

Town of Medway
Capital Improvement Planning Committee
Senior Center – 76 Oakland Street

MEETING MINUTES

November 1, 2022 – 7:00PM

(approved 12/6/22)

Committee Members Present: Sarah Raposa, Karen Nowicki, Nicholas Fair, Darren Laforest, and Brett Fagan

Committee Members Absent: None

Community Members Present: Police Chief Bill Kingsbury, Deputy Fire Chief Michael Fasolino, Fire Chief Jeff Lynch, and Select Board Member Dennis Crowley

Call to Order: Ms. Raposa called the meeting to order at 7:03PM.

Public Comments: There were none at this time.

Fall Town Meeting: FY24 Capital Plan (5 Year Plan)

- **Fire Department**

Mr. Fair shared that he has worked with the fire and police departments regarding their goals and planning for future projects.

Regarding the fire department, Mr. Fair noted that the facilities are usable, but aged. He also stated that a tour of the facilities indicated that space is tight, but everything is well taken care of and well preserved.

Mr. Fair also noted that the fire department is also interested in acquiring four new thermal imaging cameras, as well as forcible entry props. Additionally, Mr. Fair shared the potential to purchase CPR mannequins, window replacement, replace truck #10, and purchase hydraulic extraction tools during FY 2025. The truck was estimated to be \$67,000, but potentially more depending on the skid.

Mr. Crowley inquired if the department is encountering any issues regarding male and female firefighters accessing the same bathrooms, bunks, and/or showers.

Mr. Kingsbury noted that there is potential overlap with the showering facilities, as all firefighters are required to shower after a fire.

- **Police Department**

Mr. Fair noted that the police department's facilities are not as run down as the fire department's, but there are nonetheless issues of inadequate space.

Mr. Fair noted the department's request for ballistic vests, which are intended to be replaced every 5 years. The last purchase of these vests was in 2017; therefore, the department is due for new vests. Similarly, he noted that electronic control weapons ("tasers") also have a 5-year lifespan and the department's existing equipment is due to be replaced. Lastly, he noted the potential to upgrade emergency communication methods.

As for the buildings, Mr. Fair noted the need for lock and key replacement, as well as upgrading the weapons storage unit. He also recommended that the windows be upgraded to ballistic material, particularly on the first floor.

Mr. Fair also noted the need for rear lot fencing of the police department to ensure security and safety for the officers and the public.

Mr. Fair noted mobile license plate readers and body directional amplifiers as other requests of the police department.

Mr. Kingsbury expressed concerns about the comparatively small size of classroom facilities, as there is not enough space for the whole department to meet at the same time.

Mr. Kingsbury also agreed with all of Mr. Fair's findings, particularly the need for new tasers and new vests; specifically, he noted that the department's vests currently expire in December 2023.

Ms. Raposa asked Mr. Kingsbury to clarify the cost of emergency communication methods, which he identified as \$29,474.

Mr. Laforest inquired about the level of urgency for the requests, particularly regarding the expansion of both the police and fire departments. Mr. Kingsbury identified a 5–10-year timeframe as a realistic framework in which to mitigate the existing issues, with the exception of issues such as locker room space.

Mr. Crowley asked Mr. Kingsbury what a realistic amount of money would be to put towards urgent needs. They agreed that this would be a helpful topic to raise with the Facility Review Committee.

Committee Updates

Mr. Laforest noted that the library has existing concerns regarding air flow and sprinklers. He also noted that he will follow up with the library employees to ensure that they are able to attend the scheduled meeting on 11/29/2022.

Open Discussion

This item was not addressed.

Minutes Approval (10/18/2022)

This item was not addressed.

Tentative Meeting Schedule:

- 11/15/22 - DPW / Water / Sewer / Parks
- 11/29/22 - Library / CoA
- 12/6/22 - Schools / IT
- 12/20/22 Town Hall / Town Manager

Motion to Adjourn: At 8:13PM, Ms. Nowicki offered a motion to adjourn. Mr. Fair seconded this motion, which passed unanimously. VOTE: 5-0.