

Board of Selectmen's Meeting
December 19, 2016 – 7:00 PM
Sanford Hall, Town Hall
155 Village Street

Present: Glenn Trindade, Chair; Maryjane White, Vice Chair; Richard D'Innocenzo, Clerk (7:30 PM); Dennis Crowley, Member; John Foresto, Member.

Staff Present: Michael Boynton, Town Administrator; Allison Potter, Assistant Town Administrator; Richard Boucher, Director, Information Technology; Tom Holder, Director, Department of Public Services; Armand Pires, Superintendent of Schools; Mary Becotte, Communications Director.

Others Present: State Representative John Fernandes; State Representative Jeffrey Roy; Doug Havens, Affordable Housing Coordinator; Andy Rodenhiser, Chair, Planning and Economic Development Board.

At 7:00 PM Chairman Trindade called the meeting to order. At this time, Chairman Trindade welcome Scout Troop 367 and their leader Don Pineiri. Scout Leader Pineiri stated that the troop is working on the Merit badge. Scouts must observe a meeting and discuss it afterwards. Chairman Trindade invited the troop to lead those assembled in the Pledge of Allegiance.

Chairman Trindade briefly explained how the meeting agenda posting process works, noting that it allows viewers to pick and choose the items they are interested in. They may watch the live broadcast from home or they may decide to attend the meeting. He described items that are typical agenda items for the Selectmen, quorum requirement, how voting works, and so forth.

Public Comments

Mr. Liam McDermott, 39 Populatic Street, requested that someone please look at some of the crosswalks on Route 109. We knew that the road was going to be torn up. Lincoln Street and Cottage Street crosswalks are either incomplete due to new asphalt or are so worn out that the striping no longer appears. He asked if those could be marked again when weather permits.

Presentation – SAFE Coalition Update – Representative Jeffrey Roy

There were no background materials.

State Representative Jeff Roy reported that this presentation is an outgrowth of a conversation with Selectman Foresto. There are a lot of folks from the community who are helping us out. Mr. Ryan Orego in the front row is a Medway resident and my new aide at the State House.

The Coalition began in 2014. Communities all over the country are dealing with substance abuse issues. He briefly described how the group got started and its evolution over the past couple of years. It works out of the district courts, and this one operates out of the Wrentham District Court. It is typically comprised of public safety officers, usually police and fire chiefs, as well as others. Mr. Jordan Wornick is a Medway resident, former associate dean of the University of Maryland Medical School and Secretary of the SAFE Coalition. Ms. Dot Pearl at Medway High School as well as Dr. Pires, Superintendent of Schools also participate. We have a Board of Directors as well as a Board of Advisors and are a 503c3 entity. Working through these communities with officials, social workers, and others, education on

substance abuse is a critical piece of our efforts. We provide treatment access. Early on we learned that people did not know who to turn to in the event of a crisis in the home. People needed resources and support services which did not exist two years ago. There are support groups on varying nights of the week.

One of our new initiatives is the development of a Resource Manual which was designed for first responders upon arrival at a home in crisis. Representative Roy briefly described how they put it together and the way they gathered procedural information and contact information.

Mr. Jim Derick stated he is a Franklin resident and reported that he came to SAFE first as a visitor to a presentation following his son's overdose and car accident. He described the process as a maze in trying to find resources and support. As an audience member, he decided to get involved. The booklets are bright green so they don't get buried in a pile of paperwork.

Continuing, Mr. Derick spoke briefly about the Hot Line, a confidential service. We will locate treatment for substance abuse disorder. We will support people with questions about health insurance including MassHealth. We will make assessments, and most important, provide information on Chapters 12 and 35 of Mass General Laws. We can provide assistance in getting Narcan. We find that people are finding access to treatment easy through this gateway. At this time, he gave an address in Franklin where Narcan is available in addition to local pharmacies, adding that instructions for its use as well as training will be provided. Mr. Derick is the current SAFE Coalition President.

Representative Roy reported that \$50,000 has been allocated for this program. He attributed valuable help came from Representative Fernandes and Senator Spilka.

Representative Fernandes emphasized how important this group is, highlighting Mr. Derick's energy and passion to help other people in the face of his own situation. Some communities have someone like Jim; others don't. We are all very proud of what they have in Franklin. Mr. Derick noted that none of this could happen without leadership from Representative Fernandes and Representative Roy. He added that he used to be cynical about government, but has a completely different perspective now.

