

Town of Medway
DESIGN REVIEW COMMITTEE
155 Village Street
Medway MA 02053
508-533-3291
drc@townofmedway.org

Medway Design Review Committee
Monday January 27, 2014 @ 7:00 pm
Medway Library, Story Room
MEETING AGENDA

CALL TO ORDER

REVIEW DRC MEETING MINUTES

APPOINTMENTS – No appointments

OTHER BUSINESS

1. Planning Board Joint Meeting Discussion
2. 2015 Budget Discussion
3. Member's Reports
4. Identification of possible violations to Medway sign regulations/zoning bylaws
5. Other Business as May Come Before the Committee

REPORTS

ADJOURN

UPCOMING 2014 DRC MEETINGS

February 3 and 24, 2014

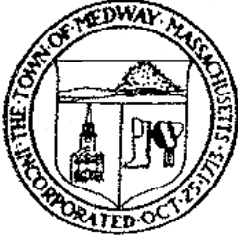
The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Appointment times are approximate. Not all of the items listed may in fact be discussed and other matters not specified may be discussed and considered to the extent permitted by law.

Design Review Committee Members

*Matthew Buckley, Member & Chairman
Julie Fallon, Member & Vice-Chairman
Bruce Hamblin, Associate Member*

*Rod MacLeod, Member
Karyl Spiller-Walsh, Member/
Representative of the Planning &
Economic Development Board*

*Rachel Walsh, Member & Corresponding Secretary
Mary Weafer, Member & Recording Secretary*



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Medway Design Review Committee
Monday January 6, 2014 @ 7:00 pm
Medway Library, First Floor Conference Room
MEETING AGENDA

CALL TO ORDER

REVIEW DRC MEETING MINUTES

APPOINTMENTS

7:15 pm – Sign Design Review – Russo Insurance 92 Main St with Chris Russo
7:45 pm - Sign Design Review - Starbucks 67 Main St with Jason Parillo and Starbucks Rep

OTHER BUSINESS

1. Recap of Oak Grove Housing Workshop
2. Member's Reports
3. Identification of possible violations to Medway sign regulations/zoning bylaws
4. Other Business as May Come Before the Committee

REPORTS

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January 27 and February 3, 2014

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REVIEW DRC MEETING MINUTES

APPOINTMENTS

7:15 pm – Sign Design Review – Thayer Project 2B Oak Street with Dan Hooper

OTHER BUSINESS

1. Planning Board and DRC Joint Meeting Discussion
2. Annual Report Discussion
3. Minutes Discussion
4. Recording of Meetings Discussion
5. Member's Reports
6. Identification of possible violations to Medway sign regulations/zoning bylaws
7. Other Business as May Come Before the Committee

REPORTS

ADJOURN

UPCOMING DRC MEETINGS

February 24 and March 3, 2014

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Medway Design Review Committee
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Medway Library, Story Room
MEETING AGENDA

CALL TO ORDER

APPOINTMENTS

7:00 pm – Sign Design Review, Yama Fuji Goulds Plaza 74 Main St with Lester Gould & tenant

OTHER BUSINESS

1. Member's Reports
2. Identification of possible violations to Medway sign regulations/zoning bylaws
3. Other Business as May Come Before the Committee

REPORTS

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UPCOMING DRC MEETINGS

February 24 and March 3, 2014

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REVIEW DRC MEETING MINUTES

APPOINTMENTS

7:15 pm – Dunkin Donuts 42 Summer St with Rachel St. Germain

OTHER BUSINESS

1. Complete 2013 Annual Report
2. Complete collection of 2005-2008 minutes
3. DRC process and future secretary discussion
4. Upcoming Site Review discussion
5. Member's Reports
6. Identification of possible violations to Medway sign regulations/zoning bylaws
7. Other Business as May Come Before the Committee

REPORTS

ADJOURN

UPCOMING DRC MEETINGS

March 3 and March 17, 2014

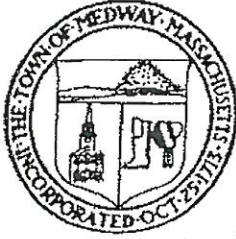
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Medway Design Review Committee
Monday, October 6, 2014 @ 7:00 pm
Medway Library, 26 High Street - 1st Floor Conference Room

