

APPROVED ON 02-18-2020



Town of Medway

Capital Improvement Planning Committee
155 Village Street, Medway MA 02053
(508) 533-3264 • FAX: (508) 321-4988

Meeting Minutes: January 28, 2020
Medway Senior Center

Call to Order: – With a quorum, this meeting was called to order by Committee Vice Chair, Ms. Malcolm at 7:06 PM.

Committee Attendees:

Member Name	01/07/20	01/14/20	01/28/20		
Leonard Mitchell	-	-	-		
Tracy Malcolm	X	X	X		
Sarah Raposa	X	X	X		
Amanda DelConte	X	Absent with Notice	X		
Brett Fagan	X	X	X		

Meeting Minutes:

None.

CIP Projects Rankings –

- Members reassessed the CIPC projects list for FY2021. The following are the rankings assigned by CIPC members at the meeting today:
 - ✓ DPW's request for Roads & Sidewalks (\$750,000) was ranked #1
 - ✓ Treasurer's request for Munis Payroll Software (\$25,640) was ranked #2
 - ✓ Fire department's request -Replace A-3 (\$351,750) was ranked #3
 - ✓ School's request for HVAC BMS Upgrade (\$90,000) was ranked #4
 - ✓ DPW's request for Flail Mower/Tractor (\$133,000) was ranked #5.
 - ✓ School's request for Roof Preventative Maintenance (\$25,000) was ranked #6. It moved from rank #15 in the earlier meeting to #6
 - ✓ School's request for HS Outdoor Running Track Drainage Repair (\$50,000) was ranked #7. It moved from rank #12 to #7.
 - ✓ Fire department's request for inflatable boat (\$50,000) was ranked #8
 - ✓ School's request for roof schematic design (\$40,000) was ranked #9

- ✓ Police department's request for Police Cruiser Radios/ Radar recording counter (\$11,226) was ranked#10. It moved from rank#11 to #10.
 - ✓ Technology Equipment: 350 Chromebooks request (\$110,000) was ranked#11. It moved from rank #13 to #11.
 - ✓ Technology Equipment: 75 - Desktops/Laptops (\$60,000) was ranked #12. After some discussion, members agreed to move it from #14 to #12.
 - ✓ DPW's request for New Econovan (\$30,000) was ranked #13. Members after some discussion agreed to move it from rank#18 to #13
 - ✓ Library's request for Crosswalks (\$20,000) was ranked #14. It moved from rank#19 assigned at the earlier meeting to rank# 14.
 - ✓ DPW's request for Sewer Camera System (\$85,000) was ranked #15. It was assigned #20 at the previous meeting.
 - ✓ DPW's request for Various Storm Water improvements (\$93,662) was ranked # 16. At the earlier CIPC meeting it was ranked#4.
 - ✓ Library's request for Handicap Ramp Railing (\$12,000) request was ranked#17. It was ranked #7 at the earlier CIPC meeting.
 - ✓ Middle School Auditorium Lighting (\$20,000) was ranked# 18
 - ✓ Paint McGovern School Pods (\$40,000) was ranked#19. It moved from rank#17 to #19.
- Members agreed on the rankings/ recommendations assigned to the projects list. Ms. Malcolm will attend the BOS meeting next week to present the projects list/ rankings.

FINCOM UPDATE-

None.

Schedule:

- Next CIPC meeting will be on February 18th at 7:00 PM at Medway Senior Center.

Adjournment:

- With no further business before this committee, motion was made by Ms. Delconte to adjourn the meeting at 8:45 PM; motion was seconded by Mr. Fagan. All were in favor.

Respectfully Submitted,
Sreelatha Allam