



## Medway Energy Committee

Town of Medway  
155 Village Street, Medway MA 02053

Tel: (508) 533-3264

Fax: (508) 533-3281

Carey Bergeron, Chair  
Shelley Wieler, Acting Chair  
Carole Bernstein, Sch Comm  
David Brownell, Member  
Peter Cooper, Member  
John Foresto, Bd Sltmn  
Charles Myers, Member  
Robert Tucker, PEDB  
Lawrence Ellsworth, Member

Meeting Minutes: April 16, 2014  
Medway High School, Guidance Area

Approved: June 18, 2014

### 1) Call to Order:

The April meeting of the Medway Energy Committee was called to order by the Acting Chair, Shelley Wieler, at 7:05 p.m. The meeting was attended by MEC members as indicated below.

<u>Attendees:</u>	9/18/13	10/16/13	11/20/13	12/18/13	1/15/14	2/19/14	3/19/14	4/16/14	5/21/14	6/18/14
Comments				No Quorum		No meeting				
Carey Bergeron, Ch	X	X	X		X					
Dave Brownell	X			X	X		X	X		
Peter Cooper		X	X		X			X		
Larry Ellsworth	X		X	X	X		X			
Charlie Myers	X	X	X	X	X		X	X		
Shelley Wieler, Act. Ch	X	X	X	X	X		X	X		
Carole Bernstein										
John Foresto			X				X			
Bob Tucker					X		X	X		

### 2) Meeting Minutes:

A motion to approve the January 15, 2014 and March 19, 2014 minutes was made by Charlie Myers and seconded by Robert Tucker. These minutes were both unanimously approved.

### 3) Report from Chair

The chair was not present for the meeting but Shelley discussed the status of the Green Community grant submittal that Medway is preparing.

### 4) Reports from members

Charlie Meyers reported on his meetings with DOER personnel and presented the State's energy saving programs and goals. He also commented that the Town's GC grant submittal should be responsive to

the States stated energy reduction goals to improve our competitiveness. He also said that Medway is recognized as being greener in part because the Charles River Wastewater Treatment facility replaced aerators and added VFD's that are effective at reducing energy consumption.

David Brownell provided a chart showing the Mass Energy Insight data for Medway for 2009 through 2013. This chart indicates that the 2013 energy use was 8% below the 2009 energy use. Charlie Myers noted that the opening of the Thayer Building will likely add to the Towns energy use and this new building should be explained to DOER when our energy use is reported.

## **5) Review Action Items**

The action items were reviewed and the updated items are provided in the following table.

<b>Action</b>	<b>Assigned to</b>	<b>Deadline</b>
Contact Suzanne and David about Broadway Electric closing (contracts?)	Shelley	Completed
Send a note to Town supporting our Green Communities Grant submittal	Shelley	ASAP
Update MEC website, check on Google calendar/events	Shelley	Ongoing
Provide Green Communities quarterly report to committee	Suzy	May / Ongoing
MA Energy Insight Update	Dave	Completed
Subcommittee for preparing list of incentives and rebate opportunities	Larry and Peter	Ongoing
Net Metering Agreement progress – Ask Suzanne to issue press release regarding this	Susy/Shelley	Ongoing
Identify energy conserving measures for Thayer Building	Dave	May
Night Board Secretary Ad	Carey	May
Identify IR Scanner product and cost information	Dave	May

## **6) Green Community Conference Amherst**

Shelley discussed the Green Community conference being held in Amherst.

## **7) Green Community Grant Application Endorsement**

A motion to endorse the Town's Green Communities submittal was made by Peter Cooper and seconded by David Brownell. Charlie offered an amendment to have the MEC authorize Shelley Wieler to write a letter of support to the Town for its Green Communities Program submittal. The amendment and the motion were unanimously approved.

## **8) Membership Terms Renewal**

Charlie Meyers said that he will be retiring from the committee when his term expires on June 30<sup>th</sup>. Shelley said that she will renew her membership for another year.

## **9) MEC Budget Items**

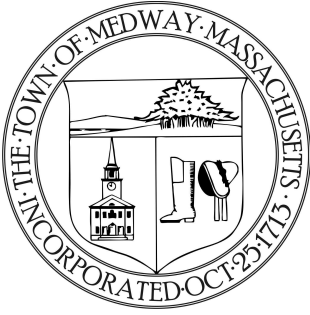
A discussion of the merits of several MEC expenditures included the topic of purchasing an IR scanner for municipal and possibly residential building thermal imaging. Dave discussed the options available from FLIR with scanners costing between \$1,000 and \$2,500. The possibility of using \$750 from the MEC budget and the balance from the Solarize Medway budget was discussed. Dave agreed to investigate options for acquiring a scanner.

## **10) Future Meeting Topics**

The next meeting date will be May 21<sup>st</sup>.

**Adjournment of MEC meeting:** Shelley motioned to adjourn at 8:45pm, Peter Wheeler moved, and David Brownell seconded.

Respectfully Submitted,  
David Brownell



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*Carey Bergeron, Chair*  
*Shelley Wieler, Vice-Chair*  
*Carole Bernstein, Sch Comm*  
*David Brownell, Member*  
*John Foresto, Bd Sctmn*  
*Robert Tucker, PEDB*  
*Lawrence Ellsworth, Member*

**Meeting Notes: October 15, 2014**  
**Middle School Room 1319 Door #4**  
**Approved: November 19, 2014**

## 1 Call to Order:

The October meeting of the Medway Energy was called to order by Carey Bergeron at 7:30 PM. The attendees were Carey Bergeron, Shelley Wieler, David Brownell, Larry Ellsworth and the new Town Energy Manager, Robert (Bob) Weiss. Peter Cooper has resigned from the committee after serving since its inception.

