



Town of Medway
Board of Park & Recreation Commissioners
155 Village Street
Medway, Massachusetts 02053
(508) 533-3275 508-321-4985 (Fax)

Ross Rackliff

Sean Murphy

Paul S. Mahoney

Meeting Minutes
August 31, 2016
Medway High School

In attendance:

Park Commissioners: Ross Rackliff, Sean Murphy, Paul Mahoney

Other: Shirley Bliss, Rob Pearl

Youth Group Representatives: Lyle Core, Paul Ramos, Tony Logan (Medway Lacrosse)

The meeting was called to order at 6:35 pm.

Approval of Meeting Minutes- 08/03/2016-

A motion was made by Mr. Rackliff to accept the 08/03/2016 meeting minutes as presented, motion was seconded by Mr. Mahoney. All were in favor.

Irrigation Repairs at High School & Idyl brook-

There was discussion on pump repairs at high school and idyl brook. Mr. D'Amico noted that the pump in high school is functioning in current conditions. However, it has a potential to fail by this season's end or could work for few more years. He stated that it could take \$5000 (approximately) to replace the well.

Field Snow Clearing Equipment- Members discussed that purchasing a certified/used plow is an option to consider. The current estimate is less than \$2,500. Mr. Mahoney will present to the group more details on the cost and type of equipment by the end of September 2016. Members asked that this item be included in the September parks meeting agenda.

Open Discussion-

- ❖ Mr. Ramos introduced Mr. Tony Logan (Medway Lacrosse) to the Commissioners. Mr. Logan will be attending the Parks meeting moving forward.
- ❖ There was discussion on additional storage space to be used by different groups. Mr. Ramos suggested 6-8 storage sheds that could be used by all groups. Each shed costs few hundred dollars and can last for a good period of time.
- ❖ Mr. Ramos asked about general rules for food during tournaments. Members stated that the existing contract asks for FOMA to provide food services and that there should not be any competition. It was agreed that various groups will approach FOMA for any food related questions for any event.
- ❖ Ms. Bliss distributed the draft "Medway Cancellation Policy" document to the members. There was discussion on Abbey Villa group backing out after making the initial deposit. She noted that they asked for a written policy indicating that the deposit is non-refundable. Mr. Murphy will communicate with Abbey Villa representative to get more clarity on their request and position on this issue.



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Mr. Rackliff suggested returning a portion of the deposit in good faith and reiterate again that the amount will not be returned if the cancellation occurs again. Members stated, in the draft, #2. Tournament Policies will read as :

- a. "A Non- refundable 50% down payment must be made within 15 days of confirmation"
- b. Balance is due 90 days prior to event.

Ms. Bliss will send the corrected/ updated version of the document to the Commissioners for approval.

- ❖ Mr. Mahoney informed the group that Mr. Rackliff will be the Vice Chair of EFRAC Committee. There are 15 people on the Board.
- ❖ **Flag Football-** Flag Football has been using the fields for two weeks. There was discussion on lack of storage space to use in the fields. They asked if there are any slots available in other fields for them to book. Discussion included rules to adhere to if groups from the earlier slot are still on the field. They also asked if it's allowed to sell food while their groups are playing or during their events. Members stated that FOMA was in-charge of running the snack shack during events. Flag Football then asked if they would be eligible to receive a share of FOMA profits. Members said "No" and asked the group to sell food (pizza, soda, chips, etc.) at middle school and can also keep 100% of the profit. They stated that FOMA runs the stand at Hanlon field for the benefit of youth group programs. To a question on parking availability on Kelly St., members responded that it is available. Ms. Bliss noted that its usual practice that groups leave as soon as their scheduled time is over.
- ❖ There was discussion on illegal signs in the baseball field. Members decided they should be removed. Discussion also included the amounts owed by baseball group versus the amount paid. Ms. Bliss noted they are behind in payments for summer and fall.

A motion was made by Mr. Murphy to adjourn the meeting at 7:50 P.M.; motion was seconded by Mr. Mahoney. All were in favor.