



**Town of Medway**  
**Board of Park & Recreation Commissioners**  
155 Village Street  
Medway, Massachusetts 02053  
(508) 533-3275 508-321-4985 (Fax)

Mike Tudino Debi Rossi Sean Murphy

**APPROVED 11/13/2019**

Meeting Minutes  
September 25, 2019  
Sanford Hall

**In attendance:**

Park Commissioners: Debi Rossi, Mike Tudino, Sean Murphy  
Other: Julie Harrington, Rich Coakley (MYB), Peter Pelletier  
(Medway DPW)

Meeting was called to order by the Chair, Mr. Tudino at 6:36PM.

**Public Comments-**

None.

**Meeting Minutes:**

***04-24-2019: A motion was made by Mr. Murphy to approve the minutes of 04-24-2019 meeting as amended, seconded by Ms. Rossi. All were in favor.***

***05-29-2019- A motion was made by Mr. Murphy to approve the minutes of 05-29-2019 as amended, seconded by Ms. Rossi. All were in favor.***

***08-28-2019- A motion was made by Ms. Rossi to approve the minutes of 08-28-2019 as amended, seconded by Mr. Tudino. All were in favor.***

**Cassidy RFP-**

- Ms. Harrington provided the RFP (hard copy) to the members for review.
- ***A motion was made by Ms. Rossi to approve the RFP for Cassidy field concession stand as presented, seconded by Mr. Murphy. All were in favor.***

**Financials-**

- Ms. Rossi distributed FY19 financials for Medway fields.
- Ms. Harrington reported the revenue collection for fall field permits has been low
- ***A motion was made by Mr. Tudino to make a recommendation to town administrator and finance director to appropriate 75K from parks annual revolving fund and move it into athletic stabilization fund by the fall town meeting, seconded by Ms. Rossi. All were in favor.***

**Capital Planning-**

- Members went over the capital planning document provided by the administrators' office. They went over the projects list and asked Mr. Pelletier to provide additional information about turf fields and VFW. After some discussion, everyone said the HS turf fields and VFW field (upgradation) should also be added to the capital planning



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list. Mr. Tudino agreed to compile the final list of projects and send them to the administrators' office.

- Mr. Tudino asked if the fields drainage issues are being addressed and Mr. Pelletier said they will be addressed as maintenance work.

**Dog Policy-**

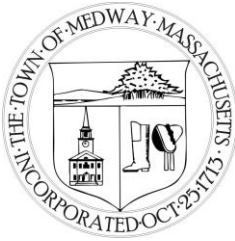
- Mr. Tudino updated the commission about the BOS meeting he attended. Discussion was about the language in the by-law about dog policy. An email correspondence came in from BOS indicating its consideration to allow leashing the dogs on town trails. A response/ feedback was requested from Parks and school committees on the matter. Mr. Tudino said comments regarding the dog policy should be sent to Liz Langley.

**Project Plan Update-**

- Mr. Tudino said he will send a future update to the commission on field assignments. He will assign/add names of the members who will be the point of contact if any issues arise related to those fields.

**Baseball field upgrades-**

- Mr. Coakley talked about DRAKE COMPANY quote for re-building the baseball fields in town. The \$31,000 quote to re-build the middle school diamond also includes other fields in Cassidy (Leland, Podzka, Charles River Bank). The total quote from DRAKE is \$35K. Mr. Tudino said the quote has less detail while the DIAMOND quote is more detailed.
- Mr. Pelletier said if the quote is above \$50K, the project needs to be advertised for bidding
- Mr. Coakley said MYF is willing to contribute for re-building Cassidy (in the amount of \$12K) in the interest of moving the process forward. Ms. Rossi asked if that's allowed and asked if MYF would consider paying for the labor cost. To a question about prioritizing the construction, he said they would be interested in re-building the fields their groups use. MYF has spent around 100K for the betterment of Medway fields. He reiterated that no other youth groups have spent that kind of money.
- Per the DIAMOND quote the cost for rebuilding fields at HS, middle school (partial repair), and Idylbrook field repair will be \$20,415 approximately. Parks Commission will be willing to fund the amount (\$20,415) to get the fields fixed. Mr. Tudino asked if MYF would consider getting Cassidy fields completely fixed.
- Mr. Pelletier said quotes from at least three vendors should be looked at in order to keep the process simple and transparent



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- ***A motion was made by Mr. Tudino to provide Medway Youth Baseball funds not exceeding \$23K to repair the Idylbrook field/ in-field renovation, Medway Youth Baseball renovation and a partial repair of existing issues at Middle School diamond, seconded by Ms. Rossi. All were in favor.***

**Seasonal Ice Rink-**

- Ms. Harrington met with Karl about ice rink at HS. She checked with Metro West entities/communities who have tried ice rinks in the past. They discouraged her from pursuing the idea. Members unanimously agreed to not pursue the ice rink idea at this time.

**Director's update-**

- Fall programs are going well. Adult and weekend programs are also running well

**Open Discussion:**

***A motion was made by Mr. Tudino to adjourn the meeting at 8.42 pm, seconded by Ms. Rossi. All were in favor.***

Next meeting is on October 30th, 2019 at 6:30 PM. Location TBD.

Respectfully Submitted by,  
Sreelatha Allam