Responding to a question from the Board, Mr. Wornick announced an email address where people can request information: info@safecoalition.com He reported that they have also launched a social media program. If interested persons can accept emails from the program, they will be able to spread the work without additional participation.

Recognition – State Representative John Fernandes

There were no background materials.

At this time, Chairman Trindade asked State Representative John Fernandes to come forward, noting many of his accomplishments and how hard he worked while representing the Town of Medway. Mr. Fernandes did not seek reelection and is retiring. Chairman Trindade thanked Mr. Fernandes for his tireless efforts for Medway residents

Presentation by MetroWest Collaborative Development – Glen Brook Way Local Initiative Plan Application

The Board review the following information: (1) Local Initiative Plan Application; (2) Rationale for Local Preference from Ann Sherry - Medway Community Housing Trust Chair; and (3) Draft Letter of Support from Glenn Trindade, Board of Selectmen Chair

Present: Doug Havens, Affordable Housing Trust; Jennifer Van Campen, Executive Director; MetroWest Collaborative Development.

Ms. Van Campen introduced herself, stating that MetroWest Collaborative Development works with communities. Developing this site would create a Safe Harbor which would prevent unfriendly 40B projects. We would be the entity to present the Local Initiative Application. Once this project is deemed eligible, it would come back to the Zoning Board of Appeals and Planning Board. After the project has successfully secured necessary permits, we would then locate funding.

Chairman Trindade explained for viewers how this kind of process works, and who they meet with at Town Offices. He noted that in all the background checks the Town did on we have done on MetroWest Collaborative Development, there has never been a bad report.

Ms. Van Campen began her presentation with a site plan, describing the area as close to wetlands, yet the proposed plan is successful in keeping outside of the 200-foot riverfront setback for the most part. There will be a walking path which will go through the rear grassy area. Structures will have a Victorian feel with porches and gabled rooflines, porches. She noted that they hope to be able to provide either a porch or balcony for every apartment. A landscape plan has not been developed yet. As they move earth around the site, we may unearth boulders that can be used in landscape design.

Chairman Trindade remarked that it was his understanding that each unit will have a basement for washer/dryer and storage. There is already a playground built into these plans and a covered area for a bus stop. This project will be right across from the entrance to the Eversource facility on West Street.

Continuing, Ms. Van Campen stated that they are proposing a mix of one-, two- and three-bedroom units, though most will be two-bedroom. The required number of parking spaces is for 72 vehicles which will be provided.

Turning her attention to the required paperwork, Ms. Van Campen stated that the project will only gain support for funding from the state if the Town also contributes funding. Chairman Trindade reported that \$50,000 is available which will be released once the Board of Selectmen signs off on the application.

Ms. Van Campen confirmed that 61% of the site will continue to be open space. The rent for a one-bedroom unit will be \$994, two-bedroom \$1192, and the three-bedroom \$1377. These will likely not be built for a couple of years so the numbers will go up somewhat. Tax credits will play a large part in the funding formula. There are more applications submitted than there are credits available. Additionally, there may be some waivers involved. Once the list is prepared, it will be forwarded to the Town.

Selectman Foresto asked what was happening with the American Legion Post property. Mr. Havens responded that the project is out for proposals now. Chairman Trindade added that one of the respondents is MetroWest. If the project is fewer than 20 units, it will not be considered for tax credits. Some sites will not support large buildings or number of units as it would be too dense. If we combine the legion property with this project, we can get it done at a lower cost for a total of 60 units.

Selectman Crowley stated that he likes the fact that they are rental units as it is difficult to find eligible people for ownership.

Selectman Crowley noted that he will support the Town contribution. It will not be coming out of general fund, but the Affordable Housing Trust and from Affordable Housing within Community Preservation Committee. If the Town is going to contribute funds, he would like to see it go toward

more than 48 units. Mr. Havens reminded Board members that the Community Preservation Committee funds are earmarked for housing, but Town Meeting has to vote on their use.

Responding to a question from Selectmen Crowley, Ms. Van Campen stated that if things go very smoothly, the project could be shovel ready in 2019. Selectman Crowley emphasized that it is important to note that the Town's infrastructure for water and sewer is pretty tight in that area.

Mr. Andy Rodenhiser, Chair, Planning and Economic Development Board, stated he and the Board are in favor of the project.

Selectmen Foresto moved that the Board support the Glen Brook Way local initiative plan application and submit a letter of support as requested; Selectman D'Innocenzo seconded. No discussion. VOTE: 5-0-0.

