

**Board of Selectmen's Meeting
December 2, 2019 – 7:00 PM
Sanford Hall
155 Village Street**

Present: John Foresto, Chair; Glenn Trindade, Vice Chair; Richard D'Innocenzo, Member; Maryjane White, Member.

Absent: Dennis Crowley, Clerk.

Staff Present: Michael Boynton, Town Administrator; Allison Potter, Assistant Town Administrator; Dave D'Amico, Director, Department of Public Works (DPW); Sandy Johnston, Communications Director.

At 7:00 PM Selectman Foresto called the meeting to order and led the Pledge of Allegiance.

Public Comments: None

Approval of Minutes

The Board reviewed the draft minutes of November 12, November 18, and November 25, 2019.

Selectman Trindade moved that the Board approve the minutes of November 12, 2019. Selectman White seconded. No Discussion. VOTE: 4-0-0.

Selectman Trindade moved that the Board approve the minutes of November 18, 2019. Selectman White seconded. No Discussion. VOTE: 4-0-0.

Selectman Trindade moved that the Board approve the minutes of November 25, 2019. Selectman White seconded. No Discussion. VOTE: 4-0-0.

Approval: Contract with Denis L. Maher Company for Satellite Well Installation at Populatic Well Site - \$106,384

The Board reviewed the (1) memo dated December 2, 2019 from Dave D'Amico, and (2) contract.

Town Administrator Boynton stated this is Maher's bailiwick. He reported that we appropriated \$1,244,000 million at the 2018 Annual Town Meeting noting the current contingency funds of \$246,000. Selectman Trindade asked where the well will be installed in relation to the existing well. Mr. Boynton was not sure of the exact location but noted it will be on the same site. He stated the purpose is not to increase capacity but to create redundancy. Selectman Trindade asked if there will be any maintenance completed on the existing well. Mr. Boynton confirmed. Selectman Foresto asked of the \$106,384 will be the total cost for the installation of this well. Mr. D'Amico stated no as this is strictly to drill the well hole and be ready to go for the next step.

Selectman Trindade moved that the Board approve and authorize the Chair to execute the contract with Denis L. Maher Company for the satellite well installation at the Populatic well site in the amount of \$106,384 as presented. Selectman D'Innocenzo seconded. No Discussion. VOTE: 4-0-0.

Selectman Foresto asked for the status on the next phase. Mr. D'Amico stated he almost has the specifications completed and can then proceed with hiring an Owner's Project Manager (OPM). Selectman Foresto asked for a status on the engineering. Mr. D'Amico stated this has not begun as the first step is the hiring of an OPM, which he anticipates occurring in mid-January. Selectman Foresto asked when we will need to go to Town Meeting for the rest of the funding. Mr. Boynton stated the earliest would be fall of next year due to the time needed to complete the engineering. Selectman Foresto asked where the funds are coming from for the OPM. Mr. D'Amico stated they are included in the engineering budget line.

Town Administrator Boynton reported that we have snow plowing equipment issues. The newest sidewalk plow is not functioning properly and the new tractor purchased for Main Street has still not arrived. Selectman Trindade requested that Mr. D'Amico give the residents an idea of the cost for this type of long duration storm. Mr. D'Amico stated since there should not be much accumulation and therefore need to remove snow, the cost will be \$80,000-\$90,000, which is 20% of this year's total budget. Mr. Boynton noted that any additional funds will be taken from funds otherwise dedicated to the Capital Plan.

All present commended DPW on their snow removal efforts.

Approval – 2020 License Renewals

The Board reviewed the list of existing licensees with approval status.

Selectman Foresto stated this is an annual event. Selectman White asked if any licensees are not renewing. Ms. Langley stated G.A.W. did not and cited health reasons. Selectman Trindade asked why so many licensees still owe personal property taxes noting that most are restaurants. Those present were not sure. Mr. Boynton stated that the licensees will not receive their licenses until all of the outstanding action items are addressed and, if not completed, they will be shut down as of January 1, 2020.

Selectman Trindade moved that the Board approve the license renewals for the businesses provided in the Board's packet conditioned upon the receipt of all necessary documentation, payment and departmental approvals required for renewal of the specific licenses. Selectman White seconded. No Discussion. VOTE: 4-0-0.

