



Town of Medway
Board of Park & Recreation Commissioners
155 Village Street
Medway, Massachusetts 02053
(508) 533-3275 508-321-4985 (Fax)

Ross Rackliff Sean Murphy Paul S. Mahoney

Meeting Minutes
May 25, 2016
Medway High School

In attendance:

Park Commissioners: Ross Rackliff, Sean Murphy, Paul Mahoney
Other: Shirley Bliss, David A' Amico
Medway Youth Football: Cheryl Richardson, Bill Hoyer, Paul Ramos, Sue Tarbox
FOMA: Patty McDonald, Lynne Sheehan, Carolyn Regan
Gridiron: Mark Judson, Sheila Judson, Bonnie Sousa, Daphne Kovatsi, Michelle Goldsmith, Rich Dongall
Residents: Bob Sheehan, Aileen Crespi

The meeting was called to order at 6:36 pm.

Approval of Meeting Minutes- 04/27/2016

A motion was made by Mr. Mahoney to accept the 04/27/2016 meeting minutes as amended, motion was seconded by Mr. Murphy. All were in favor.

Concession Stand discussions-

- ❖ **Medway High School Gridiron- concession stand concerns-** Mark Judson from Grid Iron stated that football which generates most of the income (\$800-\$400 approximately) had its revenues diminish whereas Pop Warner which generates very less revenues got more priority. They are not part of high school concession. Members stated that Medway youth football was hired by the Town to run the concession stand and expressed satisfaction with their performance and commended for their transparency. They provided the entire summary report of expenses and earning when requested in October 2015. Patty McDonald read a complaint from Winter Cheerleading- This group worked the stands but never received any payment at the end of the season. Sue Tarbox- Stated that the schedules for that season were already set before Medway Football group. It's under the Parks and Recreation dept. to run the snack shack. Football is acting as a booster to the high school and dispersing revenues to high school teams. Grid Iron said 100% of the revenues must go towards the high school and members said that the contract signed with Medway Football is not structured that way. Grid Iron asked why they and others were not informed about the agreement; if the agreement for one year; and if this option be available to other groups moving forward? Copy of the agreement will be made available to the



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members since it's a public document. The current agreement is valid up to September 2016.

Bill Hoye reiterated that most of the revenue comes from Medway Football. They will consider the option whether to move forward when the current contract expires.

Mr. Rackliff read the memo from Town Administrator, Mr. Boynton addressing the issue and existing contract agreement. He stated that snack shack should perform as a booster club for the high school.

Dave D'Amico- Moving forward parameters will have to be defined in the RFP. There are many stakeholders involved and they have to be involved when doing the new RFP.

Carolyn Regan- All the proceeds from these programs should go to the high school.

Groups mentioned interest in applying for RFP for next year.

FOMA acts as boosters for other organizations who don't have their own boosters. They provide teams with bank services, required insurance to hold events off site.

Parks Commission will make recommendations on the RFP to the Board of Selectman. Final decision and execution of contract will be handled by the board.

Mr. Mahoney asked the members in the room to attend the June 9th special town meeting to put moratorium on materials used in turf fields.

✚ **Middle School Irrigation Update-** D'Amico- There's a major failure (control failure) on one of the wells. It was purchased in 2007. New one is estimated at \$3200.

✚ **Synthetic Field Equipment and Cancellation policy-** Ms. Bliss stated that Abby Villa cancelled at the last minute. They rented it for five hours. Members stated that a written policy should be put in place for any future cancellations. Current contract asks for 50% payment at the time of booking and the remaining amount, 30 days in advance of the event. Mr. Mahoney stated that Synthetic field equipment is an ongoing project.

✚ **EFRAC project STM update-** There is no specific update on this. It's not clear if the existing EFRAC will be dissolved and a new one will be created or if the existing will continue but new members will be added.

Open Discussion-

1. Brian Adams (Medway Resident) - Article 2- Does the \$450K include the turf fields? Answer is no. All that is being proposed at this time is to do an engineering study/ analysis. A series of public meetings are required as part of the study. There should be a plan in place for the Rt. 109 access area.



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2. Paul Ramos (Medway Youth Football)-

- ❖ With the Lacrosse group moved out of middle school, will there be a storage facility at the new location. Members asked if building a storage facility free up some space. Space is needed to store a table, chairs, and some signs. Members agreed to look into this topic in the future.
- ❖ Expressed concern and dissatisfaction with the out of town soccer teams. Members discussed to have signs indicating no parking and no drop-off. Mr. D'Amico stated that they have been ordered. Teams should be informed that additional fees will be charged to the teams if cars are parked in wrong spots.

3. Discussion included the topic of painting the pavement in the parking area.

4. There was discussion about lighting the walkway at the fields. LED lights cost around \$300.

5. Ms. Bliss requested that Mr. Lyle Core be granted access to operate the lights at the fields in her absence.

A motion was made by Mr. Murphy to approve Lyle Core to have access to operate the lights at the fields, seconded by Mr. Rackliff. All were in favor.

6. Mr. Mahoney- AT the next meeting, members should get a better understanding of Parks budget. It is important in the context of understanding the finances of Jim Wheeler's proposed trail.

A motion was made by Mr. Mahoney to adjourn the meeting at 8:00 PM., seconded by Mr. Murphy. All were in favor.