



## Town of Medway

### FINANCE COMMITTEE

155 Village Street  
Medway MA 02053

**Tel: (508) 533-3200**

**Fax: (508) 533-3201**

Wednesday, February 12, 2020 – 7:00 PM  
Sanford Hall, Town Hall  
155 Village Street

Present: Frank Rossi, Chair; Todd Alessandri, Vice Chair; Ellen Hillery, Clerk; Will Lane, Jeff O' Neill, Jim Sullivan.

Absent: Michael Schrader; Sue Segarra.

Staff Present: Michael Boynton, Town Administrator; Allison Potter, Assistant Town Administrator.

\*\*\*\*\*

#### CALL TO ORDER

At 7:02 PM Chairman Rossi called the meeting to order. A quorum of six members was present.

#### **Discussion/Review – FY21 Budget**

Chairman Rossi reported that Mr. Boynton, Town Administrator, was present in addition to Allison Potter, Assistant Town Administrator. Mr. Boynton encouraged members to ask questions after they have had an opportunity to review the budget books distributed this evening. There are a lot of moving parts in the budget. He spoke briefly about some of the large expense items that will be coming up this year and in future years. Over time there may be a need to modify the budget process as priorities and goals change. He drew attention to the vacant positions, one in maintenance and an additional network technician person for Information Services.

He reviewed some of the other budget drivers such as health insurance costs, state aid, and others. He will be meeting with Tri-County Vocational School tomorrow. Discussion followed on enrollments and the roller coaster effect as the enrollment goes up or down every year.

Regarding properties in tax title, there is a company who will take those over to see if they can be sold in order to recover the unpaid taxes. While the process was very successful a couple of years ago, it is not going to be that successful all the time.

At this time, members asked questions. Health insurance costs are approximately the same as last year. New growth could be over \$350,000. The Salmon project is under construction now. CommCan marijuana cultivation revenue is coming in. Mr. Boynton noted that, under the Host Community Agreement, there were direct payments for drug/alcohol screening, education, and library that by state law had to go into the General Fund. We then allocated the \$10,000 amounts back to those three departments.

#### **FY21 Budget and ATM Calendar Review**

The committee reviewed the calendar with the Town Administrator. After discussion, it was decided that the Finance Committee's public hearing would be on Wednesday, April 8. After the hearing is closed, the committee will hold a regular meeting to vote its recommendations on warrant articles.

#### **Subcommittee Reports for Town Book**

After discussion with the Assistant Town Administrator, the reports for the Finance Committee book will be due to Chairman Rossi on April 6. The committee reviewed the report assignments from last year; Chairman Rossi will send out an updated list of reports. People should reach out to department heads for the most recent information.

#### **Chairman's Report**

Chairman Rossi asked members to sign acknowledgement of receipt forms relative to the Summary of the Conflict of Interest Law. Members are to go through the training every two years. Once completed, members receive a certificate that should be submitted to the Town Administrator's Office.

The Schools will be coming in on March 11. Chairman Rossi will prepare a list of other dates when departments will be coming to speak to their budgets. Members can compile a list of questions on the departmental budgets and forward them to the Chairman.

It was noted that Mr. Dickie has resigned from the committee and another member will be coming on.

#### **Clerk's Report**

Ms. Hillery, Clerk, reported that no new bills have come in. The Finance Committee Reserve Fund still has its original balance in it.

#### **Liaison Reports**

Mr. Alessandri reported that the School Department will be presenting its FY21 budget to the School Committee on February 27, adding that there will be a public forum on March 5.

Ms. Hillery reported there were a lot of people in attendance at last night's EPFRAC meeting urging support for a location for a pickle ball court. EPFRAC asked that groups choose representatives to represent their respective group in this matter.

Regarding the Community Preservation Committee, Ms. Hillery stated that there is not much going on with this committee other than the purchase of the Lovering Street property. No new projects coming up.

Mr. Sullivan stated that he and Mr. Lane are meeting with Ms. Affleck-Childs, Planning and Economic Development Coordinator, about their subcommittee report. The Planning and Economic Development

Board's last meeting was on January 14 with a series of permits on marijuana facilities and changes around Franklin Street.

**Approval of Minutes**

After discussion, **Mr. O'Neill made a motion to approve the minutes of January 8, 2020 as amended; Mr. Sullivan seconded. No discussion. VOTE: 6-0-0.**

**Upcoming Meetings**

Chairman Rossi reminded members of the Legislative Breakfast scheduled for Saturday, February 29 as well as the next committee meeting on Wednesday, March 11.

**Adjourn**

**At 7:50 PM Mr. Sullivan made a motion to adjourn; Mr. Alessandri seconded the motion. No discussion. VOTE: 6-0-0.**

*Respectfully submitted,  
Jeanette Galliardt*