

Committee Members
Crystal Buckley
Dawn Budde
Lindsey Colelli
Susan Dietrich
Daniel Kerls
Zoe Rheault
Alan White



Medway Town Hall
155 Village Street
Medway, MA 02053
Telephone (508) 533-3264
Fax (508) 321-4988

TOWN OF MEDWAY
COMMONWEALTH OF MASSACHUSETTS

INCLUSION, DIVERSITY, AND EQUITY ADVISORY COMMITTEE

Inclusion, Diversity, and Equity Advisory Committee

Minutes of the Meeting

March 20, 2024

Medway Public Library

26 High St, Medway

Cole Room

IDEA Committee Meeting – Draft Minutes, 3/20/24, 7:00 pm, Cole Room in Medway Public Library

Called to order at 7:08 pm

Present: Dawn Budde, Zoe Rheault, Lindsey Colelli, Susan Dietrich

Absent: Alan White, Crystal Buckley

Arriving at 7:18, Dan Kerls

Member of Public Present: Tatevik

No public comments

1. Review and approve minutes from 3/4/24 meeting and Feb meeting. Moved by Dawn, seconded by Zoe, approved 4-0. Dan arrived at 7:18 pm

2. Select Board Meeting – IDEA Committee is on the agenda for 5/20/24. Discussion about how to present the update. Susan suggested following the format of the January 2023 presentation, update with accomplishments, and add in what Committee is going to be working on next. End of presentation will be to announce the repeat of the survey

o Channels for the survey: email through schools (principal newsletters, superintendent

update, etc., social media, Town assistance (Sandy Johnston as Communications

Director), printed copy in Senior Center, Town Hall, with QR code for online completion,

leave open from late May through mid-September, mail in the summer water bills?, post flyers in Muffin House, Shaw's, Glen Brook apartments, 39 Main Street, other apartment complexes, The Willows.

3. Solidify each member's duties and timeline to finish

- o Dan suggested having all members who are able to attend the 5/20 meeting where Dawn and Zoe will present

- o Susan and Dawn will update slide deck. Draft slides to be completed by April 23 rd meeting, goal to circulate for committee members to review the week prior.

- o Lindsey to design the physical printed survey and will work with Alan on this. Lindsey suggested 2 version of printed materials: one would be the full survey that someone could fill out by hand, the other would be more like a flyer with a large QR code and an explanation in multiple languages.

- o Alan will finalize the survey questions based on committee feedback and manage the data elements (create the electronic survey, finalize the platform, etc.).

- o To create the QR code and bit.ly, Alan and Lindsey will look into this.

- o Zoe and Dan will work with Town resources regarding promoting the survey, how to physically distribute, large print for seniors, include in water bill, Medway family shelter, schools to include teachers/staff and students, people who work in town (police, fire, Town employees), etc.

4. Review original survey

- o Committee reviewed the document Alan White emailed with suggested additions to the survey, all liked the edits. Discussion amongst members to review in detail between now and next meeting in April and come with suggested edits.

5. Discuss IDEA Committee involvement in native peoples land acknowledgement

- o Email from Stephanie Simeon regarding whether IDEA Committee would like to be involved in a land acknowledgment honoring native peoples either at a specific event or

in general. Discussion about the role of the IDEA Committee – Dan shared that when he fielded these types of questions, he focused on the Advisory part of our committee, and would direct people where to go for answers. Susan will reply to Stephanie and will direct her to resources who may be able to address this (potentially through Medway Marches or others).

- o Email from Doug Havens – Dawn replied and thanked him for bringing to committee's attention**

- o Group agreed that the role of the committee should remain advisory – be a sounding board, learn what people have on their minds, and direct them to resources to assist, use the feedback to help inform our work.**

6. Discuss progress of the website – defer until Alan White is able to join us.

7. Future Agenda Items

- o Status of the IDEA Feedback Form on the website. Need those to be emailed to a current member of the committee.**

Meeting adjourned at 8:22 pm.