

Committee Members
Crystal Buckley
Dawn Budde
Lindsey Colelli
Susan Dietrich
Daniel Kerls
Zoe Rheault
Alan White



Medway Town Hall
155 Village Street
Medway, MA 02053
Telephone (508) 533-3264
Fax (508) 321-4988

TOWN OF MEDWAY COMMONWEALTH OF MASSACHUSETTS

INCLUSION, DIVERSITY, AND EQUITY ADVISORY COMMITTEE

Inclusion, Diversity, and Equity Advisory Committee

Minutes of the Meeting

May 1, 2024

Medway Senior Center
76 Oakland St, Medway, MA 02053
7:00 pm

- **Members present:** Dawn Budde, Susan Dietrich, Dan Kerls, Zoe Rheault and Alan White
- **Members Absent:** Lindsey Colelli, Crystal Buckley
- **Others:** None

The meeting was called to order at 7:06 pm by Dawn Budde

Public Comment

Ms. Budde opened the floor for public comment, there was none.

1. Review and approve minutes.

Ms. Dietrich made a motion to approve the 4/9/24 and 4/23/24 meeting minutes, seconded by Dan Kerls. Motion carried 5-0.

2. Discuss and work on survey

Mr. White met with Sandy Johnston regarding the survey. She recommended switching to Google as a survey platform, which does not have any cost attached to it. The vendor used last time, Typeform, offers an annual subscription for \$83/month (billed annually) which includes 10,000 responses per month. Group discussed adding this as a recommendation for the Town to invest in a subscription that can be used by Town officials and committees, tied to Master Plan Goal 18a. Mrs. Dietrich updated the slides for the Select Board meeting to include this.

Mr. White reviewed the edited survey with the group, and suggestions for minor edits were made. He will share the final version to the IDEA Committee and will share with the Town for review/approval.

Once the survey is approved, next steps include: subscribe for survey platform, have committee test survey; contact Ellen Quinn at MPS to send out the survey to all school families (Susan); work with Sandy Johnston to post the survey on Facebook (Alan); additional distribution options to be discussed and worked out at June 10th meeting.

3. Future agenda items

The next meeting is on June 10th, location to be confirmed. Committee will attend the Select Board meeting on 5/20/24 to present update and recommendations.

Adjourn

Ms. Budde made a motion to adjourn the meeting 8:13 pm. Mr. Kerls seconded the motion and all were in favor and the meeting was adjourned. 5-0 passed.

Respectfully submitted by

Susan Dietrich