

Board of Selectmen's Meeting
July 17, 2017 – 7:00 PM
Sanford Hall, Town Hall
155 Village Street

Present: Maryjane White, Chair; Richard D'Innocenzo, Vice Chair (arrived 7:08 PM); Glenn Trindade, Clerk; John Foresto, Member.

Absent: Dennis Crowley, Member.

Staff Present: Michael Boynton, Town Administrator; Allison Potter, Assistant Town Administrator; Donna Greenwood, Principal Assessor; Barry Smith, Deputy Director, Department of Public Services; Susy Affleck-Childs, Director, Community and Economic Development

Others Present: Carla Cataldo, Chair, Cultural Council.

At 7:00 PM Chairman White called the meeting to order and led the Pledge of Allegiance.

Public Comments: None.

Approval – Contract with Goliath Tech – Chicken Brook Boardwalk, \$104,900:

The Board reviewed the following information: (1) Memorandum from the Director of the Department of Public Services; and (2) Contract.

Present: Jim Wieler.

Mr. Wieler stated that this project is a critical step in what was originally known as the Chicken Brook Corridor. We are now talking with the Millstone developer to figure out a way to get the route through that development. There were two bidders on this project. The work is anticipated to begin in mid-August. Our budget was \$100,000 and the additional cost is to purchase a pre-stained boardwalk material. That particular funding is coming from the Department of Public Services Budget, the Education line item. Brief discussion followed.

Selectman Trindade moved that the Board authorize the Chair to execute a contract with Goliath Tech for an amount not to exceed \$104,900, as presented; Selectman Foresto seconded. No discussion. VOTE: 4-0-0.

Approval – Contract with Conservation Works, LLC – Open Space and Recreation Plan Update Consulting Services, \$21,056:

The Board reviewed the following information: (1) Memorandum from the Planning & Economic Development Coordinator; (2) Contract; (3) Request for Proposals; and (4) Conservation Works Proposal.

Present: Susy Affleck-Childs, Planning and Economic Development Coordinator.

Ms. Affleck-Childs reported that a Request for Proposals was issued and six proposals were received. The Open Space and Recreation Plan Update Task Force reviewed them and invited three companies in

for interviews. We opted for a small firm whose overhead is naturally lower, and their bid came in lower as well. We are very pleased with our choice, and this firm comes with great credentials.

This task force is comprised of representatives from Conservation, Planning Board, Board of Selectmen, as well as a member at large and staff members including David D'Amico and herself.

Selectman Trindade moved that the Board authorize the Chair to execute a contract with Conservation Works LLC for consulting services in an amount not to exceed \$21,056, subject to the submission of required insurance coverage; Selectman D'Innocenzo seconded. No discussion. VOTE: 4-0-0. Ms. Affleck-Childs reported that the insurance certificate came in today.

Appointment Consideration – Board of Assessors, Carol Niedbala:

The Board reviewed an Email dated June 26, 2017 from Carol Niedbala. It is noted that the vacancy was created by a resignation with remainder of term to expire on June 30, 2018.

Present: Donna Greenwood, Principal Assessor; Carol Niedbala, applicant.

Ms. Greenwood reported that Ms. Niedbala was the Assessor in Natick before she retired, and was originally here in Medway as the Assessor twenty years ago.

Selectman Trindade moved that the Board appoint Ms. Carol Niedbala to the Board of Assessors for the remainder of a term expiring on June 30, 2018, as proposed; Selectman Foresto seconded. No discussion. VOTE: 4-0-0.

Appointment Consideration – Evaluation of Parks, Fields and Recreational Areas Committee (EPFRAC), Youth Sports Representative (1) – Cheryl Richardson and Phil Fougere:

The Board reviewed the following information: (1) Email from Phil Fougere; and (2) Letter of Recommendation from Paul Mahoney, Parks Commission, for Cheryl Richardson.

Present: Cheryl Richardson, applicant.

Selectman Trindade explained that the group needed a Youth Sports Representative. That particular individual did not want to continue so the group reached out for new volunteers by nomination. He continued, noting that Mr. Fougere has withdrawn his name in favor of the other applicant.

It was noted that most of the work has been done, but there is still work to do, especially if there are changes in design or funding.

Selectman Trindade moved that the Board appoint Cheryl Richardson to EPFRAC as the Youth Sports Representative; Selectman D'Innocenzo seconded. No discussion. VOTE: 4-0-0.