Approval – Agreement with Kleinfelder for Phase II of IWRMP (Integrated Water Resource Management Plan)

The Board review the following information: (1) Memorandum from the Director of Public Services; (2) Contract, approved June 19, 2012; (3) Letter of Understanding – Kleinfelder; and (4) Gantt Chart.

Present: Tom Holder, Director of Public Services; Kristen Ryan, Kleinfelder.

Mr. Holder reported that the early tasks have been completed, spending \$82,000 of the \$500,000 set aside for this project. The Stormwater Regulations MS4 Permit will come into effect in early 2017. We have a good understanding of the work that will need to be done, and we are prepared to move forward with this integrated plan. Every drop of water that falls as rain impacts all areas of water. Hence, the name integrated. At this time, we want to enter into the Letter of Understanding with Kleinfelder. Brief discussion followed.

Selectmen Crowley stated that several people met with Mr. Holder and Ms. Ryan to ask questions, noting that his main concern is that the EPA regulations are an unfunded mandate. Are we doing to do something that will become something that has to be undone or changed in the next five years? He added that this is something the Town needs to do whether or not it is changed along the way so we should do all three pieces. Selectman Foresto concurred that it is good to have a plan. When Mr. Holder came to Medway, there was no plan. This is a great idea.

Selectman Foresto moved that the Board approve the agreement with Kleinfelder for Phase II of the integrated water resource management plan as presented; Selectman D'Innocenzo seconded. No discussion. VOTE: 5-0-0.

At this time, Chairman Trindade announced that Mr. Holder will be leaving the Town of Medway to take a position with the Town of Wayland. Tom had been here with the Town of Medway for seven years and has done a tremendous job with our Water and Sewer Department, bringing a level of professionalism along with his expertise. Mr. Holder responded that he appreciates all the support that is extended to the whole team in the Department of Public Services.

Public Hearing (8:00 PM) Retail Liquor License Request – T. C. Scoops

The Board reviewed an Application for Alcohol License.

At 8:05 PM Selectman Foresto moved that the Board open the public hearing on TC Scoops liquor license request; Selectman White seconded. No discussion. VOTE: 5-0-0.

Present: Tina Chemini, owner and operator; Andrew McCarthy, attorney.

Attorney McCarthy stated that the applicant has changed the application to be an All Alcohol or Beer and Wine. We are applying for All Alcohol, but Ms. Chemini only wants to do wine and cordials to accompany menu items. Additionally, we have 250 signatures in favor of the application as well as a description of a similar venture in another community whose license was approved in 2015.

Continuing, Mr. McCarthy stated that there is plenty of space for private parties at this location. The owner has doubled the size of available space. There is no expectation that additional vehicular traffic will be generated. Ms. Chemini has supported many community activities, and her reputation in town is outstanding. He acknowledged that the Board expressed concern that there may be a lot of children at this restaurant while alcohol would be served. Ms. Chemini has kept track over the past month and approximately 50% of the patrons came in with children. Mr. McCarthy pointed out that every Medway restaurant with a liquor license serves patrons accompanied by children.

Based on the criteria set forth in Mass General Laws, it was noted that there is nothing on which the Board can effect a denial. The servers will become TIPS certified if the license is approved. The menu for cocktails is limited.

The hours would be 2 PM – 9 PM on Sundays, 11 AM – 9 PM on weekdays during summer. Mr. McCarthy read off other hours of operation from the restaurant's Ice Cream Libations brochure. The entrances will be monitored so that Ms. Chemini can see the front and rear doors. Glasses containing alcoholic beverages will be different from those serving non-alcohol beverages.

Selectman White asked if there would be more food so that it would be more of a restaurant than an ice cream parlor. Mr. McCarthy responded that Ms. Chemini offers pies and cakes, but is not going to full service restaurant. Only a few more items may be added.

Selectman Crowley expressed concern that the Town needs to be assured that the primary purpose is to serve ice cream liquors when a full liquor license will be in place. Is there a way that that the Board can restrict the license? It was noted that the Board would have the ability to deny a license transfer should that occur in the future. Discussion followed. Regarding the safety of children in the restaurant, it is the parent's responsibility to monitor their alcohol consumption when they are with their children.

Mr. Boynton pointed out that the ability of the Board is to apply what the Board believes would be reasonable conditions. If the applicant does not accept the conditions, she can appeal to the ABCC. It would seem that is a good justification to continue the hearing.

