

**Board of Selectmen's Meeting
January 22, 2019 – 6:00 PM
Sanford Hall
155 Village Street**

Present: Dennis Crowley Chair; John Foresto, Vice Chair; Richard D'Innocenzo, Clerk (at 6:15PM); Glenn Trindade, Member; Maryjane White, Member (at 6:02PM).

Staff Present: Michael Boynton, Town Administrator; Allison Potter, Assistant Town Administrator; Barbara Saint André, Director, Community and Economic Development; Peter Pelletier, Deputy Director, Department of Public Services (DPS).

Others Present: Carla Cataldo, Chair, Cultural Council; Norfolk County Sheriff Jerry McDermott.

At 6:00 PM Selectman Crowley called the meeting to order and led the Pledge of Allegiance.

Public Comments: None

Town Administrator Boynton introduced the new DPS Deputy Director, Peter Pelletier, noting he comes from the private sector and specialized in environmental engineering. Deputy Director Pelletier stated he: (1) worked for AECOM doing environmental remediation for private clients, i.e. cleaning up of chemical spills from past business owners, (2) lives in Sharon, and (3) this is his first job in the public sector. Selectman Foresto noted the Board's concern with the Town's water situation. The rest of the Board welcomed Mr. Pelletier. Town Administrator Boynton thanked Mr. Barry Smith with his efforts in this role noting he is back in the role of Water Superintendent. There was discussion regarding the Integrated Water Resource Management Plan noting the final draft was reviewed internally and some of the numbers are too high. The \$15 million project to address drinking water capacity and quality with a treatment plant and satellite wells was discussed noting the intent for funding to be addressed at spring Town Meeting. The draft will be shared with the Board in the next couple of weeks. Selectmen Foresto asked who has to approve the plan. Mr. Boynton stated first the Board and then the state Department of Environmental Protection.

Approval of Minutes: January 7, 2019

The Board reviewed the draft minutes of January 7, 2019.

Selectman Trindade moved that the Board approve the minutes of January 7, 2019. Selectman White seconded. Discussion. Selectman Crowley requested that on page 4, line 195 the word "their" be changed to "the developer" and on page 6, line 292, the "Since have money now" be corrected to read "Since we have the money now,". **VOTE: 4-0-0.**

Appointment Consideration: Cultural Council: Rebecca Atwood

The Board reviewed the (1) Recommendation from Chair Cataldo E-mail dated January 3, 2019 and the Request for Appointment E-mail dated January 3, 2019 from Ms. Atwood.

Ms. Atwood stated she was on the Cultural Council in the past, for the two consecutive allowable terms.

Selectman Trindade moved that the Board appoint Ms. Atwood to the Cultural Council for a three year term expiring June 30, 2022. Selectman Foresto seconded. Discussion. Selectman Crowley requested that Ms. Atwood explain her background and interest in this appointment. Ms. Atwood reviewed her background noting she: (1) was a past member, (2) is now retired and has more time available, and (3) currently volunteers at the Makerspace at the Library which brings many diverse groups together and sees synergy with the efforts of the Cultural Council. **VOTE: 4-0-0.**

Discussion: Cultural Council Budget Requests

The Board reviewed the Cultural Council funding requests document.

Selectman Crowley asked if any funding has already been built into the budget. Town Administrator Boynton stated \$5,000. Ms. Cataldo reported that since this request was initially submitted, more information has become available to her. She has lowered the cost for Arts Week to \$3,800 along with the set-up and breakdowns costs as these are now better known. She explained that Arts Week is a statewide initiative dedicated to promote tourism and arts and crafts in Boston and communities outside of Boston were invited to participate. She stated it is a great way to bring attention to the Town and reported on what other bordering communities did in the past. The intent is to have daily activities including lectures, performances, etc. Selectman Crowley asked how the stipend is distributed. Ms. Cataldo stated the artist stipends would be \$250 to correlate with bordering communities. She reported thirty people have applied for grant money from the council. Selectman Crowley requested information on the second budget request item. Ms. Cataldo stated the intent was to beautify the Route 109 corridor, specifically painting the electrical boxes and possibly a public mural. She explained that the paint tends to fade and chip but vinyl wraps for the boxes, although more expensive, will not fade and chip and are not prone to graffiti. The cost is \$1,000 per box for a total for \$12,000 for the 12 boxes. She anticipates the cost of the public mural in the \$1,000-5,000 range. She stated there is an opportunity for federal grant funding that would require a matching of Town funds at the \$25,000 level, which would require a Town Meeting article if the Town is interested in pursuing it. She noted these budget times still need to be discussed at their next meeting. Selectman Trindade asked for clarification on when these funds would be needed. Ms. Cataldo stated for 2020. There was discussion on the best time for Arts Week, specifically to have this at the same time as Family Day instead of at the same time as the statewide initiative as that would conflict with school, sports and graduation activities. Selectman Foresto was concerned about the electrical boxes plan as efforts were made to make sure the color of the boxes, utility poles, etc. matched as part of the Route 109 project. All the Board members supported the \$5,000 funding already allocated to the 2020 budget and to coordinate the Arts Week with Family Day if possible to boost participation in both events. There was discussion about how the \$25,000 grant funds would be specifically allocated. Ms. Cataldo stated a working group would need to be established to decide the specific project allocations. Selectman Crowley requested that Town Administrator Boynton investigate the ability to fund \$25,000 in the Fiscal Year 2020 budget. Selectman Crowley requested that Ms. Cataldo investigate if the grant funding could be utilized to support the banners, flags, and lighting on Route 109 and also if the funding can be reimbursed or is strictly for project costs going forward.

