

**Board of Selectmen's Meeting  
October 16, 2019 – 9:00 AM  
Town Administrator's Conference Room  
155 Village Street**

**Present:** John Foresto, Chair; Dennis Crowley, Clerk; Maryjane White, Member.

**Absent:** Glenn Trindade, Vice Chair; Richard D'Innocenzo, Member.

**Staff Present:** Michael Boynton, Town Administrator; Allison Potter, Assistant Town Administrator; Stephanie Carlisle, Compliance Coordinator; Bridget Graziano, Conservation Agent.

\*\*\*\*\*

At 9:00 AM Selectman Foresto called the meeting to order and led the Pledge of Allegiance.

**Approval: Contract with SumCO Eco Contracting, LLC for Burke-Memorial Elementary School Rain Garden Construction Project - \$42,500**

*The Board reviewed the (1) memo dated October 16, 2019 from Stephanie Carlisle, (2) Bid Summary, (3) contract, (4) second Request for Quotes (RFQ), (5) site plan, and (6) planting plan*

Ms. Carlisle reported finally finding a contractor for the project noting it took a long time to address all the site concerns related to stormwater, etc. The first time they went out to bid, the lowest bidder had no experience with this type of project, nor working with a town, and had significantly underbid. They decided to cancel the bid and go out to bid a second time. Both respondents for the second bid completed a site visit. The lowest bidder did not want to obtain the required bonds until a contract was signed and did not realize the amount of work required so rescinded their bid. Therefore, the second lowest bidder was awarded the contract. They have the experience with this type of project and the experience to address the site concerns.

Selectman Crowley asked the length of project, the reason for doing this work, and the specific location of the rain garden. Ms. Carlisle stated the work would take seven days noting they are awaiting the CORI results. She noted that she has been working with both the School Principal and the Facilities Director. Ms. Graziano stated the purpose of the work is to address flooding and drainage issues at the school site, improve mosquito control, and improve the climate resiliency for this location. She noted that the Town received grant funding for this project. There was further discussion on the specific location and project impact.

**Selectman White moved that the Board vote to authorize the Chair to execute the contract with SumCO Eco Contracting, LLC for the Burke-Memorial Elementary School Rain Garden Construction Project in the amount of \$42,500 as presented. Selectman Crowley seconded. No Discussion. VOTE: 3-0-0.**

Selectman Crowley asked for list of all grants the Town has received since Ms. Carlisle became the Compliance Coordinator. Selectman Foresto requested to be added to the Energy Committee meeting invitation notifications.

**Vote: Amendment to Charter Language:**

- **Parks Commission Number of Elected Members**
- **Medway Housing Authority Aligning with Massachusetts General Laws**

*The Board reviewed the (1) Charter Sections with Language Changes from Bills In Third Reading, (2) Charter Language Amendments from Representative Roy, and (3) letter to Representatives Roy and Murray dated October 16, 2019*

Town Administrator Boynton reported his discussion with Representative Roy last week requesting an update on the status of the Town Charter. The Bills in Third Reading requested two language changes: (1) the Housing Authority language to mirror State statute and (2) clarification on the elected number of Parks Commission members.

**Selectman White moved that the Board move to amend House, No. 3969 by striking out, in line 158, the words “parks and recreation commission,”; and**

**by inserting after the word “board”, in line 159, the following words:“, three members of the parks and recreation commission”; and**

**by striking out, in section 2, section 3-9-1 of the charter and inserting in place thereof the following section:**

**“3-9-1 There shall be a housing authority composed of 5 members who shall be elected and appointed in accordance with the requirements of sections 5 and 5A of chapter 121B of the General Laws for the election and appointment of a housing authority in a town. The housing authority members shall serve for terms as provided in sections 5 and 5A of chapter 121B of the General Laws.” Selectman Crowley seconded. No Discussion. VOTE: 3-0-0.**

**Selectman White moved that the Board of Selectmen present these changes and our approvals in writing to Representatives Roy and Murray. Selectman Crowley seconded. No Discussion. VOTE: 3-0-0.**

**At 9:12 AM, Selectman White moved to adjourn. Selectman Crowley seconded. VOTE: 4-0-0.**

Respectfully submitted,  
Liz Langley  
Administrative Assistant  
Town Administrator’s Office