

**Board of Selectmen's Meeting
November 5, 2018 – 7:00 PM
Sanford Hall
155 Village Street**

Present: Dennis Crowley Chair; John Foresto, Vice Chair; Richard D'Innocenzo, Clerk; Glenn Trindade, Member; Maryjane White, Member.

Staff Present: Michael Boynton, Town Administrator; Allison Potter, Assistant Town Administrator; Carol Pratt, Finance Director; Courtney Riley, Director, Council on Aging; Bridget Graziano, Conservation Agent; Dave D'Amico, Director, Department of Public Services; Rich Boucher, Information Services Director; Michael Fasolino, Deputy Fire Chief; Sandy Johnston, Communications Director; Julie Harrington, Park and Recreation Director.

Others Present: Parker Elmore, Odyssey Advisors; Todd Alessandri, Finance Committee Liaison.

At 7:00 PM Selectman Crowley called the meeting to order and led the Pledge of Allegiance.

Public Comments: None

Approval of Minutes: October 16, and 23, 2018

The Board reviewed the draft minutes of (1) October 16, 2018, and (2) October 23, 2018.

Selectman Trindade moved that the Board approve the minutes of October 16, 2018. Selectman White seconded. Discussion. Selectman Foresto stated page 4, line 35, should reflect \$50,000 and page 9, line 25, his name is missing the "o". Selectman Crowley asked for confirmation on page 2, line 45 that four appointments would be needed for the Acting Town Manager should the need exist to have someone in that role for up to a year. This was confirmed. Selectman Crowley referred to Page 10 and the OSHA requirement asking if we have looked into the cost to implement this State mandate. Town Administrator Boynton stated we are evaluating this on a departmental implementation basis noting the cost impact for the Police and Fire Departments will be the greatest. Selectman Crowley asked if budgetary increases will be required. Town Administrator Boynton stated this is still to be determined. Selectman Crowley asked who is behind this unfunded mandate. Mr. Boynton stated the State legislature enacted the bill and it was signed by the governor. **VOTE: 5-0-0.**

Selectman Trindade moved that the Board approve the minutes of October 23, 2018. Selectman White seconded. Discussion. Selectman Crowley asked to clarify page 2, line 33, that this is the solid waste debt capacity that is impacted and in line 34 to change "the" to "any" rate increases. He stated on page 4, line 10, that he was not asking about debt capacity built into the current budget but costs for the amount of current property leases hitting the DPS Budget. **VOTE: 5-0-0.**

Vote to Accept Conservation Restriction: 259, 261, 261R, and 263 Village Street for the Salmon Adult Retirement Community

The Board reviewed the (1) Memo dated October 30, 2018 from Bridget Graziano, (2) October 15, 2018 letter from John Gioia, Massachusetts Office of Energy and Environmental Affairs, and (3) Conservation Restriction Accepted by Conservation Commission at October 25, 2018 Meeting

Town Administrator Boynton stated this is fairly self-explanatory as this is part of the process for the approval of the project. This has been negotiated amongst the parties and the Conservation Commission has approved this. There was some work related to the Charles River District Control Commission's easement which has been satisfactorily completed.

Selectman Trindade moved that the Board vote to accept the Conservation Restriction, as written, for the Salmon Adult Retirement Community on the properties of 259, 261, 261R, and 263 Village Street, as described in Exhibit A and Exhibit B and shown on a plan entitled "Salmon Health and Retirement Community Construction Documents, Village Street, Medway, Massachusetts 02053," dated June 12, 2015 and revised December 11, 2017 prepared by Coneco, Engineers & Scientists. Selectman White seconded. Discussion: Selectman Foresto noted that Jim Wieler is relocating and was working with the Trustees of the Upper Charles to address the issue of Conservation Restrictions. Ms. Graziano stated the Conservation Restrictions currently being held by the Town are under management of the Conservation Commission with the goal of annual inspections. She stated no other entity is willing to manage the Conservation Restrictions, noting: (1) most of them are new, (2) the Salmon restriction will be difficult to manage, and (3) there are currently only four. Town Administrator Boynton clarified that land acquired with Community Preservation Act (CPA) funds cannot be held by the Town. Ms. Graziano stated she has experience working with the Trustees of the Upper Charles and volunteered to work with them on the Town's behalf. The Board requested that this be added to their Action Item list. Ms. Graziano stated that Paul Atwood was also interested in this issue. Ms. Graziano will update the Board on the status of this in March. Selectman Crowley asked for confirmation that this was approved by Town Counsel. Ms. Graziano confirmed. **VOTE: 5-0-0.**

