

APPROVED 10/17/2017



Town of Medway

Capital Improvement Planning Committee
155 Village Street, Medway MA 02053
(508) 533-3264 • FAX: (508) 321-4988

Meeting Minutes: September 26, 2017
Medway Senior Center,

Call to Order: – With a quorum, this meeting was called to order by Committee chair, Ms. O’ Rourke at 7:00 PM.

Committee Attendees:

	09/26/17							03/21/17	4/25/17	5/08/17	5/23/17
Kelly O’Rourke	X							X	X	X	X
Leonard Mitchell	X							X	Absent with notice	X	X
Tracy Malcolm	X							X	X	X	X
Debi Rossi	X							Absent with notice	X	X	X

Other Attendees: Ms. Susan Segarra (FINCOM Liaison), Ms. Sarah Raposa (potential CIPC member), Tim Dennehy (potential CIPC member)

Elect Vice Chairman-

A motion was made by Mr. Mitchell to re-appoint Ms. O’ Rourke as the chair of CIPC, seconded by Ms. Rossi. All were in favor

A motion was made by Ms. O’ Rourke to appoint Mr. Mitchell as the vice chair of CIPC, seconded by Ms. Malcolm. All were in favor.

Interview new candidates for open seat-

Tim Dennehy: Upon learning the CIPC meeting schedule, Mr. Dennehy has a work conflict with the schedule and declined to be considered as a candidate for CIPC.

Sarah Raposa: She is a planner at Medfield Planning Department. She talked about her education, work experience and expressed her interest in joining the group.

A motion was made by Ms. O' Rourke to nominate Ms. Raposa as the new CIPC member, seconded by Ms. Rossi. All were in favor.

Set 2017-2018 meeting schedule

Ms. Susan Segarra- Ms. Segarra is the FINCOM liaison to CIPC. She explained that she reached out to the Chair, Ms. O' Rourke and asked for the final FY 2017 CIPC spreadsheet with breakdown of items.

Approve Minutes-

05-08-2017: A motion was by Mr. Mitchell to approve the minutes of 05-08-2017 as presented, seconded by Ms. O' Rourke. All were in favor.

05-23-2017: A motion was by Mr. Mitchell to approve the minutes of 05-23-2017 as presented, seconded by Ms. Rossi. All were in favor.

Schedule:

- Next CIPC meeting: October 17th, 2017 at 7:00 PM.

Adjournment:

- With no further business before this committee, motion was made by Ms. O' Rourke to adjourn the meeting at 7:45 PM; motion was seconded by Ms. Rossi. All were in favor.

Respectfully Submitted,
Sreelatha Allam