Authorization to Expend Grant Funds: Municipal Small Bridge Improvement Program for Rehabilitation of West Street Culvert at Hopping Brook - \$400,000

The Board reviewed the (1) Notice of Grant Award, (2) June 22, 2018 Notice to Proceed Agreement from Director Mooney of the Massachusetts Department of Transportation (MassDOT), (3) MassDOT Contract dated June 18, 2018, and (4) Inspection Report dated April 4, 2018.

Town Administrator Boynton stated Lieutenant Governor Polito notified the Town of the grant award noting that all paperwork was processed and apologized that this was not brought before the Board for a vote prior to this meeting. The engineer, GPI, was selected for this project and is the same engineer that worked on the Route 109 project. The report from MassDOT noted the biggest concern being the unsafe condition of the guard rails. GPI has analyzed the area and the \$235,000 remaining funding is sufficient to complete the required work. Mr. Boynton stated we are also looking at addressing safety improvements to Walker Street with the plan to appropriate funds in the upcoming Fiscal Year budget to address this area. Mr. Boynton stated this will formally authorize the Town to expend these grant funds. Selectman Foresto asked if any analysis was completed. Mr. Boynton confirmed noting stress analysis was completed as well. Selectman Crowley asked if the engineering was complete. Mr. Boynton confirmed stating the final design is in process and the project has not gone out to bid. Selectman Crowley stated his concern that the \$400,000 for the design seems exceedingly high for just the design. Town Administrator Boynton stated they are using the structural report from State to determine what needs to be done noting the analysis stated this is not a replacement but a repair project. He further noted this is not standard, typical engineering. Selectman Crowley asked who is performing the Project Management. Mr. Boynton stated DPS. Deputy Director Pelletier stated GPI is providing construction management. Selectman Crowley asked for confirmation that the designer has oversight on the project and the percentage of cost for construction management. Selectman Crowley wanted those present to be aware that there is some risk that some Town funds may be needed. He asked if rights of way are required. Town Administrator Boynton stated no. Selectman Crowley noted that Exhibit B is missing and requested this be sent to the Board.

Selectman Trindade moved that the Board authorize the expenditure of the Municipal Small Bridge Improvement Program grant in the amount of \$400,000 as discussed. Selectman White seconded.

Discussion: Selectman Crowley asked who applied for the grant funding. Town Administrator Boynton stated Mr. D'Amico. **VOTE: 5-0-0.**

Vote: Acceptance of Deed for Pine Ridge

The Board reviewed the (1) Letter dated January 15, 2019 from Barbara Saint Andre, Director of Community & Economic Development, (2) Deed for Pine Ridge (Open Space Parcel C as shown on the plan entitled "The Village at Pine Ridge Definitive OSRD Development Plan in Medway, MA" dated September 6, 2006, Norfolk County), and (3) OSRD Development Plan titled "The Village at Pine Ridge".

Selectman Trindade moved that the Board approve the deed to the Pine Ridge open space parcel as presented. Selectman Foresto seconded. Discussion: Selectman Crowley asked if this is the final step. Ms. Saint Andre stated the easement is the next and final step to be addressed. **VOTE: 5-0-0.**

One-day liquor License Applications

The Board reviewed the Police Chief's recommendations for Kenny Isidoro, Talita Rodovalho, and John Alessi.

Selectman Foresto moved that the Board approve the one-day liquor licenses as presented subject to the Police Chief's recommendation and proof of appropriate insurance coverage. Selectman Trindade seconded. No Discussion. VOTE: 5-0-0.

Action Items from Previous Meeting

The Board reviewed the Action Items dated January 7, 2019.

DPS Facility Building Project: Selectman Crowley requested a quick status update. Mr. Boynton stated there was a meeting last Wednesday night and they finalized that the salt and material storage canopy location. It will be moved back to the current location along with a small narrowing of the driveway to support a request of the Conservation Commission. The design is with the Conservation Commission now and will go before a special meeting of the Planning Board next week. The goal is to have the bid out in February.

Town Administrator's Report

There were no items for the Board to review.

Town Administrator Boynton commended DPS for their work during the snow storm noting it was a very difficult storm to manage with the challenge of the change from freezing rain to ice pellets and back to freezing rain. He noted that the salt is almost ineffective with these really cold temperatures. The biggest challenge for the Thursday storm will be the incoming rain and flooding.

Selectmen's Reports

There were no items for the Board to review.