Authorization to Expend Grant Funds:

- **2018 Emergency Management Performance Grant - \$3,000**
- **Electrical Vehicle Make Ready Program - \$15,000**
- **New DPS Facility Design - \$100,000**
- **Fire Department Communications Upgrades - \$22,000**
- **Historical Document Scanning - \$35,000**
- **Improvement of Health and Safety of Senior Citizens - \$21,000**

The Board reviewed the (1) Notice of Grant Awards, (2) Contract for 2018 Emergency Management Performance Grant, (3) Memo dated October 31, 2018 from Stephanie Carlisle for Electrical Vehicle Make Ready Program, (4) Scope of Work for Improvement of Health and Safety of Senior Citizens, and (5) E-mail dated August 6, 2018 from Puja Mehta regarding FY19 State Budget Funding

Town Administrator Boynton gave brief background information on each of these grants.

2018 Emergency Management Performance Grant - \$3,000

Selectman Foresto moved that the Board authorize the expenditure of the 2018 Emergency Management Performance Grant in the amount of \$3,000 as presented. Selectman Trindade seconded. No Discussion. VOTE: 5-0-0.

Electrical Vehicle Make Ready Program - \$15,000

Selectman Foresto moved that the Board authorize the expenditure of the Electrical Vehicle Make Ready Grant in the amount of \$15,000 as presented. Selectman Trindade seconded. Discussion:

Selectman Foresto asked if this grant impacts the amount requested in the Fall Town Meeting warrant article. Town Administrator Boynton stated the amount was reduced by this \$15,000 once we became aware we would be receiving this funding. Mr. D'Amico stated these funds will be utilized for the installation of the infrastructure required for the electronic vehicle charging stations. Selectman Crowley asked when this work would be completed. Mr. D'Amico stated December. Selectman Crowley requested that this be posted to the Town website once completed. Mr. Boynton stated one will be installed at Town Hall and one at the Library. Mr. D'Amico stated that a contract with Eversource will need to be executed to fully implement this project. **VOTE: 5-0-0.**

New DPS Facility Design - \$100,000

Selectman Foresto moved that the Board authorize the expenditure of the New DPS Facility Design Grant in the amount of \$100,000 as presented. Selectman Trindade seconded. Discussion: Selectman Crowley asked if these funds can go directly to the costs for the new DPS Facility. Town Administrator Boynton stated these funds will be directed to either HKA Architects or Compass Project Management. **VOTE: 5-0-0.**

Fire Department Communications Upgrades - \$22,000

Selectman Foresto moved that the Board authorize the expenditure of the Fire Department Communications Upgrades Grant in the amount of \$22,000 as presented. Selectman Trindade seconded. Discussion: Selectman White asked for specifics on these upgrades. Deputy Chief Fasolino stated the upgrades include purchasing new portable radios along with integration of these into their self-contained breathing apparatus. Selectman Crowley asked for a status on the upgrades and if these will be funded from the budget or should we be anticipating a future large capital request. Deputy Chief Fasolino provided the status noting the future funding intent is from within the Fire Department budget so there will be no need for a large capital purchase. **VOTE: 5-0-0.**

Historical Document Scanning - \$35,000

Selectman Foresto moved that the Board authorize the expenditure of the Historical Document Scanning Grant in the amount of \$35,000 as presented. Selectman D'Innocenzo seconded. Discussion: Selectman Foresto asked Mr. Boucher if this was all inclusive of material and labor. Mr. Boucher stated this is specifically for the company that will be doing the backlog scanning as they have already purchased the software to house these documents. Selectman Crowley asked what specific records will be addressed. Mr. Boucher stated this will deal with all personnel records currently in the basement. Selectman Crowley asked if the personnel records were the appropriate priority. Town Administrator Boynton stated yes noting the plan is to continue with scanning other vital records/documents so the Board should anticipate this in future capital requests. There was further discussion on the future plans and potential associated costs for scanning all documents currently stored in the basement. Mr. Boucher noted that the software was purchased from the current Information Services budget and will be an ongoing expense. **VOTE: 5-0-0.**

