

## Committee Members

Tina Wright, Co-Chair  
Denise Legee, Co-Chair  
Charlie Ross, Clerk  
Andrea Burke, Member  
Mike Francis, Member  
Tara Rice, Member  
Jim Wickis, Member



# TOWN OF MEDWAY

## COMMONWEALTH OF MASSACHUSETTS

## OPEN SPACE COMMITTEE

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**Tuesday, January 2, 2024 - 7:00 PM**

Medway Senior Center  
76 Oakland Street

Attendance	Tina Wright	Denise Legee	Charlie Ross	Andrea Burke	Mike Francis	Tara Rice	Jim Wickis
Present	✓	✓	✓	✓		✓	✓

Denise called the meeting to order at 7:07 p.m.

### • Action Item Follow-Ups:

- **Bench installation on trails (Denise)**  
No update.
- **Ohnemus DPW discussions re: parking lot**  
No update.
- **Brochure map (Charlie)**  
Charlie has started working to extract and document the approximately three dozen layers in the map. This will take about six hours' work and he will continue working at as he gets available time.
- **Easements for access on private property (Tina)**
  - Tina sent an email to the surveyor, but hasn't heard back yet. We will only be surveying the Lee property. She will follow up.
  - She has drafted an email to Barbara St. Andre (Director, Community and Economic Development) about working with the other two landowners to get permission to put the trails on the map. She is awaiting input from a prior Open Space Committee member who coordinated a similar agreement with a different landowner in the past. She will follow up.
- **Betania II (Tina)**  
No update.

- **Water Trail (Andrea, Tina)**

The committee discussed next steps to take to seek a potential grant for this project. Bridgette Graziano (Conservation Agent) has been out, but is now back. Tina is looking to coordinate a meeting time with Tina, Bridgette, Jim, and Andrea.

- **Project at Adams Street Meadow**

This appears to be done, except for seeding the loam with meadow seeds in the spring. Action: Charlie to remove this from the agenda starting next month.

- **Map for Hopping Brook Conservation Area**

The current map there is bleached out. Charlie said that he can get any map reprinted and laminated at Staples if we have the master. If not, in the case of Hopping Brook, Charlie captured a version of the trail route in 2022. We could review that and easily put it together over an aerial photograph if desired. The challenge is doing a full map with a more-complicated background (like the 2015-2018 maps of the Chicken Brook/Choate area) because the background layer that Charlie used back then no longer works correctly and it would be time-intensive to find a replacement.

For now, Jim will get a new copy of the Hopping Brook map from Bridget, have it laminated, and post it.

This led to a broader discussion of what's in our kiosks. Charlie had done a plan for the kiosks in 2015, updated in 2018. We could do that again. We discussed how each kiosk could have targeted content for the site, such as a map, seasonal information, etc.

We also discussed how difficult it is to change the content in the older kiosks due to the plexiglass being held in place by screws. We could consider getting them retrofitted with hinged doors.

- **Actions:**

- Andrea to take a picture of each existing kiosk and send to Charlie.
- Charlie to consolidate the pictures into a single document and send to the committee.
- Charlie to distribute the 2015/2018 kiosk plans as an example.
- Charlie to add the kiosk contents to the February agenda.

- **Approval of Minutes**

Tina moved that the committee accept the December 5, 2023 minutes as distributed. Andrea seconded. All members present voted in favor of the motion and the minutes were approved.

- **Other items that may come before the committee**
  - **Parking at Hoag Property, 116 Winthrop Street, owned by Upper Charles Conservation Land Trust**

The Planning and Economic Development Board and Tree Warden are holding a joint public hearing on Tuesday, January 9<sup>th</sup>. It covers removal of a section of stone wall and four trees to allow public parking at the site. The committee looked at plans for the changes. All members present were in favor of allowing the changes and authorized Tina to send an email of support for the project.

- **Adjourn**

Charlie moved that the meeting be adjourned. Jim seconded. All members present voted in favor of the motion and the meeting was adjourned at 7:57 PM.

Respectfully submitted,  
Charlie Ross, Clerk