Consideration of Public Event Application: Alex Handy 5K, September 13, 2020.

The Board reviewed the (1) public event application and (2) Police Chief's recommendation.

Selectman Trindade moved that the Board approve the approve the public event permit for the Alex Handy 5K to be held on September 13, 2020, subject to the Police Chief's recommendation and proof of appropriate insurance coverage. Selectman D'Innocenzo seconded. No Discussion. VOTE: 4-0-0.

One-day Liquor License Applications

The Board reviewed the Police Chief's recommendations for the Crossfit Never Doubt/Marc Pitts, Vanessa Lambirth, Pierre Abdilmasih, Jennifer McNeil, Dorothy Skog, and Timothy Greene.

Selectman Trindade moved that the Board approve the one-day liquor license as presented subject to the Police Chief's recommendation and proof of appropriate insurance coverage. Selectman D'Innocenzo seconded. Discussion: Selectman Foresto asked if the Police Chief has identified any issues with renters. It was confirmed that there have not been any reported issues. **VOTE: 4-0-0.**

Action Items from Previous Meeting

The Board reviewed the Action Items dated November 12, 2019.

Conservation Restrictions for Town Owned Land: Town Administrator Boynton stated this was scheduled for discussion in December, however, this is an ongoing issue. Selectman Foresto requested that this be discussed again next year at the legislative breakfast.

Town Administrator's Report

There were no items for the Board to review.

Trash Update: Town Administrator Boynton stated Waste Management will be going out tomorrow as scheduled for trash pick-up.

Police Department Staffing: Town Administrator Boynton reported that Lieutenant McSweeney will be retiring effective next fiscal year. There is one currently vacant position which will result in one full year of salary not expended. The plan is to hire two new officers and get them both in the same academy, if possible. The next step will be to start the assessment center process for the lieutenant position that will open up upon the retirement of Lieutenant McSweeney. Selectman Foresto asked how the assessment process is done. Mr. Boynton stated it takes the place of the test noting that, most recently, we have been relying on the assessment center piece as it is almost impossible to get an exam for this position. Selectman Foresto asked if we do the assessment or if they are sent to an assessment center. Mr. Boynton stated it is done in house noting the assessment presents real life situations. He reported that seven to eight officers recently went through the assessment; all were ranked, and those rankings will last for two years.

Town Administrator Out of the Office:

- Thursday, December 5 – Fire Academy Graduation – Stow
- Thursday, December 12 – MMMA Meeting - Worcester

NEXT Regular Selectmen's Meeting – Monday, December 16, 2019

Selectmen's Reports

There were no items for the Board to review.

Selectman White stated the Christmas parade was fabulous and reported more people are participating. She thanked the Christmas Parade Committee along with Town Administrator Boynton who coordinates the participation of all the fire trucks. She stated the Historical Society house tour was wonderful and they were able to make some revenue.

Town Administrator Boynton reported that the draft report on of the structural analysis of the Ide House was obtained. He will be reviewing it with Building Commissioner Mee and then will provide it to the Historical Commission.

Selectman Foresto asked if the trash contract has been awarded. Mr. Boynton stated all three have been interviewed and updated information is pending from all three vendors.

Selectman Trindade shared that in the recent *Boston Globe* Metro section, they reported that towns getting wacked for trash disposal costs. The Town of Milton is going to Town Meeting tonight to request

an appropriation of \$900,000 for disposal costs. Mr. Boynton stated the disposal costs are high noting that Medway entered a long term contract with Wheelabrator at \$70 per ton and other towns are paying \$100 per ton.

At 7:21 PM, Selectman Trindade moved that the Board enter Executive Session under Exemption 3: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body [Medway v. Salles and Sons] and vote to approve and release Executive Session Minutes as referenced on the agenda for Exemption Reason 3: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and Exemption 6: To consider the purchase, exchange, taking, lease, or value of real property if such discussion may have a detrimental effect on the negotiating position of the governmental body and the chair so declares, with no intention of returning to open session. The Chair so declared. (D'Innocenzo – aye; Foresto aye; Trindade - aye; White - aye).

Respectfully submitted,
Liz Langley
Administrative Assistant
Town Administrator's Office