Improvement of Health and Safety of Senior Citizens - \$21,000

Selectman Foresto moved that the Board authorize the expenditure of the Improvement of Health and Safety of Senior Citizens Grant in the amount of \$21,000 as presented. Selectman Trindade seconded. No Discussion. VOTE: 5-0-0.

Approval: Contract with Katherine Tonelli for Nursing Services – Not to exceed \$5,000

The Board reviewed the contract.

Ms. Riley reported this is the annual contract for nursing services at the Senior Center, which takes place every Tuesday for four hours. She noted the importance and value these services provide to Medway's seniors.

Selectman Foresto moved that the Board authorize the Chair to execute the contract with Katherine Tonelli for nursing services in an amount not to exceed \$5,000. Selectman Trindade seconded.

Discussion: Selectman Crowley asked if anything is different from prior years and if this is currently in Ms. Riley's budget. Ms. Riley stated nothing was different and validated that this is included in her budget. **VOTE: 5-0-0.**

Report of the Park & Recreation Director

The Board reviewed the Park and Recreation Brochure – 2019 Winter Programs

Town Administrator Boynton reminded the Board that they requested a status update from Ms. Harrington on the goals, objectives and plans for this new role.

Ms. Harrington reported a successful fall season with 75% of invoices paid, no scheduling issues, and two more tournaments scheduled for November. They are currently working on Field Use Policies and Procedures reporting: (1) these have been reviewed by Town Counsel, (2) the Commission will be voting on these this week, and (3) they will be implemented this spring. The new website went live last week noting: (1) the spring schedule will be available on the site, (2) it is more user friendly than "Facility Dude", and (3) field notification closures can be e-mailed to impacted users. Discussion of fees with the Commission is ongoing. The winter program was reviewed and the goal of one community event per season discussed. Ms. Harrington then reviewed the new Park and Recreation website including: (1) programs and how to register for programs, (2) facilities and what can be rented and when, including a schedule, (3) a calendar, (4) general department and contact information, and (5) the management portion utilized by staff. Selectman Trindade asked for the cost for the web-site. Ms. Harrington stated \$3,000.

Selectman Crowley stated he was very impressed by her efforts to date. He asked if a lot of the programs are tied to the school and asked if she is working with the schools and piggy backing off of existing programs. Ms. Harrington stated they are new programs. Selectman Crowley asked if the schools are charging her for the use of their space. She stated yes. Selectman Crowley asked if the fees are intended to break even or to make money. Ms. Harrington stated she would at least like to break even with these programs. Selectman Crowley asked if there was a different fee structure for residents versus non-residents. Ms. Harrington stated that, for now, there will be only one fee structure but the registration system allows for more than one fee structure. Town Administrator Boynton pointed out the purpose is not to overcharge for programs to provide an additional revenue stream. However, he, Ms. Harrington and Ms. Pratt will need to discuss for the future: (1) other funding mechanisms as currently there is only one revolving field usage fund, and (2) the cost of the Department and how to fund that moving forward. Selectman Crowley stated he had discussions with Mr. Boynton regarding the need to fund the Department to help support some of these programs noting this would be discussed in the next budget cycle. Selectman Crowley suggested the Pumpkin Walk, Christmas Tree Lighting, movies in the Parks on Wednesday nights sponsored by Medway Cable Access and other

events to be included here. Ms. Harrington was in agreement. Selectman Crowley asked Ms. Harrington to investigate if a release is needed to put the address associated with the sculpture into the brochure. Selectman Foresto asked about the concert in the Park series. Ms. Harrington stated the Thayer Homestead is booked for this series. Selectman Crowley asked for an update in another three months.

Report: Other Post-Employment Benefits (OPEB) Trust Fund Management

The Board reviewed the (1) September 14, 2018 GASB 75 Summary of Results Letter from Odyssey Advisors and (2) GASB 75 Actuarial Valuation Report dated September 14, 2018.

