

Sarah Raposa, Chair
Karen Nowicki, Vice Chair
Brett Fagan, Member
Nicholas Fair, Member
Vacant



Capital Improvement Planning Committee
Town of Medway
155 Village Street, Medway MA 02053
Tuesday, March 22, 2022 at 6:00 PM

Senior Center
76 Oakland Street
Medway, MA. 02053

CIPC Minutes of 8/30/22

Committee Members Present: Sarah Raposa, Brett Fagen, Karen Nowicki, Nicholas Fair

Committee Members Absent: None

Community Members Present: Darren Laforest, Dennis Crowley

1. Call to Order: At 7:00PM, Ms. Raposa called the meeting to order.

2. Vacancy Mr. Laforest described his interest in the committee and his educational and work experience. The Committee discussed ways that Mr. Laforest's experience can benefit the capital planning process. **VOTE:** Mr. Fair made a motion to recommend appointment; Seconded by Mr. Fagan. The Vote: 4-0.

3. Fall Town Meeting (November 14, 2022) Ms. Raposa stated that the Fall town meeting is scheduled for November 14, 2022. Mr. Crowley indicated that the only capital item is lighting at the pickleball courts but will double check with Michael Boynton. The CIPC will pencil in a FTM discussion at the 9/20 meeting.

4. Outline FY24 Capital Planning Process Ms. Raposa noted that interviews and meetings with department heads take place in the fall, followed by a meeting in January devoted to determining the averages of the rankings. From there, the committee prepares a final recommendation based on these findings and then presents to the Select Board and Finance Committee.

5. Department Liaisons Police & Fire - Nick / DPW - Karen Schools & IT - Brett / Library & Senior Center - Darren/Sarah / Town Hall & Ancillary Committees - Sarah

Approved 10/18/22

6. Meeting Schedule

Upcoming Meetings:

September 20 (7-9 pm)

October 18 (7-9 pm)

November 1 (7-9 pm)

November 29 (7-9 pm)

December 6 (7-9 pm)

December 13 (6-7 pm)

December 20 (7-9 pm)

January 3 (7-9 pm)

January 17 (7-9 pm)

7. Minutes (3/22/22)

VOTE: Ms. Nowicki offered a motion to approve the 3/22/22 minutes. Mr. Fagan seconded this motion, which passed unanimously. VOTE: 3-0-1 (Fair abstained).

8. Open Discussion General discussion on the capital plan funding and process.

Motion to Adjourn: At 7:58PM, Mr. Fagan offered a motion to adjourn. Mr. Fair seconded this motion, which passed unanimously. VOTE: 4-0.

Approved 10/18/22