

Board of Selectmen's Meeting
June 26, 2017 -- 7:00 PM
Sanford Hall, Town Hall
155 Village Street

Present: Maryjane White, Chair; Richard D'Innocenzo, Vice Chair; Glenn Trindade, Clerk; Dennis Crowley, Member; John Foresto, Member.

Staff Present: Michael Boynton, Town Administrator; Allison Potter, Assistant Town Administrator; David D'Amico, Director, Department of Public Services.

Memorial Committee: Douglas Downing, John Larney, Richard Parrella, Robert Saleski and Paul Trufant.

At 7:00 PM Chairman Trindade called the meeting to order and led the Pledge of Allegiance.

Public Comments: None.

Presentation/Discussion – Memorial Committee – USS Arizona Flag

There were no background materials.

Present: Memorial Committee members: Douglas Downing, John Larney, Richard Parrella, Robert Saleski and Paul Trufant.

Mr. Robert Saleski, Chair of the Memorial Committee, explained that this flag was on display on Memorial Day. He introduced Major Richard Keough, a decorated war veteran and Medway citizen.

Major Keough explained that every year the Memorial Committee commemorates survivors of the Pearl Harbor attack, and this year there were four survivors present at the Memorial Day ceremony. He arranged for a flag to be flown during the hours the memorial was open on December 7. The flags are certified by the National Park Service. The Memorial Committee has donated the display case for the flag, but "we hope that it will be flown on Memorial Day and Veterans Day at the discretion of the Selectmen".

The Board thanked the committee for the flag and their work to honor veterans.

Approval – Contract with George E. Sansoucy, P.E., LLC for Valuation Services - \$8,000

The Board reviewed the following information: (1) Memorandum dated June 26, 2017 from the Board of Assessors; and (2) Contract.

Mr. Boynton explained that this is the service work that Sansoucy will do for utility valuation work which must be performed every five years.

Selectman Foresto moved that the Board authorize the Chairman to execute a contract with Sansoucy, P.E. for updated valuation services in an amount not to exceed \$8,000; Selectman Trindade second. No discussion. VOTE: 5-0-0.

Appointment Consideration – Cultural Council – Melissa Kelley & Gail Hachenburg

The Board reviewed correspondence from Carla Cataldo, President, Medway Cultural Council. It is noted that four members of the Cultural Council will be resigning as of June 30, 2017 leaving vacancies. Email correspondence from both candidates confirmed interest in appointment.

Selectman Trindade moved that the Board appoint Melissa Kelley to the Cultural Council for a 3-year term; Selectman D’Innocenzo seconded. No discussion. VOTE: 5-0-0.

Selectman Trindade moved that the Board appoint Gail Hachenburg to the Cultural Council for a 3-year term; Selectman D’Innocenzo seconded. No discussion. VOTE: 5-0-0.

Selectman Foresto asked if the Chair of the Cultural Council could come in to update the Board on the Council’s activities.

Grant Expenditure Authorization – Hazard Mitigation Grant - \$18,000

The Board reviewed the following information: (1) Grant Authorization Form; (2) Hazard Mitigation Plan Update; (3) Correspondence from Sarah White, MEMA Hazard Mitigation Recovery Section Chief; and (4) DOT Contract, Page 1.

Mr. Boynton reported that this grant will provide funds for the Town to be able to update the plan, which will improve eligibility for other grant programs as well as reimbursement of hazard expenses. Brief discussion followed.

Selectman Trindade moved that the Board authorize the expenditure of the Hazard Mitigation Grant to update the Town’s Hazard Mitigation Plan in an amount not to exceed \$18,000; Selectman D’Innocenzo seconded. No discussion. VOTE: 5-0-0.

Public Hearing (7:15pm) – Request for Transfer of Liquor License & Common Victualler License from John Spiliakos to CTMD, LLC d/b/a Supreme Pizza - 67C Main Street

The Board reviewed the following information: (1) Liquor License Application; and (2) Common Victualler License Application: It is noted that all required supportive documents have been received for both license transfer requests.