Mr. Elmore provided an update on the OPEB trust fund management noting that things went well over the two year period as premiums went up less than expected and liability came in less than expected. He noted the one thing to keep in mind is the Town's current liability at \$36-\$37 million. The Town is now moving to GASB 75 from 45 noting the key element is that the numbers now go on the balance sheet versus the note section of the Town's financial statement stating that nothing else changes. The interest rate used to determine these liabilities is now based partly on how the Town decides to invest this money. The Town has traditionally not really invested the OPEB trust money therefore a very low interest rate has been used; it is at 3.25 percent. Lower interest rates mean higher liabilities. Since the Town now uses Rockland Trust to invest these funds, how the money is invested will determine what interest rate gets utilized to value these liabilities. Under the GASB model, more aggressively invested funds result in a higher interest rate used. Regardless of how the money is invested, the cost of the plan is the benefits that get paid out from the fund. In the report provided, there are: (1) comparisons to the Town's peers, noting they are in-line or slightly lower, (2) cash out the door costs per person are noted, and (3) the Town's liabilities are standard. He stated again, the news is good with nothing unusual. Selectman Foresto asked if there will be any GASB changes in the future. Mr. Elmore stated there are always GASB changes occurring, three to four new standards yearly, but whether they will impact OPEB he is not sure at this time. Selectman Foresto asked how many Towns are fully funded for OPEB. Mr. Elmore stated no one is fully funded and directed the Board to the chart in the report provided that shows the number of Towns funded at certain percentages in the State. Selectman Foresto asked if there is a goal number that we should strive to reach that would help the Town. Mr. Elmore stated the bare minimum should be to fund the cost of benefits being earned each year by the active employees less the pay as you go cost to keep the liability flat. Selectman Crowley asked based on the current funding if we are falling behind. Mr. Elmore stated that each year the liability number will increase 3.5% due to interest. On a \$37 million in liability, that is an expected increase of \$1 million per year. The past year, it only increased by \$600,000, which was better than expected. The liabilities could and will drop depending on how the Town chooses to invest these funds. Selectman Crowley stated that only if we stop funding OPEB would the Town's credit rating be negatively impacted. Mr. Elmore noted Moody's and S&P have been focusing more on debt to determine the credit rating. He further explained the impact over a forty year time period noting the increase in today's dollars would equal 1% per year. Selectman Crowley asked who/what drove the change from GASB 45 to 75. Mr. Elmore stated GASB 75 does not change liability, only where they are presented in the balance sheet and the change in interest rates slightly increased the liability. Selectman Crowley asked what drove the decrease in interest rates from 3.5 to 3.25. Mr. Elmore stated the change in municipal bond interest rates since the Town is not investing these funds. Selectman Crowley stated once we start investing, we should see an increase in the return on investment. Mr. Elmore pointed out that the numbers presented are long term numbers not focusing on what will happen in the coming year. Selectman Crowley asked for the frequency and cost for this valuation. Mr. Elmore stated this is done every two years at the cost of \$7,500. Town Administrator Boynton stated the annual retiree health care costs is \$1million of the total \$5.5 million of

medical care costs. He asked the cost to fully funding OPEB. Mr. Elmore stated would this be \$1.76 million. Mr. Boynton asked if it would have a positive impact to take the \$1million spent in retiree health care costs plus the \$300,000 that we put into OPEB out of the general fund and put it in OPEB and then move the \$1million back out of OPEB. Mr. Elmore stated no. Selectman Crowley stated this may provide more transparency and information to the residents to separate these line items in the budget so they can see the costs for current employees' and retirees' health care costs. Selectman Crowley asked how the number was arrived at for the assumption that 80% of retirees will elect health care coverage. Mr. Elmore explained the rationale for this percentage.

Discussion/Vote: Fiscal Year 2020 Budget and 2019 Town Meeting Calendar

The Board reviewed the Fiscal Year 2020 Budget and 2019 Town Meeting Calendar.

Town Administrator Boynton stated this was presented to the Board for questions/concerns noting we are on target and schedule. It was noted that nothing has changed.

