

APPROVED ON 12/10/2019



Town of Medway

Capital Improvement Planning Committee
155 Village Street, Medway MA 02053
(508) 533-3264 • FAX: (508) 321-4988

Meeting Minutes: November 19, 2019
Medway Senior Center

Call to Order: – With a quorum, this meeting was called to order by Committee Chair, Mr. Mitchell at 7:02 PM.

Committee Attendees:

Member Name	09/10/19	10/08/19	11/19/19	
Leonard Mitchell	X	X	X	
Tracy Malcolm	X	X	ABSENT WITH NOTICE	
Sarah Raposa	X	X	X	
Amanda DelConte	X	ABSENT WITH NOTICE	X	
Brett Fagan	-	X	X	

Other Attendees:

Pete Pelletier (DPW), Susan Segarra (FINCOM Liaison), Chief Tingley (Police), Mike Fasolino (Fire Department), Chief Lynch (Fire), Dave D’Amico (DPW), Julie Harrington (Parks & Rec)

Meeting Minutes:

08-20-2019- Ms. Malcolm approved the minutes of 08-20-2019 as presented, Ms. Raposa seconded. All were in favor. Mr. Fagan abstained.

Pickle Ball Court (Glen Trindade, Dennis Crowley, Jack Mee)-

- Mr. Crowley and Mr. Trindade attended the meeting to discuss the agenda item. Mr. Crowley said town has spent around \$9.6 million on projects for younger groups and not much has been done for seniors. He talked about spending about \$200K towards

building a pickle ball field in town that will benefit older groups. Mr. Crowley suggested reaching out to a consultant to get price quotes on the project. Mr. Boynton's office will also reach out to consulting firms to receive price quotes.

- He requested CIPC to include the project (\$200K) in the capital planning list for funding for engineering and/or construction.
- Choate Park, area by the volleyball pit was discussed as a potential location for pickle ball court. A comment was made about the piece garden being proposed on the basketball court. A pickle ball court in the vicinity might not be a good idea.
- During spring and fall seasons, parking will be an issue due to kids sports in the fields. Idylbrook was discussed as another potential location.
- Regardless of the location some engineering will be required to design the court. If voted in May 2020, the construction will not begin until spring 2021.
- Ms. Delconte said the pickle ball project is on parks and Rec capital planning list. Members will meet with Ms. Harrington to discuss further details on the project.

Chief Tingley – Police Department's 5 Year capital Projects-

- Mr. Tingley discussed the capital list for FY2021. List included:
 1. 54K- Electrical and computer upgrades
 2. 100K - furniture and electrical. He described the existing conditions of the furniture and the need for an upgradation. All the furniture in the department is expected to be replaced with the requested funding.
 3. Purchase of two cruiser radios (\$3262/ piece)
 4. \$4,700- Purchase of Speed Message Radar Trailer
 5. Mr. Tingley talked about purchasing Pamet (suite of public safety software products)- He requested setting some funding aside for FY2022 when the department will be ready to move the current public safety software to Pamet.
- He invited members to take a look at the existing furniture in the department

Chief Lynch- Fire Department's 5 Year Capital Projects-

- Ambulance- The estimate is at \$326K, the request is for \$351K which includes some additional pieces of life safety equipment. This will be replacing RA1. Department received a state grant for ambulance purchase
- Boat Purchase (\$10,787)- The current boat is 12-13 years old. New boat will replace the existing one. Trailer was purchased last year and is in good shape
- Upgrades to bathrooms and flooring at the department- It's not a priority at this time but is a need

Dave D'Amico, Pete Pelletier- DPW 5 Year Capital Projects-

- Mr. Delconte met with DPW yesterday. \$750K has been requested for road repair
- *Mini Excavator*- It was rented over the summer and was used for valve replacement and other DPW work. Purchase cost is \$35K and the rental amount is \$10,000. ATS Equipment from whom the excavator is rented is willing to sell if the remaining amount is paid. Mr. D'Amico requested CIPC approval to purchase the excavator that would come out of DPW's operating funds.
- ***A motion was made by Ms. Raposa to recommend the purchase of mini excavator in the amount of approx.\$25,000 (balance amount after the rent is paid), seconded by Ms. Delconte. All were in favor.***
- Building maintenance- It's not a critical item but is a nice-to-have
- *Johnson VAC Sweeper (\$295K)*- Not a critical need but is a nice-to-have. Used for street and catch basin cleaning
- *Flail Mower(\$133K)* – Used for highway mowing and is a critical need for the department
- *Replace front end motor (F250)*- Not a critical need but should to be added to FY2022 list
- *Replace 2001 John Deere*- Not a critical need at this time
- *Cassidy Field Parking Lot (\$300K)*- Add more parking spaces near Choate with increased community and sports events. Quote is from an architect
- *Replace 2009 Ford F350 (\$65K)*- Not a critical need at this time
- *General Playground Repairs (\$50K)*- For general repairs of playground equipment in town
- *Demolish APEX Roped Course (\$15K)*- High priority to the department. It is old and deteriorating
- *Replace Wing Mower (\$75K)*- Not a priority to the department for FY2021
- Replace 2011 Ford F250- Not a priority at this time
- Sewer- Enterprise funds will be used for any sewer related projects.
 1. Sewer Camera System (\$85K)- High priority to the department. The current camera does not have advanced technology
 2. Replace existing 413 (2012 F350)- High priority to the department. Enterprise funds item
 3. Sewer Jet (\$120K)
 4. Infiltration Repairs (\$75K)- \$200K is already authorized for this effort. Not a critical need at this time.
 5. Water- Replace water mains with a completion date in 2021
 6. Purchase of large dump truck- Not a critical need at this time

7. Install water infiltration system- Low priority at this time but need to bring it into design phase.

Ms. Raposa Updates-

- *Redesign Milford and Trotter Intersection-* Not a priority to PEDB at this time
- *Install community buildings and welcome signs-* Not a priority to PEDB at this time
- *Munis Payroll Software for FY2021-* Not a priority at this time

FINCOM UPDATE-

None.

Schedule:

- Next CIPC meeting will be on December 03, 2019 at 7:00 PM at Medway Senior Center.

Adjournment:

- With no further business before this committee, motion was made by Ms. Delconte to adjourn the meeting at 8:41 PM; motion was seconded by Ms. Raposa. All were in favor.

Respectfully Submitted,
Sreelatha Allam