Chairman Trindade explained that there is a limited number of full liquor licenses available per community while there is a different set of rules and requirements for Beer and Wine licenses. A third option is a license for Beer and Wine with Cordials; however, each community needed to adopt that statute. Medway never adopted the statute so we cannot offer that kind of license to her. If we adopt the statute at a Special Town Meeting, that kind of license may then be available to all Medway businesses.

Brief discussion followed. It was noted that the Board has 30 days from the date of the application in which to make a decision. Mr. Boynton stated that the Board could close the hearing tonight, or continue it in order to gather further information. The hearing could be continued until January 3.

Selectman D’Innocenzo asked for clarification on the floor plan, specifically, once food and drink is ordered and picked up, is there a special place that patrons must sit. Mr. McCarthy responded that patrons may sit anywhere once their order is ready.

Mr. Boynton noted that out of the fourteen available All Alcohol Licenses, the Town has issued nine. With regard to Wine and Malt Licenses, there are five allotted for Medway, and only one has been issued.

Chairman Trindade suggested that the Town Administrator check with the ABCC to ascertain, if Medway was to adopt the statute to allow Beer and Wine and Cordial Licenses, how many licenses would Medway be allowed to issue. What is the timeframe under which we could approve and then issue the license? Selectman White asked the applicant if that is the kind of license they would prefer, a Beer and Wine and Cordial License. Yes, that was our original plan.

It was noted that keeping the hearing open allows time to gather info and determine what the process needs to be from the ABCC. Mr. Boynton stated he will seek answers to these questions. He will also draft a list of conditions that would be agreeable both to the Board and the applicant.

Selectman Crowley asked about the store employees. If anyone under 18 opens the store, are those liquor bottles accessible? No, there will be someone over 18 there at all times.

At this time, Chairman Trindade stated that the Board received comments via email. He now asked if there was anyone from the public who now wished to speak.

Mr. Andy Rodenhiser, 104 Fisher Street, stated that he spoke at the last hearing in favor of the license being granted. He added that “Tina does a great job on our Economic Development Committee, and she is trying to support what is considered a seasonal business on a full-year basis”. The restaurant’s location is in a mall that needs small businesses such as hers.

Mr. Paul Yorkis, 7 Independence Lane, stated that he knows Ms. Chemini personally and has also been a patron. This is an innovative concept, adding hot dogs to her menu, and this is another facet of that. We need successful small businesses and should support innovative ideas. Very much in favor of the license.

Bryan Adams, 2 Milford Street, stated that the Medway Democrats have moved their meeting to this location, noting that he has known Ms. Chemini for a long time and truly appreciate what she does for the Town. 100% in favor of granting the license.

Alyssa Rodenhiser, 7 Dover Lane, noted that, as a parent, she knows that she has to take responsibility for her actions. If the servers are TIPS certified, you have to trust the parent that they know what they are doing.

Liam McDermott, also a customer of Tina’s, stated that Ms. Chemini is very supportive of the community and has hosted fundraisers for all kinds of things. Definitely in favor of her getting the license.

Kathleen Yorkis stated that she has been a customer and very proud that Ms. Chemini chose Medway in which to start her business. She has supported us in many organizations, and also in favor.

Kelly O’Rourke theorized that she did not think there would be an issue if the restaurant name did not include the word “Scoops”. We need to support local businesses so they can be as successful as possible.

Mr. Boynton will meet with the applicant and attorney on Wednesday.

At 8:40 PM Chairman Trindade moved to continue the public hearing until 8:00 PM on Tuesday, January 3, 2017; Selectman White seconded. No discussion. VOTE: 5-0-0.

Presentation – ClearGov (Web-based Financial Reporting Tool)

The Board reviewed a PowerPoint presentation.

Present: Chris Bullock, Founder of ClearGov; Richard Boucher, Director, Information Technology.

Chairman Trindade stated that this tool is designed to let taxpayers know where their money is going. We had a presentation about a month ago, and this is the product we hope will go forward. It could be called a financial transparency center.

Mr. Bullock began by stating that, over the past few years, the average interest of the taxpayer in how their taxes are spent has dramatically changed. He noted that his personal experience found information on his town's website that was confusing and technical. While we feel the effort for transparency is well-placed, it needs to be understandable and functional.

Utilizing a PowerPoint presentation, Mr. Bullock demonstrated how one would access Medway's information such as demographics, revenue analysis, revenue per capital, and compared to other communities of similar sizes. It could also breakdown the budget into smaller units. Overall it provided the ability to drill down into other categories of information.