Selectman Trindade moved that the Board approve the Fiscal Year 2020 Budget and 2019 Town Meeting Calendar as discussed. Selectman Foresto seconded. No Discussion. VOTE: 5-0-0.

Presentation: Five Year Revenue and Expense Forecast

The Board reviewed the five year revenue and expense forecast.

Selectman Crowley stated this is something the Board receives each year noting these are all very preliminary budget estimates that will change. Ms. Pratt stated this is a Charter requirement. Selectman Trindade stated his appreciation for the work and level of professionalism in the Town Accountant's office. Selectman Crowley stated the reporting is on time, is excellent and the Town has turned the corner financially. Town Administrator Boynton stated there is one more key piece to this, the Board of Selectman has set the policy and procedure where we budget revenue conservatively and budget expenses for only what is truly needed. When new growth is targeted and the actual growth comes in much higher, we do not spend that but allocate that to the base for the following year. Also, the Board does not tax all the way to the levy the following year. The actions and policies of the Board has allowed the Town to be in a good positions for each subsequent fiscal year and has also seen a reduction in the tax rate.

Mr. Boynton commented on the Fiscal 2020 budget noting he and Ms. Pratt made some best target guesses including: (1) a new highway worker, (2) a new inspector/ADA coordinator in the Building Department, (3) an increase in the proposed school budget by \$650,000 noting this may need to be adjusted, and (4) noted a small deficit that will be resolved as the budget process proceeds. This assumes a 7% health insurance increase which is the biggest wild card in this budget. He along with Ms. Potter, Katherine Bird and a couple of insurance brokers are working on trying to get an early renewal at a good rate noting we are waiting until the middle of the month to have additional experience reported to assist the underwriters. Selectman Crowley asked if the long term debt includes the new DPS facility at 4.5%. Ms. Pratt confirmed.

Discussion/Vote: Fiscal Year 2020 Budget Policy

The Board reviewed the Fiscal Year 2020 Budget Policy.

Town Administrator Boynton stated this one if fairly easy this year as we know what all the collective bargaining agreements are, noting a 2.5% increase for non-union staff to coincide with union staff. He

stated Ms. Pratt did a nice job explaining where we are with Exelon funds factored into the annual budgeting process. Selectman Crowley asked when the tax rate will be set and if this can be shared at Town Meeting. November 26th is the tax classification hearing and it was discouraged to discuss the tax rate at Town Meeting prior to Department of Revenue approval.

Selectman Trindade moved that the Board approve the Fiscal Year 2020 Budget Policy as discussed. Selectman Foresto seconded. No Discussion. VOTE: 5-0-0.

Discussion: Medway Smoke Shop Keno License Application

The Board reviewed the notification letter dated October 16, 2018 from Michael Sweeney of the Massachusetts State Lottery Commission.

Town Administrator Boynton stated we are simply notified that this will be placed at the Medway Smoke Shop. No objections were noted by the Board.

Special Event Permit Application: Shamrock Shuffle MEPTO 5K Road Race– March 9, 2019

The Board reviewed the (1) Special Event Permit Application and (2) Police Chief's Recommendation.

Selectman Foresto that the Board approve the special event permit for the Shamrock Shuffle MEPTO 5K Road Race to be held on March 9, 2019 as presented subject to the Police Chief's recommendation and proof of appropriate insurance coverage. Selectman Trindade seconded. No Discussion. VOTE: 5-0-0.

One-day liquor License Applications

The Board reviewed the Police Chief's recommendations for Brian Tracy, Mary Londono, Lindsey Richards, Carole O'Rourke, and Allison Chaffee.

Selectman Foresto moved that the Board approve the one-day liquor license as presented subject to the Police Chief's recommendations and proof of appropriate insurance coverage. Selectman Trindade seconded. No Discussion. VOTE: 5-0-0.

Action Items from Previous Meeting

The Board reviewed the Action Items dated October 16, 2018.

Centralized v Individual Well Water Treatment Options: Town Administrator Boynton reported this will be discussed at Fall Town Meeting. Mr. Boynton will e-mail the presentation to the Board tomorrow. Selectman Crowley requested that Mr. Boynton reach out to the Town Moderator regarding the time needed for the State of the Town and the Water presentation at Fall Town Meeting.

