

**Board of Selectmen's Meeting  
January 2, 2018 -- 7:00 PM  
Sanford Hall, Town Hall  
155 Village Street**

**Present:** Maryjane White, Chair; Dennis Crowley, Clerk; Glenn Trindade; Member, John Foresto, Member.

**Absent:** Richard D'Innocenzo, Vice Chair.

**Staff Present:** Michael Boynton, Town Administrator; Allison Potter, Assistant Town Administrator

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At 7:00 PM Selectman White called the meeting to order and led the Pledge of Allegiance.

**Public Comments:** None

**Approval of Minutes: December 14, 2017; December 18, 2017**

*The Board reviewed the draft minutes of December 14, 2017 and December 18, 2017.*

**Selectman Trindade moved that the Board approve the minutes for December 14, 2017. Selectman Foresto seconded. No Discussion: VOTE: 4-0-0.**

**Selectman Trindade moved that the Board approve the minutes for December 18, 2017. Selectman Foresto seconded. No Discussion: VOTE: 4-0-0.**

**Vote to Open March 19, 2018 Special Town Meeting Warrant and May 21, 2018 Special and Annual Town Meeting Warrants**

**Selectman Foresto moved that the Board open the March 19 Special Town Meeting warrant and the May 21 Special and Annual Town Meeting warrants. Selectman Trindade seconded.** Discussion: Selectman Crowley requested that Town Administrator Boynton determine whether articles in addition to those addressing marijuana regulations should be included in the March Special Town Meeting warrant. Mr. Boynton stated the Board will need to vote on the March election ballot question at the next Selectmen's meeting. **VOTE: 4-0-0.**

**Consideration – Class II License for Milway Auto LLC, 119 Milford St**

*The Board reviewed (1) Milway Auto's Class II Motor Vehicle Application and (2) Copy of 2017 Class II license for Williams Classic Restorations & Sales, same location.*

**Selectman Foresto moved that the Board approve a Class II auto dealer's license for Milway Auto to be located at 119 Milford St subject to departmental approvals and no display of motor vehicles in the open. Selectman Trindade seconded.** Discussion: Mr. William of Williams Classic Restoration passed away last year. Mr. Anza was assisting with the business however the Class II license must now be in Mr. Anza's name. It was noted pending building issues are still to be resolved. **VOTE: 4-0-0.**

**Vote to Accept Deed to 123 Holliston St**

*The Board reviewed the Deed to 123 Holliston Street.*

**Selectman Trindade moved that the Board accept the deed to 123 Holliston St as presented.**

**Selectman Foresto seconded.** Discussion: Town Administrator Boynton reported the closing will be held next Wednesday, January 10<sup>th</sup>. Selectman Crowley asked if there was a document binding the VFW to follow through on the \$250,000 scholarship fund. Mr. Boynton stated this is in the Purchase and Sale agreement approved by Town Counsel. **VOTE: 4-0-0.**

**Approval – Order of Taking for 13R Chestnut Street**

*The Board reviewed the Order of Taking for 13R Chestnut Street.*

Town Administrator Boynton stated this location will be added to existing town land for the new DPS Facility. He reported that Town Counsel has been working with the heirs related to probate issues. This was approved at last spring's town meeting and will be an eminent domain taking at the cost of \$15,000. Selectman Crowley asked if there is an agreement in place where they accepted the \$15,000, where the funding for the purchase is coming from, and if there are any outstanding taxes owed. Mr. Boynton stated the taxes have been paid and the funds have been appropriated from free cash. The Town Administrator's Office will contact Town Counsel validating the acceptance of the purchase price.

**Selectman Foresto moved that the Board approve the order of taking for 13R Chestnut St as presented. Selectman Trindade seconded. No discussion. VOTE: 4-0-0.**

**Approval – Purchase and Sale Agreement for 0 Crooks Street**

*The Board reviewed the Purchase and Sale Agreement for 0 Crooks Street.*

Town Administrator Boynton requested the Board hold on voting on this as he does not know if there will be potential changes, as the Cemetery Commission is still reviewing the document. Selectman Crowley asked if the Town evaluated the site to ensure there is no evidence of toxic waste, if there are any buildings located on the site, and why the Town needs permission to access the owner's land. Mr. Boynton stated a walk through has been completed; there are no buildings on the land; and the access is required as, during initial construction, the Town will need to cross their land to access the construction site.