Selectman Foresto asked where the data comes from. Mr. Bullock responded that it comes from a variety of sources including the US Census Bureau, school sources, assessing information, etc.

Chairman Trindade asked if the staff will be spending time gathering this information. Mr. Bullock responded that they would ask for an export of financial data from MUNIS. We take it and format it and upload it into our database. We map the accounts in the system to one in ours, and the list is reviewed and approved by your staff. Once that mapping is done, it is easy to update. Something that would take time is the addition of clarifying comments on each page. Budgeted figures can be added as well. Numbers can be hidden until the budget is ready to be made public, then it would be active. We can compare Medway's information to similar information from other communities.

Mr. Bullock added that there is a school side as well. They have to report such detailed data that we get their whole database. He demonstrated how to access some areas of the website.

Services are available in a Town Package or a Town plus School Package. Responding to a question from Selectman White, Mr. Boynton stated there is no downside to it. Discussion followed on including the Schools. Chairman Trindade stated that the Board does not need the Schools' approval as it is all Town funds. It is an 18-month contract for Town Plus School at a cost of \$10,800 or only the Town Package for \$6,750 for 18 months. Discussion followed.

Chairman Trindade expressed concern that posting this information may lead to a lot of questions from residents. This would be easier for the Town to provide this information to the public in an organized, understandable format. Mr. Bullock responded that this information is not only for the public but is also useful for boards, Selectmen, etc.

Mr. Boynton asked the Board to authorize the Town Administrator to enter into a purchase plan with ClearGov for the municipal side. Selectman Crowley asked why the schools should not be included. Mr. Bullock clarified that they can add the schools quickly while the municipal information is mapped. Selectman Crowley theorized that it would be good to proceed slowly and take the extra time.

Selectman Foresto moved that the Board authorize the Town Administrator to move forward with an agreement with ClearGov for the municipal side while working with the schools on their inclusion; Selectman D’Innocenzo seconded. No discussion. VOTE: 5-0-0.

Easement Acceptance – 9 Marc Road:

The Board review the following information: (1) Memorandum from the Planning & Economic Development Coordinator; (2) Map of Proposed Easement; and (3) Grant of Easement.

Selectman D’Innocenzo moved that the Board accept a grant of easement from Ellen Rosenfeld, Trustee of the Ellen Realty Trust, to convey to the Town of Medway, a perpetual easement in, over, under, through, across, upon and along an approximately 15,579 sq.ft. portion of 9 Marc Road (Medway Assessor Parcel Number 32-027) as shown on the *9 Marc Road Right-of-Way Plan of Land in Medway, MA*, Prepared by Paul J. DeSimone, dated September 15, 2016, for all purposes for which public roads and ways are commonly used in the Town of Medway; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

Approval – Adopt Partial Easement Release at 15 Tulip Way

The Board reviewed an Agreement.

Selectman Foresto moved that the Board adopt the partial release of the Town’s drainage easement at 15 Tulip Way as shown on a plan entitled “New Easement Line Plan of Land in Medway, MA, Owner: Carlo & Jacqueline Cautilli, 15 Tulip Way, Medway, MA, 02053” dated August 12, 2016; Selectman D’Innocenzo seconded. No discussion. VOTE: 5-0-0.

Consideration of Appointments -- Debi Rossi – Capital Improvement Planning Committee; Dayna Gill – Con Com

The Board reviewed the following information: (1) Resume from Debi Rossi; and (2) Resume from Dayna Gill.

Selectman Foresto moved that the Board appoint Debi Rossi to the Capital Improvement Planning Committee for a term to expire June 30, 2021 and Dayna Gill to the Conservation Commission for a term to expire June 30, 2020; Selectman D’Innocenzo seconded. The remaining vacancy on the Conservation Commission has been advertised. VOTE: 5-0-0.

Appointments – Records Access Officers (New Public Records Law Effective January 1)

The Board reviewed a Memorandum from the Assistant Town Administrator.

The beginning steps of the implementation of the new Public Records Law. The first thing that we will do is that Mary will be our primary Records Access Officer, and there will be a secondary one. There will be a major undertaking to insure compliance to the new law. Our plan is to put as much information online as possible. We will log public records requests outside of those for birth certificates, death certificates and other vital records.

Selectman D’Innocenzo moved that the Board appoint the Communications Director as Records Access Officer, and The Police Chief, Fire Chief and DPS Director as secondary records access officers as requested; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

Recognition Discussion – Holliston and Main Street Corner:

Mr. Boynton stated that Rosetti’s Restaurant had been a landmark in Medway for years, noting that the police could go in and cook food on night shift as they had a key. Selectman White added that when she

was in high school she and her friends used to hang out there. She suggested naming the intersection Rosetti's Corner.

