



**Town Of Medway
Open Space Committee**
155 Village Street
Medway, Massachusetts 02053

Meeting Minutes on April 5, 2016

**Medway Senior Center
Oakland Circle**

Attendance	Tina Wright	Jim Wickis	Charlie Ross	Denise Legee	Joanne Williams	Mike Francis	Bruce Hamblin
Present	X	X	X	X	X	X	X
Absent with notice							
Absent without notice							

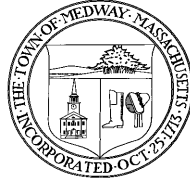
Project and Maintenance Responsibilities:

There was ongoing discussion about the need for maintenance plans for public open space areas. The Committee did discuss that there should be a “gatekeeper” who is responsible for making sure tasks get completed. The list which is created could be a rolling list with tasks divided up between the DPS, Trail Task Force, Medway Trail Club, and Open Space. There was also a suggestion that the trails be walked after storms to evaluate if other tasks need to be included on the list. There needs to be basic guidelines developed on who completes specific tasks. There are some tasks which a trail group may not want to tackle. Some of the tasks also may require heavy equipment. It has been a struggle to get commitments in regards to work completion from the DPS. There has already been created a list of some of the tasks such as mowing activities at the various sites.

Action Item:

- Set up a meeting with Tom Holder and the Town Administrator to discuss the maintenance issues and designate who is responsible and when the task will be completed.
- Trail Markers (could be task for Trail Club or Open Space)
- Signs or mini-kiosks for Maps: (for example, where the trail to the high school leaves Choate)

Kiosks:



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There was discussion about having a kiosk at the high school upper parking lot near the tennis courts. Fred Sibley has asked for a kiosk where the canoe launch is at the police station. The Committee thinks that a sign would be better there.

Signs:

The Chairman suggested going to CPC to allocate funding for signs. The Open Space Committee would like the ability to purchase signs when needed. There would need to be an account set up.

Action Item:

- Denise will research options for signs and maps as addressed in the Conway school report. She will provide samples and options at the next meeting.
- The Chairman will follow-up in regards to how much money is left for signs.
- Installation of small signs, for example, at the Charles River access point behind the police station.

Adams Street to Lovering Street Trail Update:

The DEP is not going to allow boardwalk crossing through the wetlands near Lovering Street.

Meetings are underway with the Millstone Village developers about possible routes through their development. Also, there is a placeholder article submitted for the Town Meeting warrant for additional engineering funds.

Conway School Recommendations:

There was discussion about how to create a process to assess and implement the Conway School recommendations.

Member Hamblin arrived at 8:20 pm. He will do a site visit at Shaw Street in September with the Conservation Agent.

Trail Resurfacing:

There has been trail resurfacing from south field, along the meadow, to the north field parking lot. This is now crusher run.

Clean- Sweep:

Town of Medway will hold their 4th Annual Clean Sweep on Saturday, April 9, 2016. The Open Space Committee will be organizing a group of volunteers to meet at 8:00 am at the Idylbrook Park parking lot off of Ward's Lane.



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Willows Decision:

Open Space was made aware that the recent Willows decision was filed. There is a reference that the applicant will need to put up signs according to open space sign standards. The Committee needs to determine these standards.

Peace Garden:

There was continued discussion about having a peace garden in memory of deceased Medway students and others. This would be located at the Amphitheater. The committee talked about specific bricks or benches for this area along with other locations in town.

Charles River Access:

Member Hamblin introduced the idea of investigating Charles River access at a number of points. Member Wickis, Hamblin, and Williams agreed to meet and look at the various properties.

Minutes:

On a motion made by Denise Legee and seconded by Joanne Williams, the Committee voted unanimously to accept the minutes from March 8, 2016.

Adjourn:

On a motion made by Jim Wickis and seconded by Charlie Ross, the Committee voted unanimously to adjourn the meeting at 9:18 pm.

Respectfully Submitted,

**Amy Sutherland
Recording Secretary
Approved June 7, 2016**