



Town of Medway
Board of Park & Recreation Commissioners
155 Village Street
Medway, Massachusetts 02053
(508) 533-3275 508-321-4985 (Fax)

Mike Tudino Debi Rossi Sean Murphy

APPROVED ON 09-25-2019

Meeting Minutes
April 24, 2019
Medway Senior Center

In attendance:

Park Commissioners: Debi Rossi, Mike Tudino, Sean Murphy
Other: Julie Harrington, Rich Coakley (MY Baseball), Peter Pelletier (Medway DPW), Barbara Bonnie Gervais, Christian Gervais (Snowball Stand), Lynn Sheehan (MHS Boosters), Patty McDonald (MHS Boosters), Michael Prentice (MYF + Cheer), Cindy Sullivan (Medway School Committee liaison to Parks Commission)

Meeting was called to order by the Chair, Mr. Tudino at 6:41PM.

Mr. Murphy joined the meeting at 6:50 PM.

Public Comments-

Mr. Trindade commented that DPW staff have been doing a good job in maintaining the town facilities. Everyone in the room agreed.

Meeting Minutes:

02/27/2019- A motion was made by Ms. Rossi to approve the minutes of 02/27/2019 meeting as amended, seconded by Mr. Murphy. All were in favor.

03/27/2019- A motion was made by Ms. Rossi to approve the minutes of 03/27/2019 meeting as amended, seconded by Mr. Tudino. All were in favor.

Snowball Stand at Choate-

- Christian Gervais attended the meeting to discuss this agenda item. Proposal is to run a snowball stand at Choate Park. He said his options are to run the business in the building adjacent to the playground (1st preference), or in a trailer/ sidewalk pushcart.
- Intent is to sell packaged snacks in summer months. Most of the items will be healthy options.
- He said this project will benefit the community. Business will need some equipment and Board of Health (BOH) permits.
- Members asked Friends of Medway reps. if the proposed business would have an impact on their operations.
- Mr. Trindade said the applicant does not require BOS approval if he is seeking a permit. However, BOH approval will be required to run the business.

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- Mr. Tudino asked Mr. Gervais to come back to the commission again with a formal business plan with details including hours of operation, information on next steps, location options, etc.

Booster Concession Update-

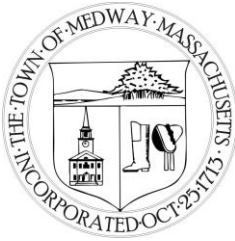
- Ms. McDonald and Ms. Sheehan attended the meeting to provide the update. MHS Boosters had a good season and attributed the reason to the procurement of frialator.
- The group made a net profit of \$13,353 during fall 2018.
- There's was a question on the \$500 expense for the item "HOME/AWAY" signs for HS gym. Commissioners and Mr. Trindade commented that the expense should be taken up by the high school.
- Mr. Trindade encouraged MHS Boosters to be prepared for good business for the Memorial Day event.
- In future financial reporting, Mr. Tudino asked the boosters to provide a breakdown of the receipts to which they agreed.
- Mr. Coakley suggested using signage for the snack shacks. MHS boosters and others agreed to the idea.

VFW site improvements / rentals-

- MYS requested to rent VFW field for 1-2 nights a week with a possible tournament in summer 2020.
- Members were ok to approve the request.
- Mr. Murphy asked Mr. Pelletier to have a professional entity inspect and assess the existing field conditions and provide an estimate and schedule for installing new turf and grass field.

Discussion on 3Q FY'19 budget #s-

- \$77K was approved in FY18 for purchase three pieces of equipment. Mr. Pelletier said its gets used well.
- There was discussion on some capital purchases made in FY18. Members talked about their preference to see the breakdown/ details on the purchases made by location.
- The Cassidy field expenditure for the 3rd quarter of FY18 is in the range of \$22K – 24K.



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MIAA Heat Guidelines-

- Mr. Tudino reported that he has not heard back from Mike Boynton on the guidelines.

Peace Garden and Basketball at Choate-

- Ms. Rossi started the discussion for this item. She was at the Peace Garden couple weeks back. She heard about it being in bad shape but found it to be in better condition than expected. Mr. Coakley said it get used a lot by the younger kids.
- Discussion included ripping up the basketball court and members opined that it's a bad idea considering the amount of resources required to build it back. Members talked about asking for full site plans to get a better idea.

Summer Schedules-

- Ms. Harrington said the summer schedules are all set.
- Scorpions requested using Idylbrook for two nights a week for eight weeks. Ms. Harrington asked if they could be charged in-town summer rates and the response was yes.
- ***A motion was made by Ms. Rossi to approve Scorpions using Idylbrook for two nights a week for eight weeks at a charge of \$500, seconded by Mr. Tudino. All were in favor.***
- The nets at Idylbrook belong to MY Soccer and Mr. Tudino suggested having some coordination with them if Scorpions end up using their nets.

Status on Summer Programs-

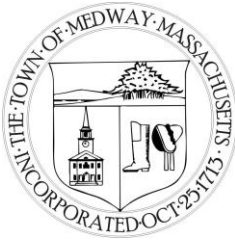
- Ms. Harrington reported that all summer programs are progressing well.

Summer/ Fall Tournaments-

- No requests have come in yet.

Field Storage Solutions-

- Mr. Tudino asked if MY Soccer has access to the storage room and the response was yes. Ms. Pelletier said that might change in the future.
- Access to the bathrooms was also discussed. The bathrooms in Choate Park are open but not in Oakland Park. Mr. Pelletier said they might be open next June once the timers are installed.



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Park and Pavilion Policy and Procedures-

- Ms. Harrington reported that the Park/Pavilion policy and procedures was voted down by BOS.

Director's update-

- None.

Open Discussion:

- Ms. Sullivan asked the Commissioners the reasons for price increase for using Medway fields in the summer. New fee structure was discussed and approved in November 2018 for all groups.
- Mr. Prentice (MYF +Cheer) introduced himself to the committee. He talked about the proposed fundraiser in fall (October 26th) and discussed some specifics of the event. To a question on the availability of Thayer House for the event, Ms. Harrington said that it's not available on 10/26th. There was some discussion on the logistics of the event.
- Mr. Coakley talked about the clay area close to the new dugouts being built. He said field looks good. \$1700 is the estimate to install two gates.
- The dugouts work at middle school was postponed due to the heavy rains this week.
- ***A motion was made by Mr. Tudino to approve the purchase of labor and materials to replace fencing at Charles River field with the option to hire either Mr. Fence and Any Fence, seconded by Ms. Rossi. All were in favor.***

A motion was made by Mr. Tudino to adjourn the meeting at 9:08 pm, seconded by Mr. Murphy. All were in favor.

Next meeting is on May 29, 2019 at 6:30 PM. Location TBD.

Respectfully Submitted by,
Sreelatha Allam