

**Board of Selectmen's Meeting  
May 21, 2018 -- 6:15 PM  
Medway High School, Room 117  
88 Summer Street**

**Present:** Maryjane White, Chair; Dennis Crowley, Clerk; John Foresto, Member; Glenn Trindade; Member.

**Absent:** Richard D'Innocenzo, Vice Chair.

**Staff Present:** Michael Boynton, Town Administrator; Allison Potter, Assistant Town Administrator; Barbara Saint Andre, Director, Community and Economic Development; Barry Smith, Deputy Director, Department of Public Services (DPS).

**Others Present:** Mark Reich, Town Counsel; Water and Sewer Commissioners Ted Kenney and Barry Zide.

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At 6:15 PM Selectman White called the meeting to order and led the Pledge of Allegiance.

Town Administrator Boynton introduced Mark Reich, Town Counsel from KP Law who replaced Barbara Sainte Andre.

**Public Comments:** None

**Vote to Accept Deed: Oak Grove Parcels**

*The Board reviewed the Quitclaim Deed (Parcel One – Lots No. 61 and 62 and Parcel Two – Lots No. 81 and 82, both as shown on plan entitled “A Parcel of Land in West Medway, Mass. Norfolk County”, Apr. 6, 1925).*

Ms. Saint Andre reported the continuing goal of obtaining Oak Grove parcels for redevelopment and explained the specific ownership of these four lots noting the Town authorized the Board to acquire and accept the deed for these parcels at the March 19, 2018 Special Town Meeting. Selectman Crowley asked if funds were allocated and what, if any, were spent. Ms. Saint Andre stated \$1500 was allocated, none was spent, and the taxes are paid through June so she would like to execute this as soon as possible to avoid any additional property taxes.

**Selectman Foresto moved that the Board accept the deed to the Oak Grove Parcels as presented. Selectman Trindade seconded. No Discussion. Vote: 4-0-0.**

**Approval: Contract with Theodore Brovitz d/b/a Brovitz Community Planning and Design for Consulting/Planning Services to Prepare Zoning Bylaw Amendments for the Oak Grove Urban Renewal Area - \$26,000**

*The Board reviewed the (1) Memo dated May 14, 2018 from Barbara Saint Andre and (2) Contract.*

Ms. Saint Andre explained a Request for Proposals (RFP) went out to draft the zoning by-law requirements to implement the urban renewal plan of the Oak Grove area with only one response. The contract was then negotiated and approved as to form by Town Counsel.

**Selectman Trindade moved that the Board authorize the Chair to execute the contract with Brovitz Community Planning and Design as presented. Selectman Foresto seconded. No Discussion. Vote: 4-0-0.**

**Approval: Contract with P.J. Albert, Inc. for Roadway Milling and Reclamation - \$223,767.00**

*The Board reviewed the (1) Memo dated May 21, 2018 from Dave D'Amico, (2) the bid results, and the (2) contract*

**Selectman Foresto moved that the Board authorize the Chair to execute the contract with P.J. Albert, Inc. for roadway milling and reclamation subject to the unit prices as bid and to funding in year two. Selectman Trindade seconded.** Discussion: Selectman Crowley stated his concerns that: (1) this vendor's bid was 50% lower than that of the next bidder, (2) there was no performance bond associated with this contract, and (3) the Town has not worked with this vendor in the past. Town Counsel Reich stated that per State statute, a performance bond is not required. Selectman Crowley requested a report of any balance of project related funds at the end of Fiscal Year 2019. **Vote: 3-1-0 (Crowley opposed).**

Town Administrator Boynton provided an update to the Board of an issue at the Choate Park project today relative to the abandoned septic system. He stated that Beth Hallal, Health Agent, along with the Project Manager, D.J. Chagnon and Assistant Town Administrator Potter worked to quickly resolve the issue within the day allowing the project to move forward without delay.

Selectman Crowley commented on the location of the street poles on Main Street interfering with the ability to utilize the sidewalk plow. Mr. Boynton stated the specific placement is in order to adhere to ADA compliance noting he and Deputy Director Smith measured each one today. The existing sidewalk plow will not be able to be used on this portion of the sidewalk and additional equipment for clearing the snow in this location will be needed. Mr. Boynton noted that the Town of Millis had the same issue and purchased a snow blower to resolve this issue. The Board requested a response be prepared for future questions on the reason for the location of the poles.

**Review May 21, 2018 Special and Annual Town Meeting Warrants**

*The Board reviewed the (1) May 21, 2018 Special and Annual Town Meeting Warrants, (2) May 14, 2018 Budget Letter and Updated Budget, and (3) Special and Annual Town Meeting Motions.*

Selectman Foresto asked who will be addressing any questions that arise on the Water and Sewer warrant articles. It was decided that Town Administrator Boynton would address any questions that arose. The Board reminded the Water and Sewer Commission members of the expectation of a presentation by the Commission at the Fall Town Meeting regarding the water and sewer rate increases resulting from the projects planned to address water capacity and quality issues.

**6:35 PM Selectman Trindade moved to adjourn the meeting. Selectman Foresto seconded. No Discussion. Vote: 4-0-0.**

Respectfully submitted,  
Liz Langley  
Administrative Assistant  
Town Administrator's Office