



Town of Medway

FINANCE COMMITTEE

155 Village Street
Medway MA 02053

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July 11, 2018 – 7:00 PM
Medway Senior Center
76 Oakland Street

Present: Frank Rossi, Chair; Rohith Ashok, Vice Chair; Todd Alessandri, Clerk; Dan Doherty; Ellen Hillery, Jeff O'Neill, Michael Schrader, Sue Segarra; Jim Sullivan (participating remotely).

Absent: All members were present in person or by remote participation.

At 7:03 PM Chairman Rossi called the meeting to order. He announced that member Jim Sullivan was participating remotely and made the phone connection. All votes must be roll call when a member participates remotely.

He announced that this was the first meeting of the new Fiscal Year which began on July 1.

Reorganization of the Finance Committee

Chairman Rossi stated he was willing to serve as Chair again if no one else was interested. Brief discussion followed. **Mr. Ashok nominated Frank Rossi as Chair of the Finance Committee; Mr. Alessandri seconded. No discussion. ROLL CALL VOTE: 9-0-0 (Alessandri, aye; Ashok, aye; Doherty, aye; Hillery, aye; O'Neill, aye; Rossi, aye; Schrader, aye; Segarra, aye; Sullivan, aye).**

Regarding the Vice Chair position, Mr. Alessandri noted he would be glad to serve if he could swap it for the School Committee liaison spot. Discussion followed. **Mr. Sullivan nominated Mr. Alessandri as Vice Chair; Mr. O'Neill seconded. No discussion. ROLL CALL VOTE: 9-0-0 (Alessandri, aye; Ashok, aye; Doherty, aye; Hillery, aye; O'Neill, aye; Rossi, aye; Schrader, aye; Segarra, aye; Sullivan, aye).**

Brief discussion followed on the responsibilities involved in the Clerk position. Mr. Doherty nominated Ms. Hillery as Clerk; Mr. Ashok seconded. No discussion. **ROLL CALL VOTE: 9-0-0 (Alessandri, aye; Ashok, aye; Doherty, aye; Hillery, aye; O'Neill, aye; Rossi, aye; Schrader, aye; Segarra, aye; Sullivan, aye).**

Approval of Minutes

Draft minutes from March 19, 2018; March 28, 2018; April 11, 2018; April 25, 2018; May 9, 2018; and May 21, 2018 were reviewed.

Mr. Alessandri moved to approve the minutes of March 19, 2018, as amended; Mr. Ashok seconded. It

was noted that these were approved at the May 9 meeting; however, the committee opted to affirm its approval. No further discussion. ROLL CALL VOTE: 9-0-0 (Alessandri, aye; Ashok, aye; Doherty, aye; Hillery, aye; O'Neill, aye; Rossi, aye; Schrader, aye; Segarra, aye; Sullivan, aye).

Mr. Alessandri moved to approve the minutes of March 28, 2018, as presented; Ms. Segarra seconded. No discussion. ROLL CALL VOTE: 9-0-0 (Alessandri, aye; Ashok, aye; Doherty, aye; Hillery, aye; O'Neill, aye; Rossi, aye; Schrader, aye; Segarra, aye; Sullivan, aye).

Mr. O'Neill moved to approve the minutes of April 11, 2018, as amended; Mr. Schrader seconded. No discussion. ROLL CALL VOTE: 9-0-0 (Alessandri, aye; Ashok, aye; Doherty, aye; Hillery, aye; O'Neill, aye; Rossi, aye; Schrader, aye; Segarra, aye; Sullivan, aye).

Mr. O'Neill moved to approve the minutes of April 25, 2018, as amended; Mr. Ashok seconded. No discussion. ROLL CALL VOTE: 7-0-2 (Alessandri, aye; Ashok, aye; Doherty, aye; Hillery, aye; O'Neill, aye; Rossi, aye; Schrader, abstain; Segarra, abstain; Sullivan, aye).

Mr. Ashok moved to approve the minutes of May 9, 2018, as amended; Mr. Alessandri seconded; No discussion. ROLL CALL VOTE: 6-0-3 (Alessandri, aye; Ashok, abstain; Doherty, abstain; Hillery, aye; O'Neill, abstain; Rossi, aye; Schrader, aye; Segarra, aye; Sullivan, aye).

