

**Board of Selectmen's Meeting
October 13, 2020 – 8:00 AM
Sanford Hall
155 Village Street**

Present: Glenn Trindade, Chair; Maryjane White, Vice Chair; Dennis Crowley, Member; John Foresto, Member.

Absent: Richard D'Innocenzo, Clerk.

Staff Present: Michael Boynton, Town Manager; Allison Potter, Assistant Town Manager; Susy Affleck-Childs, Coordinator, Planning and Economic Development Board (PEDB); Barbara Saint Andre, Community and Economic Development Director.

At 8:00 AM Selectman Trindade called the meeting to order and led the Pledge of Allegiance.

Public Comments: There were none.

Approval: Contract with GLM Engineering Consultants, Inc. for Applegate Street Acceptance Plan - \$26,000

The Board reviewed the (1) memo from Susy Affleck-Childs, and (2) contract.

Ms. Affleck-Childs stated this contract is for the as-built plan, street acceptance plan, and installation of boundary markers, hence the seemingly high cost of the contract. Selectman Trindade asked how much open space is included. Ms. Affleck-Childs stated the open space is a drainage parcel of approximately 1.5 acres. Selectman Crowley reminded all present that the outstanding work items are \$12,000 to \$13,000 over budget. Selectman Crowley reported that he has provided the residents the list that Mr. D'Amico gave to the Selectmen at a prior meeting. Selectman Trindade asked if the residents have an accurate list. Mr. Boynton reminded all present that whatever funds are available from the bond are the maximum that will be spent on any outstanding work items. He noted that the street acceptance account will be used for this \$26,000 contract as we cannot utilize the bond funds until authorized by Town Meeting. There was further discussion on how the funding of the project will be provided and the purpose of the street acceptance account. There was discussion on the content of the list provided to the residents and the actual work items that will be completed and the need to set appropriate expectations with the residents.

Selectman Foresto moved that the Board authorize the Chair to execute the contract with GLM for the Applegate Street Acceptance Plan in the amount of \$26,000 as presented. Selectman White seconded. No Discussion. VOTE: 4-0-0.

At 8:10 AM, Selectman Foresto moved to adjourn. Selectman White seconded. No Discussion. VOTE: 4-0-0.

Respectfully submitted,
Liz Langley
Executive Assistant
Town Manager's Office