



MEDWAY EPFRAC MEETING
Sanford Hall, Town Hall
155 Village Street, Medway, MA 02053
7:00 P.M.
Meeting Notes
January 19, 2017

Committee Attendees: Dr. Richard D’Innocenzo, Paul Mahoney (CPC), Kari MacLeod (Friends of Choate Park), David Travalini (CONCOM), David Blackwell (CONCOM) Michael Schrader (FINCOM), Ellen Hillery (FINCOM alternate), Cathy Morgan (Friends of Choate), Mike Tudino, Rob Pearl .

Other Attendees: Allison Potter, Asst. Town Administrator, David D’Amico, DPW Director, Glen Trindade, Reps of MYB.

Committee Chair Dr. D’Innocenzo called the meeting to order at 7:10 PM.

Approval of Minutes: None

Discussion – Parks and Playgrounds Improvements Project [Choate Park, Cassidy Field, Oakland Park and Middle School] Design Details

Ms. Clara Batchelor, CBA attended the meeting to discuss this item. Plans for each project area were reviewed and discussed.

Choate Park:

- Splash pad has been designed with a recirculator system. CPC Chair, Mr. Sorrel asked CBA to provide figures on annual maintenance. It costs an additional \$75K - \$125K to install the system. Ms. Morgan’s email to Ms. Batchelor suggested the recirculator system in Oakland Park due to the presence of irrigation system. Mr. Sorrel talked about a modest splash pad at Oakland Park and said kids from Camp Sunshine could use the facility during season.
- New parking lot has less asphalt than the existing tennis court combined.
- Option for an ice rink was reviewed and discussed.
- Accommodation in the form of 12’ paved road for emergency vehicles movements was discussed. Making the paved way accessible was part of the discussion.
- Ms. Batchelor said the cost estimates are based on schematic master plan.
- Funding mechanism for the project and it’s timelines were explained by Mr. Sorrel.

Project has moved from conceptual stage to design stage. Today’s meeting goal is to show/ discuss the design progress with the members with recent changes included. She said small add-

alternates should also be part of the discussion. Intention is to include them in the base bids. Choate/ Cassidy, and Oakland Park projects will be discussed tonight.

Choate Park/ Cassidy:

- Proposed light poles/ fixtures will be similar to the ones used in the Thayer House project.
- Play area will be designed for younger kids and 5-12 year olds.
- 20'x50' pavilion is proposed at Choate Park. Smaller size was chosen to protect the removal of existing trees. Initially 30'x60' pavilion was considered but the size is big for the needs of this project. There was discussion on the right size for the pavilion. Members asked if an ornate pavilion could be considered since the size is smaller. The picnic tables in the pavilion will be movable and will not be installed.
- Based on comments from residents about kids walking into the pond, small shrubs (3-4ft high) are proposed around it. It was agreed shrubs or lawn up to the edge of the pond would address the issue. However shrubs might not be required on the northern portion of the pond. DPW Director, Mr. D' Amico alerted members that there might be questions from public concerned with the elimination of beach around the pond.
- **Add-Alternates:** The update/ re-grading of the paths, natural play area, improvements to the bridge and overlook, wooden boardwalk with platform, lights along the path.
- Ms. Batchelor talked about a natural desire line that's been cut through the woods. Land is eroding where the path is worn. When the area is stabilized with grass or shrub, there is a need to put some wooden steps. She said this could be an add-alternate to the project. She recommended formalizing the existing cut- through path.
- As the project gets closer to the bid date, CBA will help prioritize the add-alternates. She clarified that adding those steps should be part of the accessible path proposed in the project.
- Proposed play equipment and their colors for the natural play area was discussed. Mr. Schrader talked about getting public input on proposed play equipment for the project. Mr. Travalini opined that CBA is qualified to make that determination based on the requirements provided by the town.
- She talked about a plastic igloo play equipment. It was recommended for 2-5 year olds. Members said there is a similar equipment in town.
- Discussion ensued on the age group of kids using the play equipment, shading issues on warm weather days. Sails was considered as an option for shading. Mr. Trindade suggested water hoses, faucet that kids could use during warm days.
- Mr. Travalini stressed again that CBA has the expertise in this area and should be able to provide recommendations for the play equipment based on age group.
- Dr. D' Innocenzo said its Committee's responsibility to inform the residents the reasons for selecting or not selecting any project components and/or add-alts.
- He asked CBA for other alternative options/ material that Committee could consider for a different type of surface around the splash pad. Wood Mulch was discussed as an option but CBA informed it needs more maintenance. Ms. Batchelor talked about past experience where they encountered broken glass and needles in the mulch mix. Members expressed support for wood chips. Ms. Batchelor recommended regardless of the type of surface, kids and other users must be asked to wear shoes at all times when they are in the play area. It was agreed that rubber surface would be used in the play area.

