



Town of Medway

FINANCE COMMITTEE

155 Village Street
Medway MA 02053

Tel: (508) 533-3200

Fax: (508) 533-3201

Monday, June 8, 2020 – 6:30 PM
Medway High School, Rom 113-1
88 Summer Street

Present: Frank Rossi, Chair; Todd Alessandri, Vice Chair; Ellen Hillery, Clerk; Brian Cowan; Jeff O'Neill; Michael Schrader; Sue Segarra; Jim Sullivan.

Absent: Will Lane.

Staff Present: Carol Pratt, Finance Director.

Call to Order

At 6:30 PM Chairman Rossi called the meeting to order. A quorum of members was present; remote participation was not available this evening.

Transfer Request – Unemployment Expenses

The following information was reviewed: Transfer request; MUNIS report showing monthly expenses.

Ms. Carol Pratt, Finance Director, explained that the MUNIS report reflects the invoices paid so far this year. It is anticipated that, after the next batch of invoices arrive, the account will not have enough funds to cover them. At this time, it is unclear whether any of the expenses are COVID-related. \$85,000 was originally budgeted in this line item; a final total of invoices is believed to be at \$105,000 by June 30.

Responding to a question from Chairman Rossi, Ms. Hillery, Clerk, reported that there is \$70,000 still in the Finance Committee Reserve Fund which would cover the amount of the \$25,000 request. It was noted that Article 8 on the Special Town Meeting Warrant will authorize more funds for it. If the full \$25,000 is not utilized for these expenses, the unused funds will fall to free cash.

Mr. Alessandri made a motion to authorize a transfer from the Finance Committee Reserve Fund in the amount of \$25,000 as submitted; Mr. O'Neill seconded. No further discussion. ROLL CALL VOTE: 8-0-0 (Alessandri, aye; Cowan, aye; Hillery, aye; O'Neill, aye; Rossi, aye; Schrader, aye; Segarra, aye; Sullivan, aye).

Discussion/Review

Final Preparations – June 8, 2020 Special Town Meeting and Annual Town Meeting

Assignment of Motions

It was noted that, for any article that is being dismissed, the Moderator will announce that there is no positive motion, and Chairman Rossi will confirm that. Chairman Rossi will handle the reading of motions for Special Town Meeting.

Discussion followed on the Annual Town Meeting Warrant and associated motions. Some motions are longer than others, and that was taken into account when making the assignments.

Review/Approval of Meeting Minutes

Draft minutes from May 20, 2020 were reviewed.

Mr. Alessandri made a motion to approve the minutes of May 20, 2020 as amended; Mr. O'Neill seconded. No discussion. ROLL CALL VOTE: 8-0-0 (Alessandri, aye; Cowan, aye; Hillery, aye; O'Neill, aye; Rossi, aye; Schrader, aye; Segarra, aye; Sullivan, aye).

Upcoming Meetings

Chairman Rossi noted that the committee may need to meet on June 24 to see if there are year-end budget issues. If we don't need to meet, we can cancel.

Discussion followed on a meeting of the Finance Committee Appointment Committee for those members who are up for reappointment. As specified in the Town Charter, Chairman Rossi will meet with the Town Meeting Moderator Mark Cerel and Chair of the Board of Selectmen John Foresto.

The Finance Committee's regular meeting will be on July 8 for reorganization and liaison assignments.

General discussion followed on Town Meeting at which social distancing restrictions will need to be observed.

At 6:47 PM Mr. Alessandri made a motion to adjourn; Mr. O'Neill seconded. No discussion. ROLL CALL VOTE: 8-0-0 (Alessandri, aye; Cowan, aye; Hillery, aye; O'Neill, aye; Rossi, aye; Schrader, aye; Segarra, aye; Sullivan, aye).

*Respectfully submitted,
Jeanette Galliardt
Night Board Secretary*