

MEDWAY BOARD OF SELECTMEN
155 VILLAGE STREET • MEDWAY, MASSACHUSETTS 02053
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*Glenn Trindade, Chairman
Maryjane White, Vice Chairman
Richard D'Innocenzo, Clerk
John Foresto, Member
Dennis Crowley, Member*

Board of Selectmen's Meeting Minutes

February 21, 2017 at 7:00 p.m.

Sanford Hall, 155 Village Street

Present: Chairman Trindade; Selectmen John Foresto and Rick D'Innocenzo; Town Administrator Michael Boynton.

At 6:45 p.m., Chairman Trindade called the meeting to order and led in the Pledge of Allegiance.

Executive Session:

The Board reviewed the following information: (1) Notes from 2/1/17 Building Committee Meeting – 123 Holliston Street; (2) Map of Parcel - 58 Oakland Street; and (3) Email Correspondence – Dave Damico.

Chairman Trindade moved that the Board enter into executive session under Exemption 6: To consider the purchase, exchange, taking, lease, or value of real property if such discussion may have a detrimental effect on the negotiating position of the governmental body [123 Holliston St and 58 Oakland St] and return to Public Session thereafter; Selectman Foresto second; No discussion; Roll call vote: Trindade aye, Foresto aye, D'Innocenzo aye.

At 7:10 PM the Board returned to public session.

Public Comments: None

Gift Acceptance – Flag from the USS Arizona – Presented by John Larney, Memorial Committee:

Memorial Committee member John Larney explained that Major Richard Keaough is a part-time resident of Hawaii and was at the 75th anniversary of the USS Arizona on December 7, 2016. He would like to donate the flag that was flown on the USS Arizona to the Town. Mr. Larney also presented the certificate of authenticity to the Board. The Board discussed the appropriate location to display the flag. Chairman Trindade said Major Keough was one of Medway's original Eagle Scouts. Mr. Larney said Major Kehoe will be the Grand Marshall of the Memorial Day parade.

The Board also briefly discussed the relocation of the Eagle Scout plaques at Town Hall.

Richard Parrella, Memorial Committee member, thanked the Selectmen for their continued support of the Memorial Committee.

Selectman D’Innocenzo moved that the Board accept the Memorial Committee’s donation of a Flag formerly flown from the USS Arizona; Selectman Foresto second; No discussion; All ayes 3-0-0.

Town Administrator Boynton thanked Chief Trufant and Richard Parella for their work on the Christmas parade. 2017 is the 25th anniversary of this event. This event is funded by private donations.

Joint Meeting with Water Sewer Commission to Appoint Water Sewer Commissioner to Fill Vacancy; Appointment Consideration - Francis (Ted) Kenney, Jr.:

The Board reviewed the following information: (1) Letter of Interest.

Chairman of the Water and Sewer Commission Bob Wilson and member Leo O’Rourke called their meeting to order. They explained that member Chan Rogers had to resign during his term. The Commission would like to appoint Mr. Kenney as an interim member. His term would expire on May 16, 2017. Mr. Kenney provided the Board with a summary of his background. He has been a resident of Medway for 37 years.

**Selectman Foresto moved that the Board appoint Francis (Ted) Kenney, Jr. as a Water & Sewer Commissioner for a term to expire May 16, 2017; Selectman D’Innocenzo second; No discussion; All ayes 5-0-0.
(Combined vote BOS and Water Sewer)**

Leo O’Rourke moved to adjourn the joint meeting of the Water and Sewer Commission; Chairman Wilson second; No discussion; All ayes 2-0-0.

Presentation - Capital Budget Recommendations – Capital Improvement Planning Committee:

The Board reviewed the following information: (1) Memo, Kelly O’Rourke – CIPC Chair; and (2) FY18 Rankings.

CIPC members Kelly O’Rourke, Tracy Malcolm, and Peter Sigrist attended the meeting. The CIPC annually reviews the Town’s capital needs and creates a 5 year plan. Chairman O’Rourke explained that the Committee works closely with Administrator Boynton to get his day to day perspective. They also meet with department heads. The Committee prepares its ranking for the upcoming fiscal year and compares it to Administrator Boynton’s ranking. Ms. O’Rourke highlighted several projects that are on the Committee’s list that did not appear on Administrator Boynton’s list, including the following:

- Turnout gear for the fire department - The request is for \$70,000. The Committee proposed funding \$35,000 this year and \$35,000 the following.
- Various bridge improvements - Administrator Boynton said this is on the radar and they are hoping to use some of the money for roads on these items. He said both the Sanford Street Bridge and Shaw Street are projects that need to be done in conjunction with Franklin, which poses logistical challenges.

- Master Plan update – The last Master Plan was done in 2009 and the next one will be due in 2019. Likely this would require the services of a consulting firm. The Master Plan is separate from the Open Space Plan. The Master Plan is critical to compete for state funding. The Board discussed the cost of this project.
- Senior Center roof and Choate Park roof - Hoping the Choate Park roof can be done as part of the EPFRAC project.

In addition, the CIPC proposed reduced funding for school furniture and town wide cameras to balance Free Cash. Administrator Boynton said \$417,000 of the \$425,000 for snow and ice removal has been spent. It is likely that the salt shed will need to be filled and would cost about \$35,000. Administrator Boynton said he would suggest reducing the money for roads to cover any deficit. The funding from Free Cash for roads is in addition to any funds received through Chapter 90.