Appointment Consideration – Agricultural Committee (2) – Michael Kassel and Alison Dempsey:

The Board reviewed the following information: (1) Resume from Michael Kassel; and (2) Letter of Interest and resume from Alison Dempsey. It is noted that both candidates have attended Agricultural Committee meetings and the Agricultural Committee has voted unanimously to recommend both candidates for appointment.

Present: Alison Dempsey and Michael Kassel, applicants.

Ms. Allison Potter explained that appointment of these two candidates will bring the membership of the committee up to five members.

Ms. Alison Dempsey stated she moved to Medway six years ago as she wanted a place to raise chickens and bees, and learned about the Community Farm.

Mr. Michael Kassel stated he moved to Medway in 2004, raised chicken and supports the Community Farm. He noted he is an advocate of the total nature of Medway and wants it to continue, loving that there are still cows in town.

Selectman Trindade moved that the Board appoint Michael Kassel to the Agricultural Committee for a term to expire on June 30, 2019 and appoint Alison Dempsey to the Agricultural Committee for a term to expire on June 30, 2020; Selectman Foresto seconded. No discussion. VOTE: 4-0-0.

Appointment Consideration – Historical Commission – Cher Hamilton:

The Board reviewed the following information: (1) Email from Jeanne Johnson, Historical Commission Chair; and (2) Letter of Interest from Cher Hamilton. It is noted that there are currently two vacancies on the commission.

Present. Cher Hamilton, applicant.

Ms. Hamilton stated she moved to Massachusetts a while ago and moved to Medway a year ago purchasing a historical home. Since moving here, she has done a lot of research for the Historical Society. Chairman White reported that the Chair of the Historical Commission indicated Ms. Hamilton has been a lot of help.

Selectman Trindade moved that the Board appoint Cher Hamilton to the Historical Commission for a term to expire on June 30, 2020; Selectman D’Innocenzo seconded. No discussion. VOTE: 4-0-0.

Appointment Consideration – Zoning Board of Appeals (2) – Rori Stumpf, Bridgette Lex Kelly:

The Board reviewed an Email dated July 6, 2017 from the Community and Economic Development Director.

Mr. Boynton stated that both candidates would serve as alternates, and their appointment would bring the Zoning Board of Appeals up to full membership.

Selectman Trindade moved that the Board appoint Rori Stumpf and Bridgette Lex Kelley as full members of the Zoning Board of Appeals each for a term to expire on June 30, 2020; Selectman Foresto seconded. No discussion. VOTE: 4-0-0.

Discussion – Medway Cultural Council:

There were no background materials. It is noted that there are currently a number of vacancies on the council.

Ms. Carla Cataldo, Chair of the Cultural Council, noted that the council’s membership is highly regulated by the Massachusetts Cultural Council. The people whose appointments expired in June will roll off. We currently have three members and need 5. She explained that the purpose of the council is to determine art and cultural programs/projects that will contribute to economic vitality of the community. She noted that the council has to have a minimum of 5 members, but can have up to 22 as deemed by the State. Each member can serve two consecutive terms and then off. Additionally, each member has to take a tutorial of the Mass Cultural Council online.

Continuing, Ms. Cataldo listed council activities to include distribution of grant money to artists and organizations, art advocacy, festivals and related activities. We distribute roughly \$5,000 a year that

comes from the State. Last year 11 different organizations were awarded grant funds for activities encompassing all age groups. The group has up to one year to spend the grant award.

Ms. Cataldo reported she has recruited a new member which would bring the total to four. She expressed dismay that the Cultural Council page on the Town's website is very outdated. We distributed flyers at Family Day this weekend, and will leave them at various places around town such as the public library. They will also update the Facebook page and post pictures of some of the activities and performances that have been funded by the Medway Cultural Council.

Brief discussion followed during which Ms. Cataldo indicated she would like to coordinate more with other boards on activities that might be related.

Grant deadlines will be approaching in the fall. In early September the Council will publicize the availability of the grant money and hold a grant writing session for interested parties. Applications are due October 15, and the awards are made in November. In January they will have a community hearing during which the public can offer input; this type of hearing occurs every three years.

Selectman Foresto stated he was glad to hear that the Council is interested in coordinating with other groups, adding that the Board had previously met with the former chair with little result. He admitted that they Council cannot do much with only \$5,000 so want to make sure it goes as far as possible. Profits from Taste of Medway were used to fund the Monday night concerts in the park. It was noted that the vacancies will be posted online.

