



**Town Of Medway
Open Space Committee**
155 Village Street
Medway, Massachusetts 02053

Meeting Minutes on May 3, 2016

**Medway Senior Center
Oakland Circle**

Attendance	Tina Wright	Jim Wickis	Charlie Ross	Denise Legee	Joanne Williams	Mike Francis	Bruce Hamblin
Present	X	X	X	X	X	X	X
Absent with notice							
Absent without notice							

Present:

Paul Mahoney, Parks and Recreation
Mr. and Mrs. Trzepakz – Charles River Lane
Mr. Toivonen, 9 Neelon Lane

Neelon Lane Open Space:

Member Williams, Wickis and Hamblin walked the open space parcel recently deeded to the town at the end of Charles View Lane, the extension of Neelon Lane. The developer put in a trail near the houses. There is a way to go from the trail to the river. Parking is a concern, as PEDB deleted the parking spaces that were in the original proposal. This trail needs maintenance attention. There are many broken branches.

Below the wooded area near the houses, there is a plain near the river which is open, with a nice view. There is oriental bittersweet which will need to be taken out. The goal would be to get parking spaces for two vehicles. The majority of the users of the trail are the abutters. Member Hamblin informed the Committee that there were four residents who wanted to help clean this area up along with working with the committee to explore options to improve this area.

Recommendations:

- A surveyor needs to look at the Riverview street property boundaries. – Ask Paul Atwood.



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- This is in a state of deterioration and the vines are growing and will continue until it is maintained. A question was asked if a neighborhood association could maintain this area.
- Speak with Tom Holder to see if this area is mowable and include it on the mowing management plan.
- Explore gravel (2) parking spots.
- See if the records/plans from the Planning and Economic Development Board show boundary lines. This was done by Faist Engineering.
- Member Hamblin will speak to the Board of Assessors about who owns the paper street at the end of Riverview?
- Research cost for picnic table and bench.
- Bruce will speak with Susy about how to get an abutter listing for a mailing.

The Committee would like to call this River View Nature Area.

There is a Homeowner's Association and the president is Beth Champlain. She would like to work with the town.

Shaw Street River:

The Committee was informed that we will not be able to walk the Shaw Street site with the Conservation Agent until she returns from maternity leave. Member Hamblin informed the committee that there are many possibilities and opportunities for this site. This could be a great spot for fishing, canoeing and picnicking. There could be a possibility of acquiring the adjacent parcel. Member Hamblin will provide Tina with the contact name.

Amphitheater Conceptual Layout Plan:

The Committee is in receipt of a conceptual layout plan created by Steve Bouley from Tetra Tech.

This plan shows the following:

- Village Street Path
- Peace Garden Path

The plan also includes a proposed raised timber staircase. There will also be a stone dust path walkway which will be 5' wide and in accordance with the ADA guidelines. Town Counsel is researching the easement. There will be three spots for parking noted on the plan with one which



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is ADA compliant. There will need to be continued discussion with DPS about the drainage. Fred Sibley and Tom Holder are aware of the plan.

Paul Mahoney from Parks and Recreation was present to support the Peace Garden concept and the trail. There needs to be clarity about the easement in relation to the peace garden. Member Wickis and Paul Mahoney will do a site visit on May 7, 2016 at 7:00 am.

Oakland Park Area Parcel Map:

Member Ross provided the members with a working map showing the open parcels in the area of Oakland Park.

The Committee discussed the various contiguous pieces of land, some of which some have unknown owners. There will need to be further discussions about possible trails for the future.

Action Item:

- The Chairman will follow-up with the Town Administrator about the owner unknown parcels, easements and purchase options.

Implementation Conway School Project:

The Committee will discuss the Conway school project at their June 7, 2016 meeting. Member Wickis has a two page summary which will be sent to the members electronically.

Medway Pride Day:

The Medway Pride Day is scheduled for Saturday May, 21, 2016. The booth needs coverage from 10:00 am to 4:00 pm.

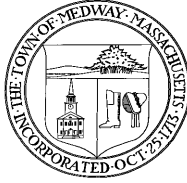
Action Items:

- Joanne will be in charge of signs for the event.
- The Chairman will provide brochures for table.

Maps for Kiosks:

Member Ross supplied the members with a copy of an updated version of the “brochure” map for the kiosks at the Middle School and Oakland. It was suggested that when the brochure is revised there should be editing done for specific titles and names.

Action Item:



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- Since many of these kinds of expenses (maps, banners) are currently being funded out-of-pocket by the members, the Chairman will ask CPC to approve \$500.00 for general printing and expenses.

On a motion made by Jim Wickis and seconded by Joanne Williams, the Committee approved the maps with edits as noted, and authorized member Ross to make final updates and post the maps in the kiosks.

Signs:

Member Legee provided the committee with a packet containing information relative to kiosks and smaller sign stands. There were also examples of trail head markers. One of the examples showed a marker with carved wood. The problem with the wood etching is that you need a specific type of machine to make these signs. Tri County Vocational School may be able to assist. The committee agrees to keep the logo sign consistent. The blue heron sign is recognizable. The goal would be to find a designer and sign supplier to make plastic signs. Member Francis will provide a sign contact number for signage.

Other Business:

The Director of Planning and Economic Development will be attending the June 7, 2016 meeting.

Minutes:

The minutes from the April meeting will be tabled until the next meeting.

Adjourn:

On a motion made by Charlie Ross and seconded by Denise Legee, the Committee voted unanimously to adjourn the meeting at 9:10 pm.

Respectfully Submitted,

**Amy Sutherland
Recording Secretary
Approved June 7, 2016**