Present: Mareen Daniel, Manager and owner; Charbel Tabet, business partner.

Selectman Trindade moved that the Board open the public hearing for the request to transfer the liquor license and common victualler license associated with 67C Main Street; Selectman D’Innocenzo seconded. No discussion. VOTE: 5-0-0.

Mr. Daniel introduced himself and his business partner, Charbel Tabet. He reported that there are no changes to the business. There was no public comment or input.

Selectman Foresto moved that the Board close the public hearing; Selectman Trindade seconded. NO discussion. VOTE: 5-0-0.

There being no concerns articulated by Board members, **Selectmen Trindade moved that the Board approve the transfer of the Section 12 liquor license and common victualler license associated with**

Supreme Pizza located at 67C Main Street from Supreme Medway, LLC to CTMD, LLC; Selectman D’Innocenzo seconded. No discussion. VOTE: 5-0-0.

Public Hearing (7:30pm) - Request for Transfer of Liquor License & Common Victualler License from Zio Paulo’s Trattoria to Paul Rogers, Jr d/b/a PJ’s Smoke N’ Grill - 112B Main Street

The Board reviewed the following information: (1) Liquor License Application; and (2) Common Victualler License Application. It is noted that all required supportive documents have been received for both license transfer requests.

Present: Paul Rogers, Jr., owner.

Selectman Trindade moved that the Board open the public hearing for the request to transfer the liquor license and common victualler license associated with 112B Main Street; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

Mr. Rogers reported that he also owns the PJ’s restaurant in Bellingham. He noted that there will be some cosmetic updates such as painting, but no changes to the actual operation. Responding to a question from the Board, he stated they plan to use only one side of the space. They plan to be open in September.

There was no public comment or input.

Selectman Trindade moved that the Board close the public hearing; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

There being no concerns articulated by Board members, **Selectman Trindade moved that the Board approve the transfer of the Section 12 liquor license and common victualler licenses associated with Zio Paulo’s Trattoria, 112B Main Street, from Richard’s Casino Bar and Grill to Paul Rogers, Jr d/b/a PJ’s Smoke N’ Grill, Inc.; Selectman D’Innocenzo seconded. No discussion. VOTE: 5-0-0.**

Approval – Contract with Waste Management for Curbside Solid Waste & Recycling Collection

The Board reviewed the following information: (1) Contract Summary; (2) Annual Solid Waste Contract Comparison; and (3) Contract.

Present: David D’Amico, Director, Department of Public Services

Mr. Boynton explained that in past years a single contract handled solid waste and recycling services for both curbside collection and the recycling center. This year they have been split into separate contracts. He briefly reviewed the changes in the proposed contract, i.e., white goods. This contract will elicit savings for the overall program.

Mr. D’Amico noted it has been a long process talking to companies. Waste Management has provided good service and good solution of customer service issues, and that was a large reason for keeping them. They are also a local company. Other companies may be ready to offer curbside services in a couple of years, but for now Waste Management is the best deal.

Selectman White asked about rejection notices. Mr. D’Amico responded that they hate to do that, and if they do, it is usually something extremely in violation of the regulations. The trash company will try

to work with the homeowner to legally take the item, bill the pickup to the Town, and the Town would bill it back to the resident.

Selectman Trindade moved that the Board authorize the Chairman to execute a three-year contract with Waste Management for curbside solid waste and recycling collection services subject to funding in year 2 and year 3, and proof of appropriate insurance coverage; Selectman D’Innocenzo seconded. Brief discussion followed on extra fees for carts. Those fees have been renegotiated so that the fee for the additional cart could be lifted for a year. However, it is unknown whether that no-fee scenario will continue past this contract. Responding to Selectman Crowley’s question about electronics, Mr. D’Amico stated there is no language in the contract with regard to electronic devices. Currently those items can be dropped at the recycling center where they are palletized and sent out. The Town pays a fee for that disposal. Regarding extra items, the resident will have to submit a list of items to be picked up before payment is calculated. **VOTE: 5-0-0.**

Selectman Trindade moved that the Board vote to rescind the \$50 fee for the additional cart for a period of one year or FY18; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

Approval – Contract with Lawrence Waste Services Company for Recycling Center Waste & Recycling Disposal

The Board reviewed the Contract.

