

APPROVED ON 05/05/2020



Town of Medway

Capital Improvement Planning Committee
155 Village Street, Medway MA 02053
(508) 533-3264 • FAX: (508) 321-4988

Meeting Minutes: February 18, 2020
Medway Senior Center

Call to Order: – With a quorum, this meeting was called to order by Committee Vice Chair, Ms. Malcolm at 7:05 PM.

Committee Attendees:

Member Name	01/07/20	01/14/20	01/28/20	02/18/20
Leonard Mitchell	-	-	-	-
Tracy Malcolm	X	X	X	X
Sarah Raposa	X	X	X	X
Amanda DelConte	X	Absent with Notice	X	X
Brett Fagan	X	X	X	X

Meeting Minutes:

01-14-2020: A motion was made by Ms. Raposa to approve the minutes from 01/14/2020 meeting as amended, seconded by Ms. Malcolm. All were in favor.

01-28-2020: A motion was made by Ms. Raposa to approve the minutes from 01/28/2020 meeting as presented, seconded by Ms. Malcolm. All were in favor.

Ms. Malcolm briefed the members on the BOS meeting she had attended. Members then discussed the project list changes requested by the town administrator, Mr. Boynton. The changes are provided below:

- ✓ Swap # 2148 -Sewer Camera System with Project #2167- Replace 2009 Ford F350 (312-P-2)
- ✓ Swap Project# 1307- Various Storm Water improvements with Project#1608-Add Project#2103- Police Server software upgrades to the CIPC list
- ✓ IT budget was increased to \$ 200,000
- ✓ # 2120- Middle School Auditorium Lighting was allocated \$25,000
- ✓ # 2123- Paint McGovern School Pods was allocated \$25,000

- ✓ Since # 2104- Police Station furniture and electrical is not funded through free cash, decision was made to remove it from the CIPC list

Ms. Malcolm said the committee could go back to the BOS if there's any disagreement with the recommendations above.

Decision was made to fund the Library Crosswalk through DPW operating budget.

She stated that BOS requested the committee to also rank 15 additional projects for FY2021 that could be added to the CIPC list.

A motion was made by Ms. Raposa to approve the CIPC rankings as presented and forward them to the town administrator's office, seconded by Ms. Delconte . All were in favor.

CIP Projects Rankings –

Based on BOS request, members reviewed the FY2021 CIPC projects list again for ranking the 15 projects. The following projects were identified by the group for ranking:

- ✓ #2008- Police Records Management System
- ✓ #2142- Student Transportation Vans,
- ✓ #1202- Purchase Pre-Owned Sewer Jetting Truck,
- ✓ #1805- Replace Wing Mower,
- ✓ #2029-High School Auditorium Lighting,
- ✓ #2013- Air Conditioning Unit – Upkeep,
- ✓ #2158-Sprinkler Pipes – Replacement
- ✓ #1513- Purchase speed message trailer,
- ✓ #2143-Water bottle filling stations,
- ✓ #2147-Replace Truck 413,
- ✓ #2119-Memorial Snow Tractor,
- ✓ #1426c-Sewer inflow & Infiltration Repairs

FINCOM UPDATE-

None.

Schedule:

- Next CIPC meeting will be on March 10th at 7:00 PM at Medway Senior Center.

Adjournment:

- With no further business before this committee, motion was made by Ms. DelConte to adjourn the meeting at 8:45 PM; motion was seconded by Mr. Fagan. All were in favor.

Respectfully Submitted,
Sreelatha Allam