



Town of Medway

Capital Improvement Planning Committee
155 Village Street, Medway MA 02053
(508) 533-3264 • FAX: (508) 321-4988

Meeting Minutes: October 26, 2021
Location: Senior Center

Call to Order: – With a quorum, this meeting was called to order by Committee Chair, Mr. Mitchell at 6:33 pm.

Committee Attendees:

Member Name	10/26/21
Leonard Mitchell	X
Sarah Raposa	X
Karen Nowicki	X
Brett Fagan	X
<i>Vacant</i>	

Other Attendees: Armand Pires, Jim, Kane, Eric Ressler, Susan Segarra, Cindy Sullivan, Melissa Greenfield

Meeting with Jim Kane and Armand Pires to discuss the Schools CIP requests for FY23-27 - Kane introduced Ressler (who is taking over for Kane) and presented the requests for the Schools. See attached. Discussion regarding specific projects and timing. Some items may shift.

Voting for Chairperson and Vice Chairperson – Raposa made a motion to appoint Mitchell as chair and Raposa as Vice Chair. Seconded by Fagan. The Vote: 4-0.

Setting our meeting schedule – Tuesdays at 6:30 as noted

Assigning department liaisons – Noted

Meeting Minutes – *None*

Adjournment:

Motion was made by Ms. Raposa to adjourn the meeting, seconded by Mr. Fagan.

Roll Call Vote:

Lenny Mitchell- Aye

Karen Nowicki- Aye

Sarah Raposa- Aye

Brett Fagan - Aye
The motion passed.

The meeting was adjourned at 7:43 p.m.

Respectfully Submitted,
Sarah Raposa

RANK	DEPT	PROJECT #	PROJECT NAME	FY 23 YEAR (as stated on CIP)	REQUESTED AMOUNT \$	FUNDING SOURCE	QUOTE RECEIVED	HOW LONG ON CIP	Dept. Justification	MEETING NOTES
1	School	2112	Memorial Exterior Site Drainage	\$110,000.00	\$110,000		estimate		Poor drainage location, past flooding	Combine 1 & 15, get scope
2	School	2352	Memorial: Purchase & install basketball hoops	\$35,000.00	\$35,000.00		estimate		Student/Community used daily	Bball hoops may be funded elsewhere
3	School	2354	McGovern: Install 2 basketball hoops	\$10,000.00	\$10,000.00		estimate		Student/Community used daily	Bball hoops may be funded elsewhere
4	School	2353	McGovern: Replace sidewalks	\$60,000.00	\$60,000.00		estimate		Provide safe surface for student/residents	
5	School	2355	Burke: Replace sidewalks	\$50,000.00	\$50,000.00		estimate		Provide safe surface for student	
6	School	2121	McGovern: Office AC installation	\$25,000.00	\$25,000.00		estimate		Space overhears during summer	
7	School	2348	High School: Replace downspouts	\$30,000.00	\$30,000.00		estimate		Downspout were installed incorrectly	
8	School	2125	High School: Repair AC Elev/Elec Rms	\$30,000.00	\$30,000.00		estimate		Repair existing equipment	
9	School	2130	Replace HS acid neutralizer tank	\$25,000.00	\$25,000.00		estimate		End of useful life	
10	School	2138	Memorial: Replace window glazing	\$60,000.00	\$60,000.00		estimate		Fogging inside windows/ replace	
11	School	2113	Memorial Flooring replacement carpet/vct	\$50,000.00	\$50,000		estimate		Routine maintenance / repair	
12	School	2350	Memorial: Replace 10 classroom floor tile	\$65,000.00	\$65,000.00		estimate		Tiles have moved apart, cleaning is difficult	
13	School	2351		\$80,000.00	\$80,000.00		estimate			

			Memorial: Paint first floor classrooms						Routine maintenance / improvements	
14	School	2122	High School: Paint Classrooms/Offices 1st Fl.	\$120,000.00	\$120,000.00		estimate		Routine maintenance / repair	
15	School	2349	Memorial: Replace hardscape/create classroom	\$60,000.00	\$60,000.00		estimate		Improve the educational experience for student	Combine 1 & 15, get scope
16	School	2129	Burke Replace Classroom Floor Tiles	\$90,000.00	\$90,000.00		estimate		End of useful life	
	School	2356	Memorial: Exterior masonry pointing / repair	FY24	\$250,000.00		estimate		Masonry is failing in several locations	
	School	2357	High School: Replace chiller	FY24	\$275,000.00		estimate		End of useful life	
	School	2118	Memorial Library Upgrade	FY25	\$125,000.00		estimate		Improve learning & space use	
	School	2127	Burke Replace Windows/Doors	FY25	\$1,200,000.00		estimate		Windows/doors are inefficient/old	
	School	2358	Middle: Add cooling to classrooms/aud./gyms	FY25	\$1,000,000.00		estimate		School is very hot during shoulder season	
	School	2359	Memorial: Add cooling to classrooms/aud./gyms	FY26	\$1,000,000.00		estimate		School is very hot during shoulder season	
	School	2124	McGovern: Renovate student [& staff] bathrooms	FY26	\$275,000.00		estimate		Bathrooms are not ADA compliant	
	School	2132	Replace intrusion alarm, McGovern	FY26	\$30,000.00		quote		End of useful life	
	School	2133	Replace intrusion alarm, [Burke /] Memorial	FY26	\$35,000.00		quote		End of useful life	
	School	2228	McGovern Roof Schematic Design	FY26	\$50,000.00		estimate		Required for MSBA funding	
	School	2135	Replace McGovern roof		\$1,200,000.00		estimate		Asset preservation	

				after FY26 schematic design						
	School	2126	Replace Burke window blinds	?	\$20,000.00				Replace missing and damaged	
	School	2360	District: Replace 2014 F250 truck	FY27	\$60,000.00		estimate		End of useful life	
	School	2134	Replace McGovern Exhaust fans	??	\$21,600.00				End of useful life	
	School	2137	Memorial Replace Roof Membrane	??	\$1,300,000.00				Asset preservation	
	School	2224	McGovern Café/ Auditorium AC install	??	\$400,000.00				School is very hot during shoulder season	