Annual Committee Appointments (list of committees and incumbent candidates attached):

The Board reviewed the following information: (1) List of incumbents seeking reappointment; and (2) Attendance records received as of July 14, 2017 for the following boards or committees: Affordable Housing Committee, Agricultural Committee, Board of Assessors, Cable Advisory Committee, Conservation Commission, Council on Aging, and Thayer Governance Commission. It is noted that Medway Pride Day Committee has only one appointed member so technically it cannot meet. A report from the Christmas Parade Committee was submitted at the meeting.

The Board engaged in general discussion on individuals seeking appointment to committees other than those who were being reappointed.

Selectman Crowley was particularly interested in the appointment process, the Board opted to postpone this until the next meeting when he will be present. It was noted that, according to the Town Charter, current appointees may continue to serve in their positions until they are either replaced or reappointed.

One-Day Liquor License Applications:

The Board reviewed applications and Police Chief recommendations for the following events to be held at the Thayer Homestead: (1) Pierre Cote and Laura Barone, August 19, 2017; and (2) Leah Crisostamo and Jamie Rosetti September 9, 2017.

Selectman Foresto moved that the Board approve one-day liquor licenses for the requested events subject to the Police Chief's recommended conditions and evidence of appropriate insurance coverage; Selectman D'Innocenzo seconded. No discussion. OTE: 3-0-0 (Selectman Trindade was out of the room at the time of the vote.)

Action Items from Previous Meeting:

The Board reviewed the Action Items List.

Mr. Boynton reported that work continues on Street Acceptance Process.

Mr. Boynton updated the Board on the Route 109 project, noting that it is being held up by Comcast in several locations. The full-depth excavation will begin next week. When the project shuts down for the construction season at the end of November, the first “binder” should be on the roadway. Some areas will not be done until in the spring. Delays are going to be from the weather or utilities. Otherwise, the project is relatively on schedule. Brief discussion followed.

Regarding the benches, there was a meeting with the chiefs, and various types of benches are being considered.

There will be some temporary sidewalk patching on Lincoln Street at the request of the resident. Typically, there needs to be coordination of sidewalk construction or repair with roadway work, especially in areas where there is currently no curbing.

The engineering firm Haley and Ward is coming in October to address water issues.

Finance Director Carol Pratt will attend an August meeting to update the Board on the status of OPEB account as well as the current tax title process.

Approval of Minutes:

The Board reviewed draft minutes from March 30, 2017.

Due to Selectman Crowley’s absence, the Board opted to postpone review of the minutes.

Town Administrator’s Report:

Mr. Boynton reported that Bob Wilson moving out of Medway and will step down from the Water and Sewer Commission.

Referring to the transition at the recycling center, Mr. Boynton reported that the blue sticker program is moving along. There have been a couple of instances where people gave away their stickers, and that has been resolved. Ms. White and Mr. Foresto – there were no signs or anyone waiving people around who already had stickers, they waited in line when they needed to know.

Medway Family Day was a great success due to amazing work by everyone involved. Mr. Boynton acknowledged that staff gets paid to take part, but he emphasized that the volunteers were truly outstanding. It was truly an incredible effort by everyone. Selectman Foresto credited Carl Wright for his expertise in helping motorists get out of parking spaces. The fellas at the MAHA booth cooked hamburgers for hours. Cable Access was there all day, and music was live streamed all day. As the fireworks display was videotaped, the music will be merged with it later for rebroadcast. Instead of leaving the cleanup until after the day was over, this year cleaning efforts were going on as we went along. Chief Tingley adapted his staffing as the day went on, responding to needs as they became known. The Town gives \$9,000 toward the expenses of the event, and the total cost was \$28,000. Selectman Trindade noted that a mother and son ran the ice cream concession and worked both days. Lastly, it was noted that Senator Karen Spilka judged the watermelon eating contest.

Selectmen Reports:

Selectman Foresto reported that negotiations with Comcast on the renewal of their license will begin next week. He cautioned that the license renewal does not address the prices charged to customers, but will include discussion on delivery of services.

There is expectation that a draft decision on the proposed Exelon expansion will be released on August 4, a week later than the anticipated date of July 27. There will be a meeting to determine the final outcome. Brief discussion followed.

**At 7:57 PM Selectman Trindade moved to adjourn; Selectmen Foresto seconded. No discussion.
VOTE: 4-0-0.**

Respectfully submitted,
Jeanette Galliardt
Night Board Secretary