



Town of Medway  
**FINANCE COMMITTEE**  
155 Village Street  
Medway MA 02053

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July 12, 2017 – 7:00 PM  
Sanford Hall, Town Hall  
155 Village Street

Present: Frank Rossi, Chair; Rohith Ashok, Vice Chair; Todd Alessandri, Clerk; Dan Doherty, Michael Schrader, Susan Segarra, Jim Sullivan.

Absent: Ellen Hillery, Jeff O'Neill.

Staff Present: Michael Boynton, Town Administrator.

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At 7:00 PM Chairman Rossi called the meeting to order. A quorum of members was present.

**Introduction of New Member – Sue Segarra**

*There were no background materials.*

Chairman Rossi introduced the new member, Susan Segarra, who was recently appointed by the Finance Committee Appointment Committee. Committee members introduced themselves, briefly describing their family, time living in Medway, and experience on the Finance Committee. Each member then identified their private sector positions.

Ms. Segarra stated that she has been living in Medway for 16 years. She has two sons who are both in college, and she is employed as a senior staff accountant.

**Reorganization of Committee and Liaison Assignments**

*The committee reviewed the list of FY17 Liaison Assignments.*

**Reorganization**

Chairman Rossi announced that he was willing to be chair for another year as he really enjoys doing it. He added that he likes continuity of leadership, and that he has the time to devote to it as necessary. Brief discussion followed during which various members commented on the ability to serve.

**Mr. Sullivan nominated Frank Rossi as Chairman for the FY18 year; Mr. Ashok seconded. No discussion. VOTE: 7-0-0.**

**Chairman Rossi nominated Rohith Ashok as Vice Chair for the FY18 year; Mr. Schrader seconded. No discussion. VOTE: 7-0-0.**

**Chairman Rossi nominated Todd Alessandri as Clerk; Mr. Doherty seconded. No discussion. VOTE: 7-0-0.**

#### Liaison Assignments

Chairman Rossi briefly reviewed the existing assignments, explaining the purpose of the connections with each group. Minor changes were made to amend the assignments to include Ms. Segarra. The FY18 Liaison Assignments are as follows:

General Government (Board of Selectmen)	– Frank Rossi and Rohith Ashok
Public Safety: Police and Fire	– Jeff O’Neill and Susan Segarra
Schools	– Todd Alessandri and Jim Sullivan
Health and Human Services	– Ellen Hillery and Susan Segarra
Culture and Recreation:	– Dan Doherty and Rohith Ashok
Parks, Public Library and Camp Sunshine	
Annual Town Meeting Booklet	– All Finance Committee Members
Department of Public Services	– Michael Schrader and Susan Segarra
Planning Board	– Jim Sullivan and Dan Doherty
Community Preservation Committee	– Ellen Hillery and Frank Rossi
Capital Improvements Planning Committee	-- Susan Segarra and Todd Alessandri
Economic Development Committee	-- Jeff O’Neill and Michael Schrader
Redevelopment Authority	– Frank Rossi and Todd Alessandri
EPFRAC Steering Committee	-- Michael Schrader and Ellen Hillery
Charter Review Committee	-- Jeff O’Neill
Affordable Housing Trust	-- Rohith Ashok

Brief discussion followed on the potential for the Redevelopment Authority to become very active, especially with the Urban Renewal Plan being updated. Tax title processes, delinquency, and related matters were also reviewed.

#### **General Discussion -- Michael Boynton, Town Administrator:**

*There were no background materials.*

Mr. Boynton stated that the fiscal year was closed out without incident. All reports and formal processes are being reviewed. The Governor’s Budget contained some minor increases for Medway while some small decreases. The Town is experiencing healthy growth, and an economic growth of \$600,000 was estimated. Building permit revenue was higher in FY17 than it was in FY16. The cherry sheets are not in yet, and he noted that the actuals can sometimes be significantly higher than had been estimated. He described a cherry sheet for the new member, noting that the reports used to be on a pink sheet of paper. He listed the various accounts that are featured in this report annually. Overall, the Town is in great shape. Discussion followed.