The Board asked for clarification on the need for the police station generator. In addition, Selectman Foresto asked Administrator Boynton to make sure the purchase of new vehicles won't adversely impact the Town's Green Community status. He also asked if the next vehicle could be an electric powered vehicle. Chairman Trindade provided clarification on the senior center walk-in refrigerator request. He said they are looking at used appliances to save money. The initial radio box system will be funded by a new assisted living facility in Town. The Town will need to pay for the additional boxes in the municipal buildings. Resident Charlie Myers asked the Town to consider the cost of buying capital items versus the potential increased energy costs.

Administrator Boynton and the Board thanked the Committee for all their hard work.

Review/Approve – Municipal Aggregation – Energy Committee:

The Board reviewed the following information: (1) Aggregation Plan – Town of Medway; (2) Comments on the Posted Aggregation Plan and Responses; (3) Samples/Drafts – Town of Medway's Notification of its Power Supply Program and its business envelope; Town's Opt-Out Reply card; and (4) Area Towns with Aggregation Plans and Programs; Opt-Out information summary.

Energy Manager Bob Weiss, Bernie Lynch from Colonial Power Group and Energy Committee members Larry Ellsworth, Matt DeSorbo, and Sebastian Downs attended the meeting. Town Meeting voted to have the Town implement a community aggregation plan in May 2016. The Energy Committee chose Colonial Power Group as the consultants. The aggregation plan has been posted and public comments received. The Energy Committee is asking the BOS to adopt the plan. Administrator Boynton said the plan contains boilerplate language and is similar to other towns. He stressed the importance of residents reviewing the plan when it is received. The next step is review by the DOER and DPU.

Selectman Foresto said he attended the last Energy Committee meeting and reviewed the plan.

Selectman Foresto moved that the Board adopt the proposed Town of Medway Community Choice Power Supply Program Aggregation Plan for submission to the Massachusetts Department of Public Utilities; Selectman D’Innocenzo second; Resident Charlie Myers said the plan is not complete enough and should contain additional elements the Town plans to look at. He said the Town is going to continually research as items, including energy storage. He also suggested some language tense changes. The Energy Service Agreement (ESA) was not included as well. Mr. Myers urged the BOS to table this item for one meeting so these issues can be addressed. Mr. Lynch said the ESA is not required to be included. What has been posted on the website is a draft of an agreement. The plan is drafted to give the Town the most flexibility. Bob Weiss said the tense changes will be submitted. Mr. Weiss confirmed the agendas were posted. Mr. Weiss said no action was taken at the December 21, 2016 meeting; All ayes 3-0-0.

Chairman Trindade thanked the Committee for all their hard work.

Review/Approve – May 8, 2017 Annual Town Meeting Warrant:

The Board reviewed the following information: (1) May 8, 2017 Annual Town Meeting Warrant; and (2) Article 26- Proposed By-Law Amendments.

The Board agreed to postpone this item until the next meeting when all members can participate.

Vote – Accept Mass. General Law Chapter 32B, Sections 21-23 (Employee/Retiree Health Insurance) and to Initiate Process for Fiscal Year 2018 Health Insurance Renewal:

The Board reviewed the following information: (1) Proposed FY18 HMO Plan changes.

Administrator Boynton said this topic was discussed briefly at the previous meeting. The rate increase of 28.7% for FY18 was completely unexpected. Administrator Boynton said this is about \$1.4 million, which has been addressed as part of the budget. Tufts presented the Town with an option that would include only a 7% rate increase but would introduce deductibles. Chairman Trindade said he thinks the Board needs more time to discuss this topic. Administrator Boynton said he has a meeting next Tuesday with the Insurance Advisory Committee. The Board agreed to postpone this item to the following meeting.

Special Event Permit – American Legion Scholarship Road Race – June 17, 2017:

The Board reviewed the following information: (1) Correspondence from American Legion Race Coordinator; (2) Proposed Race Route; and (3) Police Chief’s Recommendations.

Selectman Foresto moved that the Board approve a special event permit for the American Legion Scholarship Road Race to be held on June 17, 2017 subject to Police Chief’s recommendations; Selectman D’Innocenzo second; No discussion; All ayes 3-0-0.

Approval of Warrants:

# 17-35S	2/23/17
School Expenses	\$306,715.28

#17-35P

Town Payroll	\$346,178.08
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#17-35SP

School	\$828,372.16
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TOTAL	\$1,481,265.52
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Selectman D’Innocenzo moved that the Board approve the warrant as read; Selectman Foresto second; No discussion; All ayes 3-0-0.

One-day Liquor License Request – Alicia Dupras– Thayer Homestead – March 4, 2017:

The Board reviewed the following information: (1) Application; and (2) Police Chief’s Recommendations.

Selectman D’Innocenzo moved that the Board approve a one-day liquor license for Alicia Dupras for her event to be held at Thayer Homestead on March 4, 2017 subject to Police Chief’s recommendations and proof of appropriate insurance coverage; Selectman Foresto second; No discussion; All ayes 3-0-0.

Town Administrator’s Report

- Snow and ice removal budget update. Thanked DPS for their work during the storms.
- Joint meeting with EPFRAC on March 13, 2017.
- Budget meeting March 4, 2017.
- Attending Tri-County budget meeting next Friday.

Selectmen’s Reports:

D’Innocenzo

- Congratulated high school winter teams on a great season.

At 8:00 p.m., Chairman Trindade moved to adjourn to executive session with no intent of returning to public session under Exemption 2; Selectman Foresto second; No discussion; Roll Call Vote: Trindade aye, Foresto aye, D’Innocenzo aye.

Respectfully submitted,

Michelle Reed