Chairman Trindade asked about the process. Mr. Boynton responded that, as road commissioners for the Town, the Board can put forward a recognition plaque honoring any individual. It is within the Board's purview to designate that location as Rosetti's Corner. He suggested that they work collaboratively with the Route 109 team to find a good place for it as the road will be under construction in the coming months.

Brief discussion followed on researching the area, history of Mr. Rosetti, etc. while the road is under construction. Mr. Boynton suggested inviting the family in for the meeting when it will be voted or presented. Let's reach out to the family for the appropriate meeting night.

The Board postponed its vote on this matter.

Approval – One-day Liquor License Requests

The Board reviewed Applications and Police Chief recommendations for the following events scheduled for the Thayer Homestead: (1) Sara Bond & Drew Gavin - December 31, 2016; (2) Ann Hurwitz Carey – December 26, 2016; and (3) Carolyn & Andrew Moring – January 8, 2017.

Selectman Foresto moved that the Board approve one-day liquor licenses for Sara & Drew Bond, Ann Hurwitz Carey, Ann Hurwitz Carey, and Carolyn & Andrew Moring for their events to be held at the Thayer Homestead on December 21, 2016, December 26, 2016, and January 8, 2017 subject to police Chief's recommendations and proof of appropriate insurance coverage; Selectman D'Innocenzo seconded. No discussion. VOTE: 5-0-0.

Action Items

The Board reviewed the Action Items List.

Regarding the Urban Renewal Plan, Mr. Boynton reported that he talked with Ms. Stephanie Mercandetti this afternoon who reported that they are waiting for final comments from their committee. Draft comments should be ready in a couple of meetings.

Approval of Warrants

The Board reviewed Warrants 17-26 and 17-26S.

Selectman D'Innocenzo, Clerk, read aloud Warrants 17-25, dated 12/15/16 and 17-26S, dated 12/22/16, presented for approval:

17-26S School Expense	\$ 80.16
17-26 Town Expense	1,292,962.24
17-25P Town Payroll	401,928.57
17-25P2	<u>84.04</u>
TOTAL	\$1,695,055.01

Selectman Foresto moved that the Board approve the Warrants as read; Selectman White seconded. No discussion. VOTE: 5-0-0.

Approval of Minutes

The Board postponed review of draft minutes from September 6, 2016 and September 19, 2016.

Town Administrator's Report

Mr. Boynton apologized that he read the wrong name of an officer appointed as a police officer. The correct name is Carl Shepherd instead of Anderson.

Sue Ellis has announced she is retiring. There is a desire to have a joint solution for Human Resources between the Town and School Department, and we have accomplished that. Katheryn Bird (currently at the schools) will be coming over to the Town to be the new Human Resources Coordinator. We are reorganizing the department. She will remain an integral member of the leadership team at the schools.

Mr. Boynton announced that Tom Holder will be leaving as DPS Director. We are advertising now. Ms. Potter will chair the screening team comprised of the Police Chief, a member of the Board of Selectmen, and the Town Administrator from Bellingham.

Providing an update on the Veterans District, Mr. Boynton stated he needs the Board to vote to continue its membership in the Veterans District and appoint the Town Administrator as the Medway Representative. We are looking at the bylaws in order to add a secondary representative who could represent Medway in the time of emergency such as Michael's medical leave of absence.

Selectman Foresto moved that the Board extend Medway's participation in the Veterans District and, further, to appoint the Town Administrator as Medway's Representative; Selectman D'Innocenzo seconded. No discussion. VOTE: 5-0-0.

Mr. Boynton reported that the Veterans Agent John Givner will be stepping down as well. That position will be advertised as well.

Mr. Boynton met with insurance consultant who is projecting an increase though the percentage is not ready to announce to the public. The negotiations are ongoing.

Exelon has been issued its final air permit.

The dam at Mill Street in Bellingham will be coming out in the near future. There may be some sediment issues for a short time, but no real impacts to those of us downstream.

Town Offices will be open until 10 am this Friday and closed on December 26 and January 2.

Selectmen's Reports

The Board wished everyone a Merry Christmas, Happy Holidays and Happy New Year.

At 9:36 PM Selectman D'Innocenzo moved to adjourn; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

Respectfully submitted,
Jeanette Galliardt
Night Board Secretary