MEDWAY MUNICIPAL FACILITIES STUDY COMMITTEE

Mission: To review 2021 Facilities Assessment Report and provide guidance and recommendations to the Select Board, Finance Committee, and Medway Town Meeting on a proposed facility improvement and/or replacement plan. Said report will develop the Town's strategic plan to fund and construct new and/or replacement of existing public buildings.

Committee Composition: The Committee shall be made up of the following **seven (7)*** voting members:

One (1) Representative of the Select Board (Committee Chair)

One (1) Representative of the School Committee

One (1) Representative of the Finance Committee

One (1) Representative of the Capital Improvement Committee

Three (3) Citizen At Large*

Committee Tasks:

1) Review facility study materials.
2) Meet with Town Manager & Superintendent of Schools to review existing operations related to facility use, space needs, and future staffing obligations.
3) Meet with Department Heads as may be required to review operational space conditions & future needs.
4) Meet with Finance Director & Town Manager to determine appropriate funding options.
5) Convene public informational meetings to obtain stakeholder/resident feedback
6) Build consensus around proposed facility (re)construction projects
7) Identify the specific requirements/needs, specifications, estimated costs, and project timeline/phasing for each proposed project.
8) Seek the professional advice of consultants to aid the Committee in its review of the respective project as needed and as funding allows.
9) Issue recommendations to the Select Board on Committee findings.

Timeline: The Committee shall report its findings and recommendations to the Select Board on or before July 1, 2022.

Approved by Select Board March 15, 2021

***Amended by Select Board on September 7, 2021**