



Medway Town Hall
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TOWN OF MEDWAY
COMMONWEALTH OF MASSACHUSETTS
PARKS COMMISSION

APPROVED 7/28/2021

Town of Medway
Board of Park Commissioners Meeting
June 30, 2021 – 6:30pm
Sanford Hall
Medway Town Hall
155 Village Street

In attendance:

Park Commissioners: Debi Rossi, Chair, John Farrell, Sean Murphy, Lyle Core, Rick D'innocenzo

Others: Julie Harrington, Director of Parks and Recreation; Pete Pelletier, Department of Public Works Deputy Director; Susan Dietrich, School Committee Chair

Chairman Rossi called the meeting to order at 6:35 p.m.

Public Comments:

- There were no comments from public

Memorial at Choate Park:

The McGowen family would like to memorialize their son with a tree. This could be placed near the memory bench. The location will need to be approved. The tree will be a magnolia. They would also like a plaque.

On a motion made by Deb Rossi, seconded by Sean Murphy, the Commission voted unanimously to approve the memory tree with the location to be determined and approved at a later date.

Discussion of Pavilion Policy:

The members are in receipt of the Pavilion Policy. This was created in 2018 and presented to the Board of Selectmen which was rejected.

The following items were discussed:

- Change in term to "Selectboard"

- Have a security deposit of \$100.00 for rental. If the pavilion is left clean, the applicant will get deposit back. There has been a problem with trash on site.
- A suggestion was made to have a QR code for the reserving of pavilion for renters.
- A question was asked if there is a need for a deposit for those using it for only an hour.
- Another question was asked if a permit will be needed for birthday. It was recommended that it is really for larger groups. The policy should indicate the maximum number of members which would require permit.
- The permit should indicate the time of event.
- Signs should be placed when the site is reserved.
- There needs to be a scheduler for the events.
- A suggestion was made that a kiosk should be on site to show the events with times.
- Have blocked off times for the public.
- Permit for larger event over two hours and a number of people.
- If there is a fee charges, there should be a in town rate and out of town rate.

It was communicated that Town Counsel has reviewed the original document.

There was discussion about the insurance policy for events such as birthday parties. The Commission would like clarity about if there is a fee charged for an event, then will insurance be needed. Deb will reach out to Allison Potter. The Commission will get clarity for the next meeting at which time the policy will be voted on.

Cassidy Field Status:

The Commission was made aware that there has been trash left at Cassidy Field. The Scoreboards have also been left on. There were photos taken of the debris. A letter was sent and forwarded to the baseball community letting them know how the fields were being left.

Equipment Request:

The Commission discussed the need for a golf cart or better known as a "Gator". This would assist in carrying the equipment to the fields. The funding for this would need to be determined. It is estimated that the cost would be between 15,000-20,000 with without attachments. A price quote for this will be provided at the next meeting. There was also a suggestion to have this be a shared piece of equipment with the school's janitors.

Finance Meeting:

The Finance Committee would like the Parks Commission to be present at their July meeting. The Commission was presented with several questions to be answered.

Those questions included the following:

- What is the usage and condition of field?
- What is the historical data on rentals and maintenance?
- Discussion of revenue numbers from 2018-2021
- Financial needs for fields in future.

Other Items Discussed:

- Tinkergarten will have classes July 10 from 10:00 – 11:00 am. The cost is \$6.00 per child for a week session.
- Medway Agricultural Committee will hold event on September 19, 2021 from 12-4.
- Library story time will be at Choate Park on Fridays at 11:00 am

On a motion made by Deb Rossi, seconded by Sean Murphy, the Commission voted unanimously to set the fee at \$6.00 per child for Tinkergarten classes.

On a motion made by Deb Rossi, seconded by Sean Murphy, the Commission voted unanimously to approve the Medway Agricultural Committee for event to be held on September 19, 2021 from 12:00- 4:00 pm contingent upon there being no weddings scheduled for this day at the Thayer House.

- There was an email about having dog signs placed at the park about having dogs on leashes. The Parks does not want to address this since it is part of the town bylaw. There will be discussion with the Town Administrator about how this should be handled.
- The Scorpion Soccer is looking for summer rental rate. They will be using it for four hours a week from July to mid-August. The rate last year was \$500.00.

On a motion made by Deb Rossi, seconded by Sean Murphy, the Committee voted unanimously to charge \$750.00 for the field rental of Idylbrook for the Scorpions Soccer which needs to be paid up front.

- Old School wants to use the fields at Oakland two days a week. This is for pick-up games. The cost will be \$500.00 for summer since it is a Medway group.

On a motion made by Deb Rossi, seconded by Sean Murphy, the Committee voted unanimously to charge \$500.00 for the field rental of Oakland for Old School which needs to be paid up front.

Summer Schedules:

- Mass Prep schedule was created but they did not ask to reserve fields. There was a preliminary schedule which needed to be revised.
- Fall fields requests are coming in and the schedule will be coming out soon. This will be approved at the next meeting.
- The homecoming is tentatively scheduled for September 25, 2021.
- Medway Youth Football wants a jamboree on August 21, 2021, for an all-day event. (North and Hanlon Fields)
- There was a broken goal at the Middle School field. There will be research done to see possible did this and see who will replace this.

On a motion made by Deb Rossi, seconded by Sean Murphy, the Commission voted unanimously to approve the jamboree using North and Hanlon field from 8-8 contingent with the checking with Terry from Mass Prep for a fee of \$35.00 an hour.

Summer Happenings:

- First swim meet is July 1, 2021. There are 45 kids participating.
- First summer concert will be next week
- Wild Wednesday has started
- First boating night will be on July 8, 2021.
- Lions will be sponsoring the dog show for Wild Wednesday.
- There were 100 participants for the fishing derby.

Master Plan Committee:

The Committee was informed that there was a Master Planning Committee meeting. There was a survey done and the members in the community would like to see a community center and public pool. Most residents were happy with the parks, trails and open space areas throughout town.

Adjourn:

The meeting was adjourned at 9:20 pm.

Respectfully Submitted,

Amy Sutherland
Recording Secretary