Chairman Rossi asked about a recent Board of Selectmen meeting where proposed changes in curbside trash collection was discussed. Mr. Boynton explained the history behind a second recycling cart and

the recent decision to eliminate the fee for additional carts. Due to consistent losses in the Enterprise Fund, the Board sought a way to reduce those costs. It was noted that the Town is billed for each recycling or trash cart each month, whether or not it is put at the curb and emptied. Many of the second carts were not being used every week. Discussion followed.

Mr. Boynton alerted the committee to the upcoming budget process, given that the Exelon project may be moving forward and the Town will have to figure out to allocate the revenue. There needs to be a solid plan on how to approach this infusion of revenue. Some possible assignments include an increased snow and ice budget, other DPS issues, increased maintenance costs at schools, roadway and sidewalk infrastructure, facilities planning and maintenance. He expressed concern that there will be a strong push from residents to just reduce taxes, but that can be problematic in the long run.

The assisted living facility should be breaking ground this fall beginning with the main building, then slowly doing the smaller buildings and condos. The DPS Facility project is slowly moving forward. There will be necessary repairs to the schools for energy efficient improvements. Glen Brook Way, a Chapter 40B development, is progressing nicely.

Mr. Schrader asked that there be a pre-budget season meeting to discuss basic processes and notate each revision so that it is easy to tell which is the most recent version. Mr. Boynton stated that could be possible, and encouraged committee members to contact the Finance Director if they have questions about the processes. Chairman Rossi suggested holding that meeting in the fall, noting that it may be informative for all committee members, before getting the budget information in a tight review window.

#### **Miscellaneous Reports:**

##### **Chairman's Report**

Chairman Rossi distributed Conflict of Interest materials to those who did not receive it at the last meeting.

Chairman Rossi announced that there will likely not be an August meeting. He will be away, but if a meeting is necessary, Vice Chair Ashok will chair it.

##### **Clerk's Report**

Mr. Alessandri, Clerk, reported no changes in the Finance Committee Reserve Fund or the Finance Committee regular account.

##### **Liaison Reports**

Mr. Doherty reported on his meeting with the Parks Department where they are working on their fall schedule. They are considering pricing for different kinds of tournaments as well as reviewing the issue of local groups versus out-of-town time on the fields. The Trustees of the Medway Public Library will be meeting next Monday.

Referring to a meeting of EPFRAC, Mr. Schrader reported that the parks improvement project is in the design phase right now. There was a public meeting to present different elements, down to selecting colors of the playground surface. The group is considering options on actual playground equipment, configurations and other setup options. Still some discussion on the splash pad. The main focus is Choate Park with some improvements at the Middle School. A permanent home for Camp Sunshine complete with bathrooms is one of the components. Discussion followed.

Mr. Sullivan reported that the Planning Board is continuing on its cycle of updating the zoning bylaw continuing through 2018. There will be additional proposals in some areas as well as new proposals.

There were no other reports.

**Review of Meeting Minutes**

*The Committee reviewed draft minutes from April 12, 2017 and June 14, 2017.*

**Mr. Ashok moved that the Finance Committee approve the minutes of April 12, 2017, as amended. Mr. Schrader seconded. No discussion. VOTE: 7-0-0.**

**Mr. Alessandri moved that the Finance Committee approve the minutes of June 14, 2017, as amended; Mr. Ashok seconded. No discussion. VOTE: 7-0-0.**

**Upcoming Meeting Schedule:**

*The Committee reviewed a draft meeting schedule for FY18.*

It was again noted that the next regular meeting is scheduled for August, though it may be cancelled. After that, the next meeting will be on Wednesday, September 13.

**At 8:13 PM Mr. Sullivan moved to adjourn; Mr. Ashok seconded. No discussion. VOTE: 7-0-0.**

*Respectfully submitted,  
Jeanette Galliardt  
Night Board Secretary*