



Town of Medway
FINANCE COMMITTEE
155 Village Street
Medway MA 02053

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Wednesday, May 09, 2018 – 7:00 PM
Sanford Hall (Town Hall)
155 Village Street

Present: Frank Rossi, Chair; Todd Alessandri, Clerk; Ellen Hillery, Michael Schrader, Susan Segarra, Jim Sullivan (via Phone)

Others Present: Ms. Carol Pratt, Mr. Michael Boynton (Town Administrator)

At 7:14 PM Chairman Rossi called the meeting to order. He declared that there was a quorum with seven members present.

Chair said the last FINCOM meeting ended with the understanding that the remaining 8 special town meeting Warrant Articles will be reviewed and approved today.

Discussion/Vote on TBD Designations for Special and Annual Town meeting Warrant Articles:

Special Town Meeting Article:

- **Article 7:**
Transferring \$50,000 from Parks Revolving Fund to Stabilization Fund. BOS met with Parks Commissioners on 05/07 and they voted to approve the transfer. Currently there's about \$280,000 in the revolving fund. With the transfer, the amount in the stabilization will become \$225K. Mr. Rossi said Parks Commissioner, M. Tudino will attend a near future FINCOM meeting.
A motion was made by Mr. Alessandri to approve Article 7 for discussion at the special town meeting, seconded by Mr. Schrader. All were in favor. It was voted 5-0-1. Ms. Segarra abstained.

Annual Town Meeting Warrant:

- **Article 10: Retained Earnings for enterprise fund.**
BOS approved the article. There's \$345K in retained earnings currently.
A motion was made by Mr. Alessandri to approve Article 10 for annual town meeting discussion, seconded by Ms. Segarra. All were in favor. It was voted 6-0-0.

- **Article 11: There's \$525K in the retained earnings.**
A motion was made by Mr. Alessandri to approve Article 11 for annual town meeting discussion, seconded by Ms. Segarra. All were in favor. It was voted 6-0-0.
- **Article 12:** Mr. Boynton said it's the first three steps in a much larger water system improvement program. These are the two components of system sustainability i.e., capacity/proper back up for the town wells. He gave an overview of the need for the much larger program. In that regard, this article is the first step. It's for the transmission line (about a quarter mile) from Village Street well to Populatic Street. The estimates were done by the water commissioners.
A motion was made by Mr. Alessandri to approve Article 12 for the annual town meeting discussion, seconded by Ms. Segarra. All were in favor. It was voted 6-0-0.
- **Article 22: Planning Board Article-** The language was changed to include the abbreviation for Medical Marijuana Facility (MMF).
A motion was made by Mr. Alessandri to approve Article 22 for the annual town meeting discussion, seconded by Ms. Hillery. All were in favor. It was voted 4-0-2. Ms. Segarra and Mr. Schrader abstained
- **Article 23(related to Marijuana):** Delete the moratorium on non-medical marijuana.
A motion was made by Mr. Alessandri to approve Article 23 for annual town meeting, seconded by Ms. Hillery discussion. All were in favor. It was voted 4-0-2. Ms. Segarra and Mr. Schrader abstained.
- **Article 24 (site plan review):**
A motion was made by Mr. Alessandri to approve Article 24 for the annual town meeting discussion, seconded by the Chair, Mr. Rossi. All were in favor. It was voted 4-0-2. Ms. Segarra and Mr. Schrader abstained.
- **Article 25 (District Boundary Map):**
A motion was made by Mr. Alessandri to approve Article 25 for the annual town meeting discussion, seconded by Ms. Hillery. All were in favor. It was voted 4-0-2. Ms. Segarra and Mr. Schrader abstained.

Discussion / Presentation Ms. Carol Pratt:

- Ms. Pratt went over the revised budget information with FINCOM members. The MOA with the fire fighters was voted tonight. Adjustments to their budget lines will be made to reflect the decisions made.
- Salary reserve line was at \$180K in the original budget. Mr. Rossi said the final numbers remain the same. The updated salary reserve number (\$119K) was spread out based on collective bargaining. The remaining \$52 K will be moved to fire fighter's salary reserve. \$9K will be transferred to free cash.
- Mr. Boynton said a 2% cost adjustment has been made to all non-union employees.
- The salary of the past Communications Director position was originally budgeted for \$54K. The new proposed salary for the position is based on experience and is at \$61,000. There's no bottom line change in the budget. To cater to the proposed salary of \$61,000, \$7,000 was moved from worker's comp to Communications line item.
- Chair said the motion will be made at the pre-meeting on May 21, 2018.

- Mr. Boynton said there has been progress in negotiations with some good unions in towns.
- Members went over the MGL Chapter 44, Section 7, 8, 10 handout distributed by Ms. Pratt.
- Ms. Pratt explained the difference between “inside” and “outside debt limit” definitions.
- \$94,511,475 is the limit for “Inside the Debt Limit” threshold. With the proposed borrowings, the town’s inside debt limit is at \$33mil. Mr. Alessandri asked if the outside Vs inside debt limits will be looked differently by the rating agencies.
- Mr. Boynton and Ms. Pratt said there’s capacity built into the budget. For the most part many of the items like the Parks Improvements project, VFW purchase have funding sources identified. \$2.4 million is the total borrowing amount for FY19.
- Mr. Boynton talked about the water main work on Holliston St. that’s proposed to begin next year. He said engineering work will be done this year.
- There was discussion on beginning of the construction of a DPS facility/garage by this time next year. This is included as a projected item for town borrowing in FY20 or FY21. Architect for the design has been selected and will be a 6-7 month process. Request for funding will be made at the spring town meeting next year.
- There was some discussion on the definition of “Excluded and Non-Excluded Debt”. Excluded Debt is the amount that’s added to the property taxes and voted by the town to accept it as an excluded debt.
- Members went over the Medway Debt Service –FY19 handout.
- Vote on the updated budget will be done on at the next meeting.
- Mr. Boynton reported that Building Commissioner, Jack Mee was recognized as the outstanding building official of the year for SE Massachusetts.
- Mr. Boynton said an inter-municipal agreement has been made with the town of Montgomery in Western Massachusetts. Their fire chief died in the line of duty last December. It’s a small department and have no dedicated funding. One of their fire trucks is not operational. As part of the agreement, once the new truck has been delivered, the Medway fire truck ibt replaces will be given to the Town of Montgomery.

Approval of Minutes:

03-14-2018: Tabled. Minutes will be approved at the May 21st FINCOM pre-meeting as the draft minutes were not made available tonight.

03-19-2018: A motion was made by Mr. Alessandri to approve the minutes of 03-19-2018 as amended, seconded by Mr. Schrader. It was voted 6-0-0. All were in favor.

Mr. Rossi said the appointment of some of the FINCOM members will expire soon. He asked those members to get in touch with him if they are interested in continuing to be part of the committee.

**At 8:20 PM Mr. Schrader made the motion to adjourn; Mr. Alessandri seconded. No discussion.
VOTE: 6-0-0.**

*Respectfully submitted,
Sreelatha Allam
Night Board Secretary*