Report to BOS Strategic Plan for making fields more viable for youth sports: Selectman D'Innocenzo stated the December due date may be delayed as they will be meeting in the beginning of December. The due date was moved to February.

Park & Recreation Director Report Assessment Results & Action Plan to Board: The Board requested a progress update in April 2019.

Town Administrator's Report

There were no items for the Board to review.

Fire Station 1 Mold Removal and Remediation: Town Administrator Boynton reported starting next Wednesday, operations will be impacted due to mold remediation. The small air conditioning systems is not sufficient for the building resulting in condensation on the second floor ceiling and insulation causing mold growth. We will need to address the HVAC system to prevent this from reoccurring as the current A/C cannot support the 24/7 operations out of that building.

Oakland and Choate Projects Financial Update & Change Authorizations: Town Administrator Boynton reviewed additional work and associated costs required at both Oakland and Choate Park. Additional guardrail work is needed at Oakland Park to protect the drainage basin from vehicle impact.

Selectman Foresto moved that the Board authorize the Town Administrator to enter into a contract to in the amount of \$35,440 to address the guardrails at the Senior Center and Oakland Park. Selectman Trindade seconded. Discussion: Selectman Foresto asked if these would be metal or wooden. Mr. Boynton stated they would be wooden to be consistent with what is already in place. Selectman Crowley asked if an extended project time period is needed. Mr. Boynton stated no noting the final completion date for this project is November 15th. **VOTE: 5-0-0.**

Selectman Crowley noted that the costs for these items are funds that were already approved at Town Meeting and we are not requesting additional funding to complete these items.

Mr. Boynton explained the work done by the Dept. of Public Services to date on these projects at the cost of \$17,350 and stated that some additional work is anticipated. He noted the quote for the Oakland cameras just came in at \$28,660. He then explained the work required on the Oakland Park Town fiber network resulting from the pole that came down which included emergency repair and new conduit to the office/pavilion in the amount of \$9,400. The need for new fiber at Choate in the amount of \$6,800 is anticipated. Two additional items delineate the work needed for walkways and driveways including work to ensure cars are not allowed to drive on areas that are not intended for vehicles. An additional item is identified to address trail work at Oakland Park for \$30,000. Mr. Boynton stated he required a vote from the Board on the Oakland cameras and the Oakland and Choate fiber network. The other items do not require funding at this point in time.

Selectman Trindade moved that the Board approve the expenditure of \$28,660.70 for security cameras at Oakland Park. Selectman Foresto seconded. Selectman Crowley reiterated that this project came in under budget allowing for these additional expenditures. Mr. Boynton stated the work is being done now as time was needed to assess the appropriate placement of the cameras and therefore the required infrastructure. **VOTE: 5-0-0.** Selectman Foresto asked if the cameras were sufficient at Choate. Mr. Boynton stated yes and any adjustments determined necessary would be handled through the Information Services Department. Selectman Crowley asked who is monitoring these. Mr. Boynton stated the Police. Mr. Boynton announced that Berkshire/Hathaway Realty is donating refreshments for the Choate Park grand opening.

State Budget Capital Requests Listing – Board Input – Due This Week: Town Administrator Boynton requested feedback from the Board on these requests as they must be submitted to the State by the end of the week. Selectman Trindade asked if there were further requirements for defibrillators at the parks. The Board requested that Chief Lynch provide a list of requested locations for the defibrillators. Selectmen Crowley and Foresto asked if the requests for Fiscal Year 2019 were funded and if they were fully or partially funded. Mr. Boynton stated we received the funds for all requested Fiscal Year 2019 items noting most were fully funded as requested. Mr. Boynton reported he discussed the potential

Town Charter changes to be voted at Fall Town Meeting with our legislators as a Home Rule Petition will need to be filed and turned around quickly within the House of Representatives. We will request they work with us to streamline the process so this will be ready for the May Town election.

40B Public Forum – Thursday 8PM Middle School: Town Administrator Boynton reported that the 40B Forum will take place this Thursday at 8pm at the Middle School noting that Barbara Saint Andre has prepared a robust presentation.

