

MEDWAY BOARD OF SELECTMEN
155 VILLAGE STREET • MEDWAY, MASSACHUSETTS 02053
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*Glenn Trindade, Chairman
Maryjane White, Vice Chairman
Richard D'Innocenzo, Clerk
John Foresto, Member
Dennis Crowley, Member*

Board of Selectmen's Meeting Minutes

November 7, 2016 at 7:00 p.m.

Sanford Hall, 155 Village Street

Present: Chairman Trindade; Selectmen Maryjane White, Dennis Crowley, John Foresto and Rick D'Innocenzo; and Assistant Town Administrator Allison Potter.

At 7:00 p.m., Chairman Trindade called the meeting to order and led in the Pledge of Allegiance.

Public Comments:

Gary Legee of 19 Broad Acres Farm Road asked the Board to consider a new sound/noise bylaw. He said the current bylaws are not complete and are not enforceable without the use of expensive equipment. Mr. Legee is proposing a bylaw similar to the bylaw Milford approved in 2012. Mr. Legee said he had an issue this past summer with a neighbor who was playing music outdoors very loudly. Mr. Legee said he spoke to the neighbor but the noise continued. Mr. Legee said once the weather got cooler it stopped but anticipates it becoming an issue next spring. Mr. Legee provided Assistant Town Administrator Potter with a copy of the proposed language. The BOS discuss this issue further.

Presentation – Other Post-Employment Benefits (OPEB) Audit:

The Board reviewed the following information: (1) Actuarial Valuation & Review of Other Post-Employment Benefits as of July 1, 2015.

Finance Director Carol Pratt introduced Parker Elmore and Francis Fraine of Odyssey Advisors. Odyssey Advisors performed an actuarial valuation of the Town of Medway's Other Postemployment Benefits (OPEB) Plan for fiscal year ending June 30, 2016. Ms. Pratt said Medway is required to undergo this process every other year. Mr. Elmore said Medway, like most towns in Massachusetts, is funding this plan in a limited manner. Mr. Elmore and Mr. Fraine reviewed the results with the BOS. The group discussed how other towns are addressing this issue. Mr. Elmore assured the Board that this isn't an issue specific to Medway. Mr. Elmore's main recommendation is for the BOS to adopt a written funding policy before the new accounting standards take effect in FY18. He also recommended that the BOS adopt an investment policy. The Board asked that the presentation be posted to the Town website.

Approval – Grant Expenditure – 911 Support and Incentive Grant - \$ 30,194:

The Board reviewed the following information: (1) Notice of Grant Award.

Police Chief Tingley said this is a yearly grant and it allows the department to pay for critical training.

Selectman Foresto moved that the Board authorize the expenditure of the 911 Support and Incentive Grant in the amount of \$30,194; Selectman D’Innocenzo second; No discussion; All ayes 5-0-0.

Contract Approval – TNT Energy for Installation of Energy Efficient Lighting in Library - \$31,882:

The Board reviewed the following information: (1) Memo from Bob Weiss, Energy Manager; and (2) Contract.

Energy Manager Bob Weiss provided the Board with a brief overview of the projects. The plan is to retrofit the lighting at Fire Station 1 and the library. Mr. Weiss said the contracts are funded by the Green Communities grant and energy rebates from the utility incentive programs. Medway received a Green Communities grant for \$216,000. Mr. Weiss said the grant was requested specifically for these projects. Selectman Crowley asked what would happen if the bids for the four projects exceed the \$216,000 grant. Mr. Weiss said they would not be able to move forward with all of the projects or the scope of one or all would need to be modified. Mr. Weiss said Town does not have discretion to use any excess funds if the projects come in under budget.

Selectman D’Innocenzo moved that the Board authorize the Chairman to execute a contract with TNT Energy for the installation of energy efficient lighting in the Library in an amount not to exceed \$31,882; Selectman Foresto second; No discussion; All ayes 5-0-0.

Contract Approval – TNT Energy for Installation of Energy Efficient Lighting in Fire Station #1 - \$14,332:

The Board reviewed the following information: (1) Memo from Bob Weiss, Energy Manager; and (2) Contract.

Selectman D’Innocenzo moved that the Board authorize the Chairman to execute a contract with TNT Energy for the installation of energy efficient lighting in Fire Station 1 in an amount not to exceed \$14,332; Selectman White second; No discussion; All ayes 5-0-0.

Consideration of Appointment- Community Preservation Committee - At Large Member (1 Position):

The Board reviewed the following information: (1) Letters of interest; and (2) resumes.

Chairman Trindade said that the BOS received letters of interest from four residents. There is currently only one open position. Chairman Trindade said the BOS was thrilled with the response. Selectman Crowley said Rori Stumpf was recently appointed to the ZBA. The Board believes Mr. Emero is the best fit for the position but that Debi Rossi and Dayna Gill would be great additions to other committees in Town. Selectman Foresto

said the BOS will reach out to Ms. Rossi and Ms. Gill to see if they have an interest serving on other boards/committees.