**Action Items from Previous Meeting:**

*The Board reviewed the Action Items list dated December 28, 2017.*

There was no discussion on this agenda item.

**Town Administrator's Report:****Mailbox Reimbursement Policy:**

Town Administrator Boynton stated the policy was adopted in 2001 noting the current \$25.00 reimbursement is on the low side and requested the Board amend the policy to increase the reimbursement to \$50.00. The Board requested the Town Administrator's Office to report back on (1) the total number of claims per year, (2) if there are repeat requests and (3) what other towns'

reimbursement practices entail. All Board members were in agreement that the current \$25.00 reimbursement amount is not sufficient.

**Selectman Foresto moved that the Board amend the mailbox reimbursement policy to increase the amount of reimbursement up to \$50.00 one-time per year, effective today. Selectman Trindade seconded. No Discussion. Vote: 4-0-0**

Snowstorm & FY18 Snow & Ice Budget Update: Town Administrator Boynton will determine if town offices will open on Thursday and in conjunction with the Emergency Operations Team, determine if the stand-by generator will be brought in to the High School for shelter if needed. The town contracts with Island Electric to have this generator available. Exelon paid for rewiring of the High School building to allow the generator to be used in the event of an emergency power outage. Notification will occur via the town web-site and face book page. Mr. Boynton noted that \$83,000 has been expended to date from the \$425,000 total Snow and Ice budget.

Wetlands Protection Account – Funds Utilization - Internship: Town Administrator Boynton reported there is an Intern who is a student on winter break assisting the Conservation Agent with record keeping at the cost of eleven dollars per hour. The funding for this role is from the Wetlands Protection Act which allows the Town Administrator to approve expenditure of these funds.

Marijuana Process Update: Susy Affleck-Childs is working with Town Counsel on the following for the March Special Election and Town Meeting: (1) the specific ballot language, (2) the Recreational Marijuana By-Law and (3) changes to the existing Medical Marijuana By-Law. Mr. Boynton has been in discussion with another potential wholesaler but the current by-law set back limitations would need to be amended to facilitate this additional business.

VFW Closing: Mr. Boynton stated the closing will be at 9am, Wednesday, January 10<sup>th</sup>, at Town Hall.

DPS Facility Update: Town Administrator Boynton would like to begin the designer selection phase as soon as possible. He would like the DPS Building Committee to meet before the end of January to begin this process.

MKL Holiday, January 15<sup>th</sup>: Town Hall office will be closed on Monday, January 15<sup>th</sup>.

Town Administrator Out of Office: Mr. Boynton will be on vacation from February 7 through February 13<sup>th</sup>.

Selectman Trindade asked about the total additional revenue from the pre-paying of taxes, which occurred last week. Town Administrator Boynton commended Treasurer/Collector Joanne Russo for initiating the extension of hours to facilitate the process and dealing with the increase in volume. Mr. Boynton stated \$270,000 of revenue was collected noting (1) these funds were due anyway and (2) some refunds will be needed as some taxes are paid out of escrow. Mr. Boynton commended both Ms. Russo and Finance Director Pratt for the additional \$200,000 in recouped tax title revenue. Mr. Boynton reported the budget closed this week for department head submission and he will be reviewing them next week. He noted Norfolk County Retirement just came in today at a 10% increase and the unofficially reported anticipated insurance rate increase results in the need and plan to go out to bid. He met with Superintendent Pires to ensure the Town and School are in synch with budget planning noting the budget will not be balanced utilizing the Exelon funds in year one.

**Selectmen's Reports:**

Selectman Crowley noted that based on the current by-law, an additional marijuana cultivation facility at Industrial Park Road cannot be within 500 feet of a like facility. There is a business interested in locating a facility within this setback. He would like it acknowledged that we are looking at this request and would expect a new facility would be substantially upgraded, as we have set a high bar with our standard in the Host Community agreement for the existing facility.

Selectman Crowley stated he is offering a \$100 reward for an antique green wicker planter that was mistakenly brought to the recycling center by the family of an elderly resident. When this resident went to retrieve the item, it was no longer at the recycling center.

**At 7:31 PM Selectman Trindade moved to adjourn; Selectman Foresto seconded. No discussion. Vote: 4-0-0.**

Respectfully submitted,  
Liz Langley  
Administrative Assistant  
Town Administrator's Office