



Town of Medway

FINANCE COMMITTEE

155 Village Street
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January 10, 2018 – 7:00 PM
Sanford Hall, Town Hall
155 Village Street

Present: Frank Rossi, Chair; Rohith Ashok, Vice Chair; Todd Alessandri, Clerk; Dan Doherty; Jeff O'Neill; Susan Segarra; Jim Sullivan (remote participation).

Absent: Ellen Hillery, Michael Schrader.

Staff Present: Michael Boynton, Town Administrator; Carol Pratt, Finance Director.

At 7:02 PM Chairman Rossi called the meeting to order. He declared that a quorum was present with six members in attendance. Mr. Sullivan, participating remotely, is not included in the quorum.

Town Administrator Michael Boynton took this opportunity to ask residents to pay close attention to the impending flood warnings with the anticipated rainfall, and to keep storm drains near their homes open so that water can flow freely. Responding to a question from the committee, he stated that this last storm was costly, more challenging because of a water main break that needed to be dealt with at the same time on January 4. A handful of crews came back in to do snow removal and minimize snow banks, and sidewalks were addressed after that.

At this time, Mr. Boynton began reviewing a number of updates for committee members.

Update on DPS land

There is a wide open area behind the existing garage building. There are two parcels that extend back toward the old railroad bed to which the Town owns the rights. This land will be utilized to improve the flow into the DPS site as well as offer a space for equipment and vehicle storage. Brief discussion followed.

Discussion/Review:

Mr. Boynton and Ms. Pratt provided an update on FY18 budget and the FY19 budget process.

Ms. Pratt reported that the revenues appear to be on target. The first payment from Exelon has been received and collection of real estate taxes is on budget. Brief discussion followed on residents who were pre-paying real estate taxes for Q3. The Town will have to return extra payments that may have also been made by mortgage companies as payments cannot be carried over.

It was noted that all departments are within their FY18 budgets at halfway point through the fiscal year. Brief discussion followed on Chapter 90 monies, Norfolk County Retirement System, Health Insurance, and Tri-County High School Assessment where it was revealed that enrollment is down this year.

Departmental budgets for FY19 have been submitted; Mr. Boynton and Ms. Pratt will spend time on those this week. Then they will meet with department heads to discuss those submissions as they begin to prepare the Town budget. He emphasized that he does not want to use Exelon revenue to close budgetary gaps. He anticipated the budget to be delivered to the Board of Selectmen in February and then to the Finance Committee in late February or early March. There will be no change in philosophy from the past few years.

Mr. Boynton reported that there will be two articles related to marijuana on the Annual Town Meeting Warrant. Because the community voted to accept marijuana establishments, a vote to outright ban retail establishments must also go to a ballot vote. The Zoning Bylaw would then be updated at Town Meeting in accordance with that ballot vote. Brief discussion followed.

Chairman Rossi noted that the Finance Committee's next meeting will be on February 14. The budget will not be ready before that.

Miscellaneous:

Chairman's Report – Chairman Rossi reminded members of the legislative breakfast scheduled for February 3. He encouraged members to attend as it is very informative. He noted that he received an email from the Redevelopment Authority to learn about departmental and committee involvement. He mentioned the email from Ellen Quinn, Medway Public Schools, about the Superintendent's Update that currently goes out to parents and will now go to Town Departments as well.

Next week Chairman Rossi, Mr. Ashok and Mr. Schrader will meet with Ms. Pratt about how the budget is prepared so that the Finance Committee can get the streamlined result and not have to swap out updated pages as they occur. Mr. Rossi will inquire about whether a PDF can be generated out of MUNIS which would be a searchable document instead of a scanned PDF. A summary of the changes between versions would also be very helpful.

Liaison Reports:

Ms. Segarra announced that the Finance Committee recently toured the Police Station. Chairman Rossi noted that there are a number of extra vehicles and similar equipment that are presently being stored outdoors as there is no indoor space. The Police Department tour was very interesting to see how the department operates. She reported that she reached out to the Fire Chief as well and will set something up with him in the coming weeks.

Ms. Segarra reported that the Capital Improvement Planning Committee is very busy and has been meeting every week. They have met with department heads and are starting to rank their priorities. CIPC will make its presentation to the Board of Selectmen on February 5. Chairman Rossi suggested

that Ms. Segarra see if they can come to the March meeting as their list will be more final after the meeting with the Selectmen.

Mr. Doherty noted that he was unable to attend the meeting of the Library Trustees. The Parks Commission was meeting this evening due to their meeting last week being cancelled due to snow.

School Committee – Mr. Alessandri reported he met with Mr. Aicardi a couple weeks ago to find out about budget preparation. The Budget Advisory group will be meeting next week, and tomorrow is a public meeting where budget priorities will be discussed prior to the School Committee meeting.

At this time, Mr. Alessandri delivered the Clerk's Report, stating that Finance Committee Reserve Fund still has a balance of \$100,000. He reminded members that the Emergency Transfers usually start coming in during February, March and April.

Mr. Ashok reported that he attended a recent Selectmen meeting where they discussed the Oakland Street well. There is too much manganese so the well must either be treated or a new one drilled. There are few spots where a new well can be put in and still withstand the draw.

Affordable Housing Trust – Abutters objected to the density of the Cutler Street project, asking for no more than 18 units on that property instead of the 45+ that had been proposed.

Approval of Meeting Minutes:

The committee reviewed draft minutes from November 13, 2017.

Mr. Alessandri moved that the Finance Committee approve the minutes of November 13, 2017 as presented; Mr. O'Neill seconded. No discussion. VOTE: 7-0-0.

Upcoming Meetings:

The next regular meeting is scheduled for February 14, 7 PM, Sanford Hall.

At 8:13 PM Mr. Doherty moved to adjourn; Mr. Ashok seconded. No discussion. VOTE: 7-0-0.

*Respectfully submitted,
Jeanette Galliardt
Night Board Secretary*