Present: David D’Amico, Director, Department of Public Services

Selectman Trindade moved that the Board authorize the Chairman to execute a three-year contract with Lawrence Waste Services for recycling center waste and recycling disposal services subject to funding in year 2 and year 3, and proof of appropriate insurance coverage; Selectman D’Innocenzo seconded. Brief discussion followed during which Mr. D’Amico reported that the highest commodity right now is corrugated cardboard (dry). Another way for a municipality to generate revenue is to operate its own recycling operation. Otherwise, the Town does not make money with its recycling. **VOTE: 5-0-0.**

Affirmation of Committee Appointment – Michael Tudino– Parks and Recreation Commission Representative on Evaluation of Parks, Fields and Recreational Areas Committee (EPFRAC)

The Board reviewed the following information: (1) Correspondence from Paul Mahoney, Parks Commission; and (2) Excerpt from Board of Selectmen Minutes from 9/19/16.

Selectman Trindade moved that the Board affirm the appointment of Michael Tudino to the Evaluation of Parks, Fields and Recreation Areas Committee as the Parks and Recreation Commission representative for a one-year term. Foresto seconded. No discussion. VOTE: 5-0-0.

Annual Committee Reappointments (List to follow agenda)

The Board reviewed the List of FY18 Reappointments. Note: All members on the reappointment list have confirmed their interest in seeking reappoint for another term.

Selectman Trindade suggested postponing appointment until July 17 as he would like to see attendance records from boards and committees. **Discussion/Vote – Waiving Banner Display Cost for Medway Based Non-Profit Organizations**

There were no background materials.

Selectman Trindade moved that the Board approve a waiver of the banner display application fee for any certified non-profit organization hosting an event based in and benefitting the Town of Medway; Selectman D’Innocenzo seconded. Brief discussion followed. Selectman Trindade amended his motion to add that the organization must be a certified 501(3)(c) organization; Selectman D’Innocenzo seconded the amendment. No further discussion. VOTE: 5-0-0.

Banner Display Request – Celebrate Medway Day

The Board reviewed a Banner Display Request – Celebrate Medway Day.

Selectman Trindade moved that the Board approve the banner display request for Celebrate Medway Day as presented; Selectman D’Innocenzo seconded. No discussion. VOTE: 5-0-0.

Entertainment License Request – Community Farm to Fork Event – September 9, 2017

The Board reviewed the Event Application.

Selectman Trindade moved that the Board approve a one-day entertainment license for the Medway Community Farm’s Farm to Fork event on September 9, 2017 subject to Police Chief’s recommendations; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

One-Day Liquor License Requests:

The Board reviewed Application and Police Chief Recommendations for the following events to be held at the Thayer Homestead: (1) Meaghan Fleming – July 2, 2017; (2) b. Nirmala Thapa – July 3, 2017; (3) Jordan Cassidy Memorial – July 30, 2017; and (4) Lindsay Snow- August 11, 2017.

Selectman Trindade moved that the Board approve one-day liquor licenses for Meaghan Fleming, Nirmala Thapa, Jordan Cassidy Memorial and Lindsay Snow for events to be held at the Thayer Homestead on July 2, July 3, July 30 and August 11, 2017 subject to Police Chief’s recommendations and proof of appropriate insurance coverage; Selectman D’Innocenzo seconded. No discussion. VOTE: 5-0-0.

Action Items from Previous Meeting:

The Board reviewed the Action Items List.

