



Town of Medway
Board of Park & Recreation Commissioners
155 Village Street
Medway, Massachusetts 02053
(508) 533-3275 508-321-4985 (Fax)

Ross Rackliff

Sean Murphy

Paul S. Mahoney

Meeting Minutes
September 28, 2016
Medway High School

In attendance:

Park Commissioners: Ross Rackliff, Sean Murphy, Paul Mahoney

Other: David D'Amico, Shirley Bliss, Rob Pearl

Youth Group Representatives: Lyle Core, Paul Ramos, Tony Logan (Medway Lacrosse), Carolyn Regan, Lynn Sheehan (FOMA)

Chair, Mr. Rackliff called the meeting to order at 6:45 pm.

Mr. Rob Pearl joined the meeting around 7:30 PM.

Winter field use/ equipment- D'Amico: Expressed the following concerns-

1. Department doesn't have enough staff to handle winter demand.
2. Turf fields will not last long with the current wear and tear. Ice under the snow will damage the fields.
3. With the purchase of new snow removal equipment, department will be on a learning curve.
4. Department pays \$25- \$50 to outside contractors to clean the snow.

Members agreed that outside contractors will be hired to clean the snow for the first few snow events this season.

Discussion- FOMA request for 3-5 picnic tables around Coakley-

U-Line gave a good proposal for the procurement of the tables. Mr. Mahoney suggested considering the wood shop in the premises. Members asked if the tables will be stored indoors during winter. FOMA representatives requested that these tables be purchased soon. There was discussion on identifying funds to purchase five tables. Discussion included using tractor funds to purchase the tables. It was estimated that the total amount to purchase the tractor and tables is around \$4,300. There are \$4,500 set aside for the purchase of tractor. Mr. D'Amico alerted that the new tables might not match the color of the existing tables in the pavilion. He also requested that one of the new tables should be handicap accessible to which all the members agreed. Mr. D'Amico agreed to work with FOMA to install the tables.

A motion was made by Mr. Mahoney to purchase up to five new tables (including one handicap accessible) with the funds set aside for tractor purchase with the condition that it is confirmed with the town beforehand that there is enough money to purchase tractor and tables, seconded by Mr. Murphy. All were in favor.



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✚ **Abbey Villa Deposit-** Abbey Villa cancelled their booking thrice in recent months and town lost \$13,000 due to that reason. There was discussion on the deposit made by Abbey Villa. Everyone agreed that discount to groups should be given based on the commitment from the group and the number of bookings for the fields for the season. It was also agreed that Abbey Villa will not be given any discount for fall season and the deposit will not be refunded. Mr. Murphy spoke with Abbey Villa and discussed the town policy on field booking and cancelation. He said they are not looking for a refund but requested that the deposit money be used for a future booking. Members did not agree to the idea. Mr. Murphy will draft a response to Abbey Villa conveying the discussion. Members agreed that the contract language should indicate the whole amount (deposit) is non-refundable.

✚ **Turf Field conflicts with High School-** Recently there was a scheduling conflict at High School where soccer group were sent from Hanlon to Lamson. Members asked Mr. Pearl to coordinate with Ms. Bliss before sending groups to other fields. They stated field hockey should be played on Lamson field. Ms. Bliss said, outside groups start playing at the fields at 7:00 P.M. and there are no outside groups scheduled to play at Hanlon this fall. South field is available at 6:00 P.M. and Hanlon around 7:00 P.M. Mr. Pearl will look at field hockey schedule.

Open Discussion-

- ❖ **Paul Mahoney-** A demo will be scheduled for tractor purchase (Saturday morning, October 1st). It was discussed that John Deere is a good option and the estimate is under \$2,500. It can be used at all three locations. There was some discussion on whether there is a need for a broom as an additional feature. Manufacturing training seminar is scheduled on October 11, 2016. Training will be given to couple staff from Medway. The current quote includes the broom, plough, and the equipment for snow removal. The preferred model has a flashing yellow light at the top.

A motion was made by Mr. Murphy to review the scheduled demo on October 15th, and approve the purchase of the tractor contingent upon DPS's review and approval and authorize Mr. Rackliff or Mr. Mahoney to make the purchase, seconded by Mr. Mahoney. All were in favor.

- ❖ Mr. Mahoney asked if fall baseball paid for renting the fields. Ms. Shirley stated that the invoice was sent to them and they have not made payment for fall, spring, and summer season. He asked about moving \$150,000 into the stabilization fund. Mr. D'Amico explained that the town should appropriate the funds into stabilization fund.

A motion was made by Mr. Mahoney to move \$150, 000 from capital funds into stabilization funds at Medway town meeting, seconded by Mr. Murphy. All were in favor.



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- ❖ **Paul Ramos-** Mr. Ramos stated that there are Sunday games for boys and girls lacrosse. They are not allowed to book the fields until varsity schedule is out in January 2017. He is looking to block dates for lacrosse games for the next season which begins in March.
- ❖ **Ms. Bliss** received an email from Spirit of America Band, Orleans, MA to use Medway fields for the weekend of October 7-9 and November 4-6, 2016. She distributed the email from them to the members. Members expressed that logistics should be looked into before making a decision. Ms. Bliss will talk to Christine to check the price to use the school premises. She was asked to quote \$4,800 just for using the fields.

A motion was made by Mr. Rackliff to adjourn the meeting at 8:20 PM, seconded by Mr. Mahoney. All were in favor.