



Town of Medway  
**DESIGN REVIEW COMMITTEE**  
155 Village Street  
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[drc@townofmedway.org](mailto:drc@townofmedway.org)

August 27, 2018

TO: Medway Planning and Economic Development Board  
FROM: Matthew Buckley, DRC Chairman  
RE: DRC Review Comments – Medway Community Church Site Plan, 9 & 11 Slocumb Place

Dear Members of the Medway Planning and Economic Development Board,

The Medway Design Review Committee [DRC] is pleased to provide this review letter on the proposed Medway Community Church Site Plan for the parking expansion project to be located at 9 and 11 Slocumb Place. The DRC met with Reverend Carl Schultz of the Medway Community Church and Matthew Barry of Tata & Howard on August 20<sup>th</sup>, 2018. During the meeting, we reviewed the site plan dated July 24, 2018.

The DRC was informed that representatives of the Medway Community Church had met with abutters on Saturday, August 18<sup>th</sup> as had been recommended during the project's first review by the PEDB held on the previous Tuesday August 14<sup>th</sup>. This meeting with the neighbors established a consensus on the materials and style of screening that are acceptable to the abutters. The DRC is satisfied that the additional information and designs put forward for screening the parking area are consistent with *Medway Design Review Guidelines*. The screen will consist of 6' high fence that is of a natural tan or light brown wood color in either wood or non-reflective vinyl. Existing landscape buffers, within the property setback, will remain and be supplemented with additional plantings.

The DRC offers the following additional recommendations.

- The buffer should include screening landscaping on the church side to break up the lengthy appearance of the fence and also offer additional buffers in thin spots, especially where site lighting is directed towards the property line.
- Any new lighting should include shrouds to minimize glare and spillage. This should also apply to existing lighting that will become visible with the removal of existing site trees to make room for the parking.
- A landscaping and lighting plan should be submitted for review. The landscape plan should show existing and proposed vegetation.
- Color for the lighting poles is not show. The DRC suggests a bronze color similar to the fixtures.

**Design Review Committee Members**

*Matthew Buckley, Member & Chair*  
*Rachel Walsh, Member & Vice Chair*

*Jessica Chabot, Member*  
*Tom Gay, PEDB Representative*

*Seth Kendall, Member*  
*Dan Connolly, Member*

- The DRC recommends that the new pedestrian walkway be extended or striped from 9 Slocumb Place through the existing church parking lot and join the pathways within the main church site.
- The DRC recommends that any additional way-finding or parking signs be in compliance with the *Zoning Bylaw* and also be consistent with the existing signage plan already in use on the site.

The DRC respectfully submits these review comments for the Planning and Economic Development Board's consideration. As always, the DRC is available to discuss any of these points and would gladly offer any additional recommendations.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew Buckley". The signature is written in a cursive style with a large, prominent initial "M".

Matthew Buckley  
Chairman

cc: Matthew Barry, Tata and Howard