Attendees:	1/15/14	2/19/14	3/19/14	4/16/14	5/21/14	6/18/14	9/17/14	10/15/14	11/19/14	12/17/14
Comments		No meeting			No meeting		No Quorum			
Carey Bergeron, Ch	X					X	X	X		
Dave Brownell	X		X	X		X	X	X		
Peter Cooper	X			X		X				
Larry Ellsworth	X		X			X		X		
Shelley Wieler, Act. Ch	X		X	X		X	X	X		
Carole Bernstein										
John Foresto			X			X				
Bob Tucker	X		X	X		X				

## 2 Approval of Minutes:

A motion to approve the June 18, 2014 minutes was made by Larry Ellsworth and seconded by Shelley Wieler. These minutes were unanimously approved.

The MEC meeting on September 17, 2014 did not achieve a quorum so the notes from this informal meeting were presented by David without a vote.

## 3 Medway Energy Manager:

The new Medway Energy Manager, Bob Weiss, provided an introduction to the participating MEC members. Bob has worked as a representative for the Mass Chapter of the U.S. Green Building Council and has worked on a variety of Real Estate projects. Bob has LEED AP, Neighborhood Development credentials.

Bob discussed the recent Green Community Grant award which totaled \$205,000. He discussed the breakdown for how these funds will be applied to the town energy projects. Bob also discussed the Net Metering Agreement issues and possible Outreach Programs. Shelley suggested looking into the possibility of encouraging the Charles River Pollution organization to utilize improved energy conserving equipment. Project Green and energy assistance organizations like Mass Save were discussed in terms of possible town energy conservation outreach efforts.

Bob solicited ideas from the MEC regarding how he could support the town. David suggested having discussions with the heads of the Town departments to discuss their perspectives for the energy use at the facilities under their control. Larry suggested reviewing the TNT Audit data prior to having these discussions.

#### **4 Report from the Chair:**

Carey discussed the MAPC presentation which occurred during our September meeting (without a quorum) on Community Choice Aggregation (CCA). Shelley suggested that with CCA the Town could identify the best green energy supplier and make this the default supplier for the residents of the town, while still providing an opt-out option to each residence.

David said that he is concerned that many citizens would not be happy to have their energy supplier changed without the change being initiated by them. Also, if rates for this supplier rose over the rate of their prior supplier the residents may be upset with the town. Shelley said that the current system lets the utilities set the default energy provider now and the Town may be able to evaluate the supplier options better. Larry suggested that a test case using 100 residents might be a way to see if the plan would be accepted by the town. This would also get the citizens of the town involved.

Larry suggested that the MEC might offer an outreach newsletter that could be distributed along with the water bills. We could include info on utility energy suppliers in such a newsletter as well as encourage energy saving measures. Carey said that she does a newsletter for her job now.

Carey submitted a draft of a modified mission statement. A motion to vote to accept Carey's edits to the Energy Committee Mission Statement was made by David and seconded by Larry. This motion was carried unanimously.

#### **5 Report from Members:**

David discussed the possibility of having the MEC assist the Town with evaluating the metered water shortfall. David has corresponded with David D'Amico regarding this topic and Mr. D'Amico has suggested that the town would appreciate help with resolving the issue. The Assessor's office has a database on the lots in town with buildings on them and the Board of Health has a database with lots using well water. Mr. D'Amico suggested the town could use help in crosschecking these databases to see what lots are likely water users that are not metered.

Carey expressed a concern that if the MEC were to perform this audit that it might reflect negatively on the committee. Shelley said that this activity fall within our charter and we would only be providing information to the town that could conserve water use.

David said that he would contact David D’Amico to see if he could provide any database information to Bob Weiss so the group could act on it.

## **6 Review Action Items:**

The review of the action items indicated below was postponed until the next MEC meeting.

<b>Action</b>	<b>Assigned to</b>	<b>Deadline</b>
Update MEC website, check on Google calendar/events	Shelley/Carey	Ongoing
Provide Green Communities quarterly report to committee	Suzy	Ongoing
Subcommittee for preparing list of incentives and rebate opportunities	Larry	Ongoing
Net Metering Agreement progress – Ask Suzanne to issue press release regarding this	Shelley	Ongoing
Identify energy conserving measures for Thayer Building	Dave	Completed
Night Board Secretary Ad	Carey	September
Assess how to use IR Scanner for town	Dave	November
Develop new MEC mission statement	Carey	Completed
Arrange for postings to be sent to ToM Website	John	ASAP
Create outreach newsletter	Carey and Larry	Ongoing
Review CCA energy supplier options for residents	Larry	November
Coordinate possible audit of water use	David	Ongoing

## **7 MEC Meeting Adjournment:**

Larry moved to adjourn the meeting and Shelley seconded this. The meeting was adjourned at 9:15 PM.

Respectfully Submitted,  
David Brownell