



Town of Medway

Capital Improvement Planning Committee

155 Village Street, Medway MA 02053

(508) 533-3264 • FAX: (508) 321-4988

Meeting Minutes: December 22, 2020

Remote Meeting

Call to Order: – With a quorum, this meeting was called to order by Committee Chair, Mr. Mitchell at 7:02PM.

Committee Attendees:

Member Name	12/22/20				
Leonard Mitchell	X				
Tracy Malcolm	ABSENT WITH NOTICE				
Sarah Raposa	X				
Karen Nowicki	X				
Brett Fagan	X				

Other Attendees

Dave D'Amico, Pete Pelletier- Medway DPW

Courtney Riley- Medway Council of Aging

Julie Harrington- Medway Recreation

Meeting Minutes:*None***Discuss COA CIP with Courtney Riley**

Ms. Riley attending the meeting to discuss the COA list.

Project# 2013- Air Conditioner Unit-Upkeep (FY22 @\$39K)- Existing A/C is original to the building and is 20 plus years old. Its' usually maintained at 62 degrees.

Project# 2150-COA Van (FY22 @\$84,355)- The estimate is not recent and was used in earlier CIPC lists. Due to less usage and minimal mileage in 2020, Ms. Riley stated the van could probably be used for another year.

Discuss DPW/ Water & Sewer CIP with Dave D'Amico-

Mr. D'Amico and Mr. Pelletier from Medway DPW attended the meeting to discuss DPW projects list-

Project# 1716- Replace 2001 Mack RD6905 (FY22 @\$230,000)-Frontline Winter Truck is a priority request. It's at the end of its useful life. The funding source for the item is free cash.

Project# 2146- Replace 2012 F350 (FY22@\$53,000)- Funding source for the item is free cash. The existing vehicle could be used for another year due to low mileage in 2020.

Project# 1805- Replace Wing Mower (FY22 @75,000)-Wing Mower is a Parks mower and is frequently used to maintain athletic fields.

Project#2217- Roads and Sidewalks- (FY22 \$1.55Mil)- \$750,000 funding will be from free cash and the remaining \$800K will be funded from Exelon project. Mr. D'Amico stated that DPW was approved \$1.5 mil last year for this effort. However, the full allocation did not happen due to COVID and were given the usual \$750K.

Project# 2216-Replace Traffic sig sensors Main St @ Walgreens (\$28,000)-Few accidents have occurred and intent is to eliminate future hazards.

Project# 2205- Various DPW building improvements (\$50,000)-Mr. Pelletier said DPW does not foresee needing funds for this request in the immediate future.

Project# 2169- Cassidy Field Parking Lot (FY22@300K)- It was mentioned that this request is being made via EPFRAC. Funds will be used to improve the existing lot.

Project# 1403- Install Water Infiltration System (FY22 @\$4.74Mil). Funding Source is Water Enterprise.

Discuss Parks CIP with Julie Harrington

Ms. Harrington attended the meeting to discuss the following items.

Project#2159- High School Backfield Lights- It was discussed that the item will be moved into FY26. Schools don't have specific interest to pursue this project. The EPFRAC list will be adjusted accordingly

Project #2160- Pickle Ball Courts @250K- It was discussed that \$80K was spent on the feasibility study and two possible locations have been identified. Attendees were unsure about the \$250K value associated for the project.

Project# 2223-Summer Camp Tent and Supplies- FY22 @\$10K: It was discussed that Parks Commission borrowed tents from Camp Sunshine this year for the Summer Camp. The current request is for procuring better tents that are easy to mobilize, install, and demobilize. There was brief discussion on the following requests:

Project# 2163-Rebuild VFW field-FY23@ \$400K

Project# 2164-High School Track

Project# 2161- Re-Grade Idylbrook- FY24@400K

Project# 2168- HS Tennis Courts: It was discussed that the courts are in bad shape. The current request is for FY23 for \$500K. Considering the current state of the facility and the usage, members talked about the need to move the project request into earlier fiscal years.

Open Discussion.

Mr. Boynton is expected to join the next CIPC meeting.

Members will begin to rank the projects for further discussion.

Schedule:

- Next CIPC meeting will be on 01/05/2021.

Adjournment:

Motion was made by Ms. Raposa to adjourn the meeting, seconded by Mr. Fagan.

Roll Call Vote:

Lenny Mitchell- Aye

Karen Nowicki- Aye

Sarah Raposa- Aye

Brett Fagan - Aye

The motion passed.

The meeting was adjourned at 7:50p.m.

Respectfully Submitted,

Sreelatha Allam