Choate Grand Opening & Ribbon Cutting – Saturday 10AM: Town Administrator Boynton reported the Choate grand opening ribbon cutting is this Saturday at 10am.

Veterans Program – Medway High Students – Wednesday 4PM Senior Center: Town Administrator Boynton reported the Veterans program put on by the Medway High School students will be this Wednesday at 4pm at the Senior Center, as there are still issues with the sound system at the High School.

Veterans Day Ceremony – Sunday 11AM - VFW: Town Administrator Boynton reported the Veterans Day Ceremony will be held this Sunday at 11am at the VFW.

VETERANS DAY HOLIDAY OBSERVED – MONDAY NOVEMBER 12 – TOWN OFFICES CLOSED: Town Administrator Boynton reported Town Hall will be closed on Monday, November 12th in observance of Veterans Day.

Town Administrator Out of Office:

- Thursday, November 8th – Tentative (will be at Forum)
- Wednesday, November 13, - Out of Office
- Thursday & Friday, November 14 & 15 – MMMA Fall Conference - Amherst

NEXT Regular Selectmen's Meeting – November 26, 2018

BOS Meeting November 19 – Prior to Town Meeting - MHS

Selectmen's Reports

There were no items for the Board to review.

Selectman White reminded all of the Election on Tuesday at the Medway Middle School from 7am to 8pm. She reported early voting totals of approximately 1,600 early voters and over 400 absentee voters for a total of over 2,000 noting the Presidential election early voting totals were at 3,000. She noted there were approximately 5,000 total voters in the last State Election. Ms. White noted her office was open a Friday night and a Saturday morning for early voting and has requested that this also be allowed for the Town Election.

Selectman D'Innocenzo commended the Medway High School Athletics noting those teams who were in the play-offs and the great seasons for all teams. It was noted both the Boys and Girls Soccer teams will be playing tomorrow; the Girls in Somerset and the Boys are playing at home.

Selectman Foresto noted a specific play, a short corner kick, by the Girls Soccer team that was executed to perfection.

Selectman Crowley noted that tree trimming should be addressed in next year's budget as some of the power outages, although most related to Eversource issues, could be avoided with the Town addressing this. Mr. Boynton reviewed the outage on Winthrop Street over the weekend due to high winds and reported on his meeting with Eversource regarding the so-called "triangle" issue, as tree trimming is part of the issue. He noted that although Eversource deals with portions of trees within ten feet, there are still issues to be addressed that impact potential outages outside of this range.

At 8:23 PM Selectman Trindade moved that the Board move into Executive Session under Exemption 2: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel and the chair so declares. [Contract Negotiations with Nonunion Personnel] with the intention of returning to open session. It was so voted by roll call: 5-0-0 (Crowley, aye; D'Innocenzo aye; Foresto aye; Trindade aye; White, aye).

Vote: Town Administrator's Contract

There were no materials for the Board to review.

Selectman Crowley explained that the Board was having internal negotiations on the renewal of Town Administrator Boynton's contract noting the Board requested Selectmen Foresto and White to work with Mr. Boynton on a contract extension. They both met with Mr. Boynton on multiple occasions and reported back to the Board the results of these meetings. Selectman Foresto explained the meetings were twofold: (1) a performance review evaluation over the past year and (2) to discuss extending his contract noting he is in the second year of a three year contract with the Town. The entire Board is fully appreciative of Michael's work and efforts to date and noted a lack of qualified Town Administrators. Therefore, the Board wanted to make Michael a more permanent part of the team in the coming years.

Selectman Foresto moved that the Board of Selectmen approve the three year contract for the period of July 1, 2019 through June 30, 2022, for Town Administrator Michael Boynton as presented, and, further, to extend his appointment through June 30, 2022. Selectman Trindade seconded. No Discussion. VOTE: 5-0-0. Selectman Trindade stated that this is a public document that is available to anyone interested. Mr. Boynton thanked the Board and the community for their support and confidence.

At 8:40 PM Selectman Foresto moved to adjourn. Selectman Trindade seconded. VOTE: 5-0-0.

Respectfully submitted,
Liz Langley
Administrative Assistant
Town Administrator's Office