

**Board of Selectmen's Meeting  
October 2, 2017 -- 7:00 PM  
Sanford Hall, Town Hall  
155 Village Street**

**Present:** Maryjane White, Chair; Richard D'Innocenzo (7:02), Vice Chair; Glenn Trindade; Member

**Absent:** Dennis Crowley, Clerk; John Foresto, Member

**Staff Present:** Michael Boynton, Town Administrator; Allison Potter, Assistant Town Administrator; Barry Smith, Deputy Director, DPS

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At 7:00 PM Selectman White called the meeting to order and led the Pledge of Allegiance. A moment of silence was held for the horror that occurred in Las Vegas.

**Public Comments:** None

**Appointment Consideration – Capital Improvement Planning Committee – Sarah Raposa; Medway Pride Day – Susan Alessandri**

*The Board reviewed the E-mail from Sarah Raposa including letter of interest and resume and the E-mail from chair, Kelly O'Rourke recommending appointment and; E-mail from Susan Alessandri and chair, Sarah Stone recommending appointment.*

Ms. Raposa is the Town Planner for Medfield and therefore very familiar with the municipal environment and the Capital Improvement Committee.

Ms. Alessandri has been active on the Medway Pride Day Committee for the past few years inclusive of chairing the committee. The Selectmen requested a change to the term of this committee from one to three years and adding this item to the agenda of a future meeting.

**Selectman Trindade moved that the Board appoint Ms. Sarah Raposa to the Capital Improvement Planning Committee for a four-year term. Selectman D'Innocenzo seconded. No discussion. VOTE: 3-0-0.**

**Selectman Trindade moved that the Board appoint Ms. Alessandri to the Medway Pride Day Committee for a one-year term. Selectman D'Innocenzo seconded. No discussion. VOTE: 3-0-0.**

**Approval – Fiscal Year 2018 Indirect Cost Allocation Agreements for Enterprise Funds**

*The Board reviewed the Enterprise Funds Agreement.*

This agenda item was moved to the October 16, 2017 Selectmen's Meeting until full the Board is present.

**Approval – Fall Town Meeting Warrant, November 13, 2017**

*The Board reviewed the Fall Town Meeting Warrant, November 13, 2017.*

Town Administrator Boynton reviewed the changes made to the warrant noting the need to approve the warrant at this meeting to meet the fourteen day posting requirement stating technical changes may still be made.

**Selectman Trindade moved that the Board approve the Fall Town Meeting Warrant, November 13, 2017. Selectman D’Innocenzo seconded. No discussion. VOTE: 3-0-0.**

**Approval – Contract with Hatch Asphalt Management for Saddle Hill Road Sidewalk - \$68,000**

*The Board reviewed the following: (1) Memo from Dave D’Amico dated October 2, 2017; (2) Bid document (3) Contract*

This agenda item was put on hold due to a bid protest. The need to resolve this protest may result in the sidewalk project being postponed until the spring. The Selectmen requested an explanation be placed on the Town’s Facebook page should the project be delayed until the spring.

**Approval – Contract with Hatch Asphalt Management for Sanford Street Sidewalk - \$21,000**

*The Board reviewed the following: (1) Memo from Dave D’Amico dated October 2, 2017; (2) Bid document (3) Contract*

There was no discussion of this agenda item.

**Selectman Trindade moved that the Board authorize the Chair to execute the contract with Hatch Asphalt Management in the amount of \$21,000 for the Sanford Street Sidewalk construction project subject to receipt of the Bond and proof of appropriate insurance coverage. Selectman D’Innocenzo seconded. No discussion. VOTE: 3-0-0.**

**One-Day Liquor License Requests:**

*The Board reviewed Police Chief Recommendations for the following events to be held at the Thayer Homestead: Laina Kaplan (Class of 1987 Reunion) October 28, 2017 and Jeff Hammond – November 1, 2017.*

There was no discussion of this agenda item.

**Selectman Trindade moved that the Board approve the one-day liquor licenses for Laina Kaplan and Jeff Hammond for the events to be held at the Thayer Homestead on October 28 and November 1, 2017 respectively, subject to Police Chief’s recommendations and proof of appropriate insurance coverage. Selectman D’Innocenzo seconded. No discussion. VOTE: 3-0-0.**

**Action Items from Previous Meeting:**

*The Board reviewed the Action Items List.*

There was no discussion of this agenda item.

**Town Administrator’s Report:**

Council on Aging Kitchen Renovation-Senior Center: A meeting is scheduled for tomorrow regarding next steps. Selectman Trindade voiced concern regarding building accessibility the prior evening. A

review of the security system's auto-locking mechanism is scheduled for tomorrow. There was a question if video surveillance is part of the current security system. The response was negative.

Building Permits: The numbers to date are off as follows: dollars collected are down approximately \$50,000 but total permits are similar to past years noting that Exelon is not included in these data.

Free Cash: Numbers looks very good for this year and are under review by the Department of Revenue.

Affordable Housing Safe Harbor Status: The state has designated the Town with Safe Harbor Status. The addition of Millstone and Salmon brings us over 7%.

Route 109 Paving: Overnight paving is scheduled for this Wednesday night and is expected to be the last overnight paving of the calendar year but not the last of project. In early spring of 2019, the final paving will be overnight. The issue with Columbia gas was discussed with the potential impact on the project timeline. The Selectmen requested Mr. Boynton address the issue of sub-contractors and public utilities impact on these state run projects to the potential detriment to the town be addressed at his next meeting with Senator Spilka.

Health Insurance Process: We continue to monitor the 7.9% increase this year and will be meeting with our brokerage team to ensure we go out to bid at the appropriate time to obtain the most favorable rates.

DPS Facility Project: This project is moving forward related to the two properties; 13R Chestnut Street and Zero Crooks Street. After approval of our plan design, we can go forward with a Form A hearing with the Planning Board and the development of the P&S can proceed. The Committee will then be reconvened to select a designer. ACTION ITEM-Reach out to Town of Norwood for site visit.

#### **Selectmen's Reports:**

Selectmen D'Innocenzo: The Open Space Committee is meeting tomorrow at 7pm at Thayer House. The fall sports teams are doing well and requested resident support of our local sports teams.

**At 7:28 PM Selectman Trindade moved to adjourn; Selectman D'Innocenzo seconded. No discussion.  
VOTE: 3-0-0.**

Respectfully submitted,  
Liz Langley  
Administrative Assistant  
Town Administrator's Office