Mr. Ashok moved to approve the minutes of May 21, 2018, as amended; Mr. O'Neill seconded. No discussion. ROLL CALL VOTE: 7-0-2 (Alessandri, abstain; Ashok, aye; Doherty, aye; Hillery, aye; O'Neill, aye; Rossi, aye; Schrader, aye; Segarra, abstain; Sullivan, aye).

Liaison Assignments

A list of FY18 Liaison Assignments was reviewed.

There was brief discussion on adding a liaison to Water and Sewer Commission. It was noted that EPFRAC is no longer a Steering Committee. Chairman Rossi reported that the Board of Selectmen voted on the creation of an Investment Advisory Committee which will be comprised of three residents, the Finance Director, and Treasurer/Collector. Mr. Rossi was appointed as an at-large resident member, and will be participating as such, not as a member of the Finance Committee. The other resident members are Mr. Chris Lagan and Mr. John Khouri.

After discussion, the following liaison assignments were finalized:

General Government (Board of Selectmen)	– Frank Rossi and Todd Alessandri
Public Safety: Police and Fire	– Susan Segarra and Jeff O'Neill
Schools	– Jim Sullivan and Todd Alessandri
Health and Human Services	– Ellen Hillery and Susan Segarra
Culture and Recreation:	– Dan Doherty and Rohith Ashok
Parks, Public Library and Camp Sunshine	
Annual Town Meeting Booklet	– All Finance Committee Members
Department of Public Services	– Michael Schrader and Susan Segarra
Water and Sewer Commission	
Planning Board	– Jim Sullivan and Dan Doherty
Community Preservation Committee	– Ellen Hillery and Frank Rossi
Capital Improvements Planning Committee	-- Susan Segarra and Todd Alessandri

Economic Development Committee
Redevelopment Authority
EPFRAC Committee
Charter Review Committee
Affordable Housing Trust

-- Jeff O'Neill and Michael Schrader
-- Frank Rossi and Todd Alessandri
-- Michael Schrader and Ellen Hillery
-- Jeff O'Neill
-- Rohith Ashok

FY19 Meeting Schedule

A list of proposed meeting dates was reviewed.

After brief discussion on regular meeting dates of the second Wednesday of every month with exceptions during Annual Town Meeting and budget season, the following meeting dates were established:

July 11, 2018	January 9, 2019
August 8, 2018	February 13, 2019
September 12, 2018	March 13, 2019
October 10, 2018	April 10, 2019
November 14, 2018	May 8, 2019
December 12, 2018	June 12, 2019

Clerk's Report

Mr. Alessandri briefly explained the basic process to Ms. Hillery. The bills thus far were the dues for the Association of Finance Committees (\$210) and the cost of the legal ad soliciting for new member applications (\$74.12). These bills will be paid of the Finance Committee Budget Account. The Finance Committee Reserve Fund has a beginning balance of \$100,000.

Chairman's Report

Chairman Rossi reported that he and Mr. O'Neill attended the recent Open Space event. The Open Space Plan is being updated. He spoke briefly on the open space amounts from other communities, noting that Medway has less than most. The updated plan is necessary as it will be used as background material for grant applications.

Chairman Rossi reported that he believed the new Parks and Recreation Director starts on Monday. Mr. Schrader added that he would like the new chair to come in to talk about the department's plans for the coming year, possibly at the September meeting.

As Chairman Rossi will be away the week of the August Finance Committee meeting, it is likely that it will be cancelled if there are no pressing agenda items.

Adjourn

At 8:20 PM Mr. O'Neill moved to adjourn; Ms. Hillery seconded. No discussion. ROLL CALL VOTE: 9-0-0 (Alessandri, aye; Ashok, aye; Doherty, aye; Hillery, aye; O'Neill, aye; Rossi, aye; Schrader, aye; Segarra, aye; Sullivan, aye).

*Respectfully submitted,
Jeanette Galliardt
Night Board Secretary*