

MEDWAY COMMUNITY PRESERVATION COMMITTEE

155 Village Street
Medway, Massachusetts 02053

Mark Cerel, Chairman, Citizen-at-Large
Tom Emero, Citizen-at-Large
James Wieler, Citizen-at-Large
Matthew Hayes, Member Planning and Economic Development Board
Gene Liscombe, Member Historical Commission
Deb Rossi, Member Parks Commissioners
Alison Slack, Member Affordable Housing Committee
Dave Travalini, Member, Conservation Committee
Tina Wright, Member, Open Space Committee
Ellen Hillery, Finance Committee Liaison

Approved: 6/3/19

Meeting Minutes: April 1, 2019 7:30pm Medway High School Library

Call to Order:

With a quorum being met, the meeting was called to order by Chairman Cerel at 7:35pm

Committee Members Present:

Mark Cerel, Chairman; Tom Emero, Citizen-at-Large
Members: Gene Liscombe, Dave Travalini, Deb Rossi, Matt Hayes

ALSO Present FinCom Liaison: Ellen Hillery and Ann Sherry, Affordable Housing Trust

Committee Members Absent:

Jim Wieler, Alison Slack, Tina Wright

Affordable Housing Trust request for \$25,000 for unanticipated expenses

Ann Sherry, Chair of Affordable Housing Trust came before CPC to request \$25,000 to be put aside in reserve for any unanticipated legal expenses that may come before them.

Each year the Affordable Housing Trust has recurring expenses of \$33,000-\$35,000. Currently they have the funds to cover those expenses for the coming year. The concerns are the three projects that are in the works and the unknown expenses legal expenses that could arise. (1st phase Glenbrook, \$1M appropriated, 2nd phase Glenbrook; 6 Cutler Street; out for RFP to be sold). The request is to put aside the funds for AHT so that they don't have to go before Town Meeting to request funds. A discussion followed regarding each project.

Dave Travalini relayed his feeling that these types of unanticipated expenses should be paid through the General Fund and would like to see the Town fund more than they do. Ann explained this has come up in the past in conversations with the Town.

Mark Cerel suggested CPC give \$10K, which could get the Trust through to Fall TM. If no expenses arise, then that \$10K could be used towards expenses next year that the trust would normally ask for.

On a motion made by Dave Travalini; seconded by Matt Hayes, the Community Preservation Committee unanimously voted to reserve \$10,000 as part of the Omnibus Budget to Affordable Housing Trust for purposes of administrative and legal fees. All ayes 6-0

Mark Cerel reviewed the draft omnibus budget, discussion to follow

CPC Administrative Expense	\$15,000
CPC Salaries	5,000
CPC Debt Expense	445,575
Structures Historic Report Ide House	20,000
Affordable Housing Trust Administrative	10,000
	\$499,075
Open Space	\$102,995
Community Housing	69,495
Historical Preservation	82,995
(Minus \$20K)	

On a motion made by Deb Rossi; the Community Preservation Committee as summarized with amounts including the Affordable \$10,000 appropriation; seconded by Dave Travalini; Discussion: as a result of a discussion with Ann Sherry, the Affordable Housing Trust are not taking additional funds this year; All ayes 6-0

Other ATM Articles to be funded from Community Preservation Fund

The Glenbrook project for Town Meeting was discussed at the last meeting but the source of the \$1M was left out.

Mark Cerel recommended the Community Housing Reserve provide funds and if not sufficient to meet appropriation the money be advanced from unreserved funds and to be reimbursed from Community Housing future revenues as they are received.

Matt Hayes noted the Housing Reserve Fund balance is \$212,000

Conversation regarding land and opinions on possible affordable housing locations was held.

On a motion made by Deb Rossi; and seconded by Matt Hayes; the Community Preservation Committee unanimously voted to recommend an additional \$1M to Glenbrook. Funding from Community Housing Reserve provided if insufficient funds in that account, to meet the appropriation, the monies shall be advanced from unreserved funds and those funds to be reimbursed from future Community Housing revenues received; all ayes 6-0

Review Minutes

In a motion mad by Mark Cerel; and seconded by Dave Travalini the Community Preservation Committee unanimously voted to approved the minutes of February 4, 2019 as amended; 4-0-2

General Discussions:

David Travalini talked about the connection with the Conway School. The Conservation Agent will discuss possible projects with other town groups. She would also like to speak with Tina Wright, Open Space Chair regarding the amphitheater and drainage issues that need to be resolved.

Next Meeting: Monday May 6, 2019 7:30pm

On a motion made by Matt Hayes; seconded by Debi Rossi the Community Preservation Committee voted unanimously to adjourn at 8:57pm

**Respectively submitted,
Wendy Harrington, Recording Secretary**