

**The Town of Medway
Open Space Committee**

Meeting Minutes on October 2, 2018

**Medway Senior Center
76 Oakland Circle
Medway, MA 02053**

Attendance	Tina Wright	Jim Wickis	Denise Legee	Charlie Ross	Joanne Williams	Mike Francis	Bruce Hamblin	Brian Cowan
Present		X	X	X	X	X	X	X

Also Present: Alan Earles, representing the Charles River Meadowlands grant
Steve Carew, Town of Medway Park Department
Dave Damico, Department of Public Service

The Vice Chairman opened the meeting at 7:00 pm.

Charles River Meadowlands Grant:

Alan Earls was present at the meeting to discuss the grant which was recently received for \$25,000.00 work for the Meadowlands. The State allocated this money for the towns of Bellingham, Franklin and Medway. The money allocated will be dispersed among the towns. There will be to be some public hearings to get feedback before the first of the year with the goal to wrap everything up by summer of 2019.

The discussion focused on the following items:

- Develop a shared master plan.
- Identify two access points for development to increase access to USACE lands adjacent to town owned parcels and build trail connections.
- Identify potential linkage points between USACE and other continuous protected parcels with surrounding towns.
- Create report delineating potential recommended recreational opportunities within project scope area.

Alan asked if the OSC would be willing to indicate support for his hosting a community forum in Medway by the end of the year. The committee thought it was a good idea, although scheduling it in this time frame might prove difficult.

OSRP Review Update:

The Open Space Committee reviewed the OSRP goals at the last meeting. The Chairman provided those revisions to Susy Affleck-Childs.

Steve Carew, Parks Superintendent:

The Committee was joined by Steve Carew, Parks Superintendent, and Dave D'Amico, DPS Director.

Mr. Carew explained that he has been working with Jim Wickis and Tina Wright on various items relative to the open space parcels. He would like to continue to work collaboratively with the Open Space Committee. The Committee discussed that if there are any issues with the trails, report it to member Wickis. He will check out the issue, and if DPS support is needed, he will get in contact with Steve Carew.

There was discussion that there are washout issues with the trail at the high school. The DPS Director has informed the Town Administrator about this situation. The Open Space Committee has limited resources and no budget to address the wash out issues.

The DPS Director said that budget submissions for FY20 are due soon. There was discussion of possibly budgeting for additional summer help to assist in trail and open space maintenance. The committee should send a list of work to be done at each property to Dave Damico.

There was a request to remove the tree that obstructing the view of the kiosk that is on the power easement on Adams Street.

Medway Community Farm:

Member Williams informed the Open Space Committee that she spoke with the Farm Manager about the trail. This trail has not been maintained and is overgrown. It does have great potential. There is an electric fence which would need to be rerouted. It was suggested to have a clean-up day at this location. Member Williams will take photos for the next meeting and agreed to be the contact person.

Amphitheater Update:

Member Francis informed the Committee that there was a meeting with Chairman Wright, Member Francis and Consultant Bouley from Tetra Tech. This is the engineer for the Town of Medway. The Consultant will be reviewing the plans and will specifically look at the slope and grades. The Chairman will be reaching out to Paul Atwood to get his suggestions about the surveying needs. The Chairman will also be speaking with CPA about funding.

New Brochure:

The brochure will be discussed further at the next meeting.

Oak Grove Update:

Member Cowen informed the Committee that the Oak Grove Task Force Committee met on September 26 with consultant Ted Brovitz, Project leader from Brovitz Community Planning and Design and Peter Flinker, from Dodson and Flinker who are the consultants working for the town. This was a productive meeting where the members were broken up into two groups to place foam shapes representing buildings on the maps. The plans included open space areas along with trails. The information from both groups was gathered and the presentation of those ideas will be provided at the next meeting on Thursday, October 4, 2018. There will be a public forum for town residents on Monday, October 22, 2018 at the Thayer House.

Update on Maps:

Member Ross indicated that the maps covering the new trails from the past twelve months have been updated on the website. They have also been posted in the kiosks at in the North Field, Adams Meadow, and the Boardwalk Trail.

The Choate area has not yet been updated on the maps. This will be done after the park project completes.

Other Items:

- Gold Star Project (footbridge on a trail extension)– Caroline Williams will be in contact with the Conservation Agent.

2018 Wild Parsnip Management at Adams Meadow:

Member Wickis provided a memo regarding the management of the wild parsnip at the Adams Meadow. The total of plants removed at 2,272. This number removed is larger this year due to the change of approach by the removing of plant. This is done to make sure the seed bearing but late blooming plants were removed.

Acceptance of Minutes:

September 4, 2018:

The minutes from September 4, 2018 will be tabled until the next meeting.

Future Meeting:

- November 6, 2018

Adjourn:

On a motion made by Charlie Ross and seconded by Joanne Williams, the Committee voted unanimously to adjourn the meeting at 8:45 pm.

Respectfully Submitted,

Amy Sutherland
Recording Secretary

Approved November 6, 2018