MEETING AGENDA

CALL TO ORDER

REVIEW DRC MEETING MINUTES – September 8 & 22, 2014

APPOINTMENTS

- 7:15 p.m. Sign Design Review Application
One Stop Convenience Store – 76 Holliston Street
- 7:45 p.m. Informal Sign Design Discussion
Kim Thibeault for a barber shop - 89 Main Street
- 8:15 p.m. Sign Design Review Application
Bob Potheau – 6 Main Street



OTHER BUSINESS

1. Review and discussion – Revisions to DRC Sign Design Review Application and General Information
2. Discussion on revisions to *Medway Design Guidelines* – Warrant article for fall Town Meeting requesting funding
3. Reports - Reports from DRC liaisons with other Town boards/committees
4. Other business as may come before the committee

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UPCOMING DRC MEETINGS

October 20, November 3 & 17, December 1 and 15, 2014

FALL TOWN MEETING

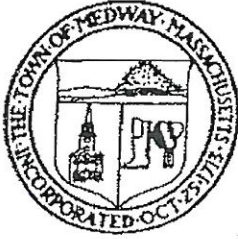
Monday, November 10, 2014

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Monday, October 20, 2014 @ 7:00 pm
Medway Library, 26 High Street - 1st Floor Conference Room

RECEIVED

OCT 16 2014

TOWN CLERK

MEETING AGENDA

CALL TO ORDER

REVIEW DRC MEETING MINUTES – March 10, August 18 and October 6, 2014

APPOINTMENTS

7:15 p.m. Sign Design Review – Liscombe & Parrella, 127 A Main ST

OTHER BUSINESS

1. Discussion – Development ideas for 72 Main Street
2. Discussion – Community Message Board ideas
3. Discussion – RFP for Design Consultant to Review/Update Medway Design Guidelines
4. Reports - Reports from DRC liaisons with other Town boards/committees
5. Other business as may come before the committee

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UPCOMING DRC MEETINGS

November 3 & 17, December 1 & 15, 2014

FALL TOWN MEETING

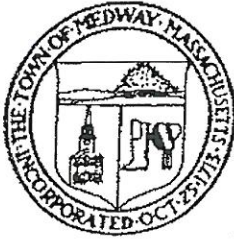
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UPDATED - 11/13/2014

Medway Design Review Committee
Monday, November 17, 2014 @ 7:00 pm
Medway Library, 26 High Street - 1st Floor Conference Room

MEETING AGENDA

CALL TO ORDER

REVIEW DRC MEETING MINUTES - November 3, 2014

APPOINTMENTS

7:15 p.m. Sign Design Review - Muffin House Café, 116 Main Street
7:45 p.m. Sign Design Review - St. Joseph's Church, 151 Village Street
8:15 p.m. Sign Design Review - Estate & Co. Antiques, 131 Village Street

OTHER BUSINESS

1. 2015 DRC Meeting Schedule - Review and finalize dates; decide on meeting location
2. Discussion - Text & Format of Public Information for the DRC Sign Design Review Process
3. Discussion - Review of existing Medway Design Review Guidelines and design guidelines from other communities
4. Reports - Reports from DRC liaisons with other Town boards/committees
5. Other business as may come before the committee
6. Action Items

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UPCOMING DRC MEETINGS

December 1 & 15, 2014

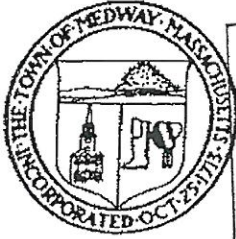
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Medway Design Review Committee
Monday, December 1, 2014 @ 7:00 pm
Medway Library, 26 High Street - 1st Floor Conference Room

MEETING AGENDA

CALL TO ORDER

REVIEW DRC MEETING MINUTES – November 17, 2014

APPOINTMENTS

7:15 p.m. Discussion with Jack Mee, Medway Building Commissioner

OTHER BUSINESS

1. 2015 DRC Meeting Schedule – Review and finalize dates; decide on meeting location
2. Discussion – Text & Format of Public Information for the DRC Sign Design Review process
3. Discussion – Review of existing Medway Design Review Guidelines and design guidelines from other communities
4. Reports - Reports from DRC liaisons with other Town boards/committees
5. Other business as may come before the committee
6. Action Items

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UPCOMING DRC MEETINGS

December 15, 2014
January 5, 2015

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