Selectman Crowley asked Ms. Saint Andre for an update on the Local Initiative Program application for 39 Main Street. Ms. Saint Andre stated that following the Board's approval, the application was submitted to the State Department of Housing and Community Development (DHCD). DHCD sent the Town the thirty day letter for Town comments to be provided back to DHCD by February 11th. She is currently working on gathering these comments, a draft of which will be reviewed by the Board at their February 4th meeting. She is not anticipating many comments as this application was reviewed and discussed already on multiple occasions. Selectman Crowley requested the draft be provided to Board prior to the February 4th meeting. He asked if it would be appropriate to meet with the Zoning Board of Appeals (ZBA) prior to the developer's submission of the special permit. Ms. Saint Andre stated it would not be appropriate as the ZBA is the adjudicating board. Selectman Crowley deferred to Ms. Saint Andre's expertise and requested a best estimate on when this will go before the ZBA. She noted that the DHCD has a 60-90 day review period and, upon its approval, the developer may then apply for the comprehensive permit 10-14 days following DCHD approval. The beginning of April, if all goes smoothly would be when they can submit the comprehensive permit application to the ZBA. Selectman Crowley asked at what point the Town can then count these 190 units towards Safe Harbor status. Ms. Saint Andre stated once the ZBA approves the comprehensive permit.

Town Administrator's Report (continued)

There were no items for the Board to review.

Town Administrator Boynton reported that the 2019 Clean Sweep kick-off meeting occurred this week and the tentative date is Saturday, April 27th, as we are waiting confirmation that there are not conflicts with any School events or activities.

Town Administrator Boynton reported that the Town has full custody of the Jacob Ide House, 158 Main Street, and an RFP was sent out for historic use without success. The intent for the property is still for historic use but under the custody of the Board of Selectman. He stated Assistant Town Administrator Potter is working on having a historic report completed for the property. He stated there are vacancy issues related to insurance so we will have both Animal Control and Park and Recreation provide occupancy coverage.

Town Administrator Boynton reported there was a meeting regarding the Cutler Street property and next steps and options were discussed, including Affordable Housing, Town use, or private sale options. We will report back to Board in 1-2 months regarding final decisions.

Town Administrator Boynton stated Mr. D'Amico is working on purchasing flags for Route 109 but he is unable to purchase black poles as they do not come in ¾ inch, which is the size of the flag pole holders. The old street lights are expected to come down soon; Island Lighting has been behind schedule.

Town Administrator Boynton stated he hopes that tomorrow the Governor will release the state budget as that is the final piece of information needed to complete the Town's budget. He stated the budget is still a bit over and hopes to get this addressed and the budget to the Board in the next few weeks. He stated budget issues still to be addressed include funding of building maintenance and property/casualty and workers' compensation insurance costs.

Town Administrator Boynton reported the final information from Town Counsel on the Town Charter came in and the Charter changes were submitted to the Legislators last week. He has a message into Representative Roy should they need anything further.

Town Administrator Boynton reported, in the last three days, two companies have reached out regarding cannabis cultivation. He stated the second company may have finally closed on the property located at 6 Mark Road.

Town Administrator Out of Office:

February 6 - 14, Vacation – Allison is Acting Town Administrator

NEXT Regular Selectmen's Meeting – Tuesday, February 4, 2019.

Welcome and Introduction: Sheriff Jerry McDermott

There were no materials for the Board to review.

Mr. Boynton introduced the new Norfolk County Sheriff, Jerry McDermott, who was appointed by Governor Baker to fill the unexpired term of Michael Bellotti who took the position of Interim President of Quincy College. Sheriff McDermott shared his past working relationships with the Town as Executive Director of the South Shore Habitat for Humanity and his work with Eversource completing a survey to see how well they were partnering with the Town. He shared his most recent experience in working with the Baker Administration and their concurring concerns related to the opioid epidemic along with his past experience in founding the first sobriety high school and, in 2004, calling on Purdue Pharma regarding over prescription of OxyContin. He stated the importance of getting to school age children at the Middle School level and prevention of gateway drugs noting there is a lot of work to be done. He stated his hope to continue the partnership with the Town and his interest coming out to the schools with their DARE officers and an inmate motivational speaker. He also discussed the importance of providing rehabilitative opportunities and programs to the inmates to reduce the 60% recidivism rate including obtaining their GED, culinary skills, and partnering with the unions so they have marketable skills upon release. He welcomed any suggestions requesting they be forwarded to him via e-mail. Selectman Crowley stated his appreciation of the Sheriff's Office's community service with the senior housing and his hope to continue that program in the future.

At 6:54 PM Selectman Trindade moved that the Board enter Executive Session Under Exemption 6: To consider the purchase, exchange, taking, lease, or value of real property if such discussion may have a

detrimental effect on the negotiating position of the governmental body and the Chair so declares [topic: Discussion of Possible Acquisition of Real Property – Trotter Drive] with no intention of returning to open session and it was so voted by roll call. Selectman Foresto seconded. 5-0-0 (Crowley - aye; D’Innocenzo - aye; Foresto - aye; Trindade - aye; White - aye).

Respectfully submitted,
Liz Langley
Administrative Assistant
Town Administrator’s Office