Forum:

Chairman Arbeene reminded all members that correspondence via email must contain NO discussion on any issues involving this Committee; this would be a violation of the Open Meeting Law.

New Open Meeting Law:

A meeting will be held sometime this Fall to cover the changes due to the newly enacted Open Meeting Law. As soon as a date is set, this Committee will be notified.

August 11th meeting:

The Superintendent as well as a representative from the School Committee and Board of Selectman will be invited to attend and give this Committee an overview of the year ahead, including any big changes/expenses they see coming forward.

Monthly Meetings:

Each month a different department will be invited to attend and give the Committee an idea of what the future looks like concerning their budget.

Adjournment;

With no further business before this Committee a motion for adjournment was made and passed. This meeting was adjourned at: 7:51pm.

Motion: Rondi Chapman Seconded: Jeff O'Neill Vote: 6-0-0



Town of Medway
FINANCE COMMITTEE

155 Village Street
Medway MA 02053

Tel: (508) 533-3200

Fax: (508) 533-3201

Approved:

Meeting Minutes: October 20, 2010
Medway High School Library

Members Present: Chairman Eric Arbeene, Vice Chairman Martin Dietrich, Clerk, Chris Lagan and Members: Rondi Chapman, Kevin Dickie, Tony Pacholec, Frank Rossi and Administrative Assistant, Shirley Bliss.

Guest Present: Frank Faust, Medway Energy Committee, Suzanne Kennedy, Medway Town Administrator, Dennis Crowley, BOS Chairman, Tom Holder, Medway DPS Director and Deb Trindade, Medway School Committee Chairman.

Call to Order: With a quorum being met, this meeting was called to order by Chairman Arbeene at: 7:11pm.

New Business:

Appointment:

Frank Faust – Medway Energy Committee – Medway Stretch Code

Mr. Faust was present at this meeting to inform this Committee on the upcoming vote on the "Stretch Code". The purpose of this Article is to require new measures of energy conservation on any new buildings and renovations to existing homes. This Article will be voted on at the STM on November 15th. This new code requirement would require that all new homes be 25-30% more efficient and a 3rd party inspector must sign off prior to the closing of the sale. This new requirement does increase the cost of an average size home approximately \$8000 - \$10000. If it passes, the requirements will not become effective until 6 months. Mr. Faust did explain that whether or not it passes now, it does become part of the Massachusetts Building Code in the year 2012. Mr. Faust also informed all present that there is a public meeting on Thursday October 26th at the Middle School to address all questions and concerns on this issue.

Warrant Articles Presentations:

#1 – Community Preservation Funds Adjusted:

The purpose of this Article to balance the three (3) CPA accounts. It has been determined that the monies have not been allocated properly over time and this will bring the accounts up to date as of June 30, 2010. Figure account spreadsheet attached.

Warrant Articles Presentations: (continued)

#2 – Thayer Homestead Designer Fee

The Thayer Homestead Committee is requesting funds to hire a design consultant to prepare both schematic designs as well as a vision for uses for this piece of property. The Committee is looking to have this piece of property ready for the 2013 300th birthday of the Town. The Committee has a plan for they would like it to be like, but are waiting for this report to move forward. They will be asking Community Preservation for approximately \$20,000.

#8 – Residences of Medway Firefighters and EMT's:

Currently all Medway Firefighters and EMTs must reside in Medway; this Article is a change of language that would allow the Chief to hire qualified people from all towns contiguous to the Town of Medway.

There was a concern over the whether the wording should be a mileage distance due the size of the contiguous towns and the time it would take someone to reach Medway from the furthest points in these towns. FC Liaison Kevin Dickie will speak with the Fire Chief and report back to this Committee.

#9 – Settlement between the Town and SB General Contracting, Inc.

DPS Director Tom Holder reported that this is connected to the West Street sewer project and that an amount has been agreed upon. When asked the amount was stated to be: \$354,787. Mr. Holder also stated that the DPS/Town may have to come to the Town for a sum of money as there are 5 residents who feel that they were not fairly compensated for their land that was taken as part of this project. More information will follow as the discussions proceed.

Middle School Renovation Project:

Deb Trindade – Medway School Committee Chairman

Mrs. Trindade explained that the current costs of the project is 22.1m with the State paying 10m leaving the town to raise and appropriate 11.5m through a Debt Exclusion. Because this is a MSB project it must first be passed at Town Meeting and then pass at a town wide vote. Should this pass at Town Meeting, the vote is scheduled to take place on January 18th. It has been estimated that the costs to the tax payers would be an increase of approximately \$200 on a house appraised at \$300,000.