A motion was made by Mr. Mahoney to accept Option 2 (for ages 5-12yrs) (*see attached*) as part of the presented, seconded by Mr. Schrader. Unanimous.

- Plastic playhouse was discussed as an option for the play area. Merits and de-merits of the playhouse and igloo was discussed. Members expressed support to the Igloo play equipment over the playhouse.

A motion was made by Mr. Mahoney to accept Option 2 with spinning feature (for 2-5 year olds) (see attached), seconded by Ms. McLeod. Unanimous.

Site Furniture:

- Different styles and types (plastic wood, metal, etc.) of benches were presented (*see attached*). Wood is the least vandal proof. Ms. Batchelor recommended similar style of benches for Choate and Cassidy and members agreed.
- Heat for the ribbon benches was discussed. Ms. Batchelor said they never received any complaints and are quite popular. She said plastic benches become hot quickly.
- Comfort, cost, durability, usability, hot surface, and shading near seating structures was thoroughly discussed.
- Mr. Mahoney asked if the Committee has the flexibility to change the selections at a later time due to budget issues and the response was yes.

A motion was made by Mr. Schrader to accept steel strap furniture (see attached) for Choate Park and Cassidy, seconded by Dr. D'Innocenzo. Ms. McLeod and Mr. Blackwell opposed the steel strap furniture.

- CBA said members could still have an internal discussion and finalize the bench style at Choate and Cassidy.
- On the selection of colors for the play equipment some members expressed that either CBA or parents should be able to accomplish that task.
- Different styles of trash cans were discussed. Members opined that they should coordinate with the style of benches selected. Steel strap 1(*see attached*) trash cans were selected.
- Round tables in the playground area was discussed. They will be bolted down securely to the ground. Among the three proposed tables, one of them will be ADA compliant. Here was a question whether one of the benches could be lower to make it fun for little kids. These tables will be outside the rubber surface area. Mr. Schrader said some of the seating should be under the tress.
- The recirculator system for the splash pad was briefly discussed. The type of nozzles that could lower water consumption and calculations was brought up by the members. CBA will design the recirculator system based on the feedback received from the Committee and the Town. Dr. D'Innocenzo said group needs to have a robust discussion internally to nail down key factors like the cost for the recirculator system, cost for sewer if town decides to go with that option, cost for conducting chemical analysis and the carbon footprint associated with that activity. Mr. Travalini commented that recirculator system poses more infrastructure changes and maintenance than the flow through system. He asked members to keep that factor in mind when making the decision.

Oakland Park:

