

# APPROVED ON 11/20/2018



Town of Medway

**Capital Improvement Planning Committee**  
155 Village Street, Medway MA 02053  
(508) 533-3264 • FAX: (508) 321-4988

Meeting Minutes: October 16, 2018  
Medway Senior Center

**Call to Order:** – With a quorum, this meeting was called to order by Committee Chair, Ms. O'Rourke at 7:04 PM.

## **Committee Attendees:**

	02/27/18	03/27/18	10/02/18	10/16/18
Kelly O'Rourke	X	X	X	X
Leonard Mitchell	X	X	X	X
Tracy Malcolm	X	X	X	X
Sarah Raposa	X	Absent with Notice	X	X
Amanda DelConte	-	-	-	X

Ms. O' Rourke opened the discussion in regards to the prospective member, Mr. Callahan not being able to join CIPC. She said changes to Medway by-laws are required to add another additional member to the committee. Mr. Callahan will likely join the Water & Sewer Board. Members welcomed Ms. DelConte to the committee.

## **Discuss Free Cash Recommendations for fall town meeting:**

- Members went over the list of proposed projects that would utilize fall free cash funds.
- Replace Ballistic Vests- \$21,725 is included in the current list. It was ranked high in the CIPC's list of projects for spring town meeting.
- Purchase of new sander (Truck 212 Hooklift- \$21,000). This is a priority to the town as the existing sander needs to be replaced.
- Perimeter fencing (\$21,000) – This item is a priority as there was some automobile damage to Idylbrook field after the spring town meeting.
- Purchase Ford Focus - \$22,000: Town is providing the match to the state funds for installing charging stations.

- After some discussion, members agreed to have Energy Committee member attend the CIPC meetings as a Liaison and also to include them in the list of Boards/ Committees that CIPC reaches out to during the yearly process.
- *A motion was made by Ms. O' Rourke to accept the items in the list for free cash recommendations to be presented at the fall town meeting, seconded by Mr. Mitchell. All were in favor.*
- *A motion was made by Mr. Mitchell to have Ms. O'Rourke continue as the Chair of CIPC, seconded by Ms. Raposa. All were in favor.*
- *A motion was made by Ms. Raposa to nominate Mr. Mitchell as the Vice- Chair of CIPC, seconded by Ms. O' Rourke. All were in favor.*

#### **Other Business:**

- Ms. O' Rourke stated that there will be town-wide facilities audit. This exercise is expected to cost around \$250K (estimate). A consultant will be hired for this purpose.
- Ms. O' Rourke reached out to CPC Chair, Mr. Sorrel to discuss the schools playgrounds project. He suggested that the committee members attend the CPC meeting on 11/05 to support the project and to discuss the various funding options. She said the goal is to see if CPC will be able to fund a portion of the proposed project.

#### **Liaisons Responsibilities for FY2019:**

- Ms. O'Rourke- School Committee, Thayer Governance Committee
- Mr. Mitchell- IT, Police, Open Space, CPC, Animal Control
- Ms. DelConte - Library, Fire Department, Building Dept.
- Ms. Raposa- Redevelopment Authority, Planning Board and Economic Development Committee, Town Administrator, Assessors, Tax
- Ms. Malcolm- DPS, Council on Aging, and Board of Water and Sewer Commission

#### **Approve Meeting Minutes-**

None.

#### **FINCOM UPDATE-**

None.

**Schedule:**

- Next CIPC meeting will be on November 06<sup>th</sup>, 2018 at 7:00 PM at the Senior Center.

**Adjournment:**

- With no further business before this committee, motion was made by Mr. O' Rourke to adjourn the meeting at 7:45 PM; motion was seconded by Mr. Mitchell. All were in favor.

Respectfully Submitted,  
Sreelatha Allam