Mrs. Trindade gave a quick background on this project and explained that it is ONLY a repair project as MSB does not pay for new buildings. There will be NO adjustments to the buildings current footprint. Each step of the project must be approved by the MSB, they keep a tight rein on their projects. This renovation will give the school an additional 30-40 years of life. Building a new school is not cost effective but would never allow for such a large school to be built.

Finance Committee members has questions and concerns on the some of the numbers and the fact they were listed as one (1) number: Soft Costs: 3.8m – they are looking to know what is included in that number as it seems high. There was also concern as to the Electrical Costs. More information will be provided to this Committee on these numbers.

Also of concern was the costs of the entrance – it was thought to be a bit grand at a costs of 1m, was it necessary? Also questioned was what would happen if this Article fails? It was stated that Medway would go to the bottom of the MSB project lists.

Mrs. Trindade closed with the announcement that the School Committee will be holding a public meeting and tours on October 27th.

Accounts Payable:

Shirley Bliss Payroll July 1, 2010 – September 30, 2010

Hours: 46.25 Total: 704.39

Motion to Approve: Chris Lagan Seconded: Rondi Chapman Vote: 7-0-0

Liaison Reports:

Suzanne Kennedy:

The 5 year Town forecast is ready and she would be happy to come to the November meeting to present and discuss.

Kevin Dickie:

Will speak with the Fire Chief concerning the wording of his Article.

Jim Sheehan:

Thanked Mr. Holder for coming to this meeting and discussing the West Street sewer project. Also spoke that the DPS is still looking for a new barn and have a approximate costs of 13m. Currently DPS is in maintenance mode on all properties.

CIPC will attend next scheduled meeting on October 25th.

Frank Rossi:

CPC: Thayer Property: CPC members have concerns over spending more money on this property. They are considering spending money on the necessary renovations to the home at 50 Winthrop Street, with the assistance of the Organic Garden which is using space on this property. Costs are looking to be around 96,000. The Organic Garden will come to the CPC meeting next month with more exact figures.

Rondi:

COA: Rondi had a meeting with Director Missy Dziczek and the procedure for funding was discussed and it seems she is amenable to going to CIPC prior to TM. Missy is also working the DPS on her maintenance issues.

Clerk's Report:

No expenses for this Committee this month.

Current Balances:

Salaries:	\$2316.39 – not including payroll approved this evening
Expenses:	\$4122.22
Reserve:	\$149,671

Chairman's Report:

Emails: Please no deliberations, meeting confirmations only.

Legislative Breakfast: Date: November 13th at the High School

Special Town Meeting: Monday, November 15th at the High School

Appointments: Suzanne Kennedy has asked that all requests for employees to attend meetings be sent thru her.

Department Tours: Felt this tour was helpful and informative.

Middle School Tour: Helpful in seeing what will/needs to be done.

Chairman's Report: (continued)

Article discussion: Middle School:

A discussion was held as to the concerns and opinions of Committee on this project.

Concerns:

Front End – necessary? Costs high

Money well spent: is it wise to spend that much money on a building that is as old as it is.

Wants VS Needs: 85% of project is needed 15% of project is wants.

Wants need to be look at closely

Contingency funds: it is felt that this number is very much inflated.

Adjournment:

With no further business before this Committee a motion was made and seconded to adjourn at: 10:05pm.

Motion: Rondi Chapman

Seconded: Chris Lagan

Vote: 7-0-0



Town of Medway
FINANCE COMMITTEE

155 Village Street
Medway MA 02053

Tel: (508) 533-3200

Fax: (508) 533-3201

Approved:

Meeting Minutes: November 10, 2010
Medway Town Hall - Sanford Hall
Public Hearing - November 15, 2010 STM Articles

Call to Order: With a quorum being met this meeting was called to order at: 7:10pm

Members Present: Chairman, Eric Arbeene, Vice Chairman Martin Dietrich, Clerk, Chris Lagan, Members: Rondi Chapman, Kevin Dickie, Jeffrey O'Neill, Anthony Pacholec, Frank Rossi, Jim Sheehan and Administrative Assistant Shirley Bliss.