- Not much changes were made to the plans from the time they were presented last time.
- Some changes were to the path from the parking lot and the senior center. The existing storage shed at Oakland cannot be moved easily. The new entrance road is proposed to be moved from the existing location.
- There was some discussion on the changes made to the building at Oakland Park. CBA Associate explained the changes made: Building is closer to the trees south of it. It's been pushed back in order to be able to see the front of the building clearly. It was centered in the stone dust plaza area. Circular seating is proposed around the trees. Mr. Trindade asked CBA to inform Barbara of these changes and ensure that she signs off on them.
- **Pavilion:** Ms. Batchelor showed the proposed gazebo with railings and other features. It's 34' wide. Mr. Trindade said electric outlets should be included in the gazebo design allowing Camp Sunshine to use it when needed. Electric power inside the pavilion was discussed. CBA agreed to include it in the design.
- The snack shed at Oakland will be removed as part of the project.
- There was discussion on adding a handicap swing set for Camp Sunshine. Ms. Batchelor will speak with Barbara to find out if an easy chair swing set is required in the play area.
- Members talked about adding the bollard chain feature to the play area at Oakland similar to Choate Park. However it was decided there are trees that provides a sense of separation.
- Mr. Trindade talked about two memorial benches that should be taken into consideration. He said the families associated with these benches should be made part of that conversation.
- Wooden theme benches was discussed as an option for Oakland. Proposed locations of the game tables was part of the discussion.

A motion was made by Dr. D' Innocenzo to approve the use of plastic wood benches (see attached) at Oakland Park, seconded by Mr. Mahoney. All were in favor.

- There was discussion on a potential 60'x12' Bocchi Court. Some locations at Oakland Park were looked into.
- Ms. Batchelor talked about add-alternates at Oakland Park. She proposed re-organizing of storage sheds, creation of concrete pad as some add-alternates Committee could consider.

Mr. Paul Mahoney: He had been working with Ms. Wright on this. He met with Medway families who lost their kids over the years. Peace Garden concept was presented to these families and the response from them has been overwhelming. An informal Steering Committee was formed. Families requested something that's in the public view. He said a Peace Garden will be publicly proposed in the future. School Committee and BOS are receptive to the idea. CBA is being requested to design the peace garden. He reminded everyone that this project should be considered as a separate project. Mr. Trindade said a formal action must be taken either by BOS or EPFRAC to authorize CBA to design the Peace Garden.

- Dr. D' Innocenzo asked CBA for a project schedule.

- **Ms. Batchelor:** CBA will prepare the construction drawings by October 1st 2017 so that they can be sent out for bidding. CBA will help the town through the bidding process. 100% plans and specifications will be finalized before the November town meeting. She offered to submit the plans for Committee's review if required. D'Amico will review the plans and provide comments. He will circulate the plans + comments to the Committee members for their input. CBA agreed to provide 50% plans by mid-July. For approval, plans for Choate Park will have to be presented to CONCOM (NOI) and plans for both parks must be presented to PEDB. CBA will work with Ms. Potter in plan distribution and reviews.
- Ms. Batchelor will work with CONCOM Agent Ms. Graziano to resolve/ address the water discharge into the brook.

Discussion/Vote – Funding for Batting Cage and Equipment Storage-

- Mr. D'Amico presented this item. Cost estimate from RAD Sports at 150K. There is 87K available in the budget. He said for re-bidding, an engineer estimate is required. He asked the members if the storage building option is still active. Mr. Trindade suggested looking at a pre-fabricated building. Mr. Pearl added that people are looking for handicap access to baseball field. He requested that a decision be made tonight. Members asked EPFRAC's responsibility in making a decision on this matter. Mr. Pearl clarified that the location of the building and batting cage location will impact the parking location. The location where the existing containers are, has been proposed for the new building. Mr. Trindade said BOS will meet with Mr. Boynton and the Superintendent to resolve this issue.
Parks Commission approved (voted) \$12,700 from Parks Capital fund and a portion funded by the school to purchase the batting cage. Track at the Middle School is in bad shape and needs attention. Parks Commission idea was that they would fund the middle school track repairs if EPFRAC paid for the batting cage.
- Discussion ensued on making patches versus resurfacing the middle school track. GALE Report recommendation was part of the discussion. Dr. D'Innocenzo said patching the track is a Parks Commission issue.

A motion was made by Mr. Schrader to approve \$7795.02 towards batting cage purchase, seconded by Mr. Mahoney. All were in favor.

Meeting adjourned at 10:00 PM, seconded by Mr. Schrader, seconded by Mr. Mahoney. All were in favor