Chapter 90 Funding – Responding to a question from Selectmen Crowley, Mr. Boynton explained the process of determining a split of these funds between sidewalk and roadway projects. Brief discussion followed on the composition of the sidewalks and proposed locations. Selectman Trindade suggested that the Town Administrator and DPS Director explain what kinds of issues exist for various streets and identify a priority list. Mr. Boynton noted that sidewalks will likely not be installed on a road that has not been worked on recently as it is probably on a list of upcoming projects. It is preferable to work on sidewalks when a roadway is being repaired so that the road is impacted only once. Mr. D’Amico will be able to provide a list sometime in the fall, possibly mid-October. Selectman Crowley suggested the list be ready in time for Fall Town Meeting. Brief discussion followed. October 16 was a suggested date.

Benches at park across from Police Station – It was noted that a meeting took place with Chief Tingley. This matter was discussed at the last meeting of the Memorial Committee.

OPEB – Ms. Carol Pratt, Finance Director, is drafting a memorandum with a policy which will be distributed to the Selectmen soon.

Tax Title Auction – This is going back on the Action Items List. Mr. Boynton will provide an update on July 17.

Approval of Minutes:

The Board reviewed revised draft minutes from April 3, 2017 and April 18, 2017 as well as draft minutes from May 8, 2017.

Selectman Trindade moved that the Board approve the minutes of April 3, 2017, as revised; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

Selectman Trindade moved that the Board approve the minutes of April 18, 2017, as revised; Selectman Foresto seconded. Selectman Crowley asked for additional clarification. Selectman Trindade withdrew his motion.

Selectman Trindade moved that the Board approve the minutes of May 8, 2017, as presented; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

Town Administrator's Report:

Mr. Boynton reported that the new recycling center stickers have to be applied by center staff. This prevents the stickers from "traveling to other communities".

We use Bay State Development to get the best price for electricity and will be working on that this week.

Brief discussion followed on the intersection of Mechanic & Oak Streets. There is currently a stop sign on Oak Street. Mr. Boynton reported that he spoke with the Police Chief, and he would like to have the Board's permission to place additional stop signs to make sure the intersection is clear before proceeding. Area residents have complained. It is a small residential area, not a traffic throughway. Selectman Crowley expressed concern that traffic flow from large events will cause each car to stop and the traffic will queue up. It was noted that most large events have a police detail so that might not be an issue. Chairman White suggested that additional sign can be tried and see how it goes.

Selectman Trindade moved that the Board approve the placement of two additional stop signs at the intersection of Mechanic & Oak Streets; Selectman D'Innocenzo seconded. Selectman Crowley reiterated his concern that a second sign on Mechanic Street is unnecessary. No further discussion. VOTE: 4-1-0 - Crowley opposed.

Algonquin Project – Mr. Boynton reported that Algonquin field personnel need to access Town land in order to remove transmitter from one of the turtles that migrated to Town land.

Selectman Trindade moved that the Board grant permission for Algonquin Project personnel to access Town Land as discussed; Selectman Foresto seconded. No discussion. VOTE: 5-0-0.

Medway Family Day will be on Saturday, July 15. An operations plan is in the works. It was noted that there will be several baseball games taking place that day. Chief Tingley has submitted a draft plan. The local shuttle bus will be operating again this year.

FY17 closeout was successful with no issues to report.

Selectmen's Reports:

Selectman Crowley asked for an update on the temporary signs for Route 109 project as he has not seen any. It was noted that the barber shop is the only business that has put up a sign.

At this time, Mr. Jeff Robinson identified himself as the developer for The Willows Retirement Community. He reported that everything is on track for breaking ground in September. Ms. Potter explained that the Conservation Restriction was removed from the Board's agenda as it was not ready. Mr. Robinson stated that they will begin construction with the main building, the site work and roadways and then move on to 15 cottages. There will be a total of 69 cottages. The community will be comprised of memory care, assisted living, and independent living areas but no nursing home facilities. There will be 40 memory care units and 60 assisted-living units in the main building. There will be 56 independent living units in addition to 15 attached cottages. The construction process is approximately 20 months.

**At 8:30 PM Selectman Trindade moved to adjourn; Selectman Foresto seconded. No discussion.
VOTE: 5-0-0.**

Respectfully submitted,
Jeanette Galliardt
Night Board Secretary