Guests Present: School Building Committee Chairman Bob Tucker, Thayer Development Committee members: Dan Hooper, Mark Wilcox, and John Forresto, Board of Selectman: Dennis Crowley and Glen Trindade, Organic Garden Representative, Heather Scott and Jeremy Barstow, School Committee Chairwomen, Deb Trindade; CIPC Chairman, Tom Anderson, Citizen, Paul Marble, Town Moderator, Mark Cerel, CNC Reporter Julie Blaise and Town Administrator, Suzanne Kennedy.

Warrant Articles:

#1: Mark Cerel, Chairman of Community Preservation explained that this Article is simply a housekeeping item, due to the appropriate allocations not being credited to the proper CPC uses.

#2 Mark Cerel, Chairman of Community Preservation explained that up to \$30,000 has been approved by the CPC to be used for the hiring of a design professional to prepare conceptual schematic and preliminary plans for improvements to 2B Oak Street/Thayer Property. Mr. Dan Hooper, presented a quick summary of the Thayer Development Committee's ideas, concepts and hopes for this piece of property. The designer that is hired will also provide the town with specific possible uses for property, as well as estimates on renovation costs. A copy of the Thayer Committee's report is attached. This Committee had concerns over the drawings and their detail as well as the estimates. Concerns were also raised as to the funding, Mr. Hooper explained that they will be seeking grants and possible CPC funds. Access to property was also a concern and it is an issue that will be considered as part of the plans. The Historical Commission

has started the process of getting the piece of property on the Historical Registry, which would open up many more grant opportunities. The previously funded report/study was also discussed in as that study was specifically to render a decision on the structural soundness of the house and barn, as well as renovations to return it to its originally historical state, no specific uses were studied.

#3 Organic Farm

Heather Scott and Jeremy Barstow reported that the Community Preservation Committee has approved "up to" \$50,000 for repairs on the house; with the stipulation that the roof of the house is its top priority. They also reported that the house is structurally sound and with the anticipated repairs the house will be safe. Mr. Barstow stated the Tri-County Vocation School is all set to come in and do the work. The funds will be used for "materials only" with the exception of the work on the roof, if Tri-county is unable to get to it quickly; and any lead removal that is necessary. A citizen questioned the future expenses of this property and who is responsible. The Farm is responsible for maintenance of the property, this is a onetime expenditure to avoid future damage to the house. It was future explained by CPC Chairman Mark Cerel that because the Town leases the land to the Organic Garden, the Town is the landlord and it is their responsibility to maintain the property. The CPC meet several times with the Organic Garden and agreed to funds to stabilize the property with the understanding that this group will take care of the property going forward. Another question was raised as to the holder of the insurance on the property, the Organic Garden holds a 3M policy as well as the land being covered under the Town's umbrella policy. Currently as part of the lease agreement between the Town and the Garden, there is an oversight committee in place that oversees all the spending of the Organic Garden.

#4 Route 109 Design:

These funds are being requested to have a design work completed on the upcoming redesign and re-paving of Route 109/Main Street and West Street.

#5 Stretch Energy Code:

This article is looking for the town to accept the new code on energy efficiency.

#6 Money transferred for prior years bills.

#7 Change of language in by-Law pertaining to the hiring of Medway firefighters.

#8 Middle School renovation

the Town is being asked to fund 50% of the 10.589M it will cost to renovation the Middle School buildings. This is the first step in the process of approval, the next step is a Town vote in January, 2011. The Finance Committee raised questions on both the costs of the entrance way as well as it extravagant design; as well as the costs to renovate both the main entrance (\$720,000) and the Administrative Wing (\$280,000), neither of which is covered by the MSB money. The School Building Committee feels that although the economy is not good, the interest rates for borrowing are great; as well as "free money" from the MSB make this a good time to go forward with this project. Borrowing could be done with a short term interest rate as low as 2.25% and a long term rate of 4.0%. The Finance Committee suggested that the School Committee and Building Committee get more information out to the public prior to the meeting and the vote; so that people will understand it more and possibly vote for the Article. It was also suggested that the figures being put out there are true and current.

#9 Settlement Funds \$374,787

These funds are needed due to excessive amount of rock on the West Street sewer job. Funds were in budget, no extra money is needed, but a vote is needed to move money.

Adjournment:

With no further business to discuss or any public comments, this Public Hearing was adjourned by unanimous vote at: 9:19pm.

Motion: Rondi Chapman

Seconded: Martin Dietrich

Vote: 9-0-0