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**TOWN OF MEDWAY**  
**COMMONWEALTH OF MASSACHUSETTS**  
**PARKS COMMISSION**

**APPROVED 9/30/2020**

Town of Medway  
Board of Park Commissioners Meeting  
August 26, 2020  
Remote Meeting Via Zoom

**In attendance:**

Park Commissioners: Debi Rossi, Sean Murphy and John Farrell  
Others: Julie Harrington, Director of Parks and Recreation, Peter Pelletier,  
Public Works Deputy Director, Jeb Booth, Scorpion Soccer

Chairman Rossi called the meeting to order at 6:33 p.m.

**High School Parking Lot:**

The Board discussed cars lined up waiting for kids to finish sports. The concern is someone could get hurt. Spectators are allowed but must remain socially distant. There are no standing and no parking signs posted. There was not an immediate resolution for this concern, but the Board will keep this matter on their radar.

**Dogs at High School fields:**

The dogs on all the fields are a concern.

**Club Lacrosse:**

Mr. Farrell stated there were lacrosse players on North Field that were not following social distancing protocols and he was concerned if clubs are not following the rules, it could ruin it for other sports teams. This user was flagged more than once this season. Ms. Harrington cautioned the Board about interacting with the public about misuse of the fields. Protocols must be resubmitted for fall fields use. The town will issue warnings each time a violation is made. It was suggested payment be received up front and the payment will be forfeited if violations occur.

**Commission Policies and Procedures:**

This matter was tabled to next meeting. Ms. Rossi will forward the usage policy to the Board for review. Ms. Rossi reviewed a list of all parks and fields the Board is responsible for. The plan is to document all the fields that fall under their purview and assign some to each member to provide updates on the current condition of fields in order to create a priority list.

**FY2020 Budget:**

Revenues are down 35% due to EEE and Covid. Expenses were up 4%. The difference in revenue is \$125,000.

**Turf Plowing/PT Employee:**

Mr. Murphy explained certain high school sports will have a season beginning in February. He asked if it would be worthwhile to hire someone to be on the fields if it snows so they are ready for the season. Ms. Harrington explained there is no funding for that position. The Board reviewed the turf revenue. There was a discussion about the cost of a part-time employee. Mr. Pelletier stated there may be other options/employees to help with that.

**Fall Fields:**

Medway youth football and lacrosse will not be playing in the fall. Ms. Harrington will meet with youth soccer who plan on using the fields. Old School, baseball, softball, field hockey, Goldstar and Coyotes are planning on a season this fall. A new group contacted Ms. Harrington about goalie clinics. Mr. Farrell knows of a user that may want to use the fields and will have them reach out. There was a discussion about requiring a deposit. There was no vote taken on fall schedules due to the uncertainty with the high school athletic schedule.

**Summer Update:**

Camp was extended two more weeks due to school starting later. Ms. Harrington commented the summer went well and there were a lot of offerings this summer including Wild Wednesdays and yoga in the park. She stated the concerts were great, and the paddle nights were phenomenal.

**Director's Update:**

Fall programs are online. Ms. Harrington will not be mailing out a brochure but has help to get the word out.

**Approval of Minutes:**

**Upon a motion by Mr. Farrell and seconded by Ms. Rossi, the Board voted unanimously to approve the July 28<sup>th</sup> minutes as amended. The motion carried.**

**VFW Outdoor Bathroom Facilities:**

It was discussed that weekly cleanings should be occurring. Mr. Pelletier is aware the schedule has changed and will let the company know.

**Upon a motion by Ms. Rossi and seconded by Mr. Murphy, the Board voted unanimously to adjourn the remote meeting via Zoom at 7:55 p.m. The motion carried.**

Respectfully submitted,

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Lisa M. Pacella, Night Board Secretary