



**MEDWAY EPFRAC MEETING**  
**Medway High School (Guidance Area)**  
**7:00 P.M.**

**Meeting Notes** (no quorum for official meeting)  
**March 28, 2017**

**Committee Attendees:** Dr. Richard D’Innocenzo, Paul Mahoney (CPC), Kari MacLeod (Friends of Choate Park), David Travalini (CONCOM), David Blackwell (CONCOM) Michael Schrader (FINCOM), Ellen Hillery (FINCOM alternate), Cathy Morgan (Friends of Choate) .

**Other Attendees:** Allison Potter, Asst. Town Administrator, David D’Amico, DPW Director, Tom Emero (Medway Youth Baseball), Reps of MYB.

Committee Chair Dr. D’Innocenzo called the meeting to order at 7:17 PM.

There was no quorum at the meeting. Members agreed to have a discussion on the project elements and alternates but will not take any votes. Ms. Potter said that the town needs to provide a NTP to designer to continue with the design work. Discussion should also include whether the Committee is in agreement to have CBA Architects continue on this project as the designer.

Dr. D’ Innocenzo started the discussion with the \$3.8 million estimate for the proposed project with or without bid alternates. 15% - 20% of the cost should be allocated for construction oversight which brings the total cost of the project to \$4.0 million. Members felt it’s premature to discuss the alternates at this time. Members were reminded that any design for the alternates should be paid for now. Ms. Potter said \$450K was allocated for design fee (through final design) and that there were \$200K available that could be used to fund an add-on to the original project.

There was general discussion on the various bid alternates/ add-on’s.

- ❖ Lighting at the baseball (Cassidy) field (estimate = \$151K was discussed as an add-on. Mr. Tom Emero, Medway Youth Baseball said the estimate includes cost for materials and installation. Contingency is not built into it. Town made a commitment to the group to provide lighting at the baseball field. To a question by the members if the preference is to include this as an add-on to the proposed project or to leave it as a stand-alone item/ task. Mr. Emero responded that the group does not have any preference as long as the baseball field has lights installed before next April. There was support from the members to fund the lighting project at the baseball field. However, it was discussed that effort should be made to see if there are other town sources/ dedicated funding willing to fund this effort. Mr. D’ Innocenzo said the overall estimate for the project should be capped at \$4.0 million including the construction oversight.
- ❖ Friends of Choate members discussed the improvements to the tennis practice courts at middle school as an add-on at \$100K estimate.

- ❖ There was some discussion on natural play structures in the area of the basketball and volleyball courts. The playground equipment will have to be ADA compliant. Members talked discussed re-purposing the existing play equipment if new play structures were approved as an add-on.
- ❖ Making improvements to the gazebo, benches, and picnic tables around the pond at Choate Park was discussed.
- ❖ Improvements to the southwest corner of Choate Park (Item Q: Choate Park/ Cassidy Fields- Final Master Plan spreadsheet) was also discussed as a potential add-on.

Members leaned towards adding one add-on to the original project. Ms. Potter reminded that at the next meeting members will have to vote on spending the additional \$200K on the add-on (s) and also to vote to continue with CBA Architects as principal designers for the final design of the project.

Next meeting is on April 3, 2017.

The meeting concluded at 8:15 p.m.