Selectman Crowley moved that the BOS appoint Tom Emero to the Community Preservation Committee; Selectman White second; No discussion; All ayes 5-0-0.

Discussion – Ambulance Billing Rates:

The Board reviewed the following information: (1) EMS Cost Comparison, FY12-FY17; (2) Community Comparisons; (3) Write Offs & Account Receivables; (4) Projected Revenue – Current Rates; and (5) Projected Revenue – New Rates.

Finance Director Carol Pratt and Fire Chief Lynch presented information to the BOS on Medway's ambulance transport rates. Ms. Pratt said there has not been a rate increase over the last 6 years. Ms. Pratt reviewed the EMS costs and revenues over the last 5 years with the Board. Ms. Pratt explained that expenses have increased 152%, which is mostly due to staffing. Revenues over the same period increased 44%. ProEMS provided the Town with fee comparisons, which helped determine the new proposed rates. Ms. Pratt said Medway's current rates are a little below the average and the new proposed rates are a little above the average. Selectman Crowley wanted to make sure that residents understand the increase impacts the insurance companies. The Board clarified that it would also impact the uninsured. Ms. Pratt said they are hoping to realize \$100k with the new rates, which would help offset the need to subsidize this enterprise fund budget with the General Fund.

Selectman D'Innocenzo moved that the Board approve an increase in the Town's ambulance transport rates to \$1,650 for BLS, \$2,150 for ALS 1, and \$2,800 for ALS 2; Selectman Foresto second; No discussion; All ayes 5-0-0.

Banner Display Request – “Dodging4School” Dodgeball Tournament:

The Board reviewed the following information: (1) Banner Display Request Form; and (2) Picture of banner to be displayed.

Selectman D'Innocenzo moved that the Board approve the hanging of a banner for the “Dodging 4school” dodgeball tournament as requested; Selectman White second; No discussion; All ayes 5-0-0.

Approval – One-day Liquor License Requests:

- 1. Cyndy Shea- Thayer Homestead – November 12, 2016**
- 2. Holiday Mish Mash – Thayer Homestead- December 2, 2016**
- 3. Danielle Brouder Bryne – Thayer Homestead – January 14, 2017**
- 4. Justine Rovedo – Thayer Homestead – January 15, 2017**

The Board reviewed the following information: (1) Applications; and (2) Police Chief's recommendations.

Selectman Foresto moved that the Board approve one day liquor licenses for Cyndy Shea, Holiday Mish Mash, Danielle Brouder Bryne and Justine Rovedo for their

events to be held at the Thayer Homestead on November 21 & December 2, 2016 and January 14 & January 15, 2017, subject to Police Chief's recommendations and proof of appropriate insurance coverage; Selectman D'Innocenzo second; No discussion; All ayes 5-0-0.

Approval of Warrant:

#17-20

Town Expense \$1,647,750.06

Town Payroll \$55,030.00

TOTAL \$1,702,780.06

Selectman Foresto moved that the Board approve the warrant as read; Selectman White second; No discussion; All ayes 5-0-0.

Town Administrator's Report:

- Thanked Town Clerk Maryjane White and her staff for their work over the last 2 weeks. Selectman White said 4000 residents took advantage of early voting hours.
- Thursday from 4:00-6:00 p.m. there will be a presentation in the Medway High School auditorium. Collaboration between local veterans and Medway high school students.
- Veterans Day breakfast will be held Friday at 9:00 a.m. at the Senior Center and will be followed by a service at the Medway Village Church.
- Cable Advisory Committee meeting last week regarding cable license renewals.
- 1st draft of the Capital Improvement Plan went to the CIPC this week for its review.
- Fall Town Meeting is Monday, November 14. Selectmen are meeting at 6:15 p.m. to vote on TBD articles.
- Tax classification will be on the agenda of the next regular BOS meeting.

Selectmen's Reports:

Crowley

- He would like the names of the streets and sidewalks that will be redone in 2017 posted.
- Requested information from the stormwater presentation on the next 4 years.

White

- New Christmas tree is planted. It was donated by R.P. Marzilli. The Board would like to reach out to Richard Parrella to recognize R.P. Marzilli at the parade.

D'Innocenzo

- Congratulated all fall high school teams.

- Reminder about the upcoming Turkey Trot.

Trindade

- Reported that Town Administrator Boynton fell and sustained injuries. Undergoing treatment and physical therapy but very involved on a daily basis. Congratulated Assistant Town Administrator Potter on an outstanding job over the last several weeks.

At 8:18 p.m., Selectman D’Innocenzo moved to adjourn; Selectman White second; No discussion; All ayes 5-0-0.

Respectfully submitted,

Michelle Reed