

## Committee Members

Tina Wright, Co-Chair  
Denise Legee, Co-Chair  
Charlie Ross, Clerk  
Andrea Burke, Member  
Mike Francis, Member  
Tara Rice, Member  
Jim Wickis, Member



# TOWN OF MEDWAY

## COMMONWEALTH OF MASSACHUSETTS

Medway Town Hall  
155 Village Street  
Medway, MA 02053  
Telephone (508) 321-4890  
Email: openspacecommittee  
@townofmedway.org  
www.townofmedway.org

## OPEN SPACE COMMITTEE

**Tuesday, December 5, 2023 - 7:15 PM**  
**Medway Town Hall**  
**155 Village Street**  
**Medway MA 02053**

Attendance	Tina Wright	Denise Legee	Charlie Ross	Andrea Burke	Mike Francis	Tara Rice	Jim Wickis
Present	x	x	x	x	x	x	x

Denise called the meeting to order at 7:17 p.m.

### • **Bench installation on trails (Denise)**

Denise stated there is no update at this time. She will contact Steve Carew after he is finished with the meadow.

### • **Ohnemus DPW discussions re: parking lot – meeting with Town Manager (Mike)**

Mike stated he met with Mary Jane on site who was on board but she suggested he reach out to Glenn Trindade to get on the agenda for a future board meeting. **Action: Mike will reach out to Glenn Trindade and bring handouts with the area highlighted and the proposed orientation of the 3 spaces. Mike will let us know when it is on the agenda.**

### • **Brochure map (Charlie)**

Charlie stated he does not have an update at this time.

### • **Easements for access on private property (Survey updates for Oakland and Adams Streets) (Tina)**

Oakland: Tina stated that both of the homeowners near Oakland are not really happy about it and there will be limitations. Tina stated the owners will not grant a permanent easement but thinks the owners might give the town written permission to put the trail on the maps, but the owners could revoke the permission at any time. Without permission, we can't put the trails on the map, but (regardless of the legal status), the trail is already there and people use it. Tina asked the committee members if we should work with the Army

Corps of Engineers and make a trail around and put in a bog bridge in the wet areas. The areas are very wet at some times of the year. The Army Corps of Engineers own the wetlands and if we come up with a plan that Conservation approves they would probably allow it. **Action: Tina will speak to Paul Marble and Jim Wheeler to see how they handled this with Betania. Tina will get a revised quote for the survey for the Lee property.**

- **Betania II (Tina)**

Tina checked with the Select Board and there is no update at this time.

- **Water trail (Andrea, Tina)**

Tina stated the west section seems more doable. She took a picture of the area and the 5 big green areas on the handout are where they could possibly put a canoe launch or a picnic area. Tina stated she will ask Bridget Graziano, Conservation Agent if there is grant money available for this. Maybe they can get a grant writer or try to write it. Jim stated he will be able to help with this. **Action: Tina will set up a meeting with her, Andrea, Jim, and Bridget Graziano to see if there is any grant funding available for this project.**

- **Project at Adams Street Meadow**

Jim stated they are doing a lot of work for the ADA part of it. They put in an asphalt pad for van parking and the accessibility signage is in place. Jim stated they put in all the berms around the whole path and the stone dust has been put in and compacted and it looks nice. Bridget is buying meadow plant seed to put down on the dirt areas. They will put the seeds down now and hopefully it will grow in the spring.

- **Review of OSRP Seven-Year Action Plan**

1-3. There should be a BDR (Baseline Documentation Report) for all town owned open space parcels. Denise stated Conservation is the lead on that and they have to initiate it. Tina will ask Bridget Graziano if there are any plans for this and what we could do to help. **Action item- The Open Space Committee should review the management plans annually and send emails to the departments involved. Action item: Charlie will look to see what management plans he has on file.**

4. Biological Inventory – Deferred as this is ongoing and falls under Conservation.

5. Establish Annual Monitoring program- Is being done.

8. Stewardship Program – The Trail Club is doing a great job on this.

10. Managing Invasives- Jim has been doing seminars and there is a town policy on the Open Space Website.

12. Review the town bylaws for dogs on trails –No progress on this.

15. Forest Stewardship program- This falls under Conservation.

16. Trails benches- This has been done and is ongoing. Denise stated there is a need for a few more benches and we should replace the rotting benches.
17. Evaluate parking areas on conservation areas. This falls under DPW and is happening and ongoing.
18. Subdivisions with drainage for parcels- This falls under Planning Board.
- 20- This is happening and ongoing.
21. This is happening and ongoing.
22. This is happening and ongoing.
23. Acquire pieces of land- We should look at this once per year.
24. Not Open Space
25. Rail Trail System.
26. Has been completed.
27. OSC is not responsible for this but Charlie hopes to work on this after he retires.
34. This is informal and opportunistic
39. Ongoing.
40. Promote and market trail maps –Ongoing.
41. Directional and Wayfinding signs –Ongoing.
42. Invasive Species –Ongoing -Jim has done several workshops.
43. Happening and ongoing- Tina works with them at the farm- ongoing, Tara will look into the outdoor classroom they are planning at Memorial and the Medway after school program.
44. Promote town website- happening and ongoing
45. Not Open Space.
46. Not Open Space.
47. Interpretive Sign- Happening and ongoing.
48. Ongoing.
49. Encourage community education- happening and on going
50. Happening and ongoing.
51. Happening and ongoing.
52. Happening and ongoing.

- **Approval of Minutes**

***Tina made a motion to approve the November 14, 2023 meeting minutes as distributed. Charlie seconded the motion and all were in favor and the minutes were approved.***

- **Other items that may come before the committee**

There were none.

- **Adjourn**

***Charlie made motion to adjourn the meeting at 8:38 pm. Andrea seconded the motion and all members stated they were in favor and the meeting was adjourned.***